

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
July 7, 2026**

Mayor Wozniak opened July 7, 2026, Council meeting at 7:05pm with a prayer led by Jeffrey Kirkbride and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Bohland, Boyer, Kirkbride, Rahe, Rollins. Others present were Chief Vaughn, Solicitor Tom Mackin, Eric Campbell, Tom Dauer, Mary Morgan, Marcia Cousino, Teri Long, Peggy Jones, Linda Avery, Christina Yaniga, Trudy & Nigel Davies, Erlin Moritz, Denny Henline, Stacy Flores, Cheryl Sharp, Karen Korn, Joel Kuhlman, and the Fiscal Officer.

Minutes:

June 16, 2026, Meeting

Corrections were made concerning Deputy Fiscal Officer being mentioned in the motion to approve hiring for the utility clerk/Deputy Fiscal Officer position. The BPA clerk position has not been accepted.

Motion: Rahe moved, and Rollins seconded to approve the minutes of June 16, 2026, meeting as amended. Motion passed unanimously 5/6 votes.

Vote: Rahe – Yes; Rollins – Yes; Bohland – Yes; Boyer – Yes; Kirkbride – Yes

Treasurer's Report:

Motion: Rahe moved, and Boyer seconded to approve the bills in the amount of \$25,538.00. Motion passed unanimously 5/6 vote.

Vote: Rahe – Yes; Boyer – Yes; Kirkbride – Yes; Bohland – Yes; Rollins – Yes

Solicitor Tom Mackin spoke to clarify our council requirements to pass motions and resolutions/ordinances. We are a council of 6 requiring 4 votes to pass a resolution or an ordinance. A motion requires a quorum of those present, in our case 3 of our 5 members to pass. When money is spent it should be passed as a Resolution rather than a motion. If it is under a Blanket Certificate (\$5000) it may not need to come to council.

ORDINANCE 1717: AN ORDINANCE TO MAKE INTERFUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026. *(Second Reading)*

ORDINANCE 1718: ORDINANCE AUTHORIZING THE VILLAGE OF PEMBERVILLE TO ENTER INTO A CONTRACT OR CONTRACTS WITH MORLOCK FORESTRY AND HABITAT MANAGEMENT, LTD. FOR PURPOSES OF CUTTING AND REMOVING TIMBER MARKED OR OTHERWISE DESIGNATED BY THE VILLAGE OF PEMBERVILLE. *(First Reading)*

RESOLUTION 804: RESOLUTION HONORARILY DESIGNATING THE PORTAGE RIVER TRAIL WITHIN THE VILLAGE OF PEMBERVILLE AS "THE TOM REITER TRAIL". *(First Reading)*

Cheryl Sharp spoke about why naming a portion of the Portage River Trail after Tom Reiter is relevant. Tom was a major factor in developing and implementing the trail when he was a Village Council and Parks and Rec member. Tom was a long-time council member and a huge contributor to the village and the Eastwood District during his life. Tom Dauer stated he has new signs for the Trail they are the wrong size and need to be adjusted to post.

Police Activity Report: Report provided. (attached)

MAYOR:

Mayor Wozniak reported on the following:

Data Center - Township

The township currently has a moratorium on Data Centers. They are going to do a survey to get input from residents as to their concerns.

Bridge St. bridge

The Bridge Street bridge will open to traffic on Friday July 16. There will be a ribbon cutting ceremony after the Car Show on Thursday at 7:45pm. The police cruiser, Fire Truck and Vintage cars will be the first to go over the bridge. The theme is to "bridge generations" and will have children holding the ribbon.

Weather Siren

The Siren is being refurbished and following citizens desire, it will be back in service and placed on the Walnut St. Garage or on a pole in that vicinity.

Wegman St. bridge

Wegman Street bridge repair will be done and reopened after school begins but before Halloween.

Planning Commission

Planning Commission will meet on the 3rd Wednesday of July. They will be discussing Sandwich Boards signs and updating the policy.

Party In The Park

July 18 5:00-9:00. There will be \$2 admission to the pool from 7-9pm. There are 2 bands playing and various fundraisers for the pool taking place.

ROLLINS:

Personnel Committee

The Personnel Committee is working with BPA to get a new utility clerk in place. We are waiting for a response.

We will have to rehire our Solicitor due to requirements of a 6-person council. We will go into executive session at the end of the meeting to discuss that.

RAHE

Flood Committee

Flood Committee met on June 24th and continued to work on flood mitigation. They are learning the FEMA requirements. They briefly discussed 365 E. Front St. They will meet on July 22 at 5:30pm.

DORA

The survey needed for the DORA application was submitted, and application has been approved and the signs have been ordered. The 2 restaurant owners will have to buy the appropriate cups.

KIRKBRIDE:

Finance Committee

Finance Committee meets July 22 at 1:00pm

Tree Committee

Tree Committee is meeting next Monday. The members have been busy watering trees.

BOYER:

Streets, Lands & Buildings Committee

The Street Committee meets on 7/13 at 10:00am. Steve Darmofal will be here to discuss a 5-year plan.

Bridge St. Bridge opening ceremony flyers will be out soon.

Susan Rahe has been added to Streets Committee.

BPA:

The BPA has nothing new.

BOHLAND:

Parks & Recreation

Ohio Department of Health prohibits dogs from fenced in areas of public pools. He is also looking at rules for dogs at council meetings.

There will be a Pickleball Tournament during Party in the Park starting at 5:00pm. There is a \$20 per team donation and proceeds will be donated to the pool fund.

Matt would like to do a new 150-year booklet with photos and information similar to the 100-year booklet.

On 7/20 at 6:30pm members of Dayspring Church will be in the park doing a service project. They will be painting picnic tables, etc.

On the 150th Movie Night \$290 was raised for the pool repair fund by Kelli Bohland and the 150th committee

Peggy Jones is sponsoring an independent fundraiser for the pool repairs. Some umbrellas were donated to the pool from Lisa Boyer and Home Depot.

Matt and Tom Dauer are looking at a potential fix for the basketball poles.

The next meeting is 7/27 at 10:30am.

ERIC CAMPBELL: No Report

PUBLIC COMMENT

Mary Morgan - asked if there was any progress at live streaming council meetings. Rollins stated that it is still on the table, but no progress has been made. She asked if audio could be posted. Due to the file size, it cannot at this time.

Gene Steele - has a tree damaged by storms that he would like the village to remove. Kirkbride asked him to come to the next tree committee meeting to discuss.

Gene asked about pool inspections, who is responsible and what liability they have for damage. ORC 374.9 covers municipal pool inspections.

Christina Yaniga - thanked all the village employees for all their time and effort in getting the pool up and running after the leaks.

There was a discussion about lack of communication concerning the recent power outage. Fiscal Officer did add a message to the phone calls informing those who called the village office as soon as she was aware. It was suggested that the Mayor Wozniak add any outage information to the website.

Joel Kuhlman - spoke about his involvement in rehabilitation in the court system. He also discussed the expanded use of GPS with prisoners and how it saves money and allows prisoners to continue to work and help their families. He said they also are getting Grants to help with transportation for getting people to court, etc.

Erlin Moritz - asked about our council solicitor and the need to rehire him. He questioned the Ordinance on the table concerning the Walnut Street garage and the need to add to the cost of our employee time fixing restrooms when deciding what to do. Lisa stated we are waiting on an estimate of cost to repair restrooms before making a final determination. He asked about streets committee. Susan Rahe has been added.

Denny Henline - thanked the Mayor and Marcia Cousino for the 150th/250th sign.

Executive Session

Motion: Rollins moved and Rahe seconded to go into executive session to discuss the hiring of our solicitor at 8:15pm. Motion passed unanimously 5/6 votes.

Vote: Rollins – Yes; Rahe – Yes; Bohland – Yes; Boyer – Yes; Kirkbride – Yes

Council came out of executive session at 8:45pm.

Motion: Kirkbride moved and Boyer seconded to hire Tom Mackin as our solicitor at an increased rate of \$1250 per month. A resolution and a contract will be presented at the next meeting. Motion passed unanimously 5/6 votes.

Vote: Kirkbride – yes; Boyer – yes; Bohland – yes; Rollins – yes; Rahe – yes.

ADJOURNMENT

Motion: Kirkbride moved and Rollins seconded to adjourn.

Motion carried. Meeting adjourned at 9:00pm.

*Audio recording of the meetings is available upon Public Records request.