

REGISTERED NUMBER: 09601967 (England and Wales)

**REPORT OF THE DIRECTORS AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020
FOR
SHEFFIELD CITY CENTRE BID LIMITED**

Hodgson & Oldfield
Statutory Auditors
20 Paradise Square
Sheffield
S1 2DE

SHEFFIELD CITY CENTRE BID LIMITED

CONTENTS OF THE FINANCIAL STATEMENTS for the Year Ended 31 July 2020

	Page
Company Information	1
Report of the Directors	2
Report of the Independent Auditors	4
Income Statement	7
Balance Sheet	8
Notes to the Financial Statements	9
Detailed Income and Expenditure Account	13

SHEFFIELD CITY CENTRE BID LIMITED

COMPANY INFORMATION **for the Year Ended 31 July 2020**

DIRECTORS:

J Baddeley
D Bates
Councillor M Iqbal
S G H Nevill
N J Beecroft
M J Hobson
Ms A L Phillips
Dr S L Want
K S Yeardley
P Duffy
T Taylor
D M Lally

REGISTERED OFFICE:

Sheffield Technology Parks
Arundel Street
Sheffield
S1 2NS

REGISTERED NUMBER:

09601967 (England and Wales)

AUDITORS:

Hodgson & Oldfield
Statutory Auditors
20 Paradise Square
Sheffield
S1 2DE

SHEFFIELD CITY CENTRE BID LIMITED

REPORT OF THE DIRECTORS for the Year Ended 31 July 2020

The directors present their report with the financial statements of the company for the year ended 31 July 2020.

PRINCIPAL ACTIVITY

Sheffield City Centre BID Ltd has been established as a joint undertaking of the business sector and Council representatives to act together as a company limited by guarantee to deliver the objectives of the BID Proposals and to improve the economic, social and environmental well-being of the BID Area.

FUTURE DEVELOPMENTS

The BID, while it operates, will continue to deliver city centre improvements and business opportunities for levy payers via its core objectives.

The BID's 5 year term was due to end on 31 July 2020. The Ballot Holder, Sheffield City Council, had been instructed to conduct a renewal ballot to continue the BID for a further 5 years. However, due to the global Covid-19 pandemic the ballot was halted. The Government's Emergency Coronavirus Bill made provision for any BID company, due to end by 31 December 2020, to extend until 31 March 2021. The rescheduled ballot was declared successful on 26 February 2021 and the new proposal approved.

The Company will therefore continue to deliver the city centre BID in line with the objectives in the renewal proposal from 1 April 2021 to 31 March 2026..

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 August 2019 to the date of this report.

J Baddeley
D Bates
Councillor M Iqbal
S G H Nevill
N J Beecroft
M J Hobson
Ms A L Phillips
Dr S L Want
K S Yearley
P Duffy
T Taylor

Other changes in directors holding office are as follows:

Mrs K E Platts - resigned 22 January 2020
M Q Swales - resigned 31 July 2020
Supt D L Waring - appointed 18 September 2019

D M Lally was appointed as a director after 31 July 2020 but prior to the date of this report.

Mrs G A Gibbons and Supt D L Waring ceased to be directors after 31 July 2020 but prior to the date of this report.

SHEFFIELD CITY CENTRE BID LIMITED

REPORT OF THE DIRECTORS for the Year Ended 31 July 2020

GUARANTEE

The company is limited by guarantee and its members have each undertaken to contribute to the assets of the company in the event of it being wound up whilst they are a member, such amount as may be required, not exceeding £1.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

.....
J Baddeley - Director

Date:

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF SHEFFIELD CITY CENTRE BID LIMITED

Opinion

We have audited the financial statements of SHEFFIELD CITY CENTRE BID LIMITED (the 'company') for the year ended 31 July 2020 which comprise the Income Statement, Balance Sheet and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 Section 1A 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 July 2020 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information in the Report of the Directors, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF SHEFFIELD CITY CENTRE BID LIMITED

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

Responsibilities of directors

As explained more fully in the Statement of Directors' Responsibilities set out on page three, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
SHEFFIELD CITY CENTRE BID LIMITED**

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Scott Morton (Senior Statutory Auditor)
for and on behalf of Hodgson & Oldfield
Statutory Auditors
20 Paradise Square
Sheffield
S1 2DE

Date:

SHEFFIELD CITY CENTRE BID LIMITED

**INCOME STATEMENT
for the Year Ended 31 July 2020**

	Notes	31.7.20 £	31.7.19 £
TURNOVER		830,253	815,439
Programme expenditure		603,733	919,490
GROSS SURPLUS/(DEFICIT)		226,520	(104,051)
Administrative expenses		227,023	228,901
		(503)	(332,952)
Other operating income		41,922	61,000
OPERATING SURPLUS/(DEFICIT)	4	41,419	(271,952)
Interest receivable and similar income		422	585
SURPLUS/(DEFICIT) BEFORE TAXATION		41,841	(271,367)
Tax on surplus/(deficit)	5	80	111
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		41,761	(271,478)

The notes form part of these financial statements

SHEFFIELD CITY CENTRE BID LIMITED (REGISTERED NUMBER: 09601967)

BALANCE SHEET
31 July 2020

	Notes	31.7.20 £	£	31.7.19 £	£
FIXED ASSETS					
Tangible assets	6		5,481		8,652
CURRENT ASSETS					
Debtors	7	23,332		607,550	
Cash at bank and in hand		512,322		129,135	
		<u>535,654</u>		<u>736,685</u>	
CREDITORS					
Amounts falling due within one year	8	430,783		676,746	
		<u>430,783</u>		<u>676,746</u>	
NET CURRENT ASSETS			104,871		59,939
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>110,352</u>		<u>68,591</u>
RESERVES					
Income and expenditure account			110,352		68,591
			<u>110,352</u>		<u>68,591</u>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on and were signed on its behalf by:

.....
J Baddeley - Director

The notes form part of these financial statements

SHEFFIELD CITY CENTRE BID LIMITED

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 July 2020

1. STATUTORY INFORMATION

SHEFFIELD CITY CENTRE BID LIMITED is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the company.

Monetary amounts in these financial statements are rounded to the nearest £.

Turnover

Turnover represents levy contributions to the company made by local businesses net of VAT. Annual levy contributions are agreed each year and paid in advance, with the necessary adjustments being made through deferred/accrued revenue to apportion the income evenly throughout the year.

Income from the sale of gift cards is only recognised when the gift card has expired and any breakage is determined.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Computer equipment	- 20% on cost

Government grants

Government grants are recognised in the income statement in an appropriate manner that matches them with the expenditure towards which they are intended to contribute.

Grants for immediate financial support or to cover costs already incurred are recognised immediately in the income statement. Grants towards general activities of the entity over a specific period are recognised in the income statement over that period.

All grants in the income statement are recognised when all conditions for receipt have been complied with.

SHEFFIELD CITY CENTRE BID LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 July 2020

2. ACCOUNTING POLICIES - continued

Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to surplus or deficit on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 2 (2019 - 4).

4. OPERATING SURPLUS/(DEFICIT)

The operating surplus (2019 - operating deficit) is stated after charging:

	31.7.20	31.7.19
	£	£
Depreciation - owned assets	3,171	2,937
Operating lease rentals	21,590	25,550
Auditors' remuneration	2,750	2,750
	<u> </u>	<u> </u>

SHEFFIELD CITY CENTRE BID LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 July 2020

5. TAXATION

Analysis of the tax charge

The tax charge on the surplus for the year was as follows:

	31.7.20	31.7.19
	£	£
Current tax:		
UK corporation tax	80	111
	<hr/>	<hr/>
Tax on surplus/(deficit)	80	111
	<hr/> <hr/>	<hr/> <hr/>

The levy contributions received by the company are not considered to be trading income, therefore the tax charge in these accounts relates solely to the investment income received during the period.

6. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 August 2019 and 31 July 2020	15,875
	<hr/>
DEPRECIATION	
At 1 August 2019	7,223
Charge for year	3,171
	<hr/>
At 31 July 2020	10,394
	<hr/>
NET BOOK VALUE	
At 31 July 2020	5,481
	<hr/> <hr/>
At 31 July 2019	8,652
	<hr/> <hr/>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.7.20	31.7.19
	£	£
Trade debtors	-	593,159
Other debtors	23,332	14,391
	<hr/>	<hr/>
	23,332	607,550
	<hr/> <hr/>	<hr/> <hr/>

SHEFFIELD CITY CENTRE BID LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 July 2020

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.7.20	31.7.19
	£	£
Trade creditors	23,014	105,003
Taxation and social security	57,635	41,756
Other creditors	350,134	529,987
	<u>430,783</u>	<u>676,746</u>

9. RELATED PARTY DISCLOSURES

During the year the company entered into the following transactions that had related party interests :

The company received income of £838,386 and incurred expenditure of £59,858 with Sheffield City Council, an organisation that Councillor M Iqbal is associated with.

The company incurred expenditure of £63,892 with South Yorkshire Police, an organisation in which D Waring is a Superintendent.

The company incurred expenditure of £779 at John Lewis Partnership, an organisation that P Duffy is a senior employee of the local branch.

The company incurred expenditure of £760 with Wake Smith Solicitors Ltd, a company in which J Baddeley is a director.

The company incurred expenditure of £10,000 with the University of Sheffield, an organisation in which Dr S Want is a director.

10. POST BALANCE SHEET EVENTS

The BID, while it operates, will continue to deliver city centre improvements and business opportunities for levy payers via its core objectives.

The BID's 5 year term was due to end on 31 July 2020. The Ballot Holder, Sheffield City Council, had been instructed to conduct a renewal ballot to continue the BID for a further 5 years. However, due to the global Covid-19 pandemic the ballot was halted. The Government's Emergency Coronavirus Bill made provision for any BID company, due to end by 31 December 2020, to extend until 31 March 2021. The rescheduled ballot was declared successful on 26 February 2021 and the new proposal approved.

The Company will therefore continue to deliver the city centre BID in line with the objectives in the renewal proposal from 1 April 2021 to 31 March 2026..

11. ULTIMATE CONTROLLING PARTY

The company is controlled by the board, no ultimate controlling party exists.

SHEFFIELD CITY CENTRE BID LIMITED

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 July 2020**

	31.7.20		31.7.19	
	£	£	£	£
Turnover				
Income	820,312		813,047	
Gift card breakage	9,941		2,392	
	<hr/>	830,253	<hr/>	815,439
Programme expenditure				
Together	16,541		16,753	
Safer	108,057		158,495	
Busier	232,510		297,614	
Cleaner	123,091		179,276	
Collection fee	19,171		18,784	
Easier	104,363		248,568	
	<hr/>	603,733	<hr/>	919,490
GROSS SURPLUS/(DEFICIT)		226,520		(104,051)
Other income				
Sundry receipts	1,918		-	
Grants received	40,004		61,000	
Deposit account interest	422		585	
	<hr/>	42,344	<hr/>	61,585
		268,864		(42,466)
Expenditure				
Rent	15,999		12,016	
Rates	1,931		5,668	
Insurance	2,133		3,266	
Light and heat	335		270	
Wages & salaries	113,581		109,728	
Employers NI	12,986		15,926	
Staff pension	3,122		4,517	
Telephone	2,849		4,996	
Printing, postage & stationery	4,811		4,323	
Advertising	9,932		4,266	
Travelling	3,441		6,628	
Repairs and renewals	2		529	
Computer costs	1,848		2,420	
Sundry expenses	3,629		5,894	
Accountancy	3,976		3,889	
Consultancy fees	13,332		14,434	
Legal & professional	3,136		7,844	
Auditors' remuneration	2,850		2,850	
Entertainment	422		26	
Bad and doubtful debts	22,506		13,275	
	<hr/>	<hr/>	<hr/>	<hr/>
Carried forward	222,821	268,864	222,765	(42,466)

This page does not form part of the statutory financial statements

SHEFFIELD CITY CENTRE BID LIMITED

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 July 2020**

	31.7.20		31.7.19	
	£	£	£	£
Brought forward	<u>222,821</u>	268,864	<u>222,765</u>	(42,466)
		<u>222,821</u>		<u>222,765</u>
		46,043		(265,231)
Finance costs				
Bank charges	465		501	
Gift card charges	<u>567</u>		<u>2,697</u>	
		<u>1,032</u>		<u>3,198</u>
		45,011		(268,429)
Depreciation				
Fixtures and fittings	944		709	
Computer equipment	<u>2,226</u>		<u>2,229</u>	
		<u>3,170</u>		<u>2,938</u>
NET SURPLUS/(DEFICIT)		<u><u>41,841</u></u>		<u><u>(271,367)</u></u>

This page does not form part of the statutory financial statements