VILLAGE OF PEMBERVILLE
COUNCIL MEETING
September 1, 2026

Mayor Wozniak opened September 1, 2026, Council meeting at 7:00pm with a prayer led by Jeffrey Kirkbride and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Bohland, Boyer, Kirkbride, Rahe, Rollins. Others present were Solicitor Tom Mackin, Chief Vaughn, Eric Campbell, Marcia Cousino, and Erlin Moritz, Keith Madaras, Linda Timm, Sarah Enright, Tyler Firsdon, Bob Bruning, Teri Long, Gene Steele, and Fiscal Officer.

Minutes:
Motion: Rahe moved Kirkbride seconded to approve August 18, 2026, minutes as amended, Motion passed unanimously 5/6 votes.
Vote: Rahe – Yes; Kirkbride – Yes; Boyer – Yes; Bohland – Yes; Rollins – Yes

Treasurer's Report
Motion: Rahe moved and Rollins seconded to approve payment of bills in the amount of $10,613.12. Motion passed unanimously 5/6 vote.
Vote: Rahe – Yes; Rollins – Yes; Boyer –Yes; Bohland – Yes; Kirkbride – Yes

Police Activity Report: Report provided with no questions..

ORDINANCE 1719: AN ORDINANCE AUTHORIZING LEASE AGREEMENT WITH PEMBERVILLE FREE FAIR, INC. *(Third Reading)*
Motion: Rollins moved and Rahe seconded to approve Ordinance 1719. Motion passed unanimously 5/6 votes
Vote: Rollins – Yes; Rahe – Yes; Boyer –Yes; Bohland – Yes; Kirkbride – Yes

ORDINANCE 1720: AN ORDINANCE AMENDING THE 2026 WAGE ORDINANCE NUMBER 1699, SECTION 10, CONCERNING VILLAGE STREETS, LANDS AND BUILDING ASSOCIATE, SECTION 18 BPA CLERK, AND SECTION 21 DEPUTY FISCAL OFFICER. *(First Reading)*

RESOLUTION 806: AGREEMENT TO PARTICIPATE IN THE WOOD COUNTY EVERBRIDGE NOTIFICATION SYSTEM CONTRACT. *(First Reading)*

RESOLUTION 807: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. *(First Reading)*

RESOLUTION 808: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF PEMBERVILLE TO PREPARE AND SUBMIT AN APPLICATION FOR THE 2026-2027 WOOD COUNTY PARK DISTRICT LOCAL PARK IMPROVEMENT GRANT PROGRAM. *(First Reading)*

MAYOR:
Mayor Wozniak reported on the following:
The Mayor stated that during the fair he ran into representative Haraz Ghanbari and was presented with a Resolution for the 150th of the Village of Pemberville of which the Mayor read during the meeting.

Mayor announced that a Communications Committee has been formed. The members of the committee are Pat Rollins, Matt Bohland, and Sue Rahe as the Chair. Meeting day and time will be scheduled and posted.

Mayor Wozniak stated that the marijuana moratorium ordinance expires on October 15 and an amendment will be introduced to extend the moratorium while the Planning Commission and Zoning works out the details.
The Village will have a table at the Brew Hop with some town information.

An ordinance will be introduced to transfer funds within the General Fund so the Village can pay for fall flowers downtown.

Motion: Rahe moved and Boyer seconded to exit into Executive. Motion passed unanimously 5/6
Vote: Rahe – Yes; Boyer – Yes; Bohland –Yes; Rollins – Yes; Kirkbride – Yes

Motion: Boyer moved and Kirkbride seconded to authorize representatives to be negotiations about land purchase. Motion passed unanimously 5/6.
Vote: Boyer – Yes; Kirkbride – Yes; Rahe –Yes; Rollins – Yes; Bohland – Yes

ADJOURNMENT
Rahe moved and Boyer seconded to adjourn.
Motion carried. Meeting adjourned at 8:45pm.

*Audio recording of the meetings is available upon Public Records request.

VILLAGE OF PEMBERVILLE

AMENDMENT TO SEPTEMBER 1,2026 COUNCIL MINUTES

ROLLINS

Records Retention Committee

September 7th meeting cancelled Will meet September 21st.

Personnel Committee

Placed an Ad for a cleaning person on Village Website and on social media

An all employee and Council/BPA meeting is planned for October 5. We will notify employees and post.

Discussed changes to our committee structure and how committees are appointed. These ideas will be presented to council.

Went into executive session to discuss the employment of a public official. Came out of executive session and stated there would be follow up on the matter.

RAHE

150/250 Committee

There will be a Bicycle Ride on September 13,2026 from 1:00-3:00. The streets will not be closed. There will be activities at each location.

Flood Committee

Discussed Resident Education, FEMA guidelines and Grant opportunities. Talked about documenting the current policies of our Fire and Police Departments, EMS, Streets, Water and Electric Departments to understand who does what. We need to read and understand our existing Flood Ordinance and FEMA requirements. Gene mentioned needing a plan for debris under the bridges. Next meeting is September 23, 2026 at 1:00pm.

DORA (PORA)

Rahe ordered 1000 cups for DORA at $.47 each. Restaurant owners will buy them from her. The village can upcharge the cups. The village does not have to buy the cups. A motion was made for the Restaurants to buy the cups going forward. Motion was passed. Rahe will meet with the restaurant owners to go over what was decided. Brew Hop will be the 1st DORA event.

Communications Committee

Discussed upgrading the village website. The committee will look at other villages web pages. Rahe will talk to Russ Eby to see if he can give us guidance as he did the original webpage. We looked at starting an email list that residents could opt into. This would be for emergencies, news, highlights of council meetings and events. A village Facebook page could also cover that information. The committee will investigate adding a monitor to the council chambers to display information during meetings. The decision was made to table live streaming and look at putting the audio of council meetings on the village website. The village welcome booklet also needs to be updated. Bohland will do a survey to get residents ideas. He will have them at Brew Hop

KIRKBRIDE

Finance Committee

Looked at reconciliations and cash flow status. Funds need to be moved for the Pool. Mapping of the streets and water lines was discussed and the two departments sharing the cost. They will talk to S. Darmofal about possible grants.

Tree Committee

Hirzel tree on E. Front is done. The committee needs a line item in appropriations for trees as they are unclear on their yearly funds. There are 28 locations where a lift truck is needed to trim. Committee is looking at renting a lift. There is a need to approve insurance coverage for tree committee members Melissa Sapp, John Lockard, Carl Lorhbach, Cindy Lorhbach, Terry Nigh, Tom Oberhouse, Ruth Phillips and Frank Marua and Aaron Schultz. Rahe motioned to add them to insurance coverage Rollins 2nd Rahe-yes, Rollins-yes, Kirkbride-yes, Boyer-yes and Bohland-yes Motion passed. The Tom Reiter tree and plaque were ordered and received. The stump on Maple scheduled to be removed ASAP/Oct. 12. The question of renting a lift was tabled until funds can be determined.

BOYER

BPA

Nate needs a dehumidifier for the South Plant. Tree trimming was pushed back again, should be here next week. Landry looking into Grants to replace equipment that is old/no longer has parts available for repairs. Replacement also needs to be a budget item. Jeff will do what he can with tree trimming. Premium Tree Service has not followed through on contract, they repeatedly postpone. Sarah stated they still have time to fulfill the contract for this year.

Streets, Lands and Buildings

Will meet September 3, 2026

BOHLAND

Parks and Recreation

Wood County Parks Grant -the decision was made to apply for trash cans, swim team computer program and a permanent shelter for the pool.

Talked about the updates for the Honorary Tom Reiter Trail signage. Planning a Mid to Late October opening. There will be a dedication ceremony for the Trail and the Memorial Tree.

Discussed the Buckeye Trail application.

Memorial Park bathroom building gutters and lights will be finished before winter.

Public Swimming Pool license has a fee change.

Change all park signs to match. We currently have various closing times.

Village Survey will be distributed at Brew Hop

Eagle project is multiple picnic tables

Tom Oberhouse and Tom Dauer fixed ruts in the park from Fair Rides/Booths

The Township will pass a Resolution allowing camping for the Buckeye Trail behind the Fire Station. Campers will register with Buckeye Trail so Pemberville/Freedom Twp. will be aware.