



Blakelaw and North Fenham Community Council

Meeting held at:
Moorland House
Blakelaw
Newcastle upon Tyne
NE5 3RY

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Chairperson of Council: John Wears
Clerk to the Council: Helen Richardson

MINUTES OF THE SPECIAL COMMUNITY COUNCIL MEETING

DATE HELD: Monday 23rd June 2025

TIME: 6.00 pm

Present:

Councillors: Cllrs John Wears (Chair), Maureen Kelly(MK), Debbie Playford(DP), and Deborah Wears(DW)

In Attendance:

Helen Richardson(HR) – Clerk to the Community Council

37/25. Apologies for Absence

Apologies for absence were received from James Gill, Violet Rook and Ann Keenan.

38/25. Declaration of Interests

- John Wears – Director of Learning 4 All and Secretary to the Tuesday Trailblazers
- Debbie Playford – Chair of Blakelaw Flats TARA and CIFT (*H&S Group via NCC*)
- Maureen Kelly – Member of the Blakelaw Flats TARA
- Helen Richardson (Clerk) - Bank signatory for the Tuesday Trailblazers

39/25. Financial Matters

Review of Internal Audit Report

The Clerk referred Community Councillors to the report of the Internal Auditor which was taken as read. The Clerk advised that there were no recommendations and that

the Internal Auditors conclusion was that the internal control and governance arrangements were satisfactory for the size of the Council.

The Clerk advised Community Councillors that following discussions with the Internal Auditor, a 6 month review would be arranged to ensure that any changes in process were being captured.

Consider and agree Annual Governance and Accountability Statement (AGAR)

The Clerk referred Community Councillors to the Annual Governance and Accountability Statement which was taken as read. The Clerk explained the process of the audit to ensure that new councillors understood the requirements of the audit and the process that was undertaken in relation to documents that were submitted alongside the AGAR, the reporting of financial variances and ensuring the Notice of appointment of the date for exercising public rights was displayed.

Community Councillors discussed the paperwork and thanked the Clerk for her hard work and update. The AGAR was thereafter signed by the Chair and Clerk as required.

40/25. Any Other Business

There were no items of other business.

41/25. Date, time and venue of next meeting

The full community council meeting would take place on Monday 14th July 2025 at 6pm within the community room at Moorland House.

Signed

Dated