VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
June 15, 2026

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Trey Schnabel, Lisa Boyer, Robin Lohmann, Eric Campbell, and Ed Wozniak Jr. The minutes from both May 18, 2026, and June 1, 2026, meetings were reviewed and approved. All bills were approved for payment.

Board Of Public Affairs

Bills being submitted for payment 15-Jun-26

WATER - 5101			
WATER SOLUTIONS UNLIMITED	SOUTH WTP CHEMICALS	$	4,727.39
MASI	LAB TESTING	$	967.80
AIM MEDIA - SENTINEL TRIBUNE	HELP WANTED BPA CLERK	$	68.35
UNION BANK	MONTHLY COLLECTION CHARGE	$	10.00
GOVERNMENT ACCOUNTING SOLUTIONS	19 OF 20 QTRLY FEE	$	301.67
XEROX FINANCIAL SERVICES	COPIER LEASE & FREIGHT	$	35.47
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	$	38.93
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	$	78.24
COUNTYLINE CO-OP, INC.	GASOLINE & MISC SUPPLIES	$	141.39
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	$	129.00
	Total Water	**$**	**6,498.24**
SEWER - 5201			
JONES & HENRY	LAB TESTING	$	1,106.20
CITY OF FOSTORIA	SLUDGE DUMPING	$	1,050.00
USA BLUEBOOK	MISC SUPPLIES & MATERIALS	$	690.12
FRONTIER	TELEPHONE FOR MONITORING	$	182.18
STEVENS DISPOSAL & RECYCLING	TRASH, MAINTENANCE & ENVIRONMENT FEE	$	30.00
AIM MEDIA - SENTINEL TRIBUNE	HELP WANTED BPA CLERK	$	68.34
UNION BANK	MONTHLY COLLECTION CHARGE	$	10.00
GOVERNMENT ACCOUNTING SOLUTIONS	19 OF 20 QTRLY FEE	$	301.66
XEROX FINANCIAL SERVICES	COPIER LEASE & FREIGHT	$	35.47
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	$	38.93
VERIZON WIRELESS	CELLULAR SERVICES	$	38.13
COUNTYLINE CO-OP, INC.	GASOLINE & MISC SUPPLIES	$	209.04
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	$	164.95
	Total Sewer	**$**	**3,925.02**
ELECTRIC - 5301			
JOHN COURTNEY	MONTHLY RETAINER SERVICES	$	100.00
AIRGAS USA	MONTHLY NITROGEN RENTAL & ANNUAL LEASE	$	352.13
GROSS ELECTRIC	MISC SUPPLIES	$	387.94
AIM MEDIA - SENTINEL TRIBUNE	HELP WANTED BPA CLERK	$	68.35
UNION BANK	MONTHLY COLLECTION CHARGE	$	10.00
GOVERNMENT ACCOUNTING SOLUTIONS	19 OF 20 QTRLY FEE	$	301.67
XEROX FINANCIAL SERVICES	COPIER LEASE & FREIGHT	$	35.48
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	$	38.93

COUNTYLINE CO-OP, INC.	GASOLINE & MISC SUPPLIES	$	254.28
FROBOSE MARKET IGA	MISC SUPPLIES	$	13.77
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	$	419.74
	Total Electric	**$**	**1,982.29**

Total for all Utilities	**$**	**12,405.55**

Pool Repair
President Kim Long reported that repairs on the pool are processing. The failed line is scheduled to be lined this Wednesday, and the pool is expected to be fully operational by Sunday.

Freedom Township Siren Repair
Kime reported that at the recent Freedom Township meeting, the boar5d approved covering 50% of the cost to repair the old siren. This approval is contingent upon proving that the control electronics still respond to county commands.

- The Fire Chief will collaborate with the county to run the necessary tests.
- Rick Rahe will work with Jeff Barres to wire the siren to control electronics.

<u>SEWER- Landry Sheets</u>
Water Treatment Plant (Neo): A motion was made and passed to approve a quote of $15,185.45 for Neo for the water treatment plant.
Sewer Pump Repair: A motion was made and passed to accept a quote of $6,510 (plus shipping) to repair a 15 HP sewer pump. This is a spare pump utilized at the pumping station near Memorial Drive.
Hirzel Company Proposal: The board received an email from the Hirzel company suggesting utilization of the retention pond at the water treatment plant. Discussion on this matter was tabled until the next meeting.

<u>WATER-Nathan Schultze</u>
Asphalt Repairs: A motion was made and passed to hire Bergman to complete asphalt repairs related to the water main break for a total of $16,800.
Water Access & Easement
Kim reported that efforts are underway to secure an easement from the township along its eastern border. This will allow the village to provide water access to the County Co-op building on Pemberville Rd. Eric Campbell recommended ensuring the easement is wide enough to accommodate maintenance equipment.

<u>ELECTRIC –Jeff Barres</u>
Substation Loan Payment: The board discussed an interest payment for the $1,000,000 substation loan. John Courtney recommended via email that a $50,000 payment be made. A motion was made and passed to approve the $50,000 payment, contingent upon the availability of funds.

<u>Clerk-</u>

Payment approvals-(0)
Miscellaneous adjustments-(0) GovPay late fees removed/ (0) late fee removal request
Account adjustments were reviewed; however, not all adjustments were approved.
Vacation Requests approved-(Personnel vacation requests were approved.**)**

With no further business to discuss, the meeting was adjourned at 8:05 p.m. The next meeting will be held on Monday July 6, 2026, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President **Clerk**

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