

**MINUTES OF THE
BELYUEN COMMUNITY GOVERNMENT COUNCIL
FINANCE COMMITTEE MEETING HELD TUESDAY 28 AUGUST 2018
IN THE BELYUEN COUNCIL TRAINING ROOM**

1. MEETING OPENED at 5.50pm by Vice President, Rex Edmunds

Present:

Zoe Singh, President (Pres)
Rex Edmunds, Vice President (V/Pres and Chair)
Cecilia Lewis, Councillor (Clr)
Cathy Winsley (CEO)
Rolf Nilsson (Observer – NTG)

Absent:

Nil

2. APOLOGIES

Discussion: No apologies; all members in attendance

3. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Per s73 and s74 of the Local Government Act Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee as soon as practicable after becoming aware of the issue which gives rise to the conflict.

Elected Member or Staff name	Agenda Item #	Interest in the Matter	Decision Status (stay + observe / leave room)
Cathy Winsley, CEO	6.1	Employment Entitlement	Leave room

RESOLUTION

THAT members note and record declarations of conflict of interest

Moved: Pres Zoe Singh

Seconded: Clr Cecilia Lewis

Carried

4. CONFIRM MINUTES FROM PREVIOUS MEETING HELD 27 APRIL 2018

Discussion: Nil amendments requested

RESOLUTION

THAT members note the minutes from the last financial meeting held 27 APRIL 2018 as a true and correct record.

Moved: Clr Cecilia Lewis

Seconded: Pres Zoe Singh

Carried

5. GENERAL BUSINESS

5.1 FINANCIAL REPORTS UPDATE

Documents Tabled : June monthly financials report

Discussion: Discussion held on store losses and causes; interest in restricted hours.

RESOLUTION

THAT members note the June monthly financial report presented by the Chief Executive Officer.

Moved: Pres Zoe Singh

Seconded: V/Pres Rex Edmunds

Carried

5.2 SPECIAL PURPOSE GRANTS

Discussion: Noted three submissions for grant funding: replacing petrol terminals, refurbish bathroom at aged care centre, replace front deck at aged care centre. Facility and Capital Equipment – Sport and Rec: The CEO advised that an application to restore the community oval is being prepared and is due on 14/09. Councillors again expressed support for the need for the oval to be restored so the community can have sports events

5.3 ACQUITTALS

Discussion: Nil. Members noted grant acquittals being returned to the department for the Family Safe Environment Fund (solar lights)

5.4 DEBTORS

Discussion: Discussion of long term debtors and what to do regarding them. Some debtors have been on the books since 2014; members discussed strategies for individuals having regard for their likelihood of payment.

5.5 ASSET REGISTER

Discussion: Discussion held on store losses and causes; interest in pursuing possible alternative business practices including looking at restricted hours, split shifts and consulting with store staff to generate options for reducing loss and maximizing income.

6. CONFIDENTIAL BUSINESS RECOMENDATION

That in accordance with section 65(2) of the *Local Government Act* the meeting is now closed to the public as confidential items classified by regulations as confidential are about to be discussed.

Grounds for exclusion of the public

The meeting is closed in accordance with Local Government Administration Regulation 8(a) as the matters to be discussed include information about the employment of council staff that could, if publicly disclosed, cause prejudice to the individual.

Exclusion of the public

6.1 STAFF LONG SERVICE AND ANNUAL LEAVE

Readmittance of the public

RESOLUTION

THAT members endorsed the matter presented and requested the CEO prepare a full report for a future council meeting.

Moved: V/Pres Rex Edmunds

Seconded: Clr Cecilia Lewis

Carried

7. OTHER BUSINESS

Discussion: Nil raised

8. NEXT MEETING AND CLOSE

Discussion: Next meeting date and time were agreed as Monday 24 September at 5.00pm

MEETING CLOSED at 8.05pm