



BELYUEN COMMUNITY GOVERNMENT COUNCIL

Making our Community Safe

ELEVENTH
EDITION

EMERGENCY MANAGEMENT PROCEDURES

December 2019

FORWARD

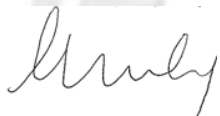
I am pleased to present to the Belyuen Community Government Council, Community Members and interested parties the eleventh edition of the Emergency Management Procedures Manual.

This manual provides the Emergency Management Committee and the Disaster Response and Recovery Team with a set of procedures for the management of natural and or manmade disasters which have the potential to harm property and life.

Belyuen Council welcomes any support or suggestions for improving our response to emergencies.

Council is required to have an Emergency Management Plan however we hope that we will never have to put it into practice. If we do however we feel confident that it will work for the community.

Cathy Winsley



Executive Officer

December 2019

Acknowledgements

Cathy Winsley
Mark Perejuan

Kenton Winsley who prepared the framework for the initial plan which is now in its eleventh edition.

Graham Watson LGANT who prepared the framework for the Recovery and Resilience Plan which was first included in the fifth edition.

Disclaimer: this manual is only for Belyuen Community Government Council. People living outside the Belyuen Community must seek advice from Northern Territory Emergency Service or the Northern Territory Police before acting on the material in this manual.

This manual is on the Belyuen Community Government Council's website:

www.belyuen.nt.gov.au

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Recovery and Resilience Plan Prepared by LGANT including Appendices **ABCD**

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EndFire Emergency Evacuation Plan Diagram prepared for the Aged Care Centre in the event of a fire attached

Cyclone Evacuation Plans for Belyuen & Wagait Aged Care Clients available to the Emergency Management Committee when required

Community Profile as at December 2019 will be updated and available to the Emergency Management Committee when required

HAZMAT Details are attached separately – HAZMAT box outside the Belyuen Store

References.....

Introduction

The purpose of this manual is to provide Belyuen Community with guidelines and procedures for the management of natural and or manmade disasters which have the potential to cause harm to life and or property.

This manual has been prepared by the Belyuen Community Government Council in conjunction with the guidelines and advice from:

- Northern Territory Emergency Services (www.nt.gov.au/pfes)
- Northern Territory Fire and Rescue Services (www.nt.gov.au/pfes)
- Northern Territory Police (www.nt.gov.au/pfes)
- Department of Health (<https://health.nt.gov.au>)
- Commonwealth Bureau of Meteorology (www.bom.gov.au)
- Emergency Management Australia (www.ema.gov.au)
- Geoscience Australia (www.ga.gov.au)
- St John Ambulance NT Inc (www.stjohnnt.org.au)
- Department of Local Government (<https://dlgcs.nt.gov.au>)

Community Description:

Belyuen Community has a population of approximately 170 people and is surrounded by bush land.

Council Area:

The Belyuen Community Government Council area comprises 4091 hectares of land at Belyuen, being section twenty hundred of Bray.

Belyuen Council:

Belyuen Council is a Local Government Council and provides core local government services as well as a number of noncore services typical of an Indigenous Community Council.

Belyuen Store:



Belyuen Store operation hours are as follows:
Monday to Friday 0800hrs-1500hrs

Saturday 0800hrs – 1130hrs

Sunday – Closed

Unleaded and Diesel are available 24/7



Belyuen Primary School:

School is from preschool – year 6

Belyuen Community Health Centre:

Provides Primary Health Care and after hours Emergency Care.

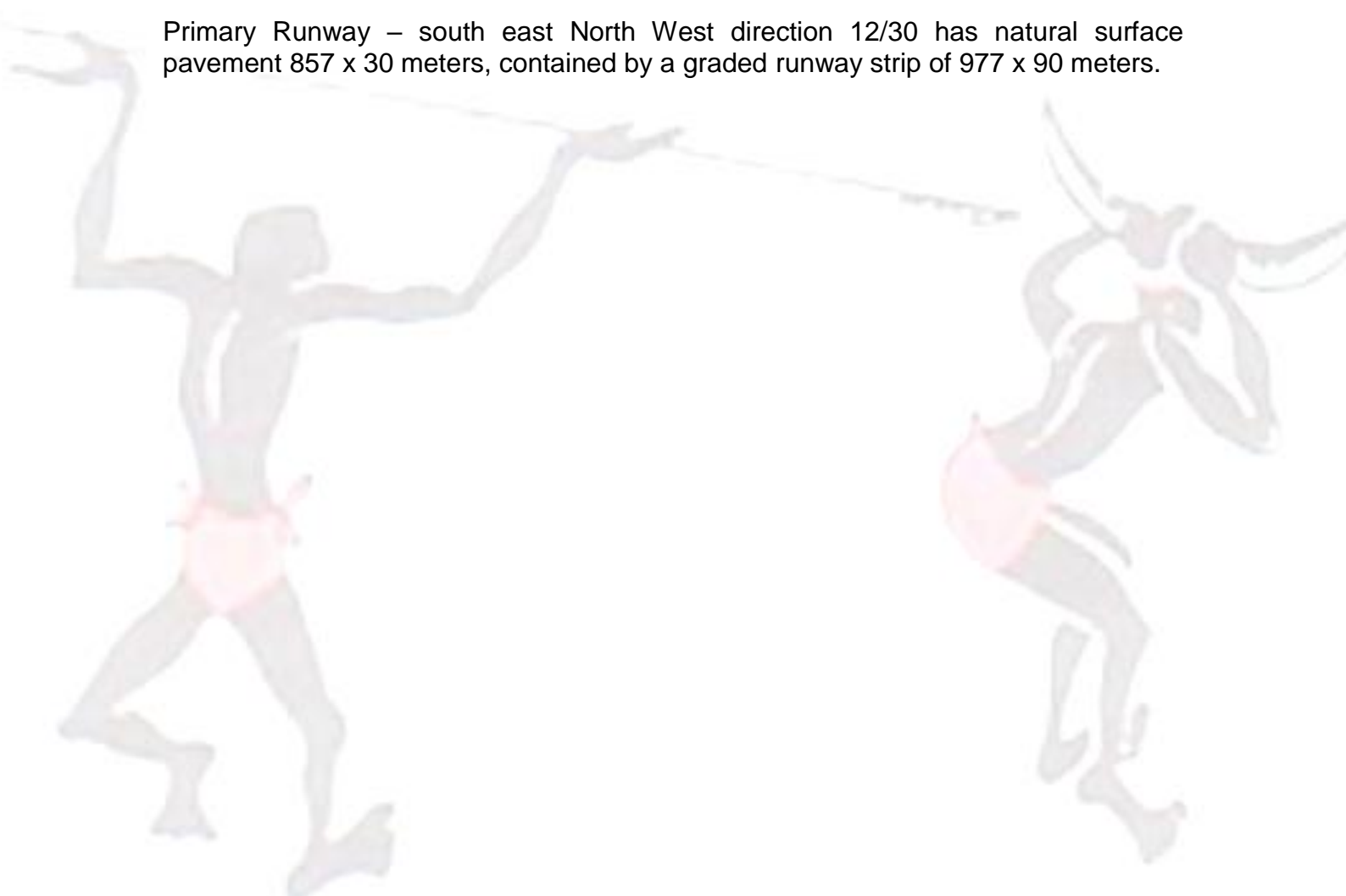


Aerodrome Description

Delissaville (Belyuen) Aerodrome is 1.8km south west of the Belyuen Community along a sealed road. The land surrounding the aerodrome is bushland.

The aerodrome is used by charter aircraft, flying training aircraft both private and military and Aerial Medical aircraft.

Primary Runway – south east North West direction 12/30 has natural surface pavement 857 x 30 meters, contained by a graded runway strip of 977 x 90 meters.



Emergency Contact Directory

Police, Fire, Ambulance and Emergency Services.....	000
Police non urgent.....	131 444
Fire Assistance non urgent.....	89993473
Emergency Services floods, storms or cyclones.....	132500
Power and Water Corporation (Emergency 24hr).....	1800 245 090
Bureau of Meteorology (Cyclone Warnings).....	1300 659 211
(Other Warnings).....	1300 659 214
NT Emergency Services (Duty Officer).....	0408896245
Australian Search & Rescue Co-ordination Centre (Maritime)	1800 641 792
(Aviation)	1800 815 257
National Security Hotline.....	1800 123 400
Emergency Animal Disease Watch.....	1800 675 888
Pollution Hotline.....	1800 064 567
NT Health Direct.....	1800 186 026
Poisons Information Centre.....	13 11 26
Royal Darwin Hospital.....	8922 8888
Customs Watch Hotline.....	1800 061 800
Crime Stoppers.....	1800333000
Life Line Australia.....	13 11 14
Wildlife Rescue Darwin.....	0409 090 840

Emergency Contact Directory Belyuen

Cathy Winsley Belyuen Council Office Belyuen Council Store Chief Executive Officer	Business Hours) 89785071 (Business Hours) 89785078 (After Hours) 89785493 (Mobile) 0408300912
Mark Perejuan Belyuen Council Workshop Civil Works Manager Aerodrome Reporting Officer	Business Hours) 89785420 (After Hours) 0409100444
Peter Winsley Belyuen Council Workshop Civil Works Assistant Manager Aerodrome Reporting Officer	(Business Hours) 89785420 (After Hours) 89785493 (Mobile) 0487082894
Kelly Murphy Belyuen Council Aged Care Aged Care Manager	(Business Hours) 89785140 (After Hours) 0487264013
Lisa Buchanan Coordinator Women's (Knucky) Centre	(Business Hours) 89785482
Zoe Singh President Belyuen Council	(Business Hours) 89785071
Rex Edmunds Deputy President Belyuen Council	(Business Hours) 89785071
Nick Barclay Primary Health Care Manager	(Business Hours) 89785023 (After Hours) 0409507938
Belyuen Primary School TBA	(Business Hours) 89785085

Emergency Management Committee

The Emergency Management Committee was created to develop emergency management procedures for natural or manmade disasters. The guidelines developed are in accordance with best practice guidelines from:

- Northern Territory Emergency Services (www.nt.gov.au/pfes)
- Northern Territory Fire and Rescue Services (www.nt.gov.au/pfes)
- Northern Territory Police (www.nt.gov.au/pfes)
- Department of the Chief Minister (www.nt.gov.au)
- Department of Children and Families (www.nt.gov.au)
- Department of Health (www.nt.gov.au)
- Commonwealth Bureau of Meteorology (www.bom.gov.au)
- Emergency Management Australia (www.ema.gov.au)
- Geoscience Australia (www.ga.gov.au)

The Emergency Management Committee has taken guidelines from the above agencies and has tailored the guidelines for Belyuen Community. The Emergency Management Committee is coordinated by the Chief Executive Officer.

The Emergency Management Committee will activate the Disaster Response and Recovery Team based on the recommended activation guide. The Disaster Response and Recovery Team will implement the plans outlined.

Once advised by the Chief Minister's Department or an authorised delegate the Emergency Management Committee will implement the Recovery and Resilience Plan within these guidelines.

Each year the Emergency Management Committee must nominate members for the Disaster Response and Recovery Team for consideration for appointment by the Belyuen Community Government Council. Nominated members must be deemed fit to undertake the roles and responsibilities within these guidelines.



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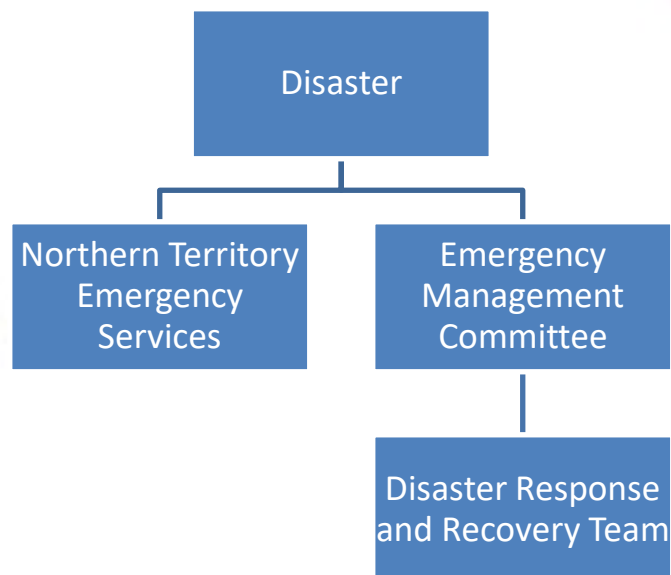
A) The Emergency Management Committee comprises the following positions:

- Chief Executive Officer
- Community Liaison Officers x 2
- Civil Works Officers x 2
- Aged Care Manager
- Belyuen Store Representative
- Belyuen Council Representatives x 2

Belyuen Council	Community Liaison Officer	Civil Works	Belyuen Council Rep	Aged Care	Belyuen Store
Cathy Winsley	Natasha Lewis	Mark Perejuan	Rex Edmunds	Kelly Murphy	Cathy Winsley
	Cecilia Lewis	Peter Winsley	Rex Sing		Hayley Vassallo

(B) The Role of the Emergency Management Committee

- Meet twice a year to review and update procedures when necessary
- Manage the Disaster Response and Recovery Team
- Deal with emergencies as they arise
- Organise training
- Advise Belyuen Council of any changes to the Emergency Procedures Manual
- Organise a community clean up day, annually



Emergency Management Committee Activation Guide

	Aged Director	Care	Belyuen Council Representatives	Belyuen Store Manager	Civil Works Officers	Community Liaison Officers	Chief Executive Officer
Cyclone (Watch)							
Cyclone (Warning)							
Cyclone (Imminent)							
Cyclone (Recovery)							
Structure Fire							
Severe Storms							

Disaster Response and Recovery Team Activation Guide

	Aged Director	Care	Belyuen Council Representatives	Civil Works Officers	Community Liaison Officers	Chief Executive Officer
Cyclone (Watch)						
Cyclone (Warning)						
Cyclone (Imminent)						
Cyclone (Post)						
Structure Fire						
Severe Storms						

Disaster Response and Recovery Team

The Disaster Response and Recovery Team serve two functions:

- The implementation of the guidelines relating to disaster response and;
- The implementation of the guidelines relating to recovery and resilience.

These positions are frontline positions working towards the protection and support of the Belyuen Community.

(A) Disaster Response and Recovery Team comprises the following:

- Chief Executive Officer
- Community Liaison Officers x 2
- Civil Works Officers x 2
- Aged Care Coordinator & Aged Care Worker
- Belyuen Store CEO & Representative
- Belyuen Council Representatives x 2
- Response Personnel can be enlisted as needed

Chief Executive Officer	Community Liaison Officer	Civil Works	Belyuen Store	Aged Care	Belyuen Council Representatives
Cathy Winsley	Natasha Lewis	Mark Perejuan	Cathy Winsley	Kelly Murphy	Rex Edmunds
	Cecilia Lewis	Peter Winsley	Hayley Vassallo	Brendan Bigfoot	Rex Sing

(B) The Role of the Disaster Response and Recovery Team

- Implement guidelines set by the Emergency Management Committee
- Deal with emergencies as they arise
- Receive information from the Emergency Management Committee

(C) Delegated Roles

Chief Executive Officer

The role of the Chief Executive Officer is to oversee the Disaster Response and Recovery Team in accordance with this manual. The Chief Executive Officer is to:

- Activate the Disaster Response and Recovery Team as per activation guide
- Inform relevant authorities as per activation guide

Community Liaison Officers

The role of the Community Liaison Officers is to become the first point of contact for community members and other members of the Disaster Response and Recovery Team.

- Direct support to Chief Executive Officer
- Provide regular updates to the community relating to the disaster
- Maintain an updated community profile

- Provide support to the community

Civil Works

The Civil Works Officers have a large role throughout the guide. The Civil Works Officers will receive support and assistance from all available personnel.

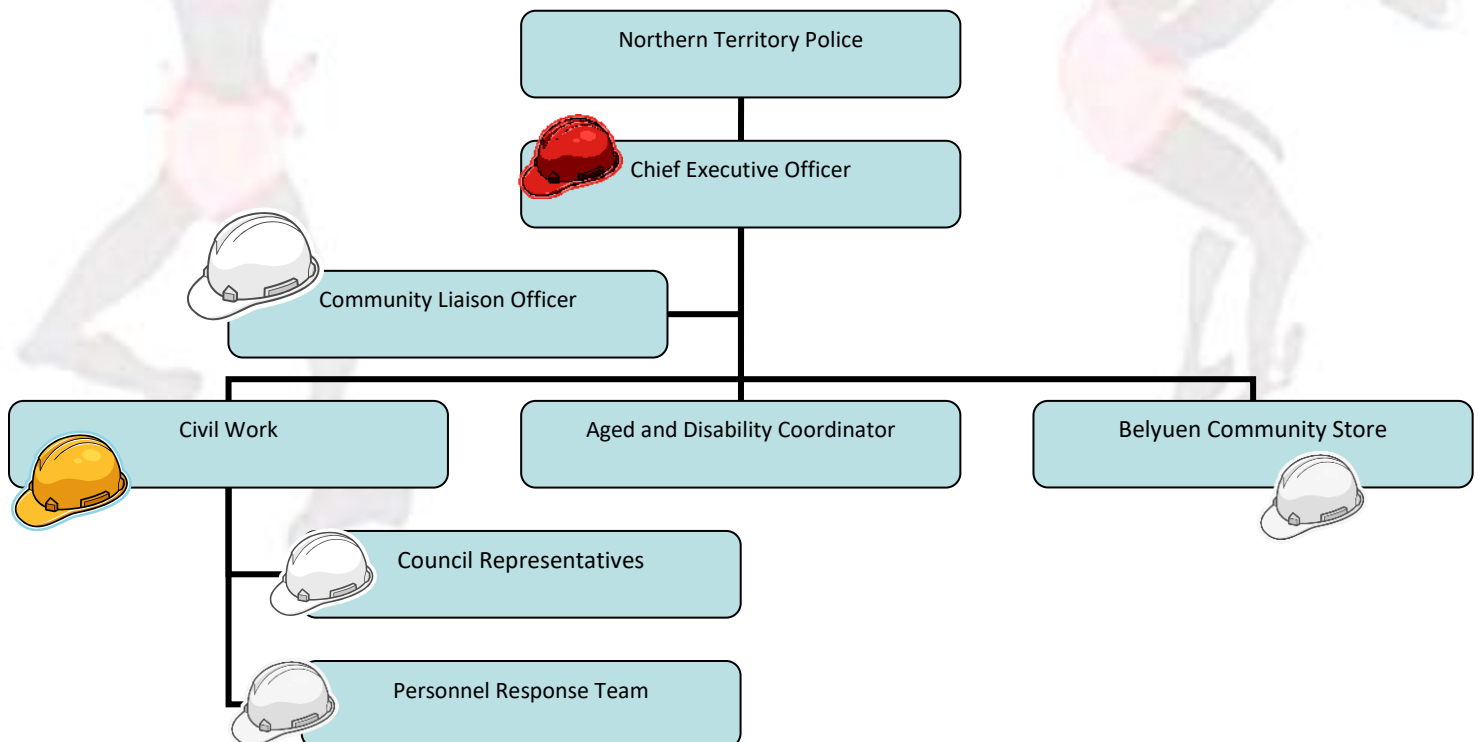
The roles of the Civil Works Officers are:

- Coordinate the Response Personnel
- Maintain emergency equipment and supplies
- Prepare the community for the disaster
- Maintain airstrip
- Maintain fuel supply

Belyuen Council Representatives and Response Personnel

- Carry out task as directed by the Civil Works Officers
- Maintain emergency equipment and supplies
- Maintain readiness for potential disasters

Disaster Response and Recovery Team (Lines of Communication)



Emergency Warning System

Belyuen Council does not currently have a Warning Siren. Council has included the cost of a new siren in a recent funding application and is still waiting to find out if the application has been successful.

As a temporary measure Council will purchase a loud speaker for Aged Care, Workshop and the Store.

Staff and community members will be informed about the use of the loud speakers. As Belyuen is a small community the loud speakers will be heard throughout the community.

This will be updated if Council are successful with the funding application.

*CEO
Cathy Winsley
December 2019*

Cyclone Watch

Belyuen Community Government Council Emergency Management Procedures

A tropical cyclone watch will be issued by the Bureau of Meteorology when a tropical cyclone is expected to cause winds greater than 62km/h (gale force) over land. The cyclone watch will be issued for coastal communities when gale force winds are expected within 48hours.

Once a tropical cyclone watch has been issued the Chief Executive Officer will activate the Emergency Management Committee, as per the activation chart.

The Emergency Management Committee will meet at the Belyuen Community Government Council Training Centre unless stated otherwise.

Committee Members will provide their area of responsibility up dates and further instructions.

The Emergency Management Committee

- Chief Executive Officer
- Community Liaison Officers x 2
- Civil Works Officers x 2
- Aged Care Manager
- Belyuen Store Representative
- Belyuen Council Representatives x 2

Chief Executive Officer:

- Provide the Emergency Management Committee with the latest weather warning (cyclone watch) advice issued by the Bureau of Meteorology
- Advise Council employees
- Advise Council employees to secure workplace documents and back-up data on all computers
- Co-ordinate the Disaster Response and Recovery Team
- Provide updates to the Northern Territory Police or their delegate when required; this advice will be the readiness and status of the community.

Community Liaison Officers

- Provide direct support to the Chief Executive Officer
- First point of contact for community members and other members of the Disaster Response and Recovery Team
- Check each Lot number and record in community profile. If not home find out from family where they might be and record in profile.
- Advise community members of the cyclone watch
- Assist community members in preparing their homes and families
- Provide information to community members on what needs to be prepared (refer to 'preparing your home for a cyclone')

Civil Works Officers

- Liaise and report to the Chief Executive Officer
- Manage the Response Personnel
- Remove or tie down any objects within community that could become a missile or cause damage
- Ensure fuel hand pumps are operational
- Check stock of spare vehicle batteries
- Assess and maintain emergency equipment required in recovery mode
- Check and charge two-way radios (ensure spare batteries)
- Check and charge torch batteries

Aged Care Manager

- Liaise with Chief Executive Officer
- Advise employees of cyclone watch
- Advise all clients of cyclone watch
- Discuss with live-in clients on where they will stay, advise Community Liaison Officer for community profile up date

Belyuen Primary School

The Belyuen Primary School is under the Department of Education. The Department will advise the School Principle on Department policies for managing cyclone watch. Student will be sent home, until further notice by the Department of Education.

The role of the School will be to assist in community preparedness.

Belyuen Community Health Centre

The Belyuen Community Health Centre is under the Department of Health. The Department will advise the Health Centre on Department policies for managing cyclone watch.

The role of the Health Centre will be to assist in community preparedness, response and recovery.

Cyclone Warning

A faded, light-colored background image showing two individuals in traditional attire, possibly performing a dance or ritual. They are wearing dark, form-fitting clothing with a prominent pink or red circular element on their waists. The figures are positioned on either side of the main text, appearing to be in motion.

A tropical cyclone warning will be issued by the Bureau of Meteorology when a tropical cyclone is expected to cause winds greater than 62km/h (gale force) over land. The cyclone warning will be issued for coastal communities when gale force winds are expected within 24hours.

Once a tropical cyclone warning has been issued the Chief Executive Officer will activate the Emergency Management Committee, as per the activation chart.

The Emergency Management Committee will meet at the Belyuen Community Government Council Training Centre unless stated otherwise.

Committee Members will provide their area of responsibility with updated information and further instructions.

ALL NON ESSENTIAL SERVICES WILL BE SUSPENDED UNTIL FURTHER NOTICE.

The Emergency Management Committee

- Chief Executive Officer
- Community Liaison Officers x 2
- Civil Works Officers x 2
- Aged Care Manager
- Belyuen Store Representative
- Belyuen Council Representatives x 2

Chief Executive Officer:

- Provide the Emergency Management Committee with the latest weather warning (cyclone watch) advice issued by the Bureau of Meteorology
- Advise Council employees
- Advise Council employees to secure workplace documents and back-up data on all computers
- Co-ordinate the Disaster Response and Recovery Team
- Provide updates to the Northern Territory Police when required

Community Liaison Officers

- Provide direct support to the Chief Executive Officer
- First point of contact for community members and other members of the Disaster Response and Recovery Team
- Check each Lot number and where community members are. If not there try and find out from family where they are and record in the community profile.
- Advise community members of the cyclone warning
- Assist community members in preparing their homes and family
- Provide information to community members on what needs to be prepared
- Advise community members that once they hear the loud speakers they must take shelter and not go outside.
- Organise to pick up any community members who are at Mandorah

Civil Works Officers

- Liaise and report directly to the Chief Executive Officer
- Manage the Belyuen Council Representatives and Response Personnel
- Remove or tie down any objects within community that could become a missile or cause damage
- Allocate tasks to the Disaster Response and Recovery Team
- Ensure all relevant documentation plans & manuals are stored in a safe location to be available for post cyclone use.
- Fill up spare fuel drums and secure in a safe place
- Secure all emergency equipment in safe and dry place
- Check that all relevant personnel are equipped with ample quantities of disinfectant, soap and rubber gloves

Aged Care Director

- Liaise with Chief Executive Officer
- Advise employees of cyclone warning
- Advise all clients of cyclone warning
- Relocate all live-in clients to allocated family members and advise the Community Liaison Officer for the community profile update
- Secure any cooking utensils and food which could be used in recovery mode

CEO/Store Manager

- CEO to work with the Store manager and staff to ensure that Store is secure and food, cooking equipment and utensils that could be used in Recovery are secure and accessible

Common Task for all service personnel and Council services

- Locate water containers that can be used if required and secure in a safe place
- Prepare water containers for aged care clients, dry food and medication
- Secure any council assets including documents in a safe and dry place
- Fill all vehicles and secure in a safe place (protect windows)
- Turn off power to buildings and lock all doors (when leaving)
- Secure building as best as possible, remembering to leave one window open to assist with pressure build up, which may cause more damage to the building

Imminent Threat

The background of the page features a faded, artistic illustration of two Indigenous Australians in traditional dance attire. They are depicted in dynamic, expressive poses, with their arms raised and bodies angled, suggesting a dance performance. The figures are rendered in a light, semi-transparent style, allowing the large text to remain the primary focus.

Belyuen Community Government Council Emergency Management Procedures

When an imminent threat has been declared by the Bureau of Meteorology the tropical cyclone is expected to affect the community within 6-12hours.

Once an imminent threat is declared the Chief Executive Officer will activate the Emergency Management Committee, as per the activation chart.

The Emergency Management Committee will meet at the Belyuen Community Government Council Training Centre.

Committee Members will provide their area of responsibility with updated information and further instructions.

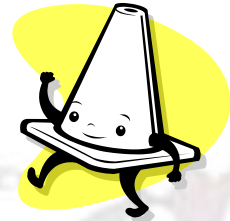
ALL NON ESSENTIAL SERVICES SHOULD HAVE BEEN SUSPENDED.

The Emergency Management Committee

- Chief Executive Officer
- Community Liaison Officers x 2
- Civil Works Officers x 2
- Aged Care Manager
- Store Representative
- Council Representatives x 2

Safety First

Personnel must wear their personal protective equipment



Chief Executive Officer:

- Provide the Emergency Management Committee with the latest weather warning (cyclone watch) advice issued by the Bureau of Meteorology
- Advise Council employees
- Final checks on council assets and advise all council employees to carry out final securing of buildings and assets
- Using Loud Speaker inform community of imminent threat and to remain inside
- Co-ordinate the Emergency Response Team
- Nominate staff members to carry out any unforeseen tasks
- Work with Store staff and Response Personnel to secure store and ensure that the generator is switched on

Community Liaison Officers

- Provide direct support to the Chief Executive Officer
- First point of contact for community members and other members of the Disaster Response and Recovery Team
- Check community profile and make sure everyone is accounted for. If not ask family members, identify in the profile where they are if not at home and where they might be
- Advise community members of the imminent threat, advise community members to take shelter
- Advise community members to stay in their shelters until they have been told by the Emergency Management Committee that it is safe to come out (this

information will be provided through the Northern Territory Emergency Services broadcast)


- Final hours of cyclone threat, using the loud speaker advise community member to take shelter and stay in their nominated shelters until advised by Northern Territory Emergency Services.

Civil Works

- Liaise and report to the Chief Executive Officer
- Remove or tie down any objects within community that could become a missile or cause damage
- Allocate tasks to the Major Disaster Response Team
- Secure all emergency equipment in safe and dry place
- Nominate staff members to carry out any unforeseen tasks
- Secure all council documents & electronic equipment
- Ensure all wheelie bins are secured in houses
- Take all spare vehicle keys to Council Office Safe.
- Allow sufficient time for operations personnel to return to their homes to attend to their personal situations
- Ensure all council vehicles & equipment are secured in workshop
- Lock up workshop

Aged Care Manager

- Liaise with Chief Executive Officer
- Advise employees of imminent threat
- Advise all clients of imminent threat
- Review all clients including live -in clients are safe with family members
- Nominate staff members to carry out any unforeseen tasks
- Secure centre and vehicle
- Drop off emergency survival kits to clients



All personnel must advise the Community Liaison Officer where they will

Common Task for all service personnel and council services **(Double Check!)**

- Fill up any water containers and secure in a safe and dry place
- Secure any council assets including documents in a safe and dry place
- Fill all vehicles and secure in a safe place (protect windows)
- Turn off power in building and lock all doors (when leaving)
- Carry out any unforeseen tasks
- Secure building as best as possible, remembering to leave one window open to assist with pressure build up, which may cause more damage to the building



Recovery Mode (Post Cyclone)

Belyuen Community Government Council Emergency Management Procedures

When the Northern Territory Emergency Services have declared that it is safe to leave the shelters the Emergency Management Committee will meet in the following location:

- Belyuen Community Government Council Training Centre

Once the cyclone has passed then the Chief Executive Officer will activate the Emergency Management Committee, as per the activation chart.

Committee Members will provide their area of responsibility with updated information and further instructions.

The Emergency Management Committee

- Chief Executive Officer
- Community Liaison Officers x 2
- Civil Works x 2
- Aged Care Manager
- Store Representative
- Belyuen Council representatives x 2



Safety First

Personnel must wear their personal protective equipment

Chief Executive Officer:

- Co-ordinate the Emergency Response Team
- Delegate appropriate resources and personnel to:

Environmental Health

- Hygiene (fresh water, toilets)
- Deceased animals
- Mosquito

Infrastructure

- Community Houses
- Council Buildings (Community Health Centre)
- Communications

Access and Egress

- Access to outside services – road to Darwin or ferry
- Provide a situation report to the Northern Territory Police or their delegate

Community Liaison Officers

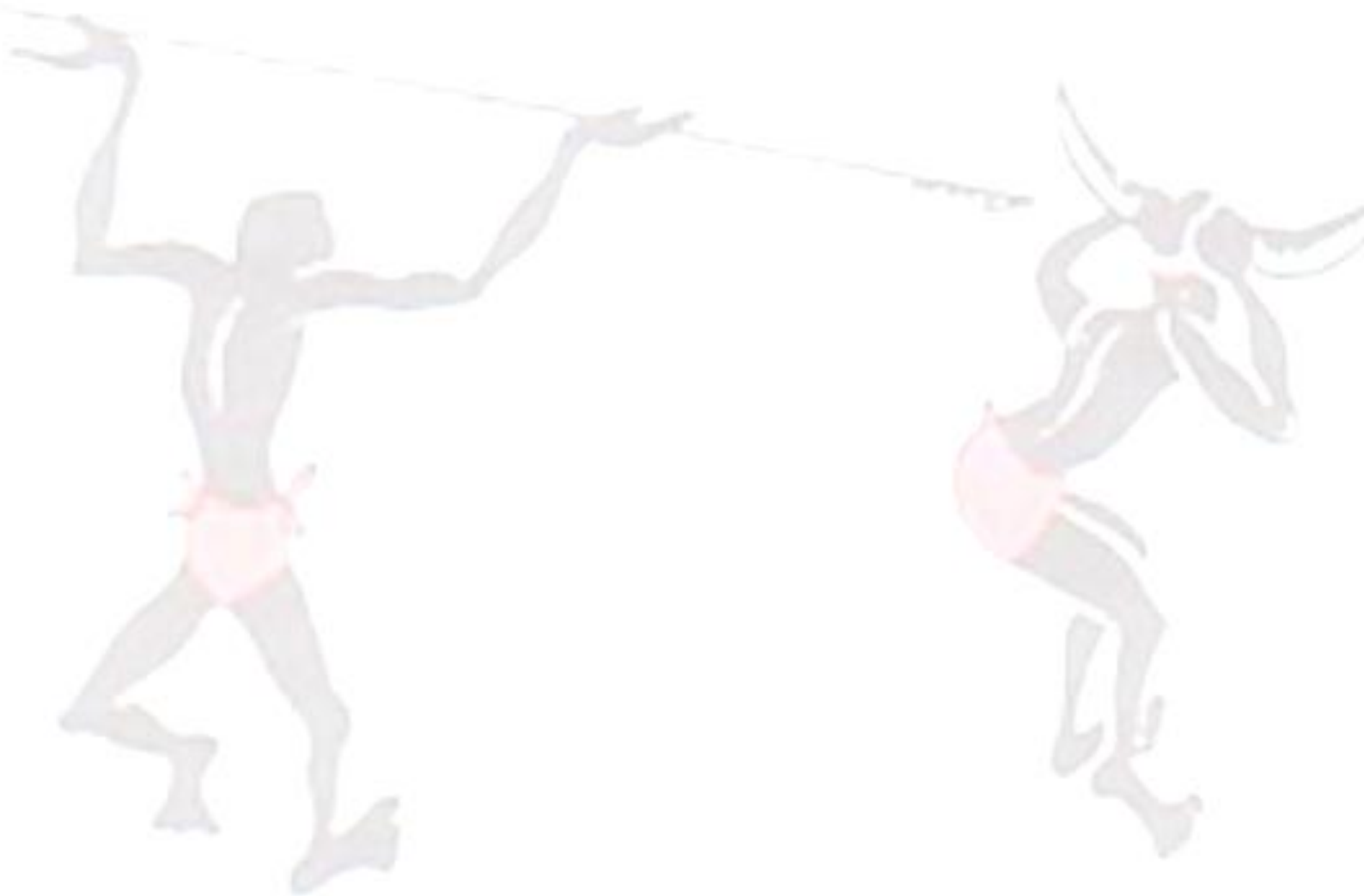
- Provide direct support to the Chief Executive Officer
- Check all community people and tick off on community profile
- Advise community members to stay in their homes if safe to do so and not to go sight seeing.

Civil Works

- Liaise and report directly to the Chief Executive Officer
- Assess the community damage including houses, council buildings
- Advise Community Liaison Officer of houses that are not safe, advise to relocate community members to other family

Aged Care Director

- Liaise with Chief Executive Officer
- Advise all clients of situation
- Review all clients are safe with family members
- Update CEO on damages to the Centre

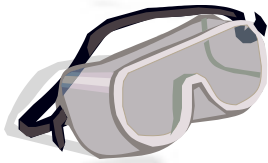


Severe Storms

When a severe storm has been declared by the Bureau of Meteorology the Emergency Management Committee will advise the community of the potential damage and large gale force winds.

Once a severe storm has been declared the Chief Executive Officer will advise the Emergency Management Committee, as per the activation chart.

Committee Members will provide their area of responsibility with updated information and further instructions.



Safety First

***Personnel must wear
their personal
protective equipment***

**ALL NON ESSENTIAL SERVICES WILL BE
SUSPENDED UNTIL FURTHER NOTICE**

The Emergency Management Committee

- Chief Executive Officer
- Community Liaison Officers x 2
- Civil Works x 2
- Aged Care Manager
- Belyuen Store Representative
- Belyuen Council Representative x 2

Chief Executive Officer:

- Provide the Emergency Management Committee with the latest weather warning (severe storm) advice issued by the Bureau of Meteorology
- Advise Council employees
- Advise Council employees to secure workplace documents and back-up data on all computers
- Co-ordinate the Emergency Response Team

Community Liaison Officers

- Provide direct support to the Chief Executive Officer
- Advise community members of the severe storm warning
- Advise community members to remove or tie down any objects within their yard that could become a missile or cause damage
- Organise to pick up members from Mandorah

Civil Works

- Liaise and report directly to the Chief Executive Officer
- Remove or tie down any objects within community that could become a missile or cause damage
- Allocate tasks to the Major Disaster Response and Recovery Team
- Ensure all relevant documentation plans & manuals are stored in a safe.
- Fill up spare fuel drums and secure in a safe place
- Secure all emergency equipment in safe and dry place
- Secure council buildings

Aged Care Manager

- Liaise with Chief Executive Officer
- Advise employees of severe storms
- Advise all clients of severe storm warnings
- Advise live-in clients that it is advisable that they stay with family until the storm has passed
- Secure council buildings

Common Task for all service personnel and council services

- Secure any council assets including documents in a safe and dry place
- Fill all vehicles and secure in a safe place (protect windows)
- Turn off power to buildings and lock all doors (when leaving)

Structure Fire



Get out and stay out, never go back into a burning building

Fire Awareness

Belyuen Council has undertaken fire training awareness for relevant employees.

Council has fire equipment checked 6 monthly all council buildings have fire hoses, fire blankets and extinguishers and signage.

Nominated Fire Wardens

Cathy Winsley	Council Office
Tamara Cummins Brendan Bigfoot	Aged Care Centre Aged care Centre
Peter Winsley Kyle Perejuan	Workshop Workshop
Hayley Vassallo	Store (to be assisted by Workshop staff and CEO)
Lisa Buchanan	Knucky Centre

The Imabulk (Aged Care Centre) has upgraded fire alarm system which is checked monthly. All rooms at the Centre have fire alarms on the ceilings which are wired into the building. Each room also has a fire blanket.

End Fire have an annual maintenance agreement with Belyuen Council to keep all fire apparatus in Council owned buildings within date and operable.

Structure Fire

GET OUT AND STAY OUT
Never go back into a burning building

Once the alarm has been raised the Emergency Management Committee must be advised.

Chief Executive Officer

- Inform Civil Workers
- Inform Northern Territory Fire and Rescue Service
- Inform Power and Water Corporation
- Inform Belyuen Community Health Centre

Community Liaison Officer

- Provide direct support to the Chief Executive Officer
- Using the megaphone advise tenants to exit the building
- Keep everybody away from the building
- Find out how many people who were in the house and are they accounted for

Civil Work

- Disconnect power supply to building
- If safe to do so attempt to extinguish the fire (must be sure the power is disconnected, if there is any doubt, don't attempt to extinguish)

Fuel Bowser

**HAZMAT LOCATED ON WALL NEXT TO THE FRONT
DOOR OF THE STORE**

Chief Executive Officer

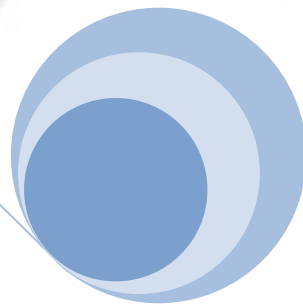
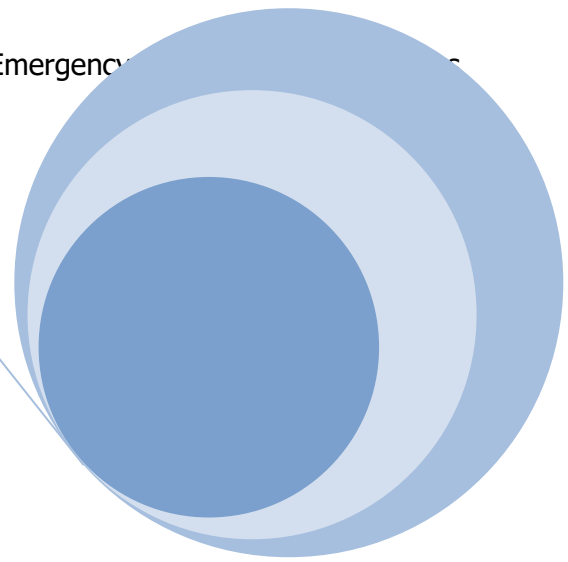
- Inform the Northern Territory Fire and Rescue Service
- Inform the Northern Territory Police
- Inform Power and Water Corporation to shut down the power supply

Community Liaison Officer

- Provide direct support to the Chief Executive Officer
- Using the megaphone advise everyone to stay as far back as the middle intersection in case the fuel tanks blow
- Keep everybody away from the building

Civil Work

- Isolate fuel pumps

A faded background image of two indigenous dancers in traditional attire, possibly from the Belyuen community. They are wearing dark body paint and traditional headgear. One dancer is on the left, and the other is on the right, both in dynamic poses. The image is semi-transparent and serves as a background for the text.

COUNTER DISASTER EMERGENCY MANAGEMENT PLAN

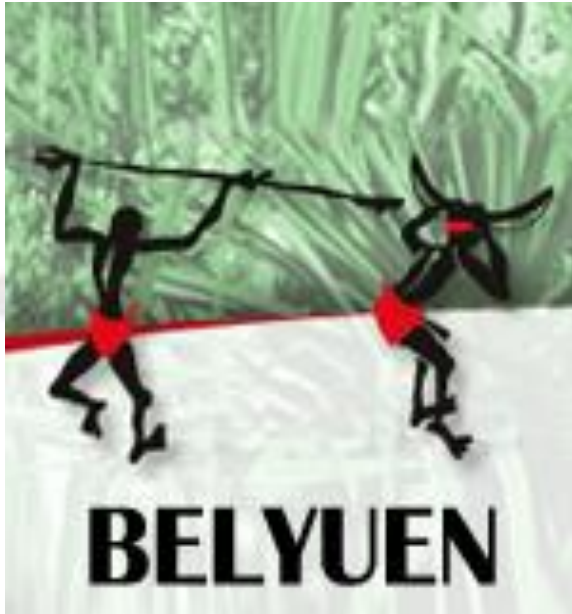
Recovery and Resilience

**BELYUEN COMMUNITY
GOVERNMENT COUNCIL**

2019 Updated December

Prepared by

Local Government
Association NT



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ISSUE, REVIEW AND AMENDMENT

Revision	Date	Description	Origin	Check	Approved
Review	December 2019	Updated names and phones number	CEO update	CEO	YES
Review	December 2019	Updated names and Phone numbers. Added HAZMAT information. Power Water Cyclone information for Belyuen Council use only.	HAZMAT Info registered with WorkSafe NT	CEO CEO	YES

1. Authority

Emergency Management Act 2013 is the legislative basis for emergency management

It is a function of the Local Government “to carry out measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;” (Local Government Act 2008 Chapter 2 Part 2.3 section 12d).This plan becomes an incorporated part of the Greater Darwin All Hazards Emergency Management Plan.

The Community: Belyuen Community Government Council

2. Context

Location:

Belyuen Council is an area of 4091 hectares contained within Section 20 Hundred of Bray.

The Shire area of 4091 hectares is undulating country with primarily open woodland forest and pockets of rainforest. Part of the south eastern boundary is bordered by Woods Inlet which has a shoreline of dense mangrove. This area of land is neither national park nor reserve.

Transport Systems:

The community of Belyuen is serviced by the following transport infrastructure:-

- Cox Peninsula Road which extends north to the Mandorah Jetty and south-east to the Stuart Highway and access to Darwin (approximately 120 kilometers). This road is a two lane sealed highway. Most wet seasons this road is subject to flooding both north and south of Belyuen at some stage.
- The Mandorah ferry provides a boat shuttle service the eight kilometers to Darwin from the Mandorah Jetty.
- The Delissaville Airstrip which is an un-licensed aerodrome is approximately 1.8 kilometers from the community. The runway is not sealed and is currently in need of an upgrade due to volume of use and size of Defence Force (Australian and USA) helicopters as the surface is very poor.. The runway is 857 x 30 metres and runs approximately southeast to northwest. The aerodrome is used by charter aircraft, flying training aircraft and aero-medical services for all aircraft other than Care Flight and the Military. There is a landing fee which is charged through Avdata.

Population:

The population of Belyuen is approximately one hundred and seventy people however this number will increase during ceremony, funerals and dry season.

Housing& Building Infrastructure:

There are forty dwellings on line in Belyuen.

Other building infrastructure within the community is as follows:-

- *Preschool* - has a school roll of approximately 6 students.
- *Primary School* – has a school roll of approximately 12 students.
- *Aged Care Centre* - has a normal occupancy of 4 persons.
- *Woman’s Centre* -which is used for arts and crafts and Women’s Business
- *Mechanical Workshop* - which is owned by Council and primarily is used for repairs and maintenance on shire council vehicles, plant and equipment. Work is also done for profit on private vehicles. This workshop is well equipped.
- *Health Clinic* - This is operated by the Department of Health using Department staff.
- *Community Hall* – has recently been refurbished. This hall is used for community meetings, sport and recreation and other community activities.

Public Utilities:

- *Electricity:* The electricity supply emanates from Darwin by pipeline under the harbor then by above ground transmission lines from a substation on Charles Point road to the Community of Belyuen.
- *Water Supply:* Potable water is pumped from bores located in a number of areas within the Council area. There are eight production bores. As these bores are run by mains power supply, in the event of a power failure water can be pumped directly from a bore by use of a petrol driven pump and then hand Water is generally pumped to the Community high level tank via a chlorination system then reticulated to houses within the community

- *Sewerage System:* there are two sewerage ponds owned and operated by PAWA within the community.

3. Aim of the Plan

The purpose of this document is to detail the arrangements and processes established to restore as quickly as possible the quality of life to the residents of the Belyuen Community following an emergency event. This may include re-establishing all of the systems required by the community such as roads, infrastructure, power, water, telecommunications, health, education, aged care, accommodation, food supply, law and order and above all the mental and physical wellbeing of the residents.

The plan will function according to the principles of recovery management as outlined in (Appendix A).

4. Objectives

- Ensure effective and coordinated management of recovery.
- Identify the roles and responsibilities of public authorities and other persons and promote liaison between stakeholders.
- Inform and involve the local community in recovery management.
- Ensure effective two-way communication and information management.
- Comply with the Territory emergency management legislation.

5. Scope

The scope of this Recovery and Resilience Plan is limited to the boundaries of the Belyuen Shire. It details the recovery arrangements for the community of Belyuen and does not in any way detail how individual organisations will conduct recovery activities within their core business areas.

This plan is a guide to recovery management at a local level and provides the detail to support the broader arrangements established under the 'Greater Darwin All Hazards Emergency Management Plan'.

6. Related Documents and Arrangements

This document to be read in conjunction with the Belyuen Community Government Council 'Emergency Management Procedures Manual (2019)'

The overarching plan for the Belyuen Shire Area for any disaster is the 'Greater Darwin All Hazards Emergency Management Plan

7. Special Considerations

Special considerations that are likely to impact on the implementation of this Counter Disaster Recovery Plan in times of emergency are as follows:-

- The type of event and its scale.
- Availability of Counter Disaster (Recovery) Committee members.
- Availability and state of repair of local plant and equipment.
- The number of contractors of varying fields of expertise who may be in the area at the time.
- Annual and seasonal demographic changes.
- School holidays, ceremony, funerals, sporting events.
- Lack of electricity for extended periods.
- Lack of communication systems.
- Availability of fuel.
- Whether assistance from outside the community can travel on the Cox Peninsula Road.
- Whether the Delissaville Airstrip is open for use.

8. Financial Arrangements

The primary responsibility for safeguarding and restoring public and private assets affected by an emergency rests with the owner however, Government recognises that communities and individuals do not always have the resources to provide for their own recovery and financial assistance is available in some circumstances.

The Territory Recovery Plan outlines the Territory's recovery funding arrangements. Relief programs include:

- Territory/Commonwealth Natural Disaster Relief & Recovery Arrangements (NDRRA).

- Centrelink.
- Australian Government Disaster Relief Payments.
- Public Disaster Appeals or Relief Funds.

The Belyuen Community Government council will seek reimbursement of eligible costs incurred during the recovery phase under (NDRRA).

9. Lines of Authority

Emergency Management arrangements for the Belyuen Shire are included in the Greater Darwin All Hazards Emergency Management Plan.

10. Lines of Authority for Recovery

The Chief Executive, Department of the Chief Minister (DCM), in consultation with the Territory Controller and Chair of the Recovery Coordination Group will determine the most appropriate authority to be delegated responsibility for managing ongoing recovery efforts.

If a Territory (or Local) Recovery Coordinator is to be appointed this should occur early in the process. In the initial transition from response to recovery, the **Local Controller** will maintain the chair of the Local Counter Disaster Committee until a Local Recovery Coordinator has been delegated this responsibility.

The NT Recovery Coordination Group is responsible for coordinating Territory level activities that support community recovery from an emergency, and develop policies and protocols that will assist an affected community to recover subsequent to a major emergency in accordance with community and Government priorities.

11. Roles and Responsibilities

Refer to the NT Emergency Management Act 2013 and Territory Emergency Plan 2019 for roles and responsibilities of those involved in emergency management.

ACTIVATION

12. Local Counter Disaster Recovery Committee

The membership of the LCDRC is dynamic and will change depending on the emergency and the needs of the community. Secretariat and administration support will be provided by Local Government whenever possible.

13. Transition from Response

The decision to transition from Response to Recovery will be made by the NT Police in consultation with the Department of the Chief Minister.

14. Local Response/Recovery Coordination Interface

Should a situation arise whereby both the response and recovery phases are competing for the same resources, preference should be given to the response requirements.

15. Activation

Once the decision has been made to transition from Response to Recovery the authorised Local Counter Disaster (Recovery) Plan will be activated, a decision made through consultation between the Local Recovery Coordinator and the Chairperson of the Local Counter Disaster (Recovery) Committee.

16. Impact Assessment and Recovery Action Planning

It is essential that an assessment of the recovery and restoration requirements be conducted as soon as possible after the impact of the event. Impact assessment should not interfere with response operations but they are vital and can be done simultaneously with other activities or draw upon 'response' impact assessment. Access to the affected area may be restricted until it is determined safe to enter.

The following sources may assist in the collection of impact assessment data:

- Emergency Response Agencies (Northern Territory Emergency Services).
- Welfare agencies- to identify persons in need of immediate assistance; (Family and Children's Services, Red Cross etc).
- Territory Government building, roads and infrastructure engineers.
- Insurance assessors.
- Health Clinic Manager.
- Power Water Authority.

Following a major emergency, where substantial recovery planning is required, a Recovery Action Plan should be prepared by the LCDRC. The Recovery Action Plan should describe the extent of damage and detail arrangements for restoration and reconstruction of the affected community.

An example Recovery Action Plan is at (Appendix D).

17. Welfare and Health Services

Relief activities are directed at meeting the immediate food, shelter and security requirements of those affected by the incident or disaster. Recovery activities are directed at providing the information, resources, personal support and community infrastructure necessary for individuals and communities to achieve self-sufficiency and sustain independent functioning. In some instances, these activities may continue for months or even years.

18. Public Information Management

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions that will assist recovery.

In the event of an emergency in the Belyuen Shire, information will be disseminated locally by use of portable loudspeaker and where possible with Public Notices placed at the local shop, council office and health clinic.

A Media Liaison Officer should be appointed to work with the LRC. The Media Liaison Officer will coordinate the dissemination of public information following the handover from the LCDC. It is important that the Local Recovery Coordinator and Media Liaison Officer ensure that both incoming and outgoing public information be vetted and coordinated to avoid rumours based on a lack of information.

Agencies or organisations involved in the recovery phase are encouraged to disseminate information on their services to the public in the usual manner however, it is expected that local media releases will be provided to the LRC for comment prior to dissemination.

19. Recovery Coordination Centre

The Belyuen Community Government Council Office will become the Local Recovery Coordination Centre where all agencies involved in the recovery process will be able to communicate and coordinate resources, information and tasks.

20. Community Liaison Officer

A member of the Local Counter Disaster (Recovery) Committee will be appointed as the Community Liaison Officer (CLO) and will be situated at the Recovery Coordination Centre. In this role the CLO will field questions and requests from local residents and direct them to the appropriate agency representative stationed at the Recovery Coordination Centre.

21. Infrastructure

The restoration and reconstruction of essential services (e.g. roads, transport, water, sewage, electricity, gas, and waste disposal) will remain the responsibility of the relevant agency.

The LCDRC is responsible for recommending priorities and ensuring work is completed. The highest priorities will be the restoration of a potable water supply, restoration of electricity supply, restoration of a fully operating health care facility,

restoration of a fully functioning sewerage system and restoration of a local shop providing food supplies.

22. Territory Level Assistance

Where the level of recovery is beyond the capacity of the local community, Territory level support shall be provided as outlined in the Territory Recovery Coordination Plan.

The Local Recovery Coordinator will be in communication on a regular basis with the Department of the Chief Minister to assess this requirement.

23. Stand Down

The Local Recovery Coordinator will stand down participants and programs when they are no longer required.

24. Debriefing/Post Operations Report

The Local Recovery Coordinator will arrange for the debriefing of all participants and organisations as soon as possible after stand down and the preparation and tabling of a report to the Belyuen Community Government Council for review and update of the Local Recovery Plan. A copy of the report will also be forwarded to the Regional Emergency Coordinators, the Director NTES and the Executive Director Security and Government Services.

At an appropriate time during or after the recovery phase, consideration will be given to having a celebratory event within the community as a means to bring people together and to thank those people involved in the recovery process.

PRINCIPLES OF RECOVERY MANAGEMENT

Understanding the Context

Successful recovery is based on an understanding of the community context. Recovery should:

- appreciate the risks faced by communities;
- acknowledge existing strengths and capacity, including past experiences;
- be culturally sensitive and free from discrimination;
- recognise and respect differences; and
- Support those who may be more vulnerable; such as people with disabilities, the elderly, children and those directly affected.

Recognising Complexity

Successful recovery acknowledges the complex and dynamic nature of emergencies and communities. Recovery should recognise that:

- information on impacts is limited at first and changes over time;
- affected individuals and communities have diverse needs, wants and expectations, which are immediate and evolve rapidly;
- quick action to address immediate needs is both crucial and expected;
- disasters lead to a range of effects and impacts that require a variety of approaches; they can also leave long-term legacies;
- conflicting knowledge, values and priorities among individuals, communities and organisations may create tensions;
- emergencies create stressful environments where grief or blame may also affect those involved;
- the achievement of recovery is often long and challenging and
- Existing community knowledge and values may challenge the assumptions of those outside the community.

Using Community-Led Approaches

Successful recovery is responsive and flexible, engaging communities and empowering them to move forward. Recovery should:

- centre on the community, to enable those affected by a disaster to actively participate in their own recovery;
- seek to address the needs of all affected communities;
- allow individuals, families and communities to manage their own recovery;
- consider the values, culture and priorities of all affected communities;
- use and develop community knowledge, leadership and resilience;
- recognise that communities may choose different paths to recovery;
- ensure that the specific and changing needs of affected communities are met with flexible and adaptable policies, plans, and services; and
- Build strong partnerships between communities and those involved in the recovery process.

Ensuring Coordination of all Activities

Successful recovery requires a planned, coordinated and adaptive approach based on continuing assessment of impacts and needs. Recovery should:

- be guided by those with experience and expertise, using skilled and trusted leadership;
- reflect well-developed planning and information gathering;
- demonstrate an understanding of the roles, responsibilities and authority of other organisations and coordinate across agencies to ensure minimal service disruption;
- be part of an emergency management approach that integrates with response and contributes to future prevention and preparedness;
- be inclusive, using relationships created before and after the emergency;
- have clearly articulated and shared goals based on desired outcomes;
- have clear decision-making and reporting structures;
- be flexible, take into account changes in community needs or stakeholder expectations;

- incorporate the planned introduction to and transition from recovery-specific actions and services; and
- focus on all dimensions; seeking to collaborate and reconcile different interests and time frames.

Employing Effective Communication

Successful recovery is built on effective communication with affected communities and other stakeholders, recovery should:

- ensure that all communication is relevant, timely, clear, accurate, targeted, credible and consistent;
- recognise that communication with a community should be two-way, and that input and feedback should be sought and considered over an extended time;
- ensure that information is accessible to audiences in diverse situations, addresses a variety of communication needs, and is provided through a range of media and channels;
- establish mechanisms for coordinated and consistent communication with all organisations and individuals; and
- Repeat key recovery messages because information is more likely to reach community members when they are receptive.

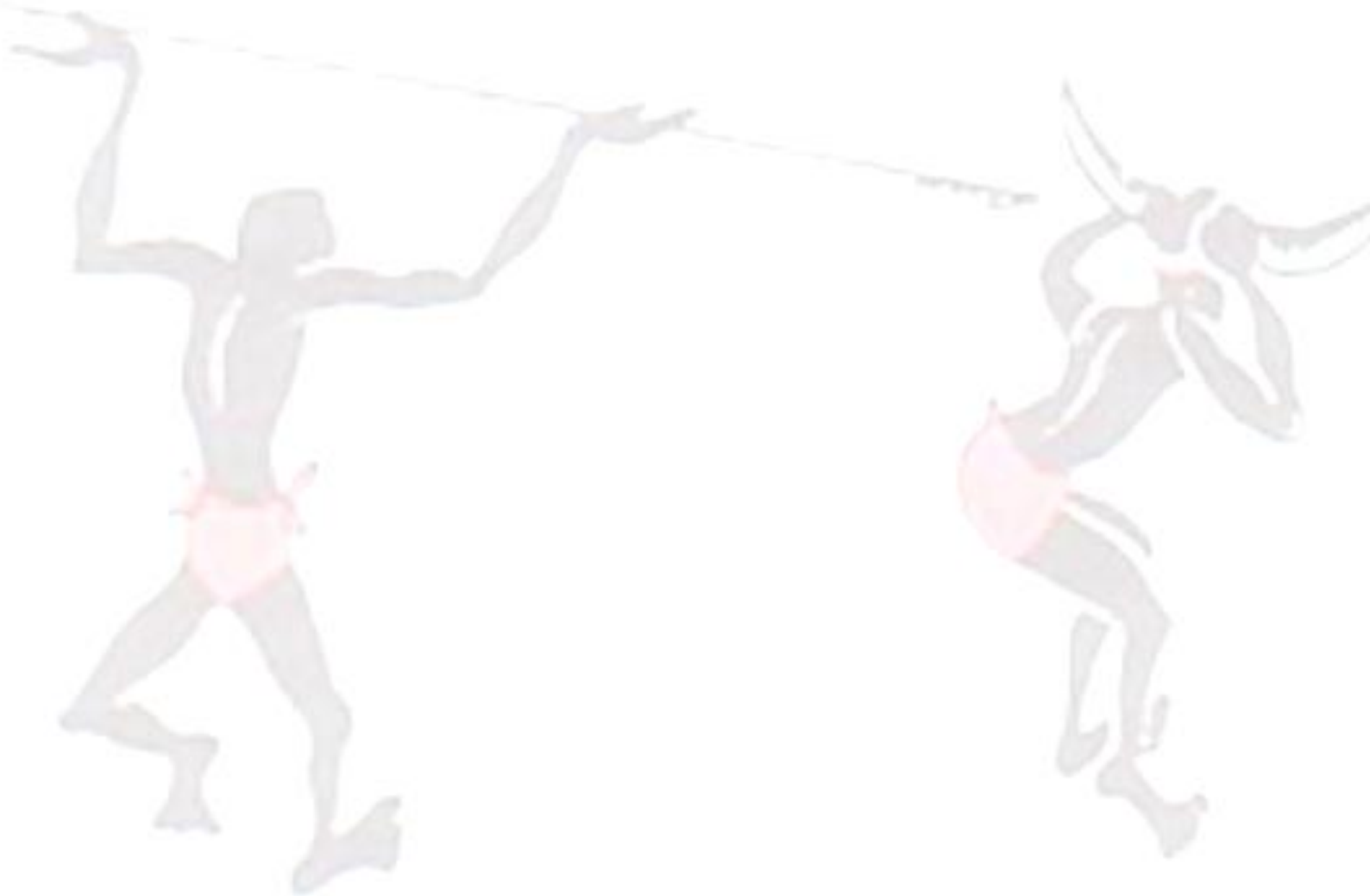
Acknowledging and Building Capacity

Successful recovery recognises, supports and builds on community, individual and organisational capacity. Recovery should:

- assess gaps between existing and required capability and capacity;
- support the development of self-reliance;
- quickly identify and mobilise community skills and resources;
- acknowledge that existing resources will be stretched, and that additional resources may be required;
- recognise that resources can be provided by a range of stakeholders;
- understand that additional resources may only be available for a limited period, and that sustainability may need to be addressed;

Belyuen Community Government Council Emergency Management Procedures

- provide opportunities to share, transfer and develop knowledge, skills and training;
- understand when and how to disengage; and
- Develop networks and partnerships to strengthen capacity.



Appendix (B)

BELYUEN SHIRE RESOURCES

Backhoe	John Deere - with bucket	
Tractor	John Deere with bucket and forks	
Utility	Toyota Landcruiser	
Utility	Toyota Hilux 2wd	
Utility	Toyota Hilux 4wd x 2	
Fire Unit	Slip on unit 800 litres to fit Landcruiser	
Chainsaws	Stihl - 2 large and 1 small	
Radios	4 X UHF hand held radio	

Appendix (C)

LOCAL COUNTER DISASTER (RECOVERY) COMMITTEE

	Organisation	Name	Phone
NT Recovery Coordinator	Department of the Chief Minister	Reece P Kershaw APM	Bus: 8999 6281
Exec. Officer Recovery Com.	Department of the Chief Minister	Jodie Ryan	Bus: 89998971
Local Recovery Coordinator	As nominated by the Dept. of the Chief Minister & NT Police		
Secretary	Provided by the Shire Office		
Council CEO	Belyuen Com. Govt. Council	Cathy Winsley	Bus: 8978 5071 AH:8978 5493
Community Liaison Officer	Belyuen Com. Govt. Council	Natasha Lewis	Bus: 89785071
Civil Works Manager	Mechanic, Aerodrome Reporting Officer. BCGC	Mark Perejuan	Bus: 8978 5420 MOB:0409 100 444
Civil Works Assistant Manager	Mechanic, Aerodrome reporting Officer BCGC	Peter Winsley	Bus: 89785420 AH:89785493 MOB:0487082894
Aged Care Manager	Belyuen Com. Govt. Council	Kelly Murphy	Bus: 8978 5140
Education	Belyuen Primary School	TBA	Bus: 8978 5085
Belyuen Store	Belyuen Community Government Council	Cathy Winsley	Bus: 8978 5089/071

Appendix (D)

(EXAMPLE OF COMMUNITY) RECOVERY ACTION PLAN

Insert Date

Purpose: Include purpose of recovery e.g.:

A coordinated recovery of the Belyuen community from the impacts of (hazard) caused by (event); to include an orderly return of all evacuees to the community of (insert name) upon the restoration of essential services.

Objectives	Issue	Plan - Results	Time Line
Essential Services			
<p>Full water services</p> <p>Drinkable(potable) water</p> <p>Responsible Agency (RA) - Power and Water</p>	<p>Water restrictions currently in place, reticulation for the community is limited due to only one of two bores being operational.</p> <p>There is currently a boil alert for community</p> <p>Environmental Health and PWC working together. All systems flushed and chlorinated.</p>	<p>Second bore to be commissioned pm Monday or am Tues.</p> <p>Water sample was taken and expect results back by Friday.</p> <p>Estimated time for full commissioning by next Wednesday.</p>	
<p>Full Restoration of Power</p> <p>(RA) - Power and Water</p>	<p>Identify and connect power to homes and other services.</p> <p>Fruit farm feeder line is yet to be powered up and requires electrical compliance check</p>	<p>Power reticulation has been restored to the community with the majority of infrastructure (including houses) back on line (approx 80%).</p> <p>Local Recovery Coordinator to discuss with local producers to</p>	<p>Time required</p> <p>1 March 2011</p> <p>2 March 11 (if no outstanding work to be undertaken)</p>

Belyuen Community Government Council Emergency Management Procedures

Objectives	Issue	Plan - Results	Time Line
		<p>offer to assist with coordination of compliance check</p> <p>Power to be reconnect to local Farm</p> <p>Estimate of power up is Wednesday</p>	
Sewerage (RA) PAW	Sewage reticulation not operating, pumps under water	Sewage reticulation is fully commissioned.	
Rubbish Removal (RA) Shire Council	Rubbish currently being stored above ground (above water table). Storing rubbish at end of Airstrip	Relocate rubbish for proper disposal once road access is available	
Operational Airstrip (RA) Shire Council	Currently airstrip is partially inundated	Estimated time of commissioning, Friday for single engine planes only, until further advised.	
Road access to community (RA) Dept of Infrastructure, Planning & Logistics	Access to the community is still problematic due to water inundation (approx 800mm) over road crossing.	Shire working closely with Dept of Infrastructure Planning and Logistics group to determine access.	
Fully Operational Store (RA) Shire Council	Restocking of perishables and other stock to ensure adequate stock is available for returning residents to restock their homes.	<p>First load of perishables will boated in on Wednesday. The estimate time of operation is Wednesday</p> <p>Ensure a clear understanding of what the store can supply.</p>	

Belyuen Community Government Council Emergency Management Procedures

Objectives	Issue	Plan - Results	Time Line
	Defining what goods the local store can supply and what needs to be sourced elsewhere.		
Available Fuel supplies (RA) Shire Council	Fuel supplies are limited; hence replenishment of stock is dependent on road access and lifting of weight restrictions.	To be advised by DCI	
Clean up of homes (RA) Dpt. Housing Local Government and Community Development	<p>Cleaning of homes. There are 40 houses/ units/flats within the community that have not been inundated but require inspection regarding possible spoiled perishables due to flood related power outage.</p> <p>These inspections will be conducted as a matter of priority with the view to allowing residents to return towards the end of the week.</p>	<p>Subject to the possibility of variables mentioned above, the plan for the rest of the week involves the continuation of the clean-up work crew/s</p> <p>Exact numbers of residents will be determined Wednesday.</p>	
Coordination and Management of Evacuation Shelter Dpt. Chief Minister & Dpt. Health & families			(RA)
Support to evacuees	Updating evacuees of recovery status and progress	State how this will be done – responsibility and frequency.	
Meals	How will you feed evacuees =	Identify arrangements	

Belyuen Community Government Council Emergency Management Procedures

Objectives	Issue	Plan - Results	Time Line
Education	Is school operating	What is the plan to reopen	
Returning evacuees to their homes	Families that will be returning to community first will be from houses that haven't been had water inside. These houses have not been cleaned. If they did not empty their fridges before they evacuated then they will need to clean it on their return to the community.	No furniture and whitegoods will be replaced for non inundated houses. Assessments to be undertaken by Welfare Group.	
	Flood inundated homes. It is probable for residents with inundated houses to return to the community when road access is restored.	Resettlement is to coincide with the replacement of white goods, essential household goods and some soft furniture (mattresses etc).	
Community Information All Agencies through their representatives	Updating community of recovery process	Identify how this will be done – responsibility and frequency.	

Please note that there are a range of variables mentioned above which may impact on the above plan.

APPENDIX E

Phonetic Alphabet

A	Alpha
B	Bravo
C	Charlie
D	Delta
E	Echo
F	Foxtrot
G	Golf
H	Hotel
I	India
J	Juliet
K	Kilo
L	Lima
M	Mike
N	November
O	Oscar
P	Papa
Q	Quebec
R	Romeo
S	Sierra
T	Tango
U	Uniform
V	Victor
W	Whiskey
X	X-ray
Y	Yankee
Z	Zulu



Important information

- Channels 05 and 35 are emergency channels
- Channel 11 is a calling channel
- Channels 22 and 23 are for telemetry and telecommand applications and TX is inhibited on these channels

General Communication is accepted on call other channels with these guidelines:

- Channel 40 road channel (Australia)
- Channels 01 – 08 (and 31 – 38) are repeater channels

Remember that other people in the area maybe using the channel, so confidential information should not be sent over the radio, and inappropriate language will not be used by any members carry out task as directed by the Belyuen Community Government Council.

Appendix

F



Personal Protective Equipment



The Emergency Management Committee has issued the Disaster Response Team with personal protective equipment.

Members are required to wear to their personal protective equipment during the following:



- Cyclone warning
- Imminent threat of a cyclone
- Post cyclone
- Severe storms
- Structure fires
- Any other disaster which pose a hazard to the Disaster Response and Recovery Team

Failure to comply with this may result in injury or death

Items included



- X1 Riggers Gloves
- X1 Safety Vest (yellow) day/night
- X1 Safety Hardhat
- X1 Protective eye wear
- X1 Rain coat including pants (yellow) day/night reflective



Safety boots will be supplied on request, but response personnel are required to wear closed in shoes.

The items will be stored by the Emergency Management Committee and issued when required for above disasters.

The items remain the property of Belyuen Community Government Council.

Appendix G Emergency Survival Kit

The Belyuen Community Government Council recommends community members to be prepared for this wet season and advice community members to purchase items and make an emergency survival kit.

Emergency Survival Kit to include

- Torches with spare batteries
- Fire Starters with matches
- Tarps x 2
- Water Jerry Cans 10 Litres x2 or more if a lot of people in the house
- Rope all-purpose
- Cloth Tape for louvres
- Storage Container x1
- Garbage Bags large strong ones
- Cable Ties assorted sizes
- Candles
- Body Soap x 6
- Insect Repellent
- Large Strong Shopping Bags
- Portable radio with spare batteries
- Toilet Paper (lots)
- Portable gas cooker and gas cylinders

Community Members are advised to have a separate kit which has food and personal needs including the baby items they require.



Appendix H

BELYUEN COMMUNITY GOVERNMENT COUNCIL RISK ASSESSMENT

Name:	Title:
Location:	Date:

Probability	
Very Likely	Will probably occur immediately or within a short period of time
Likely	Probably will occur in time
Unlikely	Could eventually happen
Highly Unlikely	Has the potential to occur, but probably never will

Consequence	
Fatality	May cause death or loss of a facility
Major	Severe injury or illness, or major property damage
Minor	Minor (usually reversible) injury or illness resulting in days off work, minor property damage
Negligible Injuries	Minor injury, possible first aid

Likelihood					
		Probability			
		Very Likely	Likely	Unlikely	Highly Unlikely
Consequence	Fatality	High	High	High	Medium
	Major	High	High	Medium	Medium
	Minor	High	Medium	Medium	Low
	Negligible Injuries	Medium	Medium	Low	Low

Item	Hazard	P	C	RA	Control	Action by	Date

References

Belyuen Community Government Council – www.nt.gov.au/shirenet/belyuen

Tropical Cyclone Information – Bureau of Meteorology (www.bom.gov.au)

Severe Storms Information and Action Guide – Northern Territory Emergency Services (www.nt.gov.au/pfes)

Basic Fire Awareness and Safety Guide – (www.nt.gov.au/pfes)

NT of Australia Fire and Emergency Act 2016

Territory Emergency Plan April 2019

<https://nt.gov.au/emergency>

Local Government Act 2008

Secure NT has an excellent range of information for emergencies

<https://securent.nt.gov.au>

Can find on the website:

Emergency Plans template

Emergency kits – what to put in them

Emergency Shelters

Cyclones

Flooding

Terrorism

Infants in Emergencies

Bushfires

Housefires

Severe Storms

Looking after your pets

Is your house prepared for cyclone