

## Personnel and Finance Minutes

April 15, 2025

The meeting started at 6:03pm with Carol Bailey, Bob Schacht, Jeffrey Kirkbride, Eric Campbell and Pat Rollins in attendance.

We discussed the upcoming Tax Levy Public meeting and the information that needed to be shared. We decided a tax levy committee meeting is needed prior to the April 22<sup>nd</sup> public forum. We will connect with everyone to find a date and time. Carol has brochures printed and they will be handed out at Council for distribution to residents.

We decided a revision of our time clock and phone policy is necessary. We will do some research into policies. At our next meeting, we will write a policy to share with council.

We talked about a request to have some morning meetings. In an effort to be at a time that works for the largest number of residents, it was thought that evening remained the best option.

Carol has a letter prepared to be sent to local attorneys. We will need to replace Bob Kulhman as our Village Solicitor as he is retiring from that position on July 1, 2025. A list of municipal law attorneys in Wood County was compiled. The goal is to have a new attorney by June 1 to facilitate a smooth transition.

The meeting adjourned at 6:47pm.