

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
February 17, 2026**

Mayor Bailey opened February 17, 2026, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Wozniak, Bohland, Boyer, Kirkbride, Rahe, Rollins, Wozniak. Others present were Chief Vaughn, Eric Campbell, Denny Henline, Marcia Cousino, Teri Long, Joanne Busdeker, and the Fiscal Officer.

Minutes: Kirkbride moved, and Bohland seconded to approve the minutes of the February 3, 2025, meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved, and Kirkbride seconded to approve the bills in the amount of \$6,930.59. Motion passed unanimously. (attached)

Monthly Bank Reconciliation: Rollins moved, and Rahe seconded to approve December bank reconciliation as presented. Motion passed unanimously. (attached)

Police Activity Report: Report provided. (attached)

Mayor:

Mayor stated that the appraisal for 126 Walnut St. garage has been received and she has forwarded to the committee to review and will send out to the rest of Council. Mayor stated there were three options listed with the highest being \$65,000 with no restrictions.

Mayor stated that she asked the superintendents to have everything that they want to keep removed from the building by the end of the week.

Mayor stated that there will be a ribbon cutting at the new restaurant Casa Rio, Saturday, February 21st at 11:30 am.

Mayor reminded Council that if information is needed and is something that cannot be obtained on their own, to please be mindful of the offices time.

Council Reports:

Wozniak:

Planning Commission: Wozniak stated the committee will be meeting tomorrow at 7:00pm and will start looking at the zoning regulations that were written in 1998.

Rollins:

Personnel Committee: Rollins reported that the committee has been actively seeking a new Solicitor for the Village. Letters were sent out to potential candidates, and the committee has received at least one response regarding the position.

Additionally, Rollins stated that the Personnel Committee has completed the job description for the street superintendent position. The committee worked together with the Board of Public Affairs (BPA) to clarify and include shared responsibilities within the job description. Rollins noted that she will publish the job ad for the street department position tomorrow.

Rollins also provided an update on the ongoing Art Show. The show will continue on Saturday from 10:00 AM to 4:00 PM and on Sunday from 12:00 PM to 4:00 PM. Six different schools are participating in this year's event, and Eastwood has been awarded Best of Show.

Rahe:

150/250 Celebration: Rahe presented a list of activities scheduled for the 150/250 celebration. (attached)

Safety Committee: Rahe stated that she did a little of research on the D.O.R.A. and will be setting a meeting with to discuss further.

Rahe asked about checkbooks.com and the process for submitting the information. Fiscal Officer stated that she usually submits the following year when she is submitting her annual Auditor Hinkle notes.

Kirkbride:

Finance Committee: Kirkbride stated that Finance Committee met and discussed RITA. Regional Income Tax Agency as an option for the Village with Cindy retiring. Kirkbride stated discussion will proceed on outsourcing income tax collection on hiring a replacement and keeping it in house.

Tree Committee: Kirkbride reported that the Tree Committee met on February 9th. During the meeting, members reviewed several items of old business. The committee discussed the situation regarding the tree at 435 Pine Street, including interactions with the resident involved. Additionally, the group reviewed the requirements to maintain Tree City USA status, considered the proposed 2026 budget, and talked about the removal of trees located at 320 East Front Street and 449 Pine Street.

The committee turned to new business, including plans for the April 24th Arbor Day celebration. Members also discussed the upcoming Tree City Award Ceremony. It was noted that there will be no tree planting activities this year; instead, the committee will focus on watering the trees planted in 2025. Further discussion included the removal of pear trees, and an examination of how the \$30,000 BPA contract operates, specifically considering whether the pear tree removal could be coordinated under the terms of the contract. The next Tree Committee meeting is set for March 4th at Cas Rio.

Boyer:

Streets, Sidewalks, Land & Buildings: Boyer reported that she sent an email containing bullet points related to the committee's ongoing matters. She noted that there was no new business to address at this time; the meeting focused solely on reviewing open business items. The next meeting will take place on March 12th at 7:00 PM.

Bohland:

Park & Recreation: Bohland stated the committee is scheduled to meet February 23rd, at 5:30pm

Eric Campbell: No report.

Guests:

Marcia Cousino: Cousino asked where D.O.R.A. stands. Rahe stated that there are a lot of steps to go through that currently they are in the very early stages of it.

Denny Henline: Henline addressed the council regarding the recent property appraisals. He noted that, now that council has received three appraisals, he would like the council to ensure the public is informed and given ample notice about these developments. In response, Boyer stated that she will discuss the details of the appraisal at the next committee meeting.

Henline would like someone to send Bob Schacht and Kim Long for updating their properties. Henline also took a moment to express his gratitude to the Love of Art organization.

Mayor Bailey adjourned the meeting at 7:43 P.M.

*Audio recording of the meetings is available upon Public Records request.

VILLAGE OF PEMBERVILLE

115 Main Street PO Box 109 Pemberville, OH 43450

Phone No. (419)287-3832

Carol Bailey, Mayor

FAX: (419)287-3738

Sarah C. Abbott, Fiscal Officer

February 17, 2026

GENERAL POLICE (1000-110)

COUNTYLINE CO-OP, INC	GASOLINE & MISC SUPPLIES	\$	53.91
FROBOSE MARKET IGA	GASOLINE	\$	413.05
AMPLEX	TELEPHONE, FAX & FIBER	\$	106.36
		\$	573.32

GENERAL GOVERNMENT (1000-710,715,725)

AMPLEX	TELEPHONE, FAX & FIBER		
XEROX	COPIER LEASE & SUPPLY FREIGHT	\$	35.48
NOMMA	2026 MEMBERSHIP DUES	\$	100.00
		\$	135.48

GENERAL LANDS & BUILDINGS (1000-730)

COUNTYLINE CO-OP, INC	GASOLINE & MISC SUPPLIES	\$	293.91
AMPLEX	ELEVATOR MONITORING	\$	26.41
STEVENS DISPOSAL & RECYCLING	TRASH SERVICE	\$	120.00
		\$	440.32

S.C.M. & R. (2011-620)

COUNTYLINE CO-OP, INC	GASOLINE & MISC SUPPLIES	\$	484.35
FROBOSE MARKET IGA	GASOLINE	\$	39.25
AMPLEX	TELEPHONE & FIBER	\$	66.41
		\$	590.01

INCOME TAX (2071)

GOVERNMENT ACCOUNTING SOLUTION	17 OF 20 PAYMENTS FOR TAX COLLECTION SOFTWARE	\$	575.00
		\$	575.00

PERMANENT IMPROVEMENTS

MARTIN+WOOD APPRAISAL GROUP	APPRAISAL FOR 126 WALNUT ST	\$	1,280.00
STRUCTURE DEPOT LLC	SHED AT POOL	\$	3,325.00
		\$	4,605.00

POOL

AMPLEX	TELEPHONE & Fiber	\$	11.46
		\$	11.46

TOTAL

\$ 6,930.59

Bank Reconciliation

Reconciled Date 12/31/2025

Posted 2/12/2026 3:39:47 PM

Prior UAN Balance:		\$4,111,623.43
Receipts:	+	\$675,125.94
Payments:	-	\$687,244.39
Adjustments:	+	\$0.00
Current UAN Balance as of 12/31/2025:		\$4,099,504.98
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 12/31/2025:		<u>\$4,099,504.98</u>
Entered Bank Balances as of 12/31/2025:		\$3,919,211.95
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$27,765.28
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$208,058.31
Adjusted Bank Balances as of 12/31/2025:		<u>\$4,099,504.98</u>

COPY

Balances Reconciled

Reconciliation Notes

Deflating Bank Errors:	\$208,058.31
TRANSFER TO INTRAFI NETWORK	

Governing Board Signatures

There are no outstanding receipts as of 12/31/2025.

There are no outstanding adjustments as of 12/31/2025.

Bank Balances

Reconciled Date 12/31/2025

Posted 2/12/2026 3:39:47 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$250,000.00	\$256,305.82	\$250,000.00	-\$6,305.82
Investment	F00207		\$204,922.25	\$204,922.25	\$204,922.25	\$0.00
Investment	F25742		\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
Investment	F73916		\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
Investment	GENOA4613		\$200,000.00	\$200,000.00	\$200,000.00	\$0.00
Investment	KEY PSA 2A		\$714,009.63	\$714,639.80	\$714,639.80	\$0.00
Investment	UB19902356		\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
Investment	UB903620		\$125,000.00	\$125,000.00	\$125,000.00	\$0.00
Investment	UBCDARS118		\$0.00	\$0.00	\$0.00	\$0.00
Investment	UBICS43		\$2,200,540.19	\$2,201,527.07	\$1,999,649.90	-\$201,877.17
Investment	UNB903619		\$125,000.00	\$125,000.00	\$125,000.00	\$0.00
Investment	UNION03646		\$75,000.00	\$75,000.00	\$75,000.00	\$0.00
Total:			<u>\$4,119,472.07</u>	<u>\$4,127,394.94</u>	<u>\$3,919,211.95</u>	<u>-\$208,182.99</u>

Outstanding Payments

Reconciled Date 12/31/2025

Posted 2/12/2026 3:39:47 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	844-2025	12/31/2025	OHIO DEFERRED COMPENSATION	\$700.00
PRIMARY	Electronic	845-2025	12/31/2025	TREASURER, STATE OF OHIO	\$2,121.36
PRIMARY	Electronic	846-2025	12/31/2025	OHIO SCHOOL DISTRICT INCOME TAX	\$591.09
PRIMARY	Electronic	847-2025	12/31/2025	VILLAGE OF PEMBERVILLE	\$1,914.01
PRIMARY	Electronic	849-2025	12/31/2025	City of Toledo	\$1.31
PRIMARY	Warrant	60511	02/05/2025	MONICA HUMMEL	\$245.60
PRIMARY	Warrant	60908	07/07/2025	BIJOU UNIONS LLC	\$211.11
PRIMARY	Warrant	61068	09/04/2025	CHARLETTE HORNYAK	\$34.79
PRIMARY	Warrant	61188	11/05/2025	GREAT LAKES WATER & WASTE SYSTEMS, LLC	\$500.00
PRIMARY	Warrant	61249	12/03/2025	CUMMINS SALES AND SERVICE	\$818.81
PRIMARY	Warrant	61277	12/15/2025	UNION BANK COMPANY	\$75.00
PRIMARY	Warrant	61278	12/17/2025	GEARHART PLUMBING & HEATING, INC.	\$333.42
PRIMARY	Warrant	61279	12/17/2025	WATER SOLUTIONS UNLIMITED	\$1,221.64
PRIMARY	Warrant	61282	12/17/2025	JONES & HENRY LABORATORIES, INC.	\$940.00
PRIMARY	Warrant	61286	12/17/2025	GOVERNMENT ACCOUNTING SOLUTIONS, INC.	\$905.00
PRIMARY	Warrant	61288	12/17/2025	XEROX FINANCIAL SERVICES	\$141.89
PRIMARY	Warrant	61298	12/18/2025	E.B.M.C.	\$2.90
PRIMARY	Warrant	61311	12/31/2025	NATHAN SCHULTZE	\$150.37
PRIMARY	Warrant	61312	12/31/2025	MID-AMERICAN SALT	\$2,779.65
PRIMARY	Warrant	61313	12/31/2025	TD ENGINEERING, LLC	\$1,684.23
PRIMARY	Warrant	61314	12/31/2025	BOB'S PLUMBING & HEATING	\$221.86
PRIMARY	Warrant	61315	12/31/2025	MASI	\$358.20
PRIMARY	Warrant	61316	12/31/2025	CITY OF TOLEDO	\$50.00
PRIMARY	Warrant	61317	12/31/2025	GREAT LAKES WATER & WASTE SYSTEMS, LLC	\$612.00
PRIMARY	Warrant	61318	12/31/2025	FRONTIER	\$162.46
PRIMARY	Warrant	61319	12/31/2025	KENNETH RAHE	\$139.97
PRIMARY	Warrant	61320	12/31/2025	HOME DEPOT CREDIT SERVICES	\$59.80
PRIMARY	Warrant	61321	12/31/2025	GROSS ELECTRIC, INC.	\$449.24
PRIMARY	Warrant	61322	12/31/2025	POWER LINE SUPPLY CO.	\$6,565.55
PRIMARY	Warrant	61323	12/31/2025	BROWN SUPPLY CO.	\$15.60
PRIMARY	Warrant	61324	12/31/2025	UNIFIRST CORPORATION	\$518.03
PRIMARY	Warrant	61325	12/31/2025	COMDOC, INC.	\$229.75

Outstanding Payments

Reconciled Date 12/31/2025

Posted 2/12/2026 3:39:47 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Warrant	61323	12/31/2025	AMPLEX	\$366.35
PRIMARY	Warrant	61327	12/31/2025	CARDMEMBER SERVICES	\$1,318.29
PRIMARY	Warrant	61323	12/31/2025	EASTWOOD BAND BOOSTERS TREASURER	\$1,326.00
					\$27,765.28



John Vaughn, Jr.
Chief of Police

Pemberville Police Department
117 E. Front St. PO Box 109
Pemberville, Ohio 43450
Phone: (419) 287-3250 or Fax: (419) 287-3738



Jason Kwapich
Sergeant

Mayor Bailey & Village Council,

02/17/2026

ASSIST FIRE / EMS

6

ANIMAL COMPLAINT

1

TRAFFIC VIOLATION

13

2 citations, one for speed and one for driving under suspension.

This report reflects the calls for service from 01/21/2026 to 02/16/2026. There was no report for the 02/03/2026 council meeting.

Respectfully submitted,
Police Chief John Vaughn

Pemberville 150th/America 250th Anniversary Events

Title of Event	Date	Time	Location	Description of Event
Wine Launch Dinner & Reception	4/11/2026	6:00-8:00 p.m.	Front Street Café/Pemberville	Special dinner for supporters of the Pemberville 150th/America 250th anniversaries to be held at Front Street Café in Pemberville. After the dinner individuals can purchase and pickup a limited edition and special blend bottle of wine created for the anniversaries.
Decorate Your Front Door Event	5/25/2026 - 6/30/2026	n/a	The Village of Pemberville	Decorate your front door to celebrate the anniversaries.
Hometown Heroes Memorial Walk	5/25/2026 - 5/31/2026	All Day	Memorial Park located off Memorial Drive in Pemberville	A Hometown Heroes Memorial Walk at Pemberville's Memorial Park. Veterans, current military service members, and first responders will be honored with special signs throughout a special walk through the park. The honorees will be recognized at the annual Pemberville Memorial Day Service.
Farm and Field Event at Memorial Park	6/7/2026	11:00 - ??	Memorial Park & American Legion Hall	The Freedom Auxiliary Unit #183 will be preparing "ball game" type lunch available for purchase in the legion hall. Starting at 1:00 p.m. A Civil War era baseball match featuring the Great Black Swamp Frogs from Sylvania will use rules from 1860 to play our local team and an antique tractor show featuring tractors from our local Power of Yesteryear Tractor Club. Vintage kid games.
Pemberville Pool Movie Event	6/27/2026	After Dusk	Pemberville Pool located in Memorial Park	The Pemberville Pool will be the site for a night when families and community members can watch a special movie while floating in the pool.
Pemberville Free Fair Events	8/19/2026 - 8/22/2026	All Day Events	Memorial Park located off Memorial Drive in Pemberville	Special Pemberville Free Fair Events – The theme of the fair will give special recognition. Different events, a quilt challenge at the Pemberville Free Fair Quilt Show, and special grand parade participants will honor our anniversaries.
Family Bike Ride	9/13/2026	1:00 - 3:00	Memorial Park at Shelter House	A family bike ride through Pemberville and surrounding area. This bike ride will have stops at different areas where families will meet special people and get collectible items for the kids.
Silent Movie	9/20/2026	TBD	Pemberville Opera House, 115 Main Street in Pemberville, 2nd Floor	Silent Movie at the Pemberville Opera House featuring the Gish sisters. Special guest speaker and reception afterwards.
Honoring Pemberville 80 + Seniors	10/11/2026	TBD	Bethlehem Lutheran Church	A meal and recognition to Pemberville's seniors.