

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
February 18, 2026**

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Trey Schnabel, Clerk Melody Siebenaler, John Courtney (Electric Consultant), and Erlin Moritz.

Dean Krukemyer motioned to approve February 2, 2026, meeting minutes, Trey Schnabel seconded motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 439.00
HOME DEPOT CREDIT SERVICES	SHOVEL	\$ 17.97
COMDOC	COPIER USAGE & SUPPLIES	\$ 55.46
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 72.00
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 78.25
DIVAL SAFETY EQUIPMANET INC.	2-XL, 1-L ROUGH RIDER GLOVES	\$ 6.35
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES & MATERIALS	\$ 181.21
FROBOSE MARKET IGA	MISC SUPPLIES	\$ 5.67
AMPLEX	TELEPHONE, FAX & FIBER SERVICES	\$ 38.93
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
MAUMEE SUPPLY CO.	MISC SUPPLIES	\$ 12.50
BOB'S PLUMBING & HEATING	HOTDOG HEATER MAINTENANCE	\$ 110.00
MASI	LAB TESTING	\$ 193.30
PERRYBURG PIPE & SUPPLY	MISC SUPPLIES	\$ 585.52
JIM PALMER EXCAVATING	LABOR & EQUIPMENT TO FIX HICKORY/COLLEGE	\$ 4,515.00
BAIN ENTERPRISES	STARTER COVER ASSEMBLY	\$ 190.00
UNION BANK CO.	UTILITY BILL COLLECTION	\$ 10.00
HARRISON FARMS	LIMESTONE & DELIVERY	\$ 546.39
Total Water		\$ 7,093.02
<u>Sewer 5201</u>		
JONES & HENRY LABORATORIES	LAB TESTING	\$ 1,611.00
D & K TRANSPORT INC	TO FOSTORIA WATER CENTER	\$ 750.00
COMDOC INC.	COPIER USAGE & SUPPLIES	\$ 55.45
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 69.04
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 38.14
DIVAL SAFETY EQUIPMENT INC.	2-XL, 1-L ROUGH RIDER FLANNEL GLOVES	\$ 141.90
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES & MATERIALS	\$ 108.90
FROBOSE MARKET IGA	MISC SUPPLIES	\$ 11.16
AMPLEX	TELEPHONE, FAX & FIBER SERVICES	\$ 38.93
XEROX FINANCIAL SVCS	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
STEVENS DISPOSAL	MONTHLY MAINTENANCE FEE	\$ 20.00
CITY OF FOSTORIA	SLUDGE DUMPING	\$ 1,050.00
FRONTIER	WWTP MONITORING	\$ 182.34

UNION BILLING CO.	UTILITY BILL COLLECTION	\$ 10.00
NORTHWESTERN WATER & SEWER	CLEANING SEWER WETWELL	\$ 1,110.00
Total Sewer		\$ 5,232.33
<u>Electric 5301</u>		
HOME DEPOT CREDIT SERVICES	LINEAR UTILITY CRIMPER W/SNUB NOSE JA	\$ 2,449.00
JOHN COURTNEY	MONTHLY RETAINER SERVICES	\$ 100.00
COMDOC INC.	COPIER USAGE & SUPPLIES	\$ 55.45
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 85.72
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES & MATERIALS	\$ 203.29
FROBOSE MARKET IGA	MISC SUPPLIES	\$ 4.19
AMPLEX	TELEPHONE, FAX & FIBER SERVICES	\$ 38.93
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
AMP INC.	ELECTRICITY & OMEGA JV5	\$ 128,107.80
POWERLINE SUPPLY CO	MISC SUPPLIES & MATERIALS	\$ 504.10
UNION BANK CO.	UTILITY BILL COLLECTION	\$ 10.00
AIRGAS	RENT CYL IND LARGE NITROGEN	\$ 184.77
Total Electric		\$ 131,778.72
<u>Water Capital Improvement 5703</u>		
TD ENGINEERING LLC	BIDDING/CONSTR. ENGINEERING/RES MGR	\$ 4,959.73
Total Water Capital Improvement 5703		\$ 4,959.73
<u>Storm Sewer 5202</u>		
ADKINS SANITATION	CLEANING CATCH BASINS	\$ 2,975.00
Total Storm Sewer 5202		\$ 2,975.00
Total for all utilities		\$ 152,038.80

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Not in attendance

MISCELLANOUS-

John Courtney- attended the meeting to discuss written policy for behind the generator metering. John provided copies of all the documents and reviewed information with the Board. John stated most Villages he works with adopt the Resolution. John recommends net billing with bi-directional meters. John noted that the previous information provided did not include SPP. The SPP is the average cost of power last year, Pemberville’s SPP would be 8.8¢/kwh. Maximum limit of 10kw = 2000-2500 kwh/mo. Dean asked for clarification on a few items; John stated he can send application to him for review but since county will need to provide permit approval, it should be installed correctly. Dean motioned to approve Resolution; Trey seconded. Clerk will prepare Resolution for 1st read at next meeting.

Kim Long- (Water Dept) – mentioned there was a water break on Oak St. this morning; Adkins Sanitation was cleaning basins and sucked out the area; Nathan was able to fix the break in a brief period of time. Water breaks on Bierley and Water Streets last Friday; called Palmer in to fix.

Trey Schnabel-stated neighbor mentioned his mailbox was damaged by snowplow; asked how Village handles such situation. Clerk told Trey to have neighbor contact the office regarding issue.

Clerk-

M.K. Smith property-Clerk stated have not contacted Mary Kay regarding her request for utility services; Kim asked for contact information, and he would reach out to her.

TD Engineering email-Clerk provided Board with email regarding OPWC funding for wastewater projects. Board will review and revisit at later date.

Payment approvals-(30)

Miscellaneous adjustments-(9) Gov Pay late fee removal/ (1) remove water chg./ (1) bill correction/ (1) sewer forgiveness request.

Vacation Requests approved-(none)

With no further business to discuss, the meeting was adjourned at 7:52p.m. The next meeting will be held on Monday March 2, 2026, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
