VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
August 31, 2026

Meeting began at 7:02 pm on August 31, 2026. Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Trey Schnabel, Mayor Ed Wozniak, Lisa Boyer, Eric Campbell, Jeff Barres, Nathan Schultze, Landry Sheets & BPA Clerk. The minutes of August 17, 2026, meeting were reviewed and approved. Motion to accept by Krukemyer and 2nd by Long. Motion passed unanimously.

BOARD OF PUBLIC AFFAIRS

BILLS SUBMITTED FOR PAYMENT — 31-Aug-26

WATER - 5101		
MASI	LAB TESTING	$ 1,195.00
WATER SOLUTIONS	SOUTH & NORTH PLANT CHEMICALS	$ 1,886.19
TONKA WATER	CONTROL UPGRADES	$ 5,675.50
BISS NUSS, LLC	LABOR & TRAVEL TO MODIFY HMI & TRBLSHT	$ 1,581.80
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICE	$ 78.25
XEROX BUSINESS SOLUTIONS	COPIER USAGE & SUPPLIES	$ 48.52
PITNEY BOWES INC	MAILSTATION LEASE	$ 21.92
UNIFIRST CORP	UNIFORMS, MATS & TOWELS	$ 78.39
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	$ 169.38
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	$ 299.00
Total Water		**$ 11,033.95**
SEWER - 5201		
ADMIRAL MERCHANTS MOTOR FREIGHT	DELIVERY TO FOSTORIA (SLUDGE)	$ 500.00
NORTHWEST WATER & SEWER	CLEAN WETWELLS	$ 2,220.00
VERIZON WIRELESS	CELLULAR SERVICE	$ 38.13
XEROX BUSINESS SOLUTIONS	COPIER USAGE & SUPPLIES	$ 48.52
PITNEY BOWES INC	MAILSTATION LEASE	$ 21.92
UNIFIRST CORP	UNIFORMS, MATS & TOWELS	$ 75.03
FROBOSE MARKET IGA	MISC SUPPLIES	$ 22.98
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	$ 413.64
Total Sewer		**$ 3,340.22**
STORM SEWER 5202		
ADKINS SANITATION, LTD	CLEANED BASINS & CROSSOVER	$ 175.00
Total Storm Sewer		**$ 175.00**
ELECTRIC - 5301		
GROSS ELECTRIC	MISC SUPPLIES	$ 242.90
KAY CABLE & SUPPLYE	MISC SUPPLIES	$ 296.46
AMP, INC	ELECTRICITY & JV5 DEBT SERVICE	$ 139,524.14
RMS ENERGY CO	RECLOSER INSPECTION	$ 4,384.00
PRIME FLEET DIELECTRIC	INSPECTION OF GLOVES & SLEEVES	$ 150.00
XEROX BUSINESS SOLUTIONS	COPIER USAGE & SUPPLIES	$ 48.52
PITNEY BOWES INC	MAILSTATION LEASE	$ 21.93
UNIFIRST CORP	UNIFORMS, MATS & TOWELS	$ 94.07
FROBOSE MARKET IGA	MISC SUPPLIES	$ 9.58
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	$ 239.84

HOME DEPOT CREDIT SERVICES	MISC SUPPLIES FOR FAIR	$ 657.62
	Total Electric	**$ 145,669.06**
	Total for all Utilities	**$ 160,043.23**

Payment Approvals: All bills were approved for payment. Motion to pay by Schnabel and 2nd by Krukemyer. Motion passed unanimously.
Miscellaneous Adjustments: None.
Vacation Requests: No vacation requests submitted.
WATER-Nathan Schultze: Discussion about meters between Long/Schultze/Barres. Schultze said he will contact Sarah & Nora about work orders. Barres estimates 70 something meters. Schultze mentioned Sarah said 86 were coming. Long asked about dehumidifier South water plant. Schultze summarized he's been working on a sanitary survey-gathering information for this. He's scheduling/working with Casa Rio about the leak-it's not a tremendous leak. Pool closed on Sunday 8/30/26.
ELECTRIC – Jeff Barres: Summarized a customer complaint submitted by letter for public record. Barres has spoken with the customer. Barres keeps the circuit clear, but the tree in question is their responsibility. Trees in boulevard are our problem, but there are approximately a dozen trees that are not our responsibility. Our responsibility is to trim away from powerline. Barres /Long/Schnabel discussed the letter and the area in question. A tree trimming service will be taking care of this. Schnabel will contact customer. Barres discussed his priorities. He is waiting on estimates on the reclosure on the south sub. He needs an arrestor which failed. The fair is over and he had a lot of help which saved time. Boyer mentioned Bridge Street pretty dark—Barres states lights were taken down, and they will get them back up.
SEWER- Landry Sheets: discussed he's working with Janelle (with the diffused air system). One problem is that a sample is sent out, and it takes a week to get it back. Long motioned to propose the guideline numbers must be adjusted if this doesn't work. Sheets agrees we are getting base data. Long/Sheets/Krukemyer discussed their hauling processes-hauling sludge. Sheets discussed the catch basin repair by the Post Office. An estimate was sent (Storm Sewer Fund) 1-3 holes forming -one of Vine Street & on the end of Water Street/Alley. Long motioned to approve providing funds are available, Schnabel 2nd the motion. Sheets discussed UV & Screen projects and states UV is priority. He would like their representative to come in and make her presentation (and maybe Steve as well). Motion to get the figures or update/advise on the UV & Screen project. 1st motion to approve: Long, 2nd motion Krukemyer. Sheets discussed the line from Ed's house (jet & clean) approximately 12 maybe 10 –he has been discussing this with Adkins Sanitation. Sheets discussed the Main Station cleaned prior to the Fair. Scott Dunlop/OEC did troubleshooting—it was the float. Sheets discussed the build up and he's been degreasing /cleaning Lift Stations on Bierley.
MISCELLANEOUS DISCUSSION: Long asked Boyer if she had anything for personnel, Boyer states no.
MAYOR no report.

With no further business to discuss, the meeting went into executive session at 8:24 p.m. Executive Session ended at 8:40 pm and meeting adjourned at 8:42 pm. The next meeting will be held on Monday September 14, 2026, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President **Clerk**

9-14-26