

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
April 7, 2026**

Mayor Bailey opened April 7, 2026, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Public Hearing: Designated Outdoor Refreshment Area (DORA) Discussion

Introduction and Purpose

The Mayor deviation from the regular agenda to conduct a public hearing regarding the proposed Designated Outdoor Refreshment Area (DORA) for the Village of Pemberville. The objective was to keep the discussion concise and allow participants to continue with the remainder of the meeting. Ms. Rahe, serving as chairman, introduced the topic and outlined the key points.

Overview of the DORA Proposal

According to Ohio Revised Code 4301.82, the DORA proposal for Pemberville would establish a designated area within the downtown district where individuals 21 and older may purchase alcoholic beverages from participating establishments—Front Street Cafe and Casa Rio—and carry them along Front Street between 10 AM and 10 PM. The main goals are to support downtown businesses, encourage pedestrian activity, and enhance community events while maintaining appropriate oversight. The floor was then opened for public comments.

Public Comment Procedures

The Mayor requested that anyone wishing to speak should state their name for the record. Jeffery Kirkbride suggested considering a later start time, such as noon or 1 PM, instead of 10 AM. Sue Rahe responded that the proposed hours are based on requests from the business owners but acknowledged that all aspects of the application remain flexible at this stage. Lisa Boyer reiterated his suggestion for a later start time.

Questions and Considerations

It was inquired about adjusting the hours for weekends and special events, emphasizing the importance of accommodating community activities beyond just the two bars. Sue Rahe clarified that the current proposal covers seven days a week, from 10 AM to 10 PM. Ed Wozniak asked about potential adjustments for events, and the Mayor explained that once the times are set and the DORA is approved, they remain fixed for five years, after which they may be revisited based on police records and community outcomes.

DORA Area Boundaries and Special Events

Robert Johnstone questioned whether the fairgrounds would be included in the DORA area. Sue Rahe and the Mayor confirmed that the boundaries are limited to the downtown area, excluding the fairgrounds. Special events at the fairgrounds would require separate permits and are not covered by DORA. The discussion clarified that only establishments with proper state licensing can participate, and that the number of liquor licenses is controlled by state law and population size.

Operational Details and Restrictions

Further details were provided regarding DORA operations. Restaurant owners must use specific, identifiable cups for DORA beverages, and alcohol must be consumed outside the participating establishments. Each cup is for a single pour and cannot be refilled. Businesses may choose to prohibit alcohol within their premises by posting signs. Alcohol cannot be taken outside the designated DORA area, and violations are subject to enforcement.

Suspension of DORA for Events

Questions arose about suspending DORA during certain events, such as parades. Sue Rahe stated that council retains authority to suspend DORA for specific events, if necessary, though the current application does not include such provisions. Suspension would be handled as a council decision at any time or for specific events by a vote of Council.

Community Perspectives

A variety of perspectives were shared regarding the proposed hours and the broader impact of DORA. Some participants supported the 10 AM start time, citing alignment with business preferences and flexibility for different work schedules. Others advocated for a later start, referencing cultural norms and concern for community events involving children. The Mayor highlighted the potential economic benefit to all businesses, not just bars, by attracting more visitors and encouraging local spending.

Economic and Liability Considerations

The discussion addressed whether the town would receive financial benefits from DORA, noting that the village would see a small percentage from higher local sales. One restaurant owner referenced a report indicating no increase in crime and a significant growth in surrounding businesses in other communities with DORA. Liability concerns were discussed, with clarification that overserving patrons remains the responsibility of the participating establishments, and town liability is determined case-by-case based on negligence.

Next Steps

The process for implementing DORA was outlined: council readings of the ordinance, submission of the application to the state, and anticipated approval timeline. Council members and attendees shared final thoughts, with many expressing supports for the proposal, confidence in minimal negative impact, and openness to reevaluating after the initial five-year period.

The Mayor closed the DORA Public meeting and resumed the regular scheduled Council meeting at 7:45pm

Roll Call: Present at the scheduled meeting of the Council were Wozniak, Bohland, Boyer, Kirkbride, Rahe, Rollins. Others present were Chief Vaughn, Law Director Kent Murphree, Eric Campbell, Marcia Cousino, Carl & Cynthia Lohrbach, Gene Steele, Bob Bruning, Mr. & Mrs. Bill Brown, Joanne Busdeker, Sarah Enright, Robert Johnstone, Denny Henline, and the Fiscal Officer.

Minutes: Rahe moved, and Boyer seconded to approve the minutes of the March 17, 2026, meeting. Motion passed 5/6. Rahe-yes; Boyer-yes; Bohland-yes; Wozniak-yes; Rollins-yes; Kirkbride-abstain.

Treasurer's Report: Kirkbride moved, and Rollins seconded to approve the bills in the amount of \$2,954.79 Motion passed unanimously. (attached)

RESOLUTION 800: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF PEMBERVILLE TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR THE CONSTRUCTION OF THE DOWNTOWN BUSINESS ALLEY WATERLINE REPLACEMENT BETWEEN CEDAR STREET AND PINE STREET, BETWEEN THE VILLAGE OF PEMBERVILLE AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY. 3rd READING

Kirkbride moved and Wozniak seconded to approve Resolution 800. Motion passed unanimously.

RESOLUTION 801: A RESOLUTION TO ESTABLISH ENGINE BRAKE RESTRICTION. 2nd READING

RESOLUTION 802: CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY, OHIO, AND THE VILLAGE OF PEMBERVILLE. 2nd READING

A question was raised regarding the current status of emergency services in the Village. The Mayor confirmed that Pemberville does have emergency management services through its agreement with Wood County. This annual contract is considered a routine housekeeping action to maintain continuity of services.

The discussion turned to tornado alerts and how warnings are delivered. The Mayor explained that the Village no longer uses its old siren, which was removed due to age and irreparability. The council opted against a replacement, consistent with state and federal agencies moving away from sirens because they are less effective and cannot specify alert types.

Residents are now encouraged to rely on newer alert systems, like phone or TV notifications. The Code Red system is being replaced by Everbridge, which will allow notifications via text, email, or home phone for greater reliability. Those without electronic access should check with neighbors to ensure everyone receives emergency updates, including tornado warnings.

RESOLUTION 803: A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF PEMBERVILLE ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS GENERAL FUND FOR THE CT81AC / CE44AC, PEMBERVILLE BRIDGE STREET BRIDGE REPLACEMENT WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO. 1st READING (attached)

The Mayor announced that the Village secured grants covering 95% of bridge construction costs, leaving only 5% plus easement and engineering fees for the Village. An additional OPWC grant will help cover these expenses. The project is about 80% finished, and the Village may not need all reserved funds. The funding includes a \$110,000 interest-free loan over 30 years, resulting in minimal annual payments. Any surplus will be used for reimbursement of previous engineering and easement costs. The estimated Village cost is \$80,000, compared to the nearly \$2 million total project cost.

ORDINANCE 1708: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2026 EDITION, AS THE CODE OR ORDINANCE FOR THE MUNICIPALITY OF PEMBERVILLE, OHIO. 3RD READING

Rahe moved and Rollins seconded to approve Ordinance 1708. Motion passed unanimously.

ORDINANCE 1710: AN ORDINANCE ESTABLISHING A DESIGNATED OUTDOOR REFRESHMENT AREA WITHIN THE VILLAGE OF PEMBERVILLE, OHIO PURSUANT TO OHIO REVISED CODE 4301.82. 1ST READING (attached)

ORDINANCE 1711: AN ORDINANCE AUTHORIZING ENTRY INTO AN AGREEMENT FOR PARTICIPATION IN R.I.T.A., A REGIONAL COUNCIL OF GOVERNMENTS, FOR INCOME TAX COLLECTION AND ADMINISTRATIVE SERVICES AND DECLARING AN EMERGENCY. 1ST READING (attached)

Kirkbride requested to suspend the rules that require three readings. He proposed that the Council immediately pass the ordinance, thereby enabling the Village to begin working with the regional income tax agency as soon as possible.

Kirkbride moved and Rahe seconded to suspend the rules. Motion passed unanimously.

Kirkbride moved and Rollins seconded to approve Ordinance 1711. Motion passed unanimously.

ORDINANCE 1712: AN ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026. 1ST READING (attached)

The Fiscal Officer asked the council to suspend the rules to transfer funds from the contingency line to the transfer-out line for the pool, which has a balance of only \$7.91. Wozniak clarified the funds' origin, and the Fiscal Officer confirmed the contingency line holds money for various uses. She emphasized that she is requesting the council to move these funds into the transfer-out line for the pool, allowing for the continued payment of the pool's fixed expenses.

Rahe moved and Rollins seconded to suspend the rules. Motion passed unanimously.

Rahe moved and Wozniak seconded to approve Ordinance 1712. Motion passed unanimously.

Police Activity Report: Report provided. (attached)

Chief reported that due to financial concerns the Legion has applied for a different liquor license. The Legion believes this new approach will be more suitable for their needs. The Legion will now have to apply for an F permit to operate their beer garden at the Pemberville Fair, similar to the fire department's process. Beer sales are now restricted to Legion members for basement activities, and the Legion no longer sells beer for weddings or events..

Boyer expressed appreciation to the Chief for everything he does.

Sarah Enright asked about monthly revenue generated from traffic tickets. Chief replied that the revenue depends on tickets issued and he would need to check with the courts for exact numbers. Lisa Boyer requested this information be included regularly in council reports. Fiscal Officer reported \$101 received from courts so far this year.

Boland asked if the police reports include incidents handled by the sheriff's department during off hours; Chief Vaughn said only their own department's calls are reported. Matt also questioned whether shared tracking exists for incidents like animal complaints handled by both departments. Chief Vaughn explained that currently it does not, but a new countywide CAD system is being implemented to improve information sharing among agencies. It was asked if a timeline was known for CAD implementation; Chief Vaughn noted progress is slow due to countywide rollout. Matt asked about automatic reporting for severe incidents; Chief Vaughn stated the CAD will enhance information sharing once fully operational.

Mayor:

Utility Clerk Departure

The Mayor informed council that Melody, the utility clerk, will be leaving at the end of the week. Members have a copy of the letter she read to the Board of Public Affairs in their files for reference. The Mayor noted that the letter is provided for council's knowledge regarding the circumstances of her departure.

School Sidewalk Replacement and Village Contribution

New sidewalks were installed at the local school, but edge areas still need backfill and reseeding. The Mayor reported that the school offered to pay the entire \$8,500 sidewalk replacement cost if the village handled the finishing work, which would save the village \$4,250. Lisa Boyer and other officials agreed that grading is also needed in some spots where yards are higher than the sidewalk. The new village streets employee will complete these tasks soon, and hiring help would still be more cost-effective for the village.

Planning Commission Appointment

The Mayor announced the appointment of Sarah Enright to the vacant seat on the Planning Commission, filling a six-year term. Sarah has graciously accepted the role. Sue Rahe asked whose seat was being filled, and the Mayor clarified that it was Gordon Bowman's, who is no longer on the commission.

Flood Response and Unlimited Pickup Proposal

The Mayor addressed the recent severe flooding affecting 20 to 30 homes in the village. She requested council approval to hire Stevens Disposal for one unlimited pickup for flood-affected residents, rather than providing a dumpster for general use. The estimated cost for this service is \$2,500. The Mayor explained that she personally contacted most affected residents and will supply their addresses to the garbage company to ensure only eligible homes receive pickup.

Sue Rahe questioned how residents would be identified and whether others might try to use the service. The Mayor clarified that only those affected by the flood will be included. Kirkbride moved and Rollins seconded to approve the provision of unlimited pickup with Stevens Disposal for those affected by the flood. Motion passed unanimously.

Mayor's Reflections on Council Participation During Flood Event

The Mayor expressed disappointment that no council members contacted her during the flood crisis. She emphasized the importance of council members supporting the community, especially during emergencies. She recounted handling over 80 phone calls from various agencies and residents, personally assisting those in need, and visiting homes and businesses affected by the flood.

Lisa Boyer responded, explaining that as a new council member, she did not realize this was part of her responsibilities, but would have helped if contacted, and pledged to assist in the future. Pat Rollins apologized for her absence, citing a holiday and personal commitment, and promised greater diligence in the future.

FEMA Visit and Flood Ordinance

The Mayor reported an unexpected visit from FEMA and emphasized the need to update the village's 50-year-old flood ordinance. She proposed creating clear protocols for different flood stages and plans to consult with ODNR to improve response and mitigation. Mitigation efforts may require raising or demolishing heavily damaged buildings, which can be difficult but are sometimes necessary. The Mayor noted that while residents are used to flooding, recent events have been especially damaging for some. The village will use FEMA's online tools to assess damage and is developing more organized procedures and documentation for future floods.

Grants are available for insured residents to raise homes, though the process is complicated and few have applied. One home was highlighted as severely affected. It was suggested of building a wall to prevent flooding, but concerns were raised about redirecting water into residential areas. The Mayor stated these ideas will be discussed in upcoming meetings.

Council Reports:

Wozniak:

Planning Commission: Wozniak stated at the March meeting they discussed pools and sandwich signs. The next meeting will be on April 15th at 7:00pm

Rahe:

150/250 Celebration: Rahe stated that the 150th anniversary celebrations will begin with an open house at Front Street Cafe on April 11th. Attendees can join a 50/50 raffle, buy fundraiser tickets from Marcia Cousino, and participate in basket raffles. Community support is encouraged, and downtown banners made for the anniversary are set to be installed by the weekend, weather permitting.

Rollins:

Personnel Committee:

Hiring Part-time Street Employee: Rollins stated the personnel committee met on April 24th to review candidates for a part-time streets' employee. After reviewing applications and holding two interviews, the committee unanimously recommended Ben Barres for the position, citing his flexible schedule and eagerness to learn.

There were questions about work hours, the Mayor explained the role is approximately 24 hours per week, with the final schedule to be set based on preferences and departmental needs. The position will support both the streets and utilities departments. The committee all agreed on hiring Barres, acknowledging his positive attitude and suitability for the team. Rollins moved and Kirkbride seconded to hire Ben Barres. Motion passed unanimously.

Utility Clerk and Deputy Fiscal Officer Search

Rollins stated that an ad was placed in the Press and Sentinel, shared on local community online pages, as well as on the village website, for a new utility clerk/general office person. The reason for broadening the title was the requirement to have a deputy fiscal officer available to cover for the Fiscal Officer when needed. Applications and resumes are due by Friday, after which interviews will be scheduled.

Legal and Statutory Requirements

There were some questions asked about the statutory requirement for a deputy fiscal officer and the hiring of a utility clerk. Village Law Director Kent Murphree confirmed the necessity of a deputy fiscal officer, referencing the Ohio Revised Code (ORC). The deputy fiscal officer is primarily needed to cover for the Fiscal Officer during absences, and the role also provides organizational checks and balances. Referring to the hiring of a utility clerk, Sue Rahe cited ORC 735.29 and the village officer handbook, which outlines that the board has exclusive authority to appoint and remove its officers, employees, and agents, while the village council creates positions and determines their number and compensation. Law Director Murphree agreed to review the statutes to ensure compliance and provide clarification to the council.

Kirkbride:

Finance Committee: Kirkbride stated the Finance Committee met and discussed several topics already addressed in council, including matters related to RITA and the transition to RITA, as well as the possibility of changes to our tax collection methods.

Kirkbride stated they also reviewed issues concerning Kahler woods, including the pumps, the relationship between Kahler woods revenue and timber sales, and how these factors might impact our partnership with Hirzel's.

Kirkbride stated the committee also discussed changing the schedule for both the Finance and Personnel Committee meetings. The Finance Committee will now meet on the third Tuesday of each month, rather than the first Tuesday. Accordingly, it was proposed that the Personnel Committee hold its meetings on the first Tuesday of the month instead of the third.

Tree Committee: Kirkbride stated that there was no Tree Committee meeting held in March. The next meeting is scheduled for April 13th.

Pemberville Union Cemetery: No report.

Boyer:

Streets, Sidewalks, Land & Buildings: Boyer stated that there are no updates or reports to share regarding committee activities. She stated the next meeting of the Streets, Sidewalks, Lands, and Buildings Committee is scheduled for Thursday, April 9th at 7:00 PM.

BPA: Boyer stated there will be a meeting with representatives from (EPA) on Thursday, April 16th. The purpose of this meeting is to discuss the Kahler Road woods, wells and determine the necessary actions that need to be taken regarding this site. At present, there are no further updates to report.

Bohland:

Park & Recreation: Bohland stated that Parks and Rec met on the 23rd to review an 18-point plan. Members expressed strong support for the initiatives, and implementation is underway. The committee also revised pool fees to align with new state minimum wage guidelines.

Bohland stated that representatives from the local soccer organization attended the meeting to discuss their interest in the Reese Road site and address potential EPA requirements. Kirkbride asked about challenges related to the park, including EPA considerations. Bohland outlined possible EPA stipulations concerning wells, building pad distances, and parking. Notes were taken for future review as they assess these requirements.

Bohland stated that he met with Christina Yaniga, who is exploring banner placement on the pool fence for revenue and reviewing the swim team situation. Although there is no coach yet, over 15 children are interested in joining. Securing a coach would be beneficial.

Bohland stated that they are setting an opening timeline for the pool, but a missing attendee at the last meeting has caused delays. He stated they are considering a pool opening party to celebrate and promote equal distribution of tasks among the committee and volunteers. Bohland stated the aim is to encourage teamwork and share responsibility as we advance these projects.

Eric Campbell: No report

Guests:

Gene Steele: Steele thanked Landry for effectively managing and upgrading the local sewer system, which has reduced basement flooding in the community. He noted that, while minor leaks still occur, serious flooding is now rare. Steele encouraged residents to show their appreciation for Landry's dedication.

Steele discussed Resolution 801, which addresses engine brake restrictions and noise abatement. He proposed buying a certified decibel meter for the police to measure noise from motorcycles, radios, train whistles, and air brakes, suggesting an 80-decibel limit. Steele offered to donate toward the meter and noted that consistent enforcement could improve quality of life and potentially generate revenue.

Marcia Cousino: Cousino inquired about the alley's status. The Mayor responded that restoration would occur this month, with paving and utility connections complete. The project is almost finished. Gene Steele reported that all gas caps on the standpipes are broken.

Mayor explained the damage resulted from vehicles and said she would address the issue with the responsible party.

Mayor Bailey adjourned the meeting at 8:27 P.M.

*Audio recording of the meetings is available upon Public Records request.

VILLAGE OF PEMBERVILLE

115 Main Street PO Box 109 Pemberville, OH 43450

Phone No. (419)287-3832

Carol Bailey, Mayor

FAX: (419)287-3738

Sarah C. Abbott, Fiscal Officer

April 7, 2026

GENERAL POLICE (1000-110)

VERIZON WIRELESS	BROADBAND	\$	80.22
FROBOSE MARKET IGA	GASOLINE	\$	370.08
COUNTYLINE CO-OP, INC	GASOLINE & MISC SUPPLIES	\$	158.97
		\$	609.27

GENERAL GOVERNMENT (1000-710,715,725)

TREASURER, STATE OF OHIO	2ND QTR UAN FEE	\$	251.25
COMDOC, INC	COPIER USAGE & SUPPLIES	\$	62.22
CAROL BAILEY	REIMBURSEMENT FOR 2025 NOMMA ANNUAL DINNER	\$	45.00
SUBURBAN METRO PRESS	DORA PUBLIC NOTICE	\$	180.00
AIM MEDIA MIDWEST - SENTINEL	2025 FINANCIAL LEGAL NOTICE, DORA PUBLIC NOTICE	\$	132.13
CARDMEMBER SERVICES	MISC OFFICE SUPPLIES & POSTAGE	\$	209.89
		\$	880.49

GENERAL LANDS & BUILDINGS (1000-730)

VERIZON WIRELESS	CELLULAR SERVICE	\$	47.55
COUNTYLINE CO-OP, INC	GASOLINE & MISC SUPPLIES	\$	170.19
UNIFIRST CORPORATION	RENTAL - UNIFORMS, MATS & TOWELS	\$	310.56
CORPORATE INTELLIGENCE CONSULTANTS	BACKGROUND CHECK FOR NEW STREET SUPERINTEND.	\$	164.63
CARDMEMBER SERVICES	MISC OPERATING SUPPLIES & MATERIALS	\$	209.96
		\$	902.89

S.C.M. & R. (2011-620)

VERIZON WIRELESS	CELLULAR SERVICE	\$	47.55
HOME DEPOT CREDIT SERVICES	BLACKTOP PATCH & MARKING PAINT	\$	46.98
COUNTYLINE CO-OP, INC	GASOLINE & MISC SUPPLIES	\$	186.43
UNIFIRST CORPORATION	RENTAL - UNIFORMS, MATS & TOWELS	\$	68.76
CORPORATE INTELLIGENCE CONSULTANTS	BACKGROUND CHECK FOR NEW STREET SUPERINTEND.	\$	164.62
		\$	514.34

INCOME TAX (2071)

CARDMEMBER SERVICES	MISC OFFICE SUPPLIES	\$	47.80
		\$	47.80

TOTAL

\$ 2,954.79



John Vaughn, Jr.
Chief of Police

Pemberville Police Department
117 E. Front St. PO Box 109
Pemberville, Ohio 43450
Phone: (419) 287-3250 or Fax: (419) 287-3738



Jason Kwapich
Sergeant

Mayor Bailey & Village Council,

04/07/2026

ALARM

1

ANIMAL COMPLAINT

1

ASSIST FIRE / EMS

4

ASSIST OTHER AGENCY

1

DOMESTIC COMPLAINT

1

GOLF CART / UTV INSPECTION

1

TRAFFIC VIOLATION

4

WELFARE CHECK

1

Respectfully submitted,
Police Chief John Vaughn

April 6, 2026

I would like to address the Board regarding my resignation:

1st off – I don't appreciate my resignation being brought up in a public meeting with some of the comments that I heard. So, I will address the Board as a whole to answer the comments made during the Personnel committee meeting and make you aware of my reasons for leaving my position with the Village.

A Board member had a question as to why I went to the mayor with my notice and not him; I feel he should have asked me directly, not brought it up in a public meeting. But I will address it here—The reason I notified the Mayor of my resignation is because she is the “Head” of all employees.

I also heard that I am quitting due to inability to work with the girls in the office. That is false. Yes, there have been times that I haven't agreed with either Sarah or Cindy, but the problem isn't with either of them or Mayor Bailey. With me working remotely we have all had to work together to make it work and for the most part it has worked. If anything, being able to voice my frustrations has strengthened our work environment, because we all deal with the same people.

The comment that I am HARD about the books—this really bothers me and I don't appreciate the remark. That is a slap in my face because I take my job duties seriously. I can't help if my persistence is not wanted but that is how things get done.

I began working for the Village with having no prior government experience but strong work ethic and values. And I took my job seriously, holding firm, when necessary, with both residents and co-workers.

The reasons for my resignation are 2-fold...my family and my frustration with both the Board and guys(Superintendents) --- frustrations and lack of respect made my decision to resign easier since I do not see any point in trying to make things work when the Board does not treat everyone as equal. I am tired of hearing “we have to do whatever it takes to keep the guys”. Yes, they carry licenses, but they are not irreplaceable. We are all replaceable. My frustration has turned into stress that is unhealthy for me.

Board meetings are frustrating to prepare for, when I send a text message asking if they (Superintendents) are coming and what topics they have for the meeting agenda....and don't hear anything back. Then they show up to the meeting with Vacation requests (which I cannot verify if anyone else has requested off) and list of topics to discuss. Thus, the Board doesn't follow the agenda and that makes note taking nearly impossible.

My position has many timeframes and deadlines which I don't feel were taken seriously by either the Board or Superintendents. With 2 meetings/month, Billing cycle and scheduled shut off's my available time for vacations was limited to 1 week a month. And that is how I scheduled my time off. Others don't seem to care. Yes- I may seem to be "HARD" when it comes to the meter books being turned in by 1st of the month but that is due to my deadlines –just like the guys have EPA deadlines I have deadlines (billing and U.S. Government), and I don't appreciate it being said that I am HARD CORE with the books. Example being at the last Board meeting I mentioned that I needed books turned in by April 1st knowing the Superintendents were all going to be gone at end of the month. I did not have all books until late in the day (after 4:00) on April 2nd. I waited from approximately 1:00 on April 1st until after 4:00 on April 2nd to get the last book. This was extremely frustrating since I gave a 3 week resignation notice so, I could complete the billing and delinquent notices for the Village by my last day. Also, when the books are turned in incomplete it is a waste of my time and the guy who I must send back out to get the read.

Side note: (When all departments take time off at the same time it is difficult if a resident calls with an issue and we have no-one available to help with the situation).

I understand the guy's time is valuable but so is mine.

I hope that the person who replaces me is not treated as a personal secretary as I have been. Being asked to write letters and send to appropriate person was not in my job description but I have done it with a smile on my face. But it felt like I was viewed as a less valued employee by some.

If it wasn't for me and my work value (HARD CORE) the departments would have less \$\$ to work with. When I started working for the Village the utility unpaid inactive accounts totaled over \$15,000.00 but I worked to clear that debt and have maintained almost zero debt in unpaid inactive accounts since. As for current accounts -this job takes a person who works with people but will not be taken advantage of –sob stories when it comes to delinquent charges. Must be compassionate but strong at the same time.

Following thru is a BIG part of my daily workload and the Board does not seem to follow thru with topics or issues that are discussed at meetings. When topics are not completed in a timely manner it just puts more work on me to continue the topic for another discussion. Making more work on me to make sure stays on people's minds. Examples being solar resolution/procedures has taken over 4 years to complete and Pember Grove tree/easement issue is still unresolved (to my knowledge).

The residents demand structure and timeliness when it comes to the utility bills and any other issue they seem to have. If bills go out a day later than normal some residents are

calling asking where the bill is. And when they pay their bill either in drop box or office they call after couple days asking if we got it because the check hasn't cleared the bank. I don't believe the Board understands all the demands/ questions put on my shoulders. When a resident is frustrated or feels like something isn't right, I hear about it and sometimes in a not so nice of a manner. I have been yelled at, cursed at and hung up on.

I have made it a point to make things easier for the residents with ACH bill pay, emailed bills and ability to view account online. But, with that came more steps to have to complete each month to make life easier for the residents.

I have taken pride in my job and what I have accomplished the last 7 ½ years but I feel it is time to step away before this job affects my health. I wish everyone the Best and hope the Village can continue to move forward for the betterment of everyone.

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF PEMBERVILLE ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS GENERAL FUND FOR THE CT81AC / CE44AC, PEMBERVILLE BRIDGE STREET BRIDGE REPLACEMENT WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO.

BE IT RESOLVED, by the Village of Pemberville, on behalf of the State of Ohio that:

SECTION 1. The Village of Pemberville reasonably expects to receive a reimbursement for the Project named Pemberville Bridge Street Bridge Replacement as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.

SECTION 2. The maximum aggregate principle amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$366,750.00.

SECTION 3. The Fiscal Officer of the Village of Pemberville is hereby directed to file a copy of this Resolution with the Village of Pemberville for inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission.

SECTION 4. The Village of Pemberville finds and determines that all formal actions of this Village concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Pemberville and that all deliberations of this Village and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION 5. This Resolution shall be in full force and effect from the and immediately upon its adoption.

Upon roll call on the adoption of the resolution the vote was as follows:

Jeffery Kirkbride – Yes
Pat Rollins – Yes
Edwin Wozniak Jr. – Yes
Matt Bohland – Yes
Lisa Boyer – Yes
Sue Rahe - Yes

Resolution adopted: **May 5, 2026**

The foregoing is a true and correct excerpt from the minutes of the meeting on **May 5, 2026**, of the Village of Pemberville showing the adoption of the resolution herein above set forth.

Fiscal Officer, Sarah C. Dyer

Mayor, Carol A. Bailey

AN ORDINANCE ESTABLISHING A DESIGNATED OUTDOOR REFRESHMENT AREA WITHIN THE VILLAGE OF PEMBERVILLE, OHIO PURSUANT TO OHIO REVISED CODE 4301.82

WHEREAS, Ohio Revised Code §4301.82 authorizes a municipal corporation to establish a Designated Outdoor Refreshment Area (DORA) within its jurisdiction: and

WHEREAS, the Mayor of the Village of Pemberville has submitted an application to Village Council requesting the establishment of a Designated Outdoor Refreshment Area within the Village’s downtown district; and

WHEREAS, Village Council has reviewed the application and supporting materials describing the proposed boundaries, hours of operation, sanitation plan, public safety considerations, and operational rules for the proposed DORA: and

WHEREAS, Village Council finds that establishing a Designated Outdoor Refreshment Area will encourage pedestrian activity, support local businesses, and enhance community events within the Village of Pemberville;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF PEMBERVILLE, COUNTY OF WOOD, STATE OF OHIO:

SECTION 1: Establishment

Village Council hereby establishes a Designated Outdoor Refreshment Area (DORA) within the Village of Pemberville pursuant to Ohio Revised Code §4301.82. Within the designated area, individuals who are twenty-one (21) years of age or older may purchase alcoholic beverages outdoors within the district during approved hours of operation.

SECTION 2: Boundaries

The Designated Outdoor Refreshment Area shall include the following areas:

- Front Street from Pine Street to Cedar Street
- North along Walnut Street to include the Village Public Restrooms
- South along Water Street to encompass the rear portion of the downtown businesses extending to the Portage River

The exact boundaries of the Designated Outdoor Refreshment Area are illustrated on Exhibit A – Proposed Village of Pemberville Designated Outdoor Refreshment Area Boundaries, which is attached hereto and incorporated by reference.

SECTION 3: Hours of Operation

The Designated Outdoor Refreshment Area shall operate during the following hours:

12:00 p.m. to 10:00 p.m., seven days per week.

Village Council may modify these hours in the future if necessary.

SECTION 4: DORA Containers

Alcoholic beverages sold for consumption within the Designated Outdoor Refreshment Area must be served in clearly identifiable disposable containers designated for DORA use and may not be served in glass containers for consumption outside the licensed premises.

SECTION 5: Public Safety

The Pemberville Police Department shall maintain oversight of the Designated Outdoor Refreshment Area and enforce all applicable laws regarding alcohol possession, public conduct, and disorderly behavior.

SECTION 6: Sanitation

The Village shall maintain appropriate sanitation within the Designated Outdoor Refreshment Area through routine public works operations and trash collections.

Participating liquor permit holders shall maintain the cleanliness of area immediately adjacent to their establishments.

SECTION 7: Administration

The Mayor and Village administration are authorized to implement and administer the Designated Outdoor Refreshment Area consistent with this Ordinance and State Law.

SECTION 8: Effective Date

This Ordinance shall take effect and be in force from and after the earliest allowed period by law.

PASSED BY THE COUNCIL OF THE VILLAGE OF PEMBERVILLE, OHIO this 5th day of May 2026.

APPROVED AS TO FORM:

R. Kent Murphree
Law Director

Mayor

President of Council

Attest:

Fiscal Officer

AN ORDINANCE AUTHORIZING ENTRY INTO AN AGREEMENT FOR PARTICIPATION IN R.I.T.A., A REGIONAL COUNCIL OF GOVERNMENTS, FOR INCOME TAX COLLECTION AND ADMINISTRATIVE SERVICES AND DECLARING AN EMERGENCY.

WHEREAS, It is the responsibility of the Village of Pemberville to administer its income tax collection in the most effective manner;

WHEREAS, The Village of Pemberville Council and Administration have determined that it would be more efficient and more fiscally advantageous to outsource income tax reporting/monitoring and collections to a third party;

WHEREAS, The Council and Administration have determined that it would be in the best interests of the Village and its residents to enter into an agreement with the Regional Income Tax Agency (hereafter "R.I.T.A.") to collect and administer the Village's income tax reporting and collection; and

WHEREAS, In order to effectuate this arrangement, an agreement must be entered into between the Village of Pemberville and R.I.T.A.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF PEMBERVILLE, WOOD COUNTY, OHIO, THAT:

Section 1: The Village Mayor is hereby authorized and directed to enter into an agreement for participation in a Regional Council of Governments with R.I.T.A. pursuant to Chapter 167 of the Ohio Revised Code for income tax administration and collection and processing services, subject to review by the Village's Solicitor.

Section 2: All formal actions of Council relating to the adoption of this Ordinance and all deliberations of Council and any of its committees leading to such action were in meetings open to the public in compliance with law.

Section 3: This ordinance is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is immediately necessary to maintain administration of the Village's income tax collection and processing.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

ADOPTED AND EFFECTIVE: _____, 2026.

APPROVED AS TO FORM:

R. Kent Murphree
Law Director

Mayor

President of Council

ATTEST:

Fiscal Officer

ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026.

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF PEMBERVILLE, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That to provide for the current expenses and other expenditures of the said Village of Pemberville during the fiscal year beginning January 1, 2026, and ending December 31, 2026, the following sums be, and they are hereby set aside and appropriated as follows:

INTRAFUND:

General - 1000				
930-[930]	Contingencies	Decrease	\$5,000.00	
910-[910]	Transfers – Out {Swimming Pool}	Increase		\$5,000.00
910-[910]	Transfers – Out {Swimming Pool}	Decrease	\$5,000.00	
Pool - 5501				
340-[200]	Benefits, Contractual Services, Supplies & Capital Outlay	Increase		\$5,000.00

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: _____

Mayor

Attest:

Fiscal Officer