PEMBERVILLE VILLAGE COUNCIL MINUTES

OCTOBER 20, 2026

ROLL CALL: Bohland-present, Boyer-present, Kirkbride-absent, Rahe-present, Rollins-present

Mayor Wozniak, Chief Vaughn, and Eric Campbell were also in attendance.

Guests: Peggy Jones, Sarah Abbott, Carol Bailey, Linda Curtis, Mary Morgan, Christina Yaniga, Cynthia Lohrbach, Carl Lohrbach, Garrett Leuck, Steve Leuck, Rick Rahe, Rob Boyer, Teri Long, Tom Dauer, CMike Abbott, Gene Steele, Paul Brackney, Denny Henline and 2 others.

MINUTES: Rahe motioned to accept October 6 minutes with amendments Bohland-2nd Rahe-yes, Bohland-yes, Boyer-yes, Rollins-yes. Minutes approved with amendment of guests added.

BILLS: Rahe moved to approve bills in the amount of $17680.95 Boyer 2nd Rahe-yes, Boyer-yes Bohland-yes, Rollins-yes Bills approved unanimously.

*As BPA bills were accidentally included in bills, a motion was later made to approve bills in the amount of $5920.20. Motion passed unanimously as stated below.

ORDINANCE 1721 AN ORDINANCE IMPOSING A TEMPOARY MORITORIUM ON THE ACCEPTANCE, PROCESSING, AND APPROVAL OF APPLICATIONS AND PERMITS FOR LOCAL LICENSING APPROVAL AND/OR ANY ZONING, OCCUPANCY, OR OTHER PERMITS RELATING TO CULTIVATORS, PROCESSORS, OR RETAIL MARIJUANA DISPENSARIES WITHIN THE VILLAGE OF PEMBERVILLE AND DECLARING AN EMERGENCY. (3rd reading) Rahe made motion to approve Rollins-2nd Rahe-yes, Rollins-yes, Bohland-yes, Boyer-yes Ordinance 1721 passed unanimously

ORDINANCE 1723 AN ORDINANCE RESTRICTING PETS IN THE VILLAGE OF PEMBERVILLE TOWN HALL FOR REASONS OF PUBLIC HEALTH AND SAFETY AND PROVIDING FOR ACCOMMODATIONS OF SERVICE ANIMALS CONSISTENT WITH THE AMERICANS WITH DISABILITIES ACT AND SECTION 504 OF THE REHABILITATION ACT (2nd reading) Ordinance was tabled for further discussion

POLICE REPORT: Police will attend the funeral procession for Clay Township Officer killed in the line of duty.

MAYOR'S REPORT: The Siren is up and running. It will go off 6 days a week at noon and for weather alerts. The cost was $800 over the estimate, the Township covered the additional cost. We have a Visiting Fiscal Officer who is helping with bills, payroll and taxes. A second Visiting Fiscal Officer will come to do appropriations. The Planning Commission meeting was cancelled and will meet next on Nov. 18.

ROLLINS

Personnel: Motion to approve reimbursements for lifeguard certification. The Motion passed. The committee tabled a discussion about committees. Ads placed for Water Superintendent and Fiscal Officer.

Records: no meeting

RAHE

150th/250th: 91 people attended the Over 80 Dinner and it went well. The dinner was the last event planned by the committee.

Flood will meet at 1:00 on October 28th

Communications will meet at 4:30 October 28th

KIRKBRIDE notes read by Rollins

Tree Commission: Met on October 12 and thanked Melissa Sapp for the use of her pole saw. We need to publicly announce (BG Sentinel newspaper) that we are a Tree City. Terry Nigh has stepped down from the Tree Commission. There were 517 volunteer hours in 2026, up from 414 last year. The tree at 411 Oak was discussed. The money for the lift rental for one weekend was allocated. The solicitor will write a letter concerning a tree at 435 Pine. The Buckeye tree is now planted at the north end of the Portage Trail. Will check powerline near tree on Hickory St. Next meeting will be Nov. 9.

Finance: Bank reconciliations for August 2026 are not completed. The Committee suggested a motion to add Wozniak, Rollins, Rahe and Nora Hernandez to the Union Bank account as all four current signees are no longer with the village. The visiting fiscal officer has access to pay bills. Boyer states there is a grant possibility for a new leaf vacuum machine. The swimming pool donations fund raising items are all recorded. Several large expenses need to have reserves available for next year.

BOYER

Streets, Lands & Buildings: There will be street and water line study done with the amount the streets fund will contribute to be determined. A second quote was received for the Walnut Street garage brick repairs of $6500-$45000. Lisa contacted them and requested they streamline the quote. Due to vandalism, the Walnut Street restrooms will be closed until a plan is made to prevent further issues. They will be open for Harvest Fest. A Fire hydrant cleaning project will be in the spring. Bids for the timber cutting will be received on Nov. 2nd; the committee will then meet to go over bids and prepare a recommendation for council. Boyer made a motion to approve $51505.00 for street repairs Rahe 2nd Boyer-yes Rahe-yes Bohland-yes Rollins-yes Motion approved. Leaf pick up has started and will continue through November.

BPA: The priority is finding a Water Superintendent. Nate will be hired back with contracted services month to month for up to 3 months. Safety training classes are needed for employees. BPA is researching a new bucket truck.

BOHLAND

Parks & Recreation: Committee will meet October 26 at 10:30am.

ZONING Eric Campbell: There is a new build beginning in Pember Grove

GUEST COMMENTS

Christina Yaniga read and submitted a letter to be added to the minutes. She submitted a records request for complaints filed concerning animals in the Town Hall. She asked if animal owners had been included in the discussions, if the safety committee was included, and how much staff and public officials' time had been spent on this ordinance.

Gene Steele asked for a copy of the Ordinance concerning dogs.

Denny Henline thanked Rick Rahe, Tom Dauer and Jeff Barres Kim Long for work on the siren. He also thanked Lisa Boyer for her work repealing the license tax and complimented the new hires in the village.

The baseball field was discussed, and a recommendation was made to ask for donations for the soil and grass seed. Susie Rahe will contact people.

Carol Bailey commented that bills were not correct as the BPA bills were added to the bills approved by the council. She asked when a 6th council person would be added and stated that citizens deserve to be fully represented. She also asked what the council is doing to improve the village situation that is causing employees and government officials to quit.

*Rahe made a motion to approve bills in the amount of $5920.20 Rollins 2nd Rahe-yes Rollins-yes Bohland-Yes Boyer-yes Motin approved.

Mary Morgan asked about live streaming council meetings, asking what the holdup was as other towns do it. The communication committee is still looking into that and other options.

Erlin Moritz asked about the Walnut Street Garage. Denny Henline responded that he would volunteer to tuck-point at no cost to the village. Moritz asked about the potholes on Bridge Street**.**

Boyer motioned to adjourn Rahe 2nd

All were in favor, meeting was adjourned