

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
April 20, 2026**

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Trey Schnabel, Mayor Bailey, Lisa Boyer, Eric Campbell, Erlin Moritz, Mary Kay Smith, Deb Krukemeyer, Jeff Barres, and Nathan Schultze. Kim Long motioned to approve April 6, 2026, meeting minutes, Den Krukemeyer seconded the motion. Minutes were approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment**

<u>WATER - 5101</u>		
WATER SOLUTIONS UNLIMITED	SOUTH WATER PLANT CHEMICALS	\$ 1,534.79
MASI	LAB TESTING	\$ 386.60
FREMONT FENCE & GUARD RAIL CO	FENCE AROUND NEW WATERTOWER	\$ 5,516.00
MID-AMERICAN SALT	BULK WATER CONDITIONING SALT	\$ 3,122.70
CONTROL ASSOCIATES, INC	2026 CALBIBRATION OF WTP	\$ 969.00
SUBURBAN METRO PRESS	UTILITY CLERK HELP WANTED	\$ 40.00
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
Total Water		\$ 11,604.56
<u>SEWER - 5201</u>		
JONES & HENRY LAB	LAB TESTING	\$ 1,100.60
CITY OF FOSTORIA	SLUDGE DUMPING	\$ 1,102.50
FRONTIER	TELEPHONE SERVICE MONITOR PLANT	\$ 182.18
CONTROL ASSOCIATES, INC	2026 CALBIBRATION OF WWTP	\$ 969.00
BISSNUSS	TIME, TRAVEL & INSTALL ROTORQ VALVE	\$ 2,851.50
SUBURBAN METRO PRESS	UTILITY CLERK HELP WANTED	\$ 40.00
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
STEVENS DISPOSAL & RECYCLING	TRASH & MAINTENANCE	\$ 30.00
Total Sewer		\$ 6,311.25
<u>ELECTRIC - 5301</u>		
AMP, INC	ELECTRICTY & OMEGA JV5 (2MNTH)	\$ 179,108.80
AIRGAS	CYLINDER RENTAL NITorgen	\$ 184.77
SUBURBAN METRO PRESS	UTILITY CLERK HELP WANTED	\$ 40.00
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.48
Total Electric		\$ 179,369.05
Total for all Utilities		\$ 197,284.86

SEWER- Landry Sheets

NOT IN ATTENDANCE

WATER-Nathan Schultze

Smith Property Utility Services- The board discussed the recent disconnection of water service to the back pump located on the Smith property.

Mary Kay addressed the board to emphasize the importance of having both water and electric services available on her property. She has requested that the board provide monthly updates regarding the progress and status of these services. Mary Kay expressed dissatisfaction with the board's responsiveness, stating that her inquiries have not been answered adequately or in a timely manner. Throughout the meeting, she repeatedly sought clear answers from the board concerning how and when the requested services would be delivered.

After deliberation, the board agreed to supply electricity to Mary Kay's property in the near future. However, the board could not reach a consensus on a method to restore water service. Following further discussion, Mary Kay stated that she would seek her own workaround for water access but reiterated her desire to the board to provide water service as soon as possible.

Guest Deb Krukemeyer also addressed the board, providing a summary of the history of the splitting of the water service related to the Smith property, covering the period from 2025 to the present.

EPA Meeting Review

On Thursday, April 16th, Nathan Schultze attended and reviewed the recent Environmental Protection Agency (EPA) meeting concerning the Pemberville Water System. During the meeting, several key topics were addressed:

- The EPA discussed the current status of wells in the Pemberville Water System, including considerations for potential locations for future wells to ensure continued and reliable water supply for the community.
- Another significant point of discussion was the EPA's expressed interest in transitioning Pemberville's water system management under the oversight of the Northwestern Water and Sewer District (NWWSD).
- In response to the EPA's proposal, the Board made it clear that they are not interested in moving the Pemberville Water System under the NWWSD umbrella at this time.

ELECTRIC –Jeff Barres

Guest Erlin Moritz inquired about the status of his permit related to the installation of a bilateral meter. Jeff Barres confirmed that he was satisfied with Mr. Moritz's set-up. Mr. Schnabel, leveraging his electrical expertise, agreed to review the permit; upon his approval, the board would finalize and sign off on the permit.

Mr. Moritz further recommended that the fire department be informed about the batteries used in his system. He emphasized the importance of addressing issues related to extinguishing the batteries in the event of a fire.

Jeff Barres highlighted the need to purchase three-phase batteries and expressed his agreement regarding the involvement of the fire department in ensuring safety protocols.

MISCELLANEOUS-

Matt Bohland asked if BPA employees were documenting their days/what they're accomplishing.

Lisa Boyer gave an updated logging report. She also asked about the Hizel Canning Company possibly contributing to our sanitary system in order to process their biproducts more efficiently.

Mr. Schnabel shared a short letter from John Courtney regarding the BG Solar Fields. Content below:

It has been brought to our attention that the City of Bowling Green is planning to install two Behind-the-Meter (BTM) solar projects and that they may be willing to allow some of the smaller communities to subscribe to a portion of one of their projects. By participating in a much larger project, you would pay a much lower price for the energy supplied by the solar project, and you would still receive a proportionate share of the transmission and capacity benefits.

Please let me know if you think this is an approach that would be acceptable in your community. The board will take this into consideration.

Mayor Bailey-

Mayor Bailey asked about the 'stump removal' on Maple St. Mr. Long responded that he still needs to contact Lake Erie Tree. Mayor Bailey said that if that wasn't accomplished by the next BPA meeting, she will pursue contacting them.

Mayor Bailey asked about the trees planted on the easements in Pember Grove. Mr. Long expressed that he is waiting for Mr. Oberhouse to move them. Mayor stated that if that is not accomplished by next meeting, she will pursue it.

Clerk-

Payment approvals-(0)

Miscellaneous adjustments-(0) GovPay late fees removed/ (0) late fee removal request

Vacation Requests approved-(0)

With no further business to discuss, the meeting was adjourned at 8:35 p.m. The next meeting will be held on Monday May 4, 2026, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
