Village of Pemberville
Special Council Meeting Minutes
September 28, 2026

A Special Meeting of the Pemberville Village Council was called to order at approximately 7:00 p.m. by Mayor Ed Wozniak. The meeting opened with prayer and the Pledge of Allegiance.

Council Members Present: Bohland, Boyer, Kirkbride, Rahe, Rollins, and Fiscal Officer Sarah Abbott. Others present were Chief Vaughn, Erlin Moritz, Christina Yaniga, Linda Curtis, Doug Hyba, Melody Siebenaler, Cindy Winfrey, Eric Campbell, Carol Bailey, Marcia Cousino, Peggy Jones, Sarah Enright, Brittney Dyer, Christian Mauter, Jeff Barres, Ben Frobose, Daniel Angel.

The purpose of the special meeting was to discuss a personnel matter.

A motion was made by Boyer, seconded by Rahe to enter into executive session pursuant to consider matters concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Prior to entering executive session, it was noted that the employee who was the subject of the proposed discussion was present and had the right to request that the discussion be held in open session. The employee requested that the matter be discussed publicly. As a result, Council did not enter into executive session.

It was recommended that further discussion of the personnel matter be postponed until legal counsel could be present.

Fiscal Officer Sarah Dyer then submitted and read her letter of resignation from the position of Fiscal Officer for the Village of Pemberville, effective September 29, 2026. Ms. Dyer stated that the required transition documentation and materials had been prepared and left with the Village.

Mayor Wozniak adjourned the meeting.

September 28, 2026

Mayor Ed Wozniak Jr., and Members of Council, Matt Bohland, Lisa Boyer, Sue Rahe, Pat Rollins, and Jeffery Kirkbride:

After considerable thought, I am submitting my resignation from my position as Fiscal Officer for the Village of Pemberville, effective September 29, 2026.

This is not a decision I have made lightly; I have served this Village for fourteen years as of this month and have dedicated an enormous amount of my professional and personal life to fulfilling the responsibilities of this office. I have worked evenings, weekends, during staffing shortages, from home, during personal and family hardships, and whenever necessary to ensure that the financial and administrative responsibilities of the Village continued to be performed.

For approximately eight years, however, I have experienced ongoing workplace issues that I have repeatedly attempted to address through conversations, meetings, grievances, and other appropriate channels. Rather than improving, the circumstances have continued and, in recent months, have escalated to a level that I no longer believe is sustainable.

During the most recent staffing crisis, I worked extensive hours while simultaneously performing my statutory Fiscal Officer responsibilities and assuming substantial additional responsibilities involving utility billing and collections, resident services, the transition to RITA, office operations, and the training of new personnel. I did this because the work needed to be done and because I remained committed to the Village and its residents.

I acknowledge that during this extraordinary period there were matters that I did not complete as timely as I should have. I have never avoided responsibility for my mistakes. What I cannot accept is having individual mistakes scrutinized without meaningful consideration of the circumstances surrounding them, while the extraordinary workload, additional responsibilities, hours worked, and efforts made to keep Village operations functioning receive little or no consideration.

Over time, I have experienced increasing scrutiny, restrictions, exclusion from discussions affecting financial operations for which I am responsible, challenges to my professional judgement, and repeated situations in which my attempts to provide financial information or correct misunderstandings have been characterized as argumentative or combative.

The cumulative affect of these circumstances has taken a significant toll on me personally and professionally. The stress associated with returning to this workplace has reached the point of causing significant anxiety and physical symptoms. I am no longer willing to sacrifice my health and well-being in an effort to continually prove my dedication, competence, or value.

I am proud of the work I performed during my years of service. I am proud of the systems I created the improvements I implemented, the knowledge and training I brought back to the Village, the residents I assisted, and the effort I made to protect the financial integrity of the Village. I know the amount of work, time, and commitment I have given to this position.

After years of attempting to resolve these concerns and continuing to perform my responsibilities under increasingly difficult circumstances, I have reached the conclusion that I cannot continue working under the existing conditions.

Accordingly, I am resigning my appointment as Fiscal Officer effective September 29, 2026.

In accordance with Ohio Rev. Code §117.171 and the requirements of the Ohio Auditor of State, I have completed and left the required Certificate of Transition to my departure on the desk. The transition materials will identify and provide the records, accounts, information, procedures, contacts, pending matters, and other materials necessary for the continuation of the Fiscal Office's responsibilities. Village records, property, and access information within my custody or control will be appropriately transferred.

Because these transition materials will document the information necessary to continue the operations of the office, my resignation should not be interpreted as an agreement to provide continuing services after its effective dare. Upon the effective date of my resignation, I will no longer be available to perform utility billing, Fiscal Officer, and administering Village operations following my departure will rest with the appropriate Village authorities.

I request that this resignation letter be maintained as part of the official record concerning my departure.

Sincerely,

Sarah C. Dyer-Abbott

Sarah C. Dyer-Abbott
Fiscal Officer