

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
July 6, 2026

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Trey Schnabel, Dean Krukemyer, Lisa Boyer, Eric Campbell, Brad Yanaga, Mayor Wozniak, and later in the meeting Landry Sheets. The minutes from June 15, 2026, meeting were reviewed and approved.

All bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment

6-Jul-26

<u>WATER - 5101</u>		
MAUMEE SUPPLY	MISC SUPPLIES & MATERIALS	\$ 89.16
MASI	LAB TESTING	\$ 606.10
CUMMINS SALES & SERVICE	PLANNED ANNUAL MAINTENANCE	\$ 688.09
PITNEY BOWES INC	MAILSTATION SUPPLIES	\$ 19.09
XEROX BUSINESS SOLUTIONS	COPIER USAGE & SUPPLIES	\$ 45.30
HOME DEPOT CREDIT SERVICES	MISC MATERIALS & SUPPLIES	\$ 64.05
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICE	\$ 78.24
AUTOMATIC FIRE PROTECTION SYSTEMS	ANNUAL FIRE EXTINGUISHER SERVICES	\$ 309.35
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 101.27
CARDMEMBER SERVICES	MISC SUPPLIES & MATERIALS	\$ 36.33
Total Water		\$ 2,036.98
<u>SEWER - 5201</u>		
CUMMINS SALES & SERVICE	PLANNED ANNUAL MAINTENANCE	\$ 1,433.63
NEO CHEMICALS & OXIDES	5-TOTES OF NEO WATERFX 300	\$ 15,185.45
BISS NUSS LLC	SERVICE TO SETUP VPN	\$ 769.55
D&K TRANSPORT, INC	SLUDGE HAULING	\$ 1,000.00
PITNEY BOWES INC	MAILSTATION SUPPLIES	\$ 19.09
XEROX BUSINESS SOLUTIONS	COPIER USAGE & SUPPLIES	\$ 45.30
HOME DEPOT CREDIT SERVICES	MISC MATERIALS & SUPPLIES	\$ 8.76
VERIZON WIRELESS	CELLULAR SERVICES	\$ 38.13
AUTOMATIC FIRE PROTECTION SYSTEMS	ANNUAL FIRE EXTINGUISHER SERVICES	\$ 69.80
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 100.91
CARDMEMBER SERVICES	MISC SUPPLIES & MATERIALS	\$ 36.33
Total Sewer		\$ 18,706.95
<u>ELECTRIC - 5301</u>		
JOHN COURTNEY	MONTHLY RETAINER SERVICE	\$ 100.00
AMP	2026 BAN COI	\$ 84.74
POWER LINE SUPPLY CO.	METERS	\$ 17,104.27
PITNEY BOWES INC	MAILSTATION SUPPLIES	\$ 19.09
XEROX BUSINESS SOLUTIONS	COPIER USAGE & SUPPLIES	\$ 45.30
AUTOMATIC FIRE PROTECTION SYSTEMS	ANNUAL FIRE EXTINGUISHER SERVICES	\$ 74.20
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 119.53

CARDMEMBER SERVICES	MISC SUPPLIES & MATERIALS	\$ 36.34
Total Electric		\$ 17,583.47
<u>WATER PERVENTATIVE MAINTENANCE - 5701</u>		
TONKA WATER	65% PAYMNT UPON SHIPMENT OF EQUIP.	\$ 36,079.50
Total Water Capital Improvement		\$ 36,079.50
<u>WATER CAPITAL IMPROVEMENT - 5703</u>		
TD ENGINEERING LLC	WATERTOWER CONSTRUCTION	\$ 3,874.50
Total Water Capital Improvement		\$ 3,874.50
Total for all Utilities		\$ 42,201.90

Lawn Sprinklers

Mayor Wozniak reported that there have been instances where residents have installed lawn sprinkler systems across utility easements and have installed sprinkler heads in the boulevard. Both actions are against town code, but it is often allowed and that is a very common practice in industry. The mayor added that the village was considering allowing such installations. He asked if the BPA would have an issue with allowing sprinkler systems to be installed on the utility easements. The BPA agreed that they would be OK with an ordinance allowing such installations as long as the ordinance explicitly stated that if the village damages any part of the installation while accessing the easement that the village would not be responsible.

BPA Clerk Hire

Long reported that he was having difficulty connecting with Robin Lohman, the new BPA clerk hire, and that he is concerned that she may be backing out of taking the job.

SEWER- Landry Sheets

Hirzel Company Proposal

Discussion continued from the last meeting about the Hirzel Company proposal for the village's sewer plant retention pond. It was stated that discussions would continue with Hirzel when the proper personnel from Steve Darmofal's company would be available. Sheets suggested that it might be better for Hirzel to put a retention pond on their property rather than revitalizing the retention pond that is at the village sewer plant.

Other discussion

Sheets reported that he was happy with the discharge pipe installation that was done at Bridge Street, although a small amount of extra stone might be warranted.

WATER-Nathan Schultze

Not in attendance.

ELECTRIC –Jeff Barres

Not in attendance.

Clerk-

Payment approvals-(0)

Miscellaneous adjustments-(0) GovPay late fees removed/ (0) late fee removal request

Vacation Requests approved-(0)

With no further business to discuss, the meeting was adjourned at 7:45 p.m. The next meeting will be held on Monday July 20, 2026, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk