



Blakelaw and North Fenham Community Council

**Meeting Held at:
The Community Room
Moorland House, Moulton Place
Blakelaw, Newcastle upon Tyne
NE5 3RY**

**Tel: 07588154441
Email: bnfcc@outlook.com**

**Chairperson of the Council: John Wears
Clerk to the Council: Helen Richardson**

Annual General Meeting of the Community Council

Thursday 8th May 2025 – 6.00pm

Members of the public are welcome to attend and raise any issues before the commencement of the formal business.

If you wish to speak during the formal business session, please indicate this to the Chair by raising your hand. The Chair will conduct the order of speakers and will indicate who will speak next.

AGENDA

Issues raised by members of the public Formal Agenda

1. Apologies for absence
2. To receive declarations of interest in accordance with the Council's Code of Conduct
3. Election of Chair (2025/2026)
4. Election of Vice-Chair (2025/2026)
5. Outgoing Chair's Report (2024/2025)
6. Incoming Chair's Introduction (2025/2026)
7. Minutes of Previous AGM Meeting/Matters Arising (9th May 2024)
8. Grant Application
9. Community Councillor Updates *to include 2025/26 meeting schedule and Community Councillor Recruitment*

10. Sub-Groups Update/Nominations
 - Community Engagement/Environmental Group
 - Staffing Group
11. Financial Matters and Statutory Document Approval
 - Payments for Approval
 - Review and agree the Statement of Internal Control 2024/25
 - Review and agree the Asset Register 2024/25
 - Review and agree the Risk Assessment 2024/25
 - Review and agree Financial Regulations 2025/26 (updated)
 - Review and agree Standing Orders 2025/26 (updated)
12. Any Other Business
13. Date, time and venue of next meeting to be discussed

Reminder to all Members:

Please remember to declare any personal interest where appropriate both verbally and by recording it on the relevant form (to be handed to the Clerk).

Please also remember to leave the meeting where any personal interest requires this.