

## **Notes from Neighbourhood Plan Steering Group meeting with Kirkwells 8<sup>th</sup> November 2017 at St Nicholas Church**

### **Present**

Olly Aries, Judy Steele, Dominic O'Hara, Ed Coombs, Cllr. Brian Friar, Cllr. Brian Follett, Michael Wellock (Kirkwells).

Apologies received from Barbara Wyatt.

### **Notes**

#### 1. Feedback on Launch event given to Michael:

- Around a 100 people attended the launch, lots of written comments from residents but few e-mail responses. Comments have been entered into a spreadsheet.
- Spreadsheet to be filtered down to include comments under main group headings (by JS) and file forwarded to MW.
- The Vision Statement is to be forwarded to MW (EC)

#### 2. Regarding the draft Neighbourhood Development Plan (NDP) MW advised:

- that the Group need to identify Green Spaces. The analysis needs to satisfy the criteria given on p22 of the NDP and the table on p23 completed for every green space, including the playing field. The Group will then decide on the order of preference. Note if we want to look at how not to prepare a plan for green spaces then refer to Bishops Tachbrook's first NP.
- We should keep housing issues out of the NDP as these will be dealt with by the Local Plan.
- Let residents have a summary of the wants and needs that were flagged up at the launch. A draft options plan should be made available to everyone if possible, in the simplest way, for consultation
- Group to check the NDP to ensure all our key objectives are covered and insert further details (follow the prompts in red in the draft plan).
- Aim to include 6 to 12 photos in the Plan.

#### 3. Housing:

- The Valley housing development – MW suggested that we do not write to the Planning Dept with our objections, but if we do then keep it simple.
- Has the 5 year housing supply been tested recently. Check with WDC that there is still a 5 years supply and not 3 years.
- Self-build group – MW advised that we do not support them and should not progress this matter in the NP.

5. Groups and businesses – a list is being compiled (B Fr) and a letter is to be sent out. We need to ask them whether there have been any specific planning issues and if so is there anything that can be addressed in the NP.

6. MW has completed the Policy Assessment and the Work Programme is to be updated by MW after to-day's meeting. Aim to meet up with MW in January and then the official consultation on the Draft Plan could be in February 2018.

7. The Stage 1 package is now complete and MW to bill the Parish Council for this work. Stage 2 could be billed in January or February. B Fr to set up a monitoring form on behalf of the PC to log all financial dealings (payments / expenses).

8. Action Tracker – Olly to update and circulate to the Group.

9. NP Group to keep a log (electronically) of all communications

10. Next meeting is on Tuesday 12<sup>th</sup> December at the Community Hall. Dates for 2018 meetings to be booked with Hazel Higgins (BF).

Brian Follett

22<sup>nd</sup> November 2017