

Personnel and Finance Committee Minutes

March 4, 2025

The meeting started at 6:13 with Mayor Bailey, Jeffrey Kirkbride, Pat Rollins, Sarah Abbott, Marcia Mazur and Eric Campbell in attendance.

Goals Forms for 2025 were distributed, many have been returned. We extended the deadline due to the planned employee meeting. They may be turned in prior to or at the meeting to be considered in evaluations for merit pay raises.

We have the new Time Pilot equipment. Sarah brought one for us to see and to share at council. We have scheduled an employee meeting for March 13 at 3:00pm to give out the equipment and to go over their use. We will also collect any remaining Goals Forms at the meeting and inform employees of changes to the evaluation process. We will notify employees.

Marcia shared with the committee concerns about the pool opening and the sharing of responsibilities between departments. Nathan has been handling the opening. The feeling is that the opening partially falls under Streets, Lands and Buildings duties. Marcia will ask Nathan for a list detailing the tasks he does to open the pool. We will plan a meeting with both the Chairmen of Parks and Rec and Streets to delegate jobs.

The pool must be open by May 17 this year to accommodate lifeguard classes from May 17 to May 23. Jeff and Matt will sandblast the shower walls and Marcia and Pat will paint them prior to the epoxy floors being installed.

We talked about a parttime employee for mowing to free up the Streets employees for other jobs. At this time, the general fund cannot accommodate an additional employee.

The tax Levy Committee will have the first meeting on Tuesday 3/11 at 9:00 am. We will contact the citizens that have volunteered to be on the committee and will post the date and time.

We adjourned at 6:47pm.

*Times may be off by a few minutes because I failed to put them in my notes