**OPQ Letter**

Address to the trustees of the OPQ plan

Date

Dear Sir or Madam

Pam McGavin deceased - Date of death 03/09/2019

The member’s benefits were invested in the Lifestyle Fund with a target retirement date of 20/12/2020.

Further to notification that the above named member has died, details of the benefits payable are set out below.

1. Lump sum death benefit

* The total lump sum death benefit (LSDB) is £346,174.86, which includes:
* Life assurance amount of£112,236.00.
* Refund of the member’s Personal Retirement Account amounting to £233,938.86 (which includes a TV in amount of £76,409.53).
* The LSDB is payable at the trustees’ discretion and so the trustees should confirm to whom the benefits should be paid.
* The LSDB represents 32.81% of the deceased member’s Lifetime Allowance.
	1. Details required

Before the lump sum can be put into payment I will require the following

* + The member’s original death certificate.

If you have any queries, please contact me.

Yours faithfully

A N Other