

Notes from Neighbourhood Plan Steering Group meeting on 9th January 2018 at the Community Hall

Present

Olly Aries, Judy Steele, Barbara Wyatt, Ed Coombs, Cllr. Brian Friar, Cllr. Brian Follett, Michael Wellock (Kirkwells)

Apologies received from Dominic O'Hara

Notes

The Group mainly concentrated on reviewing the options for the NP Objectives in the Draft Plan .

1. The letter to all businesses and groups in the parish is to be sent out in the next few days with a return date the end of January for comments (B Fr and JS). The contact postal address will be the Clerk to the Parish Council's address and the e-mail address will be that of the recently set up NP web site www.radfordsemeleneighbourhoodplan.org.

2. NP Objectives:

Objective 1 – mix and type of housing. The Group should check out the 'Lifetime Homes' guidelines some of which could be included in the NP, in particular housing for the disabled. There should be a design housing policy in the NP that needs to be area specific.

Objective 2 Local Green Spaces – it was agreed that 6 areas would be included in the NP, the 5th and 6th being respectively Leigh Fosse and the wood adjacent to Leigh Fosse. A further area could be added to cover a wildlife corridor known as Long Meadow that follows the line of the brook, adjacent to area 3. The areas location plan is to be updated.

The recreation ground is to be taken out of Local Green Spaces and included in Draft Policy RS3 Sport and Recreation which gives it the required protection. Olly to amend the map.

Objective 3 Community Facilities – include 'incidental open spaces', e.g. the green outside the village shop but we don't need to position on a map nor describe them.

Under Draft Policy RS4, protection of community spaces, the requirements for the scout hut should be described (B Fr).

Objective 4 Local Landscape and Heritage – Olly has prepared a list of buildings to be reviewed by the Group, and if necessary added to, within the next week. The Manor Lodge has already been included. At consultation stage all owners of buildings or land listed in the NP should be contacted so that they are aware. Draft Policy RS5- village views to be finalised.

Objective 5 Draft Policy RS7 traffic management and transport improvements – traffic issues such as speeding and parking could probably be discussed under a

parish council supporting action plan. The latest traffic survey data should be included in the NP, MW to locate the relevant information. Proposals for new footpaths and cycleways to be included in RS7. Permitted footpaths could be included here.

Objective 6, Draft Policy RS9, area of separation – could extend the area of land shown on Map 4 to the south. It was noted that most of this land is owned by Coventry Diocese.

3.Action Plan:

- MW will amend the draft NP quickly and add photographs to pad out the report. Around 12 photos required to show areas discussed in the NP.
- Initial consultation documents to go to WDC, WCC, local landowners and be available to all parishioners. Spread the word of the published consultation draft document using the normal network for circulating information (web-site, Facebook, newsletters, etc.). Also, include the primary school.
- Olly to circulate all the Appendices tables on the 10/1, comments to be received by 17/1 and amended tables to MW by 19/1.
- MW to circulate version 3 of the draft NP by 2/2 for Group comments back by 9/2.
- Launch of informal consultation of draft NP to go live on 16/2 and allow 3 weeks to receive comments (by 9/3).
- Arrange a more formal consultation at the Community Hall around mid April once all of the comments have been incorporated into the NP. BW to book a date. Post meeting, date has been arranged for Saturday 14th April from 11.15 to 15.15.

4.Funding – additional grant funding will be required by the end of March. There is a new Locality grant available over the next 3 years for which we will apply nearer the time. Also, consider other sources of funding such as Big Lottery.

5.Mapping – the Parish Council have applied to be included in the Public Service Mapping Agreement for public bodies, and await their response. MW requires official PSMA registration number before 16/2 as it has to be printed on all OS maps in the NP.

Post meeting note , registration is complete and the PSMA number is 09121572.

6.Next meeting is on Tuesday 13th February 2018, 8.00pm at the Community Hall.

Brian Follett
12th January 2018