

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
March 16, 2026**

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Trey Schnabel, Clerk Melody Siebenaler, Mayor Bailey, Landry Sheets, Nathan Schultze, Lisa Boyer, Ed Wozniak, Eric Campbell, Joe Hirzel II and Erlin Moritz.

Dean Krukemyer motioned to approve March 2, 2026, meeting minutes, Kim Long seconded motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Mar 16**

<u>Water 5101</u>		
WATER SOLUTIONS UNLIMITED	SOUTH WATER PLANT CHEMICALS	\$ 1,653.55
MASI	LAB TESTING	\$ 386.60
HARRISON FARMS	#57 LIMESTONE & DELIVERY CHARGE	\$ 535.56
ADKINS SANITATION	HYDRO EXCAVATED WATERBREAK ON OAK	\$ 937.50
UNION BANK	FEBRUARY UTILITY BILLS COLLECTION FEE	\$ 10.00
GOVERNMENT ACCOUNTING	18 OF 20 QTRLY UTILITY SOFTWARE PYMT	\$ 301.66
PUBLIC UTILITIES COMMISSION	2026 DAMAGE PREVENTION FEE	\$ 11.67
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 166.80
AMPLEX	TELEPHONE, FAX & FIBER SERVICES	\$ 38.90
PITNEY BOWES INC.	SUPPLIES FOR MAILSTATION	\$ 19.09
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 78.25
XEROX FINANCIAL SERVICES	COPIER LEASE & FREIGHT	\$ 35.47
Total Water		\$ 4,175.08
<u>Sewer 5201</u>		
D & K TRANSPORT INC.	SLUDGE PROCESSING	\$ 750.00
CITY OF FOSTORIA	SLUDGE DUMPING	\$ 1,050.00
FRONTIER	MONITORING SERVICES AT WWTP	\$ 182.34
BAIN ENTERPRISES	TRAFFIC CONES	\$ 159.60
UNION BANK	FEBRUARY UTILITY BILL COLLECTION FEE	\$ 10.00
GOVERNMENT ACCOUNTING	18 OF 20 QTRLY UTILITY SOFTWARE PYMT	\$ 301.67
PUBLIC UTILITIES COMMISSION	2026 DAMAGE PREVENTION FEE	\$ 11.67
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 154.17
AMPLEX	TELEPHONE, FAX & FIBER SERVICES	\$ 38.93
PITNEY BOWES INC.	SUPPLIES FOR MAILSTATION	\$ 19.09
VERIZON WIRELESS	CELLULAR SERVICE	\$ 38.14
XEROX FINANCIAL SERVICES	COPIER LEASE & FREIGHT	\$ 35.48
STEVENS DISPOSAL & RECYLING	MONTHLY MAINTENANCE FEE	\$ 20.00
Total Sewer		\$ 2,771.09
<u>Electric 5301</u>		
BAIN ENTERPRISES	TRAFFIC CONES	\$ 159.60
NORTH BRANCH NURSERY	TOPSOIL FOR YARD REPAIR	\$ 13.46
UNION BANK CO.	FEBRUARY UTILITY BILL COLLECTION FEE	\$ 10.00

GOVERNMENT ACCOUNTING	18 OF 20 UTILITY SOFTWARE PYMT	\$ 301.67
PUBLIC UTILITIES COMMISSION OF	2026 DAMAGE PREVENTION FEE	\$ 11.66
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 203.50
AMPLEX	TELEPHONE, FAX & FIBER SERVICES	\$ 38.93
PITNEY BOWES INC	SUPPLIES FOR MAILSTATION	\$ 19.09
XEROX FINANCIAL SERVICES	COPIER LEASE & FREIGHT	\$ 35.47
Total Electric		\$ 793.38
<u>Storm Sewer 5202</u>		
ADKINS SANITATION LTD	CLEANING OF CATCH BASINS	\$ 2,756.25
Total Storm Sewer 5202		\$ 2,756.25
Total for all Utilities		\$ 7,739.55

SEWER- Landry Sheets

Wasting Valve-not working correctly; need new wire installed in conduit. Have extension cord running to 110 outlets currently.

Sludge-need to find ground for sludge spreading; may have to haul if no land available. Landry mentioned need tanker instead of sludge buggy.

Duparin Screen-April 13th will have unit available for viewing at WWTP, Landry suggested Trey and new Council members view the screening unit, so they know how it works.

UV unit-Landry will meet with Steve Darmofal to discuss funding/costs.

Adkins Sanitation-Landry would like to address/jet the storm and sanitary lines especially along the river (W. Front St. to downtown area).

Eastwood School main campus water- Landry mentioned Eastwood is in the planning stage for a new school and asked about supplying water to the campus. Discussion ensued as to possible scenarios from couple years ago.

Electric-Jeff Barres

Not in attendance

WATER-Nathan Schultze

Well Drilling-Watson Well Drilling has started application with the EPA for additional wells in Kahler Woods. Steve Darmofal (TD Engineering) will need to design raw water connection; connection, power service and telemetry will need installed. Nathan said estimate is \$80,000 per well and would like to abandon 2-3 wells and install 2 wells. Nathan said well #10 (Kaylor Woods) has pump down of 50k/min. Will need lane installed to the well(s) and Nathan asked if still looking to log the woods; Mayor responded yes. Joe Hirzel II mentioned would help financially with installing new wells/ abandoning current wells due to needing land to apply by-product. Mentioned Hirzel's would provide financing with either 0% loan, grant or return with utility bill charges.

Business Alley project- Fenson started at Pine St. and currently at Walnut St. working toward Cedar St. Work is slow with a few issues; water line under Walnut St. garage has been abandoned and grouted. Will need pole truck to stabilize electric pole when get to corner of Walnut St. garage. Was mentioned asphalt abutting business' entrances instead of stone areas- Frobose Meat Locker agreed to pay for additional asphalt, Village will check with Kuhlman & Beck and Eisenhour Motor Sales to see if they would agree to pay for additional asphalt.

Ohio Rural Water-located waterline on Water St. (Hess property); waterline runs right where railroad rails were installed. Will shift rails North and allow for 20ft. right-a-way. The waterline is 12' deep.

Need to install all services to the property. Eric Campbell will check to see deeded easement was present when waterline was installed and if no easement will need one.

MISCELLANOUS-

Kim Long-

Stone Delivery-again questioned stone delivery on bill listing; believes should be hauled in-house.

Personnel Committee- Committee met with applicants for FT Street Supervisor and are close to decision; may hire PT utility assistant from the pool of applicants.

Erlin Moritz- asked for the mathematical equation from John Courtney as to how came up with 5kw. Said his contractor said will need 22 panels and believes energy needed will increase with working in his shop. Clerk will contact John and ask for information.

Hirzel Sewer Discharge-Trey brought up sewer discharge issue and Joe Hirzel II agreed will not send discharge without treatment and Landry's knowledge again.

411 Maple St. tree stump-Trey asked status of 411 Maple St. tree stump that was left after Lake Erie Tree cut down the tree. Clerk responded that Jeff had not heard back from Lake Erie Tree; Kim Long stated he will contact Lake Erie Tree and get issue resolved. Board does not want Jeff to remove stump; Clerk will notify Jeff of Board's decision.

Mayor-

Baseball Diamond Restoration- timeframe for restoration was discussed; Nathan will verify with Fenson Contracting.

Eastwood School building-Nathan asked if any decision had been made about future of building; Mayor responded no answer yet from school.

Clerk-

Grid Tree Expert proposal- 3-year utility vegetation management proposal for 185 hours at cost of \$35,928.00. Breakdown is 60 hours annually at \$11,976.00. Proposal was presented at last meeting; Jeff contacted 3 companies- Lake Erie Tree (no response); Fives Property Management Tree Service (unable to schedule time to review); Grid Tree Expert proposal (received). Kim Long motioned to approve; Dean Krukemyer seconded. Motion carried.

Resolution 2026-1-Interconnection Behind the meter generators- 2nd read

Payment approvals-(19)

Miscellaneous adjustments-(40) late fees removed

Vacation Requests approved-(1) Jeff/ (1) Landry

With no further business to discuss, the meeting was adjourned at 8:44p.m. The next meeting will be held on Monday April 6, 2026, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
