VILLAGE OF PEMBERVILLE
COUNCIL MEETING
August 18, 2026

Mayor Wozniak opened August 18, 2026, Council meeting at 7:00pm with a prayer led by Jeffrey Kirkbride and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Bohland, Boyer, Kirkbride, Rahe, Rollins. Others present were Chief Vaughn, Eric Campbell, Marcia Cousino, and Erlin Moritz,

Minutes:
July 21, 2026, Meeting
Corrections have been made but need updated on the website.
August 4, 2026, Meeting
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Change
Motion: Rahe moved Kirkbride seconded to approve August 4, 2026, minutes as amended, Motion passed unanimously 5/6 votes.
Vote: Rahe – Yes; Kirkbride – Yes; Boyer – Yes; Bohland – Yes; Rollins – Yes

Treasurer's Report: No bills presented.

Police Activity Report: Report provided with no questions..
Fair Preparation:
Chief stated that the department is prepared for the fair. Regarding Memorial Park restrooms, Chief noted that the restroom timer has been set to keep the facilities open 24 hours during the fair. After the fair, the timer will be reset to close the restrooms at 10:00 PM. Council also discussed park lighting and curfew; it was noted that curfew requirements are based on age.

MAYOR:
Mayor Wozniak reported on the following:
Marijuana Moratorium:
Mayor Wozniak stated that the marijuana moratorium ordinance expires on October 15. Council decided not to consider extending the moratorium until the next meeting, allowing additional time to research current law before further discussion.

Planning Commission: T
he next Planning Commission meeting is scheduled for September 16, 2026.

Siren Update:
Mayor Wozniak reported that the siren has been repaired and will be installed on a pole by the Walnut Street garage. Jeff Barres and Rick Rahe will complete the installation. The township paid one-half of the repair cost, and the Village paid the remaining one-half.
A corner of the Walnut Street garage needs to be cleared to provide access to the siren wiring. This cleanup will be completed after the fair.

Tree Removal Bid:
The Tree Commission approved a $2,300 bid for removal of a tree; however, it decided to obtain another bid before proceeding.

ROLLINS:
Records Committee: The Records Committee plans to meet on the first and third Mondays in September. Because the first Monday falls on Labor Day, that meeting date will be changed.

Personnel Committee:
Rollins reported that Ben accepted the full-time Street Assistant position.
The wage ordinance will need to be amended to reflect the wage for Nora, the new BPA Clerk. Solicitor Tom Mackin advised that, because the ordinance was not on the agenda, the matter must wait until the next Council meeting.

Rollins also stated that committee-structure changes are being considered and will be discussed further at the next Personnel Committee meeting.

Trick-or-Treat Date:
Rollins noted that the Village calendar listed Halloween trick-or-treat for October 30, subject to change. Because that date falls on a Friday, Council discussed and agreed to move trick-or-treat to October 31 from 6:00–7:30 PM.
Motion: Rahe moved, and Kirkbride seconded, to change trick-or-treat from October 30 to October 31, from 6:00–7:30 PM. Motion passed unanimously, 5/6 vote.
Vote: Rahe – Yes; Kirkbride – Yes; Bohland – Yes; Boyer – Yes; Rollins – Yes

RAHE
Flood Committee:
Next Flood Committee Meeting: August 26th at 5:30 PM.

Safety Committee:
DORA Cups:
It was previously stated that the Village would need to purchase the DORA cups and then sell them to participating restaurants. Rahe reported that she checked with Liquor Control and did not find any requirement stating that the Village must do so. She will contact her representative for clarification. If needed, Rahe will locate a vendor to order the cups. Council also questioned whether the cups may be marked up for resale, and Rahe will confirm that as well.

KIRKBRIDE:
Tree Committee:
The Tree Committee will meet on September 10th and request that a BPA member attend. To manage time and cost more efficiently, it was suggested that a Tree Committee member attend the BPA meeting instead to clarify tree-trimming responsibilities. Barres will handle powerline clearing. It was noted that there are no committee or street employees responsible for clearing around power lines.

Finance Committee:
The next finance committee is scheduled for September 5th at 1:00pm

Invoice Clarification:
A question was raised regarding Kent Murphree's June and July invoices. Rollins stated that she would contact him for clarification.

BOYER:
BPA Meeting (August 17th):
Boyer stated that BPA will cover the cost to wire the siren. Jeff Barres and Rick Rahe will do the work at no charge. Rick Rahe will get the supplies at cost, and the Village and township will split the cost 50/50.

Streets, Sidewalks, Lands & Buildings:
Boyer stated that Ben Barres is doing a great job.

Grant Planning:
The first priority for grant planning is completing the water loop between the north and south water plants. Once that work is complete, the Village can begin focusing on street-related projects. The grant deadline for this year has already passed.
A traffic count is currently underway. The Village will also need to map the waterlines and then aggressively pursue available grant opportunities.

BPA Clerk Training:
Boyer reported that the new BPA Clerk stated that Sarah is an excellent trainer, stays focused, and that everything is going well.

Next Street Committee Meeting:
The next street meeting is scheduled for Thursday, September 3rd, at 7:00 PM.

Boyer stated that after the audience comments she would like to go into executive session.

BOHLAND:

Next Parks and Rec Meeting:

The next Parks and Recreation meeting is scheduled for August 31st at 10:30 AM.
The committee is working on the Wood County Parks grant and Buckeye Trail camping. Signs for the Tom Reiter Trail will cost $782.05.
Motion: Bohland moved, and Rahe seconded, to purchase the sign, with the cost to be reimbursed by the Reiter family and friends. Motion passed unanimously, 5/6 vote.
Vote: Bohland – Yes; Rahe – Yes; Rollins – Yes; Boyer – Yes; Kirkbride – Yes

PUBLIC COMMENT

Marcia Cousino:

- Marcia stated that she was impressed with the Village's preparation for the fair.
- Marcia asked who was responsible for the tree stumps on school property. It was clarified that the Village is responsible only for the right-of-way, while the school is responsible for its own property.
- Marcia asked Bohland where the Tom Reiter signs would be placed. Bohland stated that the signs will be located on Rees Road and Alexander Road. Kirkbride added that the Tree Commission will plant a tree near Rees Road with a plaque honoring Tom Reiter.

Erlin Moritz:

- Erlin asked about the damaged bricks at the Walnut Street garage and whether the Wood County Building Inspector had inspected the building. It was stated that the Building Inspector had not been out. Rudolph Libbie had reviewed the building and indicated that there is no immediate issue, though problems may develop within a year. The Village is currently obtaining quotes for the needed repairs. It was also noted that the small building on the side will need to be removed.

Council Meeting Streaming: Rollins stated that she is researching options for streaming Council meetings. She noted that several towns use YouTube for this purpose and will contact those communities to learn more about their process and the equipment required.

Communications Committee: A recommendation was made to create a Communications Committee. Rollins and Bohland expressed interest in serving on the committee.

EXECUTIVE SESSION

Motion: Boyer moved and Rollins seconded to enter into Executive Session to discuss the possible sale or purchase of real property. Motion passed unanimously 5/6
Vote: Boyer – Yes; Rollins – Yes; Bohland –Yes; Kirkbride – Yes; Rahe – Yes

Out of executive session.

Motion: Rahe moved and Kirkbride seconded to approve the advertising of bids for tree harvesting with all bids to be received by Morlock Forestry. Motion passed unanimously 5/6.
Vote: Rahe – Yes; Kirkbride – Yes; Boyer –Yes; Bohland – Yes; Rollins – Yes

Walnut Street Bathroom Pipe De-Scaling: A question was raised regarding the pipe de-scaling at the Walnut Street bathroom. The work has been completed; however, an obstruction remains. The issue will be revisited after the fair.

ADJOURNMENT

Rollins moved and Boyer seconded to adjourn.
Motion carried. Meeting adjourned at 8:45pm.

*Audio recording of the meetings is available upon Public Records request.