

RADFORD SEMELE PARISH COUNCIL

2024/4

DRAFT UNAPPROVED MINUTES

A meeting of the Parish Council was held on Monday 24th June 2024 at 7.30 pm in the Community Hall, Lewis Road, Radford Semele.

Participants: Cllr S Sabin (in the chair), Cllr A J Dempsey, Cllr D Carter, Cllr B Friar (deputising for the Clerk), Cllr Mrs J P Malin, Cllr R Munn, Cllr S Roe

In attendance: WCC Cllr W Redford, Mr Phil Sturgess, and one resident speaking on behalf of those concerned with RSS&SC.

1) Election of Chairman

Before the meeting got underway, the outstanding items from the April meeting to elect the Chairman and Vice roles were to be completed.

At this point Cllr Sabin handed the meeting to the Vice-Chairman Cllr Friar in the absence of the Clerk to conduct the election of Chairman.

Cllr Sabin stated he was prepared to stand for a further year as Chairman, no other Councillors wished to be considered for the role. This was proposed by Cllr Malin and Seconded by Cllr Carter and carried unanimously.

2) Election of Vice-Chairman

Cllr Friar stated he would be prepared to stand as Vice-Chairman for another year, no other Councillors wished to be considered for the role. This was proposed by Cllr Malin and Seconded by Cllr Munn and carried unanimously.

3) Apologies for Absence and Declarations of Interest

Apologies from the Clerk Mr David Leigh-Hunt due illness and Cllr Mrs J Sanderson due to holiday, and no Declarations of interest save Cllr Carter renewed his declaration of interest in the planning application for 50 Southam Road.

The Chairman and councillors expressed their best wishes to the Clerk and his wife for a speedy recovery. A get-well card had been given to the family on behalf of the Parish Council.

4) Nominations of members of standing committees

i) Planning Committee

The members of the Planning Committee agreed to stand for a second year, no other nominations were put forward. The Planning Committee consisting of

Cllr D Carter (Chair)
Cllr J Dempsey
Cllr Mrs J Malin

Proposed Cllr Roe
Seconded Cllr Munn

ii) Playing Field Committee

The members of the Playing Field Committee agreed to stand for a second year, no other nominations were put forward. The Playing Field Committee consisting of

Cllr Dempsey (Chair)
Cllr Roe
Cllr Mrs Sanderson

Proposed Cllr Carter
Seconded Cllr Malin

iii) Finance Committee

The members of the Finance Committee agreed to stand for a second year, no other nominations were put forward. The Finance Committee consisting of

Cllr Friar (Chair)
Cllr Carter
Cllr Dempsey

Proposed Cllr Roe
Seconded Cllr Munn

All proposals were carried unanimously.

5) Nominations of members of other committees

The members of the following committees agreed to stand for a second year, no other nominations were put forward. The committees were agreed as follows:

i) Emergency Planning Committee

Cllr Mrs Malin (Chair)
Cllr Roe
Cllr Sabin
Mr David Leigh-Hunt

Proposed Cllr Dempsey
Seconded Cllr Carter

ii) Policy and Procedures Officer

Cllr Mrs Malin

Proposed Cllr Roe
Seconded Cllr Carter

iii) Website & Social Media Manager

Cllr Friar

Proposed Cllr Roe
Seconded Cllr Carter

iv) Community Speedwatch

Cllr Munn (Chair)

Proposed Cllr Roe
Seconded Cllr Carter

v) Parish Council Representative to the Radford Semele Community Hall Committee

Cllr J Malin

Proposed Cllr Roe
Seconded Cllr Dempsey

vi) Parish Council Representative to Radford Semele Sports and Social Club

Cllr Roe

Proposed Cllr Carter
Seconded Cllr Dempsey

All proposals were carried unanimously.

The Parish council representatives to the Greswolde-Williams Charity for the Poor are elected for a 4-year term so do not need to be re-elected this year.

The Parish Council Press representative remains the Clerk to the Parish Council Mr David Leigh-Hunt.

The Publicity Representative remains Cllr Sabin.

6) Approval of the Minutes of the Council meeting on 20th May 2024

The Minutes of the meeting on 20th May 2024 were approved, proposed by Cllr Carter, and seconded by Cllr Dempsey.

7) Matters arising from the Minutes of the Council meeting on 20th May 2024

Special Business – report on Sports & Social Club licence

The resident present at the meeting representing those residents concerned with the Sport & Social club asked if that agenda item (23) could be brought forward as he needed to leave to attend to his children at home. The Parish Council agreed to this.

This item was to report back to the full council on 2024/2/3 from the Parish Council meeting on 20th May.

The proposal on 20th May was to review the issue when more Parish Councillors were available to give the matter full consideration. A special meeting of councillors was held on 5th June to agree an approach to the Sports and Social Club. This meeting was minuted to the 4 Parish Councillors who were available, Cllr Sabin excluded himself from the meeting due to a conflict of interest and one councillor was on holiday.

Further to restating the issues, it was agreed that Cllr Friar as Vice Chair and the Clerk would arrange to meet with Sports and Social Club members to discuss the issue.

Subsequent to the 5th June and prior to the meeting, the terms and conditions of the licence were re-issued to the Club Secretary. Due to holiday commitments the Sports and Social Club Secretary was only available after the 22nd June. Unfortunately, the Clerk was also taken into hospital so it was agreed that the Parish Council would be represented by Cllr Friar and Cllr Carter.

A meeting with the Nick Dhillon Secretary of the Sports and Social Club and Cllrs Friar and Carter took place on Monday 24th June at 3:00pm in the Community Hall in closed session.

The matter of the issues raised by the residents were discussed in relation to the agreed licence with key point on over running the 9:00 pm deadline, noise, behaviour, and language that residents had to endure. At the outset, Mr Dhillon was very apologetic for the intrusive disturbance that had occurred. He did explain that the Sports & Social Club committee were all very new and had not been aware of the stipulations in the licence granted by the Parish Council. However, he undertook to immediately call a management meeting of the staff to strongly reinforce their responsibility in upholding the terms of the licence.

It was acknowledged by Mr Dhillon that this was a “final call” on this issue and that residents would be monitoring this acutely and should there be any further substantiated complaints the Parish Council would have no alternative but to rescind the licence for the use of the outside area.

A written confirmation of the outcome of this meeting would be given to the club.

After explaining this to the resident, he confirmed that he was pleased that the Parish Council had taken this issue serious and acted on it, and the outcome of the meeting between the Sports and Social Club and Parish Council. But along with other residents surrounding the Sports and Social Club, they would monitor the situation and feedback to the Parish Council.

There were no other matters arising from the previous minutes.

8) Update on SpeedWatch

Cllr Munn spoke to his report which had been tabled. Three sessions had been completed in June including one in Offchurch Lane when two cars were caught exceeding the speed limit.

Cllr Munn had attended the recent WRE/SNT Police/Councillors meeting and commented that there was not much new to report, other than the frustration that Warwickshire Police will not allow speed checks in 20 mph zones. It was also noted that since the implementation of the 20 mph speed limits not further speed checks had been conducted in these areas.

The team has a new recruit who is currently going through the Police checks.

Unfortunately, one of the founder members of the Community Speedwatch team is leaving, moving away from the area. The Parish Council would like to record thanks to Julia Cooley for her support to the Speedwatch Team.

Also, Olly Aries has been incapacitated from the team due to very serious health issues and the Parish Council would like to extend the best wishes to Olly and his family for his speedy recovery.

9) Update on traffic management issues

The Chairman had been in correspondence with the WCC Senior Engineer, Jessica Consolaro, regarding the damage to the two bollards on westbound side of Southam Road. He undertook to write to Scott Tompkins and Cllr Redford asked to be copied in.

No response had been received following a question put to Jessica Consolaro regarding the relocation of the Radford Semele sign from the west bound Glasdon Gate to the opposite side of the road. This was now obscured by vegetation.

The promised village walk around to confirm the completion of the improvement works had still not happened. There are still some works yet to be completed and the Chairman has continued to press WCC to get this completed.

Cllr Redford recommended that we push strongly to agree the meeting and walk around, and he undertook to raise this with WCC.

10) Update on Section 106 and CIL issues

Signed letters have been deposited with WDC regarding the S106 funding from the Cricketers, Helen Hancock has promised that the changed wording and agreement will be there on the final issue thus releasing the £62,000 funding.

11) Warwickshire County Council – update

WCC Cllr Redford had several items to report:

- a) Spring Lane has finally been adopted by WCC,
- b) WDC are holding an armed forces fete at St Nicholas Park on Saturday 29th June 11:00 – 15:00. Unfortunately, the Heritage fly past will not take place due to a crash.
- c) The Fire Service consultation will be taken to scrutiny committee on Wednesday 26th June.

Cllr Redford has asked for members of the Parish Council to email him using their Parish Council email addresses to allow WCC IT to resolve issues he has in corresponding with Radford Semele Parish Council.

Also, a call to ensure that Pothole are reported as soon as they are noticed using the portal.

12) Warwick District Council – update

In the absence of WDC Cllr Mrs Noonan, there was no report.

13) Financial Matters

1. Cllr Friar reported that the balance on the operating account as of 23rd June was £967.65. The investment account was £103,623.78. OF which £41,146.21 due to S106 W/15/1761 and £5,052.00 from S106 W/18/0288 giving a total Restricted Reserve of £46,198.21. Of the unrestricted reserve of £57,425.57, £42,564 is the earmarked reserve to serve for the Parish Council's operating budget the remainder being the operating reserve.
- 2) Eight payments were authorised totalling £3,452.85. Three Bleed kits have been purchased and installed in each of the defibrillator units and registered on The Circuit.
These were proposed by Cllr Roe Seconded by Cllr Mrs Malin and passed unanimously.
- 3) The CIL statement detailing the full expenditure of the CIL income of £2,100 has been completed and posted on the Parish Council website.
- 4) There had been no further response regarding the external audit.

14) Correspondence

In the absence of the Clerk there was no correspondence to report.

15) Current Planning Matters

Cllr Carter spoke briefly to the following matters:

- 1) W/23/0471 (Granted) & W/23/1574 – The Leasowes, Southam Road is still subject to appeal.
- 2) W/24/0101 – 50 Southam Road
- 3) W/24/0259 – 24 Bloxham Way is ongoing. Certificate of lawfulness issued 14th June 2024
- 4) W/24/0325 – 108 Lewis Road ongoing – PC objected as it did not have planning permission (new application W/24/0630).
- 5) W/24/0092 -61 Lewis Road – Application for a single-story extension has been approved.
- 6) South Warwickshire Local Plan – no movement
- 7) Fosse Way Solar Farm – No application has been put in so far.

16) Playing Field update

Cllr Dempsey spoke to his report which had been tabled.

- a. Play equipment repairs ready to go Quotation received from HAGS. £2,946.88
- b. Need to review the criteria for the RUCIS grant application with Cllr Friar
- c. The installation of the bench on the playing field was agreed unanimously (No cost to the Parish Council).
- d. Goal Post Repair £85 and Greenworks £280 – Proposed Cllr Roe Seconded Cllr Munn.

17) Report from the Community Hall

Cllr Mrs Malin spoke to her report which had been tabled.

Hall booking are healthy.

Lighting throughout the hall has been replaced by more energy efficient LED lighting.

Commercial Dishwasher installed and in use.

Storage is becoming an issue, so looking at alternatives to both rationalise what is stored and where best to store it.

18) Report from the Sports & Social Club

The club is operating on extended hours while the Euros were on.

Insurance letter has been sent to the clerk.

Claimed drug issues outside the club are being monitored.

19) Environmental Matters

Cllr Sanderson did submit a report prior to the meeting as she was not going to be at the meeting.

Nesting moorhens have arrived in both ponds this year. Warwickshire Conservation Volunteers have been booked for a return visit in September.

The wildflower meadow has been disappointing primarily due to the weather. Suggestion to sow some alternatives in November.

She has agreed with Sam Gibbs a program for hedge cutting.

No update on canal access at the moment.

Meeting with Cllr Dempsey and Paul Rawlings to plan forthcoming maintenance.

There is a wet footpath problem due to a domestic overflow pipe. Reported to Richard Barnard at WCC.

FoRGE newsletter to be combined in a village newsletter in September.

FoRGE plant sale great success raising £641.

20) Telephone Box

Meeting with Cllr's Friar and Sanderson and resident John Beard (JB). JB has cleared out the phone box and surrounding area. Have agreed a plan to undertake the refurbishment – need to produce risk assessments for WCC and notify resident next to phone box of intended work.

21) Emergency Planning

Committee have had a meeting and planning an approach that is manageable and relevant.

22) Footpath W123

There was nothing to report – the Chairman observed that the scenario had been quiet in recent months.

23) Report on Sports and Social Club Licence

Reports under Matters arising item 7.

24) Any other business

There was no other business.

25) Date of next Council meeting

The next meeting will be on the 29th July 2024. This meeting closed at 9.14 pm.

Signed.....
Chairman of the Parish Council

Date May 2024

Counter signed.....
Clerk

Date May 2024

DRAFT UNAPPROVED MINUTES