

MINUTES
BELYUEN COMMUNITY GOVERNMENT COUNCIL
ORDINARY COUNCIL MEETING MONDAY 29 JULY 2019

1. OPEN MEETING

Vice President Rex Edmunds opened the meeting at 5.59pm.

MEMBERS PRESENT

Rex Edmunds, Vice President (V/Pres)
Cecilia Lewis, Councilor (Clr)
John (Mango) Moreen, Councilor (Clr)
Rex Sing, Councilor (Clr)

OBSERVERS

Cathy Winsley, Chief Executive Officer (CEO)
Ethan Redshaw, Dept. Local Government, Housing and Community Development (DLGHCD)
Charlie Fuller, Dept. Local Government, Housing and Community Development (DLGHCD)

2. APOLOGIES

Discussion: Clr Cecilia Lewis explained her absence from the meeting held 27 June 2019 was due to sickness, the CEO confirmed Clr Lewis had provided an apology the day following the meeting. Members agreed to permit the absence.

CEO noted absence of President Zoe Singh as President Singh had expressed her clear intention earlier that day to attend the meeting. Members discussed length of time before next meeting and agreed a letter should be sent to President Singh encouraging her to provide a reason for absence prior to the next meeting.

RESOLUTION 2.1

That council accepts the reason provided by Councilor Cecilia Lewis for being absent from the ordinary council meeting held Thursday 27 June 2019 and gives permission for the absence.

Moved: Clr Rex Sing

Seconded: Clr John (Mango) Moreen

Carried

RESOLUTION 2.2

That council requests the CEO to send a letter to President Singh requesting a reason for her absence from this meeting.

Moved: Clr Cecilia Lewis

Seconded: V/Pres Rex Edmunds

Carried

3. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Per s73 and s4 of the Local Government Act (2008) Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee as soon as practicable after becoming aware of the issue which gives rise to the conflict.

RESOLUTION 3.1

That member's note that no declarations of conflict of interest were given for this meeting.

Moved: Clr Cecilia Lewis

Seconded: Clr John (Mango) Moreen

Carried

<p>4.</p>	<p>CONFIRM MINUTES FROM PREVIOUS COUNCIL MEETING HELD 27 JUNE 2019 <i>Documents Tabled: Minutes from ordinary council meeting held 27 June 2019</i></p> <p>RESOLUTION 4.1 That council approve the change of wording for resolution 8.2 d) to read: <i>“Council approves the Chief Executive Officer to progress negotiations with the Northern Land Council on the Section 19 leases for Lot 291 Council Office, Lot 297 Belyuen Shop, and Lot 220 Council Workshop before the start of the 2020-21 financial year”</i> Moved: Clr Rex Sing Seconded: Clr Cecilia Lewis Carried</p> <p>RESOLUTION 4.2 That council approve the removal of the words <i>“and charges”</i> from Resolution 8.2 e) in the minutes for the meeting held 27 June 2019. Moved: V/Pres Rex Edmunds Seconded: Clr Cecilia Lewis Carried</p> <p>RESOLUTION 4.3 That council approves the minutes with the agreed changes as a true and accurate record of the meeting held 27 July 2019. Moved: V/Pres Rex Edmunds Seconded: Clr John (Mango) Moreen Carried</p>
<p>5.</p>	<p>MONTHLY FINANCIAL REPORTS Discussion: CEO advised the accountant was still undertaking reconciliation of accounts from the end of financial year and the report was not available for tabling; CEO understands the report will be available at the August 2019 meeting.</p> <p>As part of the end of year accounts reconciliation, the asset register has been updated with a number of assets identified by the Workshop and Aged Care needing to be written off due to either damage, age, or as no longer in possession of the asset.</p> <p>Workshop assets to be written off the asset register include: Toyota Hiace van as suitable only to be sold for parts as body no longer safe due to rusted bodywork; two aged 5.5 HP push mowers; the ‘old’ front deck mower due to damage rendering unrepairable and unsafe; pressure cleaner pack to be written off.</p> <p>Aged Care assets to be written off the asset register include: three electric adjustable beds no longer in possession; one aged 7.5L Top Loader washing machine; three aged and no longer operational water bubblers.</p> <p>RESOLUTION 5.1 That council approve the assets identified by the Workshop and the Aged Care Centre be written off and sold or disposed of as appropriate. Moved: Clr John (Mango) Moreen Seconded: Clr Rex Sing Carried</p> <p><i>Clr John (Mango) Moreen left meeting at 6.25pm returned at 6.29pm</i></p> <p>Members received written report on debtors to council. These accounts have remained unpaid for a number of years and need to be written off as part of the reconciliation for last financial year, some accounts are classified provisional as there may still be some recovery of monies owed.</p>

Debts relate to damage to council property, damage to shop stock, and vehicles abandoned at workshop.

RESOLUTION 5.2

THAT council approve:

- a) The outstanding debts which cannot be recovered to be written off
- b) Those accounts where monies may still be recovered be classified as provisional
- c) Those accounts where owners have abandoned repaired vehicles at the workshop be sold for parts or as compliant vehicles as appropriate.

Moved: V/Pres Rex Edmunds

Seconded: Clr Cecilia Lewis

Carried

6. GRANT FUNDING UPDATES AND ACQUITTALS

Discussion: CEO advised this is a standing item; While there is no grants information for discussion at this meeting the CEO advised grants information will be available at a coming meeting.

7. CORRESPONDENCE TO COUNCIL

Documents Tabled:

- 1. *Letter from Department of Infrastructure, Transport, Cities and Regional Development*

Discussion: CEO and Members discussed briefly the content and expectations around the issue. Members noted the community meeting to be held Wednesday 31 July, to discuss the role of night patrol keeping people safe in the community and this issue may also be raised during that community meeting as it is appropriate.

Members discussed the difficulties of maintaining a safe environment in terms of both people and physical environment factors such as lighting and broken glass.

Charlie Fuller (DLGHCD) commented: Council may want to consider as part of their feedback to the August LGANT meeting, any support that could be useful for developing messaging for public spaces including other stakeholders that may be willing to assist in developing that message. Also asking what funding availability there is to support the implementation.

RESOLUTION 7.1

THAT council approve CEO gathering community feedback on the issue from the community meeting scheduled Wednesday 31 July, to include in the response to LGANT.

Moved: V/Pres Rex Edmunds

Seconded: Clr Cecilia Lewis

Carried

8. CERTIFICATION OF THE RATES ASSESSMENT RECORD

Documents Tabled:

- 1. *Chief Executive Officer's 2019-20 Certification of the Rates Assessment Record*

Discussion: The rates and charges declaration was amended so that the charges reflected an increase by 3%. The amended rates and charges declaration is being tabled.

RESOLUTION 8.1

THAT members accept the Chief Executive Officer's 2019-20 Certification of the Rates Assessment Record in relation to regulation 24 of the Local Government (Accounting) Regulations

Moved: Clr Cecilia Lewis

Second: Clr John (Mango) Moreen

	<p>Carried</p> <p>RESOLUTION 8.2 THAT council adopts the 2019-20 rates declaration in accord with Section 155(1) of the Local Government Act (2008)</p> <p>Moved: V/Pres Rex Edmunds Second: Clr Rex Sing Carried</p>
<p>9.</p>	<p>SHIRE PLAN AND BUDGET <i>Documents Tabled:</i></p> <ol style="list-style-type: none"> 1. <i>Draft Shire Plan 2019-20</i> 2. <i>Draft Budget 2019-20</i> 3. <i>Feedback on Draft Council Plan 2019-20 (Email)</i> <p>Discussion: CEO discussed the response from the Compliance and sustainability team of DLGHCD; Ethan Redshaw (DLGHCD) asked if Council had received any other correspondence from the Department. CEO confirmed receiving information from Compliance and Sustainability team but no further comments from the DLGHCD or the public.</p> <p>RESOLUTION 9.1 THAT members accept the feedback received from the 21 day public consultation period for the Draft Shire Plan 2019-20 and the changes to be made in the Shire Plan accordingly.</p> <p>Moved: Clr Rex Sing Second: V/Pres Rex Edmunds Carried</p> <p>RESOLUTION 9.2 THAT council agrees to the:</p> <ol style="list-style-type: none"> a) Adoption of the Shire Plan 2019-20 as the final version in accord with Section 24(1) of the Local Government Act (2008), <p>AND</p> <ol style="list-style-type: none"> b) Adoption of the draft budget 2019-20 in accord with Section 128(1) of the Local Government Act (2008) <p>Moved: V/Pres Rex Edmunds Second: Clr Cecilia Lewis Carried</p> <p>Discussion: CEO reviewed changes with members including monthly amounts payable to members.</p> <p>RESOLUTION 9.3 THAT council adopts the 2019-20 council member allowances in accord with Section 71(2) of the Local Government Act (2008)</p> <p>Moved: V/Pres Rex Edmunds Second: Clr John (Mango) Moreen Carried</p> <p style="text-align: center;"><i>Rex Edmunds left the meeting at 7.26pm returned at 7.31pm</i></p>
<p>10.</p>	<p>NIGHT PATROL COMMUNITY MEETING Discussion: Safety meeting scheduled for Wednesday 31 July</p>

11.	<p>HOUSING CONCERNS – NEW HOMES AND MAINTENANCE Discussion: Defer as standing item to next meeting.</p>
12.	<p>BELYUEN AIRSTRIP</p> <p>Discussion: CEO was given permission by Members to include this item as an additional item on this meeting’s agenda.</p> <p>Last year the CEO commenced talks with AVDATA from Canberra; AVDATA installed an airways monitor which transmits a detailed log of all aircraft using the airspace around Belyuen and landing at the airstrip. These reports have identified for Council staff 53% activity on the airstrip are small flying schools without permissions or payment of existing landing fees.</p> <p>The remaining activity is the defence force, with large helicopters, which has caused damage to the airstrip surface. The air force have acknowledged their use and are happy to pay. Talks to date have indicated it may be beneficial to charge the defence force an annual fee appropriate to their level of usage, potential to add additional charges on top of the annual fee for defence force activity occurring outside their normal operations.</p> <p>Comments by members that Careflight should use the airstrip not the oval; if the Health Department needs to land within the community as the airstrip is too distant then there may be need to lay a proper helipad which could be suitable.</p> <p>AVDATA will continue to monitor the use of the airstrip, invoice users, charge council an admin fee for services rendered, and return the remainder of monies collected to council.</p> <p>Fees schedule could reflect:</p> <ul style="list-style-type: none"> • After hours inspection call out fee • Use by aircraft carrying passengers (non-funeral) • Use by Careflight • Use by air force (annual fees based on usage) <p>RESOLUTION 12.1 THAT council approves the CEO pursuing the use of AVDATA and an appropriate fees and charges schedule including negotiations with the Department of Defence.</p> <p>Moved: V/Pres Rex Edmunds Second: Clr Rex Sing Carried</p>
13.	<p>NEXT MEETING scheduled for Monday 26 August as a full council meeting</p> <p>MEETING CLOSED at 7.51pm</p>