

RADFORD SEMELE PARISH COUNCIL

MINUTES

A meeting of the Parish Council was held in the Community Hall, Lewis Road, Radford Semele, on Monday 28th November 2011 at 7.30 pm.

Present: Cllr J M Whitehead (in the Chair), Cllr D E Chater, Cllr Mrs J A Edwards, Cllr Mrs J Loveridge, Cllr A J Malin, Cllr Mrs J P Malin, Cllr K Pickford and Cllr F Walsh

1. Apologies for Absence: Cllr H E Marriott and WDC Cllr Michael Doody

2. Minutes of the last meeting

The Minutes of the last meeting were approved and signed.

3. Police Matters

3.1 There was no police attendance or police report save a couple of emailed newsletters. The Clerk had raised enquiries about the number of people caught speeding and had received a response. He had asked those concerned to supply a regular report of enforcement activity in the Village so that the Parish Council could monitor the position.

4. WCC & WDC Matters

4.1 In the absence of WDC Cllr Doody, there was no report.

5. Matters Arising

5.1 The Clerk reported that although he had been requested to write to a householder in Lewis Road about dispersal of gravel into the street, he had not been able to identify the house concerned. After some discussion, it was decided to leave the matter in abeyance and see if the problem improved.

6. Finance and Accounts

6.1 The Clerk had reported that the balance on the operating bank account was approximately £6,700 and the balance on the savings account was approximately £43,200. A small number of payments were approved including a supplemental invoice for the Clerk's office costs at a previously agreed figure

6.2 The Clerk reported that the usual letter had come from WDC Finance Dept calling for the Parish Council to prepare a budget for submission in respect of the Precept for the forthcoming year 2012-2013. The budget will need to be prepared for the deadline in January.
Action: Cllr Chater and Clerk

7. Correspondence

7.1 The Clerk had received further paperwork in respect of the Queen's Diamond Jubilee – in particular suggestions that there could be public bonfires. The Lord Lieutenant had asked for suggestions and proposals from Parish Councils, amongst others.

Action: Cllr Chater

8. Notice Board

- 8.1 It was noted that a balance needed to be struck between achieving a notice board of a reasonable size but keeping the cost down. It was agreed that a new board of at least twice the size of the current one was required in order to provide enough space for a variety of notices. The Chairman had obtained figures from sales literature.

Action: Cllr Whitehead

9. Bus Shelter

- 9.1 Arrangements for construction of the new bus shelter were confirmed. The installation work to be done by Cllrs Marriott and Whitehead.

10. Telephone box

- 10.1 There was discussion about the mechanics of refurbishing the telephone box. It was agreed to put out notices to encourage volunteers to come forward as a support party to Mrs Follett who had suggested forming such a party. Cllr Whitehead is to look into specification and pricing for laminated glass for the panels. **Action: Cllr Whitehead**

- 10.2 The Clerk raised the question of whether the insurance premium would likely to be different in view of the changes to the arrangements. It was agreed he should enquire of the brokers. **Action: Clerk**

11. The Youth Club building

- 11.1 Cllr Whitehead reported that the two men who had shown interest in refurbishing the Youth Club building had now left the football club so the project of refurbishing the building had come to a halt. Mrs Clarke's son is now running the football club and Cllr Whitehead had advised her that the Parish Council's undertaking to pay for materials would be honoured but only on submission of invoices. **Action: Cllr Whitehead**

12. Report from the Planning Committee

- 12.1 An application in respect of 78 Lewis Road had been approved.

- 12.2 The Clerk had tabled an advice brief which he had obtained from Alison Hodge at WALC. This resulted in a debate on how to conduct affairs of the Planning Committee on an open basis as required by law. The advice note says that there must be transparency and an opportunity afforded to members of the Electorate to express their views on planning applications by having notice that the Planning Committee are considering applications with an opportunity to convey to the Planning Committee an Elector's views. It was agreed in principle that a form of notice would be put on the Notice Board to advise the public of this, the matter to be further discussed at the next Meeting of the Council following preparation of a draft Notice by the Clerk.

Action: Clerk

13. Report from the Playing Field Committee

A number of items equipment require repair, in particular the posts for the aerial slide.

Action: Cllr Whitehead

14. Report from the Finance Committee

There was nothing to report in addition to matters mentioned above.

15. Report from the Sports and Social Club Committee

Cllr Tony Malin reported that he had not been able to attend the last Committee Meeting so he had nothing to report.

16. Report from the Village Emergency Committee

Cllr Edwards reported that there was nothing to report.

17. Report from the Community Hall Committee

Cllr Loveridge reported that the Hall was ticking over and all seemed well at present. There is an issue about changing the boiler because it is apparent that it is not as efficient as it was in the past. The Committee will have to consider whether to preserve the existing system or go for an electric boiler.

18. Report from the School Governors

Cllr Pickford reported that she had not been able to attend the last meeting of the School Governors and was therefore unable to furnish a report.

19. Any Other Business

(a) Remembrance Day

The Clerk reported that Cllr Marriott and himself had represented the Parish Council at the Remembrance Day service at the beginning of November.

(b) Baptist Church

It was confirmed that Cllr Chater had examined the accounts of the Baptist Church with a view to a grant being made to them by the Parish Council. It was confirmed a sum of £6,000 would be made available to them. If the Church is in need of further funds then the matter would have to be considered in the future on a fresh basis.

20. Date of next meeting: Monday 30th January 2012

Signed..... Date.....

Chairman of the Parish Council