

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
April 21, 2026**

Mayor Bailey opened April 21, 2026, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the scheduled meeting of the Council were Wozniak, Bohland, Boyer, Kirkbride, Rahe, Rollins. Others present were Chief Vaughn, Law Director Kent Murphree, Eric Campbell, Marcia Cousino, Joanne Busdeker, Denny Henline, Teri Long, Linda Avery, Christina Yaniga, Rob Boyer, and the Fiscal Officer.

Before the motion to approve the minutes, Councilmember Bohland read a formal written statement addressed to Mayor Bailey expressing his profound disappointment regarding public comments made on April 7, 2026, concerning the flood response and the role of Council members. Bohland noted that as a legislative body, Council does not function as part of the village's operational emergency response, and that the comments were detrimental to the working relationship between the Mayor and Council. He called for a public retraction or clarification of those comments and expressed his commitment to open, professional communication going forward.

**Minutes:** Kirkbride moved, and Wozniak seconded to approve the minutes of the April 7, 2026, meeting as amended. Motion passed unanimously.

**Treasurer's Report:** Kirkbride moved, and Rollins seconded to approve the bills in the amount of \$2,129.01. Motion passed unanimously. (attached)

There was a brief discussion clarified that one item related to the replacement of the 2007 truck, and that the Stevens Disposal line was for regular monthly trash service only.

**RESOLUTION 801: A RESOLUTION TO ESTABLISH ENGINE BRAKE RESTRICTION.** 3<sup>rd</sup> READING  
Wozniak moved and Rahe seconded to accept Resolution 801. Motion passed unanimously.

**RESOLUTION 802: CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY, OHIO, AND THE VILLAGE OF PEMBERVILLE.** 3<sup>rd</sup> READING  
Rollins moved and Kirkbride seconded to accept Resolution 802. Motion passed unanimously.

**RESOLUTION 803: A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF PEMBERVILLE ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS GENERAL FUND FOR THE CT81AC / CE44AC, PEMBERVILLE BRIDGE STREET BRIDGE REPLACEMENT WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO.** 2<sup>nd</sup> READING

**ORDINANCE 1710: AN ORDINANCE ESTABLISHING A DESIGNATED OUTDOOR REFRESHMENT AREA WITHIN THE VILLAGE OF PEMBERVILLE, OHIO PURSUANT TO OHIO REVISED CODE 4301.82.** 2<sup>nd</sup> READING

Rahe opened discussion, noting that ahead of the third reading she wanted Council to identify any changes to the proposed ordinance so that the final ordinance and application could be prepared for submission to State Liquor Control.

**Hours:** Boyer stated that after speaking with several business owners and residents, she heard significant preference for a later start time than the proposed 10:00 AM. She expressed the view that starting smaller and expanding later is easier than trying to scale back. Wozniak, Kirkbride, and Bohland concurred that 10:00 AM was too early. A motion was made to amend the hours.

Kirkbride moved and Bohland seconded to change the DORA hours from 10:00 AM–10:00 PM to noon–10:00 PM. Motion passed 5/6 vote. **Vote:** Kirkbride – Yes; Bohland – Yes; Wozniak – Yes; Rollins – Yes; Rahe – No; Boyer – Yes.

**Cup Size:** Wozniak raised that the ordinance does not specify cup size, while the application limits cups to 16 ounces. Law Director Murphree advised that cup size is regulated by the Ohio Division of Liquor Control and does not need to be included in the ordinance. Council agreed no change was needed.

**DORA Boundary Amendments:** Boyer asked whether the DORA boundary could be amended after adoption. Law Director Murphree stated he believes that the map can be amended by ordinance during the 5-year term but will verify.

The Fiscal Officer was directed to update the ordinance to reflect the amended start time ahead of the third reading.

**Police Activity Report:** Report provided. (attached)

No questions were raised. Chief Vaughn had no additional items to report.

**MAYOR:**

Recognition of Tom Ryder: Mayor Bailey recognized the passing of former Councilmember Tom Reiter, who served the Village of Pemberville on Council for 22½ years. She noted that a proposal honoring Mr. Reiter will be brought before Parks and Recreation and will be reported to Council as it develops.

FEMA/ODNR Flood Damage Assessment Training: Mayor Bailey reported that ODNR and FEMA, accompanied by Wood County EMA and Wood County Building Inspection, visited the village to provide training on the FEMA flood damage assessment process. The Village has been part of the National Flood Insurance Program (NFIP) since approximately 1982 but has not been fulfilling its assessment obligations — a requirement FEMA has now enforced. Failure to comply puts flood insurance availability for village residents at risk. The assessment is conducted via a tablet app using GIS mapping data to record visible exterior damage. One severely impacted home on Bridge Street was assessed on-site the day of the meeting; most other affected properties can be assessed by car. Mayor Bailey has availability Wednesday and Friday to complete remaining assessments and invited any Council members who wish to assist. Copies of training documentation were made available at the Council table.

Virtual ODNR Flood Planning Meeting: Mayor Bailey announced a virtual meeting with an ODNR flood engineer scheduled for Friday, May 8, 2026, at 9:00 AM, to be held at the village hall. The purpose is to develop a pre-, mid-, and post-flood management plan. All Council members are welcome to attend. Zoom links will be distributed.

**COUNCIL REPORTS:**

**WOZNIAK:**

Planning Commission:

Swimming Pool: Wozniak stated that the Planning Commission discussed revisions to the village's pool ordinance. The current ordinance exempts portable pools under 12 feet in diameter from any requirements. The proposed change would require fencing for any pool deeper than 1½ feet. Eric Campbell clarified that pools under 1½ feet deep require no permit, but pools between 1½ and 4 feet deep must be fenced (or have 4-foot pool walls), and pools 4 feet or deeper must also meet size limitations. The issue arose because modern inflatable and framed pools have evolved beyond traditional small kiddie pools and fall into a gray area. The term "portable pool" will be removed from the ordinance. Law Director Murphree requested to review the proposed ordinance language before it comes to Council. The change will come before Council at a future meeting.

Sandwich Signs: Wozniak noted that the Planning Commission will discuss legalizing sandwich board signs at its next meeting, as they are currently prohibited under the village's ordinance.

**ROLLINS:**

Records Committee:

Rollins stated that the Records Committee has not met since the last meeting; members will meet before the end of the evening to set dates for May.

Personnel Committee:

Rollins stated that the Personnel Committee did not hold its regular meeting due to the shift from the first to the third Monday. A special meeting was held.

Rollins stated that the committee is working with BPA on hiring for a utility position. Applications have been reviewed, interviews are taking place this week, and BPA will take over the process from that point forward.

**RAHE:**

Rahe presented a handout and requested Council review Resolution 658, which governs council committee appointments. She noted that the Safety Committee currently has only one Council member (herself), preventing it from functioning as a proper committee. She also noted that newly elected Councilmember Wozniak was not assigned to any standard core committee at the start of the year and was only added to

Finance after raising the issue. After researching peer villages, Rahe found that most villages maintain standard core committees; Finance, Personnel, Safety, Parks & Recreation, Streets, and Lands & Buildings, each with three Council members. Robert's Rules of Order also recommend a minimum of three members per committee to ensure a quorum. Rahe distributed a draft rewrite of the current resolution with proposed amendments highlighted and asked that the Mayor and Council President meet between now and the next meeting to review and re-evaluate current committee assignments and return with a recommendation. No vote was taken; Council was asked to review the materials independently. Law Director Murphree clarified that committees are advisory only and do not pass legislation.

**150/250 Celebration:** No report.

**KIRKBRIDE:**

**Finance Committee:** The Finance Committee met earlier in the evening and reviewed the cash flow detail report prepared by the Fiscal Officer. Discussion included clarifying line items, income tax revenue splits between the general fund and improvement fund, and the mechanics of income tax transfers throughout the year.

**Tree Committee (Meeting of April 13, 2026):**

Kirkbride stated that the committee discussed urban tree health, sidewalk repair responsibilities, and the ongoing plan to remove non-native Bradford pear trees at a rate of 4–5 per year. The removal of the tree at 449 Pine Street was completed and commended.

**Tree City Awards Program:** An awards event is scheduled for May 13th; responses were due on April 24th.

**Arbor Day Celebration:** April 27th at 1:00 PM at Town Hall. Rain date: April 28th.

Next Tree Committee Meeting: May 11th at 7:00 PM.

**Pemberville Union Cemetery:** No report.

**BOYER:**

**Streets, Sidewalks, Lands & Building Committee:**

**Logging Update:** Boyer reported that consultant Tyler Morlock has marked 390 trees for removal in the Village Kahler Woods, though Council's approved ordinance authorizes only 201. The discrepancy occurred because Morlock believed he had discretion to mark additional trees based on health, size, and forest management considerations. Boyer advised him that Council approval would be needed to proceed beyond 201, and that any reduction back to 201 would result in a billing charge for the extra marking work. An ordinance amendment will be brought to Council at the next meeting to authorize the full 390. Logging is likely not to begin until 2027, as loggers have existing commitments. Once the ordinance is amended, Morlock will solicit bids from loggers and present them to Council. Revenue from the logging will go into the General Fund. The next Streets Committee meeting is Thursday, May 14th at 7:00 PM.

**BPA Report:**

**EPA Meeting (April 16th):** Boyer reported that the EPA met with the BPA, the Mayor, Eric Campbell, and BPA Engineer Steve Darmofal, and Nathan Schultze (13 attendees total). The EPA indicated that a future well in Village Woods would be feasible provided environmental requirements are met. The EPA also encouraged the village to consider joining a regional water system (Northwest Water and Sewer); Council and the BPA agree that the village should maintain its own water and sewer system for as long as possible to keep rates low.

**BPA Meeting (April 20th):** Discussion included extending water and electric service to the Smith family farm. Interviews for the BPA clerk position are underway. The solar panel project is nearing completion; the village needs to obtain a bidirectional meter to complete the project.

**Auto Meters:** The village has approximately 680 auto-read meters installed, with more being added each year.

**BOHLAND:**

**Park & Recreation:** Bohland stated that he is working on setting up an email/text reminder system for Parks & Rec committee members.

**Pool membership sign-up dates:** Thursday, April 23rd, 5:00–8:00 PM, and Saturday, May 9th, 9:00 AM–noon, both at Town Hall.

Pool Opening: Pool opening preparations are underway; work is set to begin the following week. Volunteers are welcome.

Pool Employee Wages: Law Director Murphree confirmed that employees under the age of 16 may be paid the lower minimum wage rate, in compliance with federal child labor laws. Bohland noted his intent to pay lifeguards at a higher rate than admissions and concessions staff.

Recreation Equipment: Bohland proposed seeking donated or funded equipment (volleyball, basketball, Gaga ball, pickle ball) to be checked out at the pool house during the summer. He noted he will personally donate his excess pickleball equipment. He is also exploring the idea of an inter-village recreational league with neighboring communities.

Meeting Time: The Parks & Rec meeting time has changed to 10:30 AM on the fourth Monday of the month.

**ERIC CAMPBELL:** No report

**GUESTS:**

**Linda Avery** raised a few items:

- Inquired about plans to resurface Bierley Avenue from Front Street to the park, noting that recent pothole filling was a temporary fix. The Mayor indicated no resurfacing is currently planned but that it has been discussed with the Streets Committee.
- Asked for an update on Wood County Parks trail work. The Mayor stated she has not received maps or formal updates but will follow up. Nathan Schultze noted that crews have been working in the area recently.
- Expressed frustration at receiving no response from the Mayor to texts and phone messages. The Mayor acknowledged she does not monitor Facebook Messenger reliably and asked Avery to use a different method of contact.

**Marcia Cousino** raised several items:

- Asked whether her alley would be paved — the Mayor confirmed yes.
- Expressed concern about the absence of sidewalks on Reese Road near the trail, noting she observed a family with a stroller walking in the road. The Mayor acknowledged this was an oversight from when those developments were built.
- Asked whether Main Street trash cans had been reduced — confirmed no change; a tenant issue at a nearby building has been addressed with the property owner.
- Raised concern that decorative flowerpots owned by the village are being moved by the Pedal Pushers group, causing them to be struck by vehicles. Eric Campbell noted the pots were originally positioned perpendicular to parking lines to prevent door damage. Kirkbride offered to contact the Pedal Pushers to communicate the proper placement.

**Christina Yaniga** offered to assist with door-to-door flood damage assessments during the week, noting she attended part of the morning FEMA training and has a flexible schedule. She also offered to attend the May 8th ODNR virtual meeting as a resident and expressed interest in being added as a resident member of the flood committee. Council acknowledged her offer.

**Denny Henline** commended Councilmember Rollins on the quality of the new utility staff candidates. He praised Councilmember Rahe for her handling of the DORA process and for raising the committee structure issue, encouraging Council to codify committee succession into the ordinance. He noted Councilmember Bohland's attendance at an Eastwood High School levy meeting. He flagged the Walnut Street garage as a pending issue requiring resolution and noted he has been in contact with neighboring property owners. He also called on Council to pursue a public records ordinance, a matter he and Councilmember Wozniak have discussed for several months.

Mayor Bailey adjourned the meeting at 8:34 P.M.

\*Audio recording of the meetings is available upon Public Records request.

**VILLAGE OF PEMBERVILLE**

115 Main Street PO Box 109 Pemberville, OH 43450

Phone No. (419)287-3832

Carol Bailey, Mayor

FAX: (419)287-3738

Sarah C. Abbott, Fiscal Officer

April 21, 2026

**GENERAL GOVERNMENT (1000-710,715,725)**

XEROX FINANCIAL SERVICE	COPIER LEASE & SUPPLY FREIGHT	\$	35.47
		<b>\$</b>	<b>35.47</b>

**GENERAL LANDS & BUILDINGS (1000-730)**

STEVENS DISPOSAL & RECYCLING	TRASH SERVICE	\$	115.00
EISENHOUR MOTOR SALES INC	REPLACE WHEEL BEARING & AIR DOOR ACCUATOR	\$	486.49
		<b>\$</b>	<b>601.49</b>

**S.C.M. & R. (2011-620)**

STEVENS DISPOSAL & RECYCLING	TRASH SERVICE	\$	115.00
KALIDA TRUCK EQUIPMENT	REPLACED HYDRAULIC HOSE & FLUID	\$	890.56
EISENHOUR MOTOR SALES INC	REPLACE WHEEL BEARING & AIR DOOR ACCUATOR	\$	486.49
		<b>\$</b>	<b>1,492.05</b>

<b>TOTAL</b>		<b>\$</b>	<b>2,129.01</b>
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The Honorable Mayor Carol Bailey  
Mayor of Village of Pemberville  
115 Main St  
Pemberville, Ohio 43450

**SUBJECT: Expression of Disapproval Regarding 4/7/26 Public Statement**

Dear Mayor Bailey,

I am writing to you as a member of the Pemberville Village Council to formally express my profound disappointment and disapproval regarding the public statement you made on 4/7/26 concerning the remarks made about the flood response involving members of council. As a legislative body, council does not function as part of the village's operational emergency response. As an elected official, I recognize the importance of open dialogue and the right to public opinion. However, the comments made during the council meeting were, in my assessment, detrimental to the professional working relationship between the Mayor and the Village Council. The Village Council is committed to transparency and respectful communication. We urge you to ensure that future public communications from you are accurate, professional, and designed to foster unity rather than division. I believe a public retraction or clarification of the comments made is necessary to move forward. This is not the first or last time that Pemberville will need assistance from the mayor and the support of the village council. I hope in the future we can all work together with open communication to come up with a plan and task force that can help the community when needs arise. I remain open to discussing this matter in a professional setting.

Sincerely,

The Honorable Matt Bohland

Village Council Member