

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
May 19, 2026**

Mayor Wozniak opened May 19, 2026, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Wozniak, Bohland, Rahe, Rollins. Others present were Chief Vaughn, Eric Campbell, Marcia Cousino, Denny Henline, Kim & Teri Long, Christina Yaniga, Rob Boyer, Ben Frobose, Peggy Jones, Erlin Moritz, Mary Morgan, Emma Lacourse, Allison McVicker, Rick Rahe, Doug Hyer, Tom Oberhouse, Deb Seem, Renee Farmer and the Deputy Fiscal Officer.

Minutes: Rahe moved, and Bohland seconded to approve the minutes of the May 5, 2026, meeting. Motion passed unanimously.

Bank Reconciliations: Rahe moved and Rollins seconded to approve the March Bank reconciliation as presented. Motion passed.

Rahe moved and Bohland seconded to approve the April Bank reconciliation as presented. Motion passed.

Police Activity Report: Report provided. (attached)

Chief Vaughn reported that he attended electric truck bucket and rescue training today with village electrician Jeff Barres. Chief Vaughn is now certified as a spotter and is qualified to operate the truck if needed. Streets department employee Tom and employees Ben and Landry also completed the same certification.

Rollins inquired about the Everbridge emergency notification system. Chief Vaughn confirmed that residents can sign up through the EMA website by selecting their geographic area to receive storm alerts and other emergency notifications. Rahe suggested that the village send a notice to residents encouraging them to sign up, particularly now that the system is fully operational. Rollins noted that prior communication had been sent but that a follow-up would be beneficial. Chief Vaughn noted that a significant number of Pemberville-area residents had already signed up, which had surprised the trainers.

MAYOR:

Mayor Wozniak reported on the following items:

Personnel: Fiscal Officer Sarah Dyer has been absent due to a death in the family. She will return Wednesday through Friday of this week and Thursday and Friday of next week, with regular hours resuming fully thereafter. Mayor Wozniak recognized her continued support of the office during her absence, noting she assisted Deputy Fiscal Officer Cindy in keeping operations running. Council expressed its condolences.

Mayor Wozniak also recognized Deputy Fiscal Officer Cindy, whose last day will be next Friday after ten years of service to the village. In that role, she has handled all income tax matters for Pemberville, including outreach to residents who had not filed. Council expressed its gratitude and wished her a happy retirement.

Mayor Wozniak noted that Councilmember Boyer is absent due to ongoing family medical circumstances and that Councilmember Kirkbride was unable to attend due to illness.

BPA Liaison Report: Mayor Wozniak covered the BPA liaison duties in Councilmember Boyer's absence. Village electrical engineer John Courtney reported on a solar power project underway in Bowling Green. Peachtree Foundry is building, maintaining, and financing a solar power plant in the City of Bowling Green. Bowling Green has agreed to purchase all power generated and has offered to carve out a portion for smaller nearby villages, including Pemberville. Should the project come to completion, Pemberville would receive approximately 5% of its electricity from the solar plant. No timeline has been established. The BPA reviewed the numbers and expressed interest in moving forward.

PIMA Meeting: Mayor Wozniak attended a PIMA meeting that morning. The organization has purchased a new sound system for the downtown area, now operational. Music will be played from 4:00 PM to 8:00 PM on Thursday evenings and from noon to 6:00 PM on Fridays and Saturdays. The first car show is scheduled for June 11th and the garage sale for July 18th.

Planning Commission:

The Planning Commission meets tomorrow evening at 7:00 PM. The agenda includes discussion of sandwich signs. Mayor Wozniak also reported on committee assignments made at the last meeting: the Flood Committee will be chaired by Rahe, with Pat Rollins and Jeff Kirkbride as members; the Safety Committee

will be chaired by Rahe, with Matt Bohland as a member. Councilmember Boyer was absent from that meeting and her preference for committee involvement will be confirmed at a future meeting.

COUNCIL REPORTS:

ROLLINS:

Flood Committee:

Rollins announced that a Flood Committee meeting is scheduled for Wednesday, May 27th at 1:00 PM. Department.

RAHE:

150/250 Celebration: Rahe reminded those present that the upcoming Memorial Day Hometown Hero Walk will take place Monday, May 26th at 10:00 AM at Legion. The village will have 336 memorial signs on display, available for viewing by Saturday and remaining out for approximately one week. Rahe encouraged all residents to attend and noted that the event has received approval for a flyover by two F-16 aircraft from the 180th Fighter Wing.

D.O.R.A.: Rahe reported that the village's DORA application has been received and acknowledged by the approving authority. No additional information has been requested at this time, and a decision is anticipated soon.

KIRKBRIDE: Absent

BOYER: Absent

BOHLAND:

Park & Recreation: Bohland reported that a working meeting was held at the pool house to prepare for the upcoming pool season. Tasks completed included sweeping and mopping the pool house, cleaning garbage cans, setting up and wiping down picnic tables, and inspecting equipment. A vendor decision was made to proceed with Ortinau for banners. A solution was identified to provide volunteer gardeners with hose access while limiting general access. The pool health inspection is anticipated around May 27th. Bohland noted that he has paint on hand to repaint the guard shack floors and will do so on a suitable day. A new water heater has been installed and activated. Discussion was held regarding the shower push-button setup and potential improvements. Streets employee Tom is looking into crack repairs along the pool deck. Additional cleaning is planned prior to the health inspection.

Streets, Lands & Buildings: The committee met on May 14th. Tom Dauer of the streets department attended and covered the following items:

- **Bierley Avenue:** The road is in failure mode. Grass berms built up along the roadside have grown higher than the road surface, causing water to pool on the road. The committee discussed grading the berms down below street level to improve drainage. Tom obtained quotes for road repair or reconstruction and presented them to the committee.
- **8-Year Road Plan:** The committee discussed developing a multi-year road improvement plan for all village streets in coordination with the village engineer.
- **Mower Replacement Policy:** Tom presented the existing policy for review.
- **Street Sweeper:** Tom discussed the scheduling of the street sweeper, including the number of passes to be completed and coordination around community events.
- **Brush Pickup Policy:** Tom raised concerns about residents placing oversized material — including large tree sections — out for brush pickup, which significantly increases the time required to complete collection routes. The committee discussed clarifying the terms of the brush pickup policy to address misuse.
- **Walnut Street Garage:** The committee made a recommendation to sell the building under an arrangement in which the village leases the restrooms from the new owner. Further discussion is noted below under Public Comments.

GUESTS:

Mary Morgan suggested that the village considers live streaming its council meetings via YouTube or a similar platform to allow residents who cannot attend in person to stay informed. She noted that churches and other municipalities do so with minimal equipment, sometimes using only a smartphone or tablet. Rahe stated

no formal discussion of live streaming has occurred, but that Council would not be opposed to exploring it. Rollins noted that a prior levy meeting had been streamed using an iPad. Mayor Wozniak indicated the village would look into the possibility.

Rick Rahe addressed Council regarding the Walnut Street Garage, raising the following concerns:

- Once sold, the property cannot be recovered.
- The building provides storage that the village currently lacks.
- The controls, antenna, and 3-phase disconnect for the village's emergency warning siren are housed in the building, with existing conduit running to the former water tower location. If the building is sold, the village will need to identify an alternative location for the siren infrastructure.
- Freedom Township is currently paying to have the old siren evaluated for repair. The estimate is pending; if the cost is reasonable, a shared arrangement between the township and the village may be possible.
- Given these factors, Rick Rahe stated his opposition to selling the building and asked Council to reconsider.

Bohland noted that he had also spoken with Councilmember Boyer, who had discussed the siren issue with township representatives. The existing wiring at the Walnut Street building was cited as an important factor in any repair or reinstallation plan.

Rick Rahe confirmed that the siren is used solely for storm and tornado warnings — the fire department has not used it for fire or EMS alerts in approximately 20 years.

Kim Long addressed Council in support of retaining the building and reinstalling the siren, noting that:

- The siren was functioning at the time it was disconnected.
- The wiring from the Walnut Street building to the former water tower location remains in place and could be used without additional cost.
- Repair costs may be significantly lower than the \$36,000 estimate for a new siren; repairs on comparable motor equipment run approximately \$5,000–\$10,000.
- The siren would provide meaningful warnings to residents within the village limits, even if coverage is not complete throughout the surrounding area.

Council noted that Freedom Township is bearing the cost of the repair evaluation and that a decision on the siren should follow once that estimate is received.

Discussion was held regarding the overall Walnut Street Garage decision. Rahe noted the history of the matter: Council passed an ordinance in October 2025 to authorize Don Rose to sell the building at public auction, contingent on the buyer leasing the restrooms back to the village. Since that time, additional information has come forward, and the matter has remained unresolved. The current ordinance to sell remains on the table, as does the possibility of repealing it.

Rollins stated that given the significance of the decision and the current absence of two council members, the full five-member Council should be present before a final determination is made. Bohland agreed. Council consensus was that a definitive decision, whether to proceed with the sale or repeal the ordinance, will be placed on the agenda for the next regular meeting, at which full attendance is expected.

Public comments were also received from **Marcia Cousino, Erlin Moritz, Teri Long, Eric Campbell**, and others on related topics including the history of the ordinance, restroom access in the event of a sale, the siren's prior operational status, potential placement of a repaired siren, and the cost-sharing framework between the village and Freedom Township.

Denny Henline noted the history of investment in the Walnut Street building — including a glass front approximately 30 years ago and a roof replacement 6–7 years ago — and asked Council to articulate a long-term vision for the property, whether sold or retained, including whether it might serve future needs such as parking or public restrooms in connection with the Buckeye Trail project. He also asked Council to consider sending formal thank-you letters to **Kim and Teri Long** for improvements made to their recently purchased property, and to **Tom Oberhouse** for continued maintenance and upkeep of the subdivision.

Christina Yaniga announced that pool banner sponsorships remain available. Banners are 3 feet by 5 feet, constructed of outdoor mesh material, and will be displayed at the pool for the season. The cost is \$200 in

the first year (inclusive of banner production) and \$100 in subsequent years. Interested businesses or families should contact Yaniga or a member of the Parks Committee.

ERIC CAMPBELL: No report

ROLLINS:

Records Retention: A records review meeting is scheduled for May 27th at 6:00 PM to refile reviewed materials and develop an organizational plan. Review of the records request policy will be tabled pending input from the office.

Personnel: Utility clerk applications are due this Friday. Interviews will be scheduled promptly thereafter; BPA will make the final hiring determination.

EXECUTIVE SESSION

Motion: Rollins moved and Rahe seconded to enter executive session to discuss the hiring of a solicitor. Chief Vaughn and Kim Long were requested to join the session.

Vote: Rollins – Yes; Rahe – Yes; Bohland – Yes. Motion passed unanimously.
Council entered executive session.

Council came out of executive session. **Motion:** Rollins moved and Rahe seconded to hire Tom Makin as the Village Solicitor at a rate of \$1000 per month and \$150 for extra's. **Vote:** Motion passed unanimously. Rollins stated that Mr. Murphree will continue as the prosecutor for the police department.

Mayor Wozniak adjourned the meeting at 8:00 P.M.

*Audio recording of the meetings is available upon Public Records request.