

# MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD 28th SEPTEMBER 2020

## 1 OPEN MEETING

The President welcomed Jasmine Kaur Brar the Council's new Finance/Admin Officer to the meeting and to the Council.

PRESENT AT MEETING:

### Elected Members:

- Cr Zoe Singh - President
- Cr Rex Edmunds – Vice President
- Cr Cecilia Lewis

### Staff:

- Cathy Winsley CEO
- Jasmine Kuar Brar Finance/Admin Officer

### Visitors:

- Cathryn Hutton

MEETING OPENED The Ordinary Meeting of Council Meeting opened at 5:45PM

## 2 APOLOGIES AND LEAVE OF ABSENCE

<2.1.8.20>That Council notes the absence without apology of Cr Sing and Cr Moreen.

Moved: President Zoe Singh

Seconded: Cr Rex Edmunds

## 3 DECLARATION OF INTEREST

<3.1.8.20>That Council receives and notes the declarations of interest for the Ordinary General Meeting held 28th September 2020.

Moved: President Zoe Singh

Seconded: Cr Rex Edmunds

## 4 DEPUTATIONS AND PRESENTATIONS

Steve Kubasiewicz – Senior Planner for the DLGHCD

Mr Kabasiewicz discussed the future anticipated housing requirements for Belyuen. It is anticipated that

there needs to be another 20 blocks for houses. He has tentatively marked where he believes new housing blocks could be established. He has provided maps to the Councillors and asked for any feedback.

## 5 CONFIRMATION OF PREVIOUS MINUTES

<5.1.8.20>Council noted that Cr Cecilia Lewis was not present. That the Minutes of the Ordinary General Meeting held on 24th August and the Confidential Minutes of the Meeting 24th August 2020 be confirmed by Council as a true and correct record of the meeting with the noted amendment.

Moved: Cr Rex Edmunds

Seconded: President Zoe Singh

## 6 PRESIDENT'S REPORT

NIL

## 7 CEO REPORTS

### 7.1 Incoming and Outgoing Correspondence

<7.1.8.20>That Council receives and notes the Incoming and Outgoing Correspondence Report tabled at the Council meeting 28th August 2020.

Moved: President Zoe Singh

Seconded: Cr Cecilia Lewis

### 7.2 Report from the CEO

<7.2.8.20>That Council:

1. Receives and notes the report from the CEO for the period September 2020.
2. Gives approval for the CEO to attend the Waste Management Symposium in Darwin from the 7-9th October 2020
3. Notes the sale of the old roof racks to Rex Sing for \$50 after a period of public advertising.
4. Advises permission is denied to Brenton Hurt to hold a key to the aerodrome gate.
5. Approves the CEO seek a variation to the Department of Health project funding to install a chain fence at the back of the cemetery and develop signage.

Moved: President Zoe Singh

Seconded: Cr Rex Edmunds

## 8 OFFICER REPORTS

### 8.1 Policy Manual

<8.1.9.20>That Council:

1. Adopts the following policies as tabled:
  - a. EM08: Shared Services
  - b. FIN04: Disposal of Assets

c. GOV06: Fraud and Corruption Protection

2. Notes the CEO Plan GOV06.1: Fraud and Corruption Plan that provides the operational implementation of the Fraud Protection Policy.

Moved: Cr Rex Edmunds

Seconded: Cr Cecilia Lewis

8.2 Establishment of Audit Committee

Deferred to next meeting.

## 9 FINANCIAL REPORTS

### 9.1 Monthly Financial Report

<9.1.9.20>That Council:

1. Note the late receipt of the financial reports for August 2020.
2. Accept the financial reports for the period August 2020 as tabled in this report note they were provided late.

Moved: Cr Rex Edmunds

Seconded: President Zoe Singh

### 9.2 Financial Acquittals

<9.2.9.20>That Council:

1. Receives and notes the acquittal for the “Conversion to Councilwise Local Government Business Software” (Ref: LGR2015/0033) as tabled.
2. Receives and notes the Chief Executive Officer’s Financial Statement and Auditors Report in respect of the Roads to Recovery grant as tabled.

Moved: Cr Cecilia Lewis

Seconded: President Zoe Singh

## 10 QUESTIONS BY MEMBERS

NIL

## 11 GENERAL BUSINESS

### 11.1 Request for presentation by The Gathering

<11.1.9.20>That Council decline the request to attend an ordinary council meeting made by The Gathering and refer the matter to the CEO.

Moved: President Zoe Singh

Seconded: Cr Rex Edmunds

## 12 CONFIDENTIAL ITEMS

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential item(s) of the Agenda.

Moved: President Zoe Singh

Seconded: Cr Rex Edmunds

<12.3.8.20>That the Council reopen the meeting for general discussion and that the resolutions from the confidential item 12.1 and 12.2 be read.

Moved: Cr Rex Edmunds

Seconded: President Zoe Singh

### 12.1 Financial and Accounting Services

<12.1.8.20>That Council:

1. Approves the Expression of Interest (EOI) and General Conditions of Contract for the Finance and Accounting Services contract and requests immediate advertising of the EOI.
2. Approves full administrator access for Cathy Winsley (CEO) of Belyuen Community Government Council to all bank accounts and financial systems held in the name of the Belyuen Community Government Council or operated on their behalf.

Moved: Cr Rex Edmunds

Seconded: Cr Cecilia Lewis

### 12.2 Update on Implementation of Business Case and Process Review

<12.2.8.20>That Council notes the status update on the implementation of the Business Case and Process Review.

Moved: President Zoe Singh

Seconded: Cr Cecilia Lewis

## 13 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on 26 October 2020 at the Belyuen Council Offices, Belyuen commencing at 5:00PM.

Meeting closed at 8:45PM.