



# Annual Report 2019-20

BELYUEN COMMUNITY GOVERNMENT COUNCIL

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# FROM THE PRESIDENT

Welcome to the Belyuen Community Government Council 2019-2020 Annual Report.

There are lots of positive things that we all have been working on over the past year. I hope that on reading the report we will be able to share with you some of our achievements, some of hurdles still to get over and some of our plans/ideas for the future.

I would like to thank my team members Rex Edmunds the Vice President for all his work and for assisting when I have not been able to come to a meeting. I also want to thank the rest of the team Cecilia Lewis, John Moreen and Rex Singh for their commitment and support at the meetings.

I would like to thank all the Belyuen staff for their commitment to their work, the Council and to the Belyuen Community: the Council Office, the Workshop, the Aged Care Centre, the Store, the Women's Centre and the Sports and Recreation Officers.

Cathryn Hutton our Consultant has done a lot of work for Council including, writing Policies, organizing financial matters to bring the finances back to Belyuen. I would like to thank her for all her work in helping Council and the Staff.

I would like to welcome Jasmine Brar our Finance Officer who will be responsible for doing the accounts for Belyuen using our new Council Wise accountancy package. Jasmine commenced a couple of months ago and is busy preparing for the move over to Council Wise.

I hope you enjoy reading the Annual Plan and we welcome any comments.

Thank you

*Zoe Singh*

Zoe Singh

President - October 2020

# FROM THE CEO

Welcome to *the new look* Belyuen Community Government Council's Annual Report for 2019-2020.

We invite readers to look at our *new look website, our new look shire plan and our new look Facebook pages.*

(Sneak Preview of 2020-2021 *new looks* include paper-free Council meetings, employment of a Finance Officer and operating with CouncilWise)

A special thank you to the commitment of all the Belyuen Staff: Workshop, Store, Aged Care, Women's Centre, Sport and Recreation and Administration, who continue to do their work with few complaints and often with minimal resources both material and human.

From March through to June 2020 Council was focused on Keeping Belyuen Safe from COVID – 19. Keeping Safe brought Council Members, Council staff, Community Members, Health Clinic staff and School staff all together to share information particularly hygiene awareness and to keep everyone updated with the Chief Minister and Health Advisors advice. Belyuen Council has continued the practices that were set up at each work place to help with the overall health and hygiene in the community.

I hope that the readers of this report can get a bit of a glimpse of what services Council provides and how we operate. For the smallest and poorest Local Government Council in the Northern Territory, we are proud of what we do achieve and what we continue to improve on for the benefit of the people of Belyuen.

So where did our *new look* come from?

Council are very appreciative to have received a Consultancy Grant from the Department of Local Government to address issues identified in a Business Case and Process Review (February 2020). Council is very privileged to have Cathryn Hutton undertaking the Consultancy Project.

Our *new look* has come about from Cathryn as she works through the Six Point Action Plan with Council and the CEO. Cathryn has set up a *new look* web site for Council ([www.belyuen.gov.au](http://www.belyuen.gov.au)); has given a *new look* for Meeting Agendas and Minutes; has given a *new look* to the Shire Plan; and now given the Annual Report a *new look*.

I would also like to acknowledge the work that Lisa Buchanan, the Culture Programme Coordinator has done in setting up and maintaining the Council Facebook page.

For all those who are taking the time to read this Annual Report, I say thank you.

We welcome any feedback to help us with continuous improvement.



Cathy Winsley CEO - October 2020

# GOVERNANCE

## Elected Members

Belyuen Community Government Council comprises the following elected members:

- Councillor Zoe Singh President
- Councillor Rex Edmunds Deputy President
- Councillor Cecilia Lewis
- Councillor John Moreen
- Councillor Rex Sing

The Finance Committee comprises:

- Councillor Zoe Singh President
- Councillor Rex Edmunds Deputy President
- Councillor Cecilia Lewis

## Meetings and Attendance

The Council has monthly meetings, generally on the last Monday of the month. The following table details the meetings conducted and attendance.

	Councillor Zoe Singh President	Councillor Rex Edmunds Vice President	Councillor Cecilia Lewis	Councillor John Moreen	Councillor Rex Sing
July	0	1	1	1	1
August	1	1	1	1	1
September (Special)	1	1	1	1	0
October	1	1	1	1	1
November	0	0	0	0	0
December	1	1	1	1	1
January	0	1	1	1	1
February	1	1	1	1	1
March	1	1	1	1	1
April	0	0	0	0	0
May	0	1	1	1	1
June	1	0	0	1	1
Attendance rate	58%	75%	75%	83%	75%

## Belyuen Coomalie Working Group (Amalgamation)

The Belyuen Coomalie Working Group ceased meeting on a regular basis in October 2019 following the meeting with the Minister. Work has continued to occur between the two councils and both councils continue to support the long-term vision of an amalgamated council.

### Staff

The following details the staff employed by the Council as at the 30<sup>th</sup> June 2020.

#### *Council Administration*

Cathy Winsley	CEO
Natasha Lewis	Centrelink Agent/Administrative Assistant

#### *Imabulk Aged Care*

Kelly Murphy	Director Full Time
Tamara Cummins	Administrative officer Part Time
Linda Yarrowin	Aged Care Worker Part Time
Regina Bigfoot	Aged Care Worker Part Time
Trudy Walla	Aged Care Worker Part Time
Melinda Seccin	Aged Care Worker Part Time
Rita Moreen	Aged Care Worker Part Time
Robyn Presley	Aged Care Worker Casual
Noeleen Jenkins	Aged Care Worker Casual

#### *Belyuen Store*

Hayley Vassallo	Operations Manager Part Time
Samuel Cowdy	Casual Retail Assistant
Liam Cowdy	Casual Retail Team Member

#### *School Nutrition*

Deborah Singh	SNP Coordinator
Leikeisha Woodie	SNP Assistant

#### *Civil Works/Workshop*

Mark Perejuan	Manager Full Time
Peter Winsley	Assistant Manager Full Time
Kyle Perejuan	Mechanic Full Time
Anthony Richards	Parks and Gardens Part Time

#### *Sports and Recreation*

Brentley Moreen	Casual
Leikeisha Woodie	Casual
Christopher Moreen	Casual
Martha De Salvo	Casual

#### *Belyuen Council Culture Programme*

Lisa Buchanan	Culture Programme Coordinator Part Time
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Lorraine Lane, Patsy Jorroch, Angela Bigfoot, Maureen Mardi, Sandra Yarrowin, Daphne Yarrowin, Andrea Mardi, Gwen Rankin, Sheree Bianamu, Linda Yarrowin, Dale Singh, Danielle Lane, Bronwyn Bianamu, Dianne Bianamu, Rowena Mardi, Lorraine Williams, Margaret Bigfoot, Henry Moreen, Anthony Moreen, Bakthan Lane, Peter Jorroch, Robert Gordon.

Community Cultural Educators Casual

# ABOUT BELYUEN

Belyuen Community Government Council strives to:

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*Improve the lifestyle and quality of life of the residents of Belyuen and involve the community in decisions that affect their lives.*

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The community is located on the eastern side of Cox Peninsula, approximately 128km by road from Darwin via the Stuart Highway and Cox Peninsula Road. Alternatively, a Ferry trip from Darwin (Cullen Bay) to Mandorah Wharf takes approximately 15 minutes with a further 15 minutes road travel to Belyuen.

Belyuen community is represented by seven clan groups: Emmi, Wadjiginy, Kiuk, MalakMalak, Mendtha, Marriamu and Maranunggu. The Traditional Owners for Kenbi (the land surrounding Belyuen) on the Peninsula are Larrakia.

Belyuen people are saltwater people.

The population varies around 170-200 numbers. Some families are slowly coming back to Belyuen. Belyuen has always had a transient population of individuals/families moving between Belyuen and Bagot, One Mile Dam, Minmirama, 15 Mile, and Palmerston. A lot of the current movement is around young adults going into relationships with partners from Darwin or if there has been some family unrest people will go and stay with family for a while to give that space for the conflict to settle down. People who do move into Darwin will always be considered Belyuen people because of where they have grown up.



# LONG-TERM STRATEGIES

## Strategy 1

**With support from the Federal and Northern Territory Governments, continue to upgrade community infrastructure to remove health risks and danger.**

2019-2020 saw the completion of the previous year's infrastructure projects at the Aged Care Centre and the Belyuen Store.

In June 2019 Council received a grant from the Department of Housing and Community Development under the Energy Efficiency and Sustainability SPGs. The Project involved removing the old terracotta tiles from the council office roof, replacing the roof and installing 31 solar panels for powering the Council Office. The Project was completed in 2019.

Late 2019-2020 Council received another grant and allocated funds to install a further 64 solar panels on the store roof as it was identified that more panels were needed. A grant was also received to connect the store generator into the store switch board. Council was also able to replace the lights at the workshop with LED's and replace the fans and air conditioners at the Council Office with energy efficient ones.

A major issue has been identified on the Cox Peninsula which has impacted Belyuen Council significantly.

What was known as the "Belyuen Dump" for 70+ years is not in the Council's boundary and is on Kenbi Land. Dumping rubbish at the "Belyuen Dump" has now been declared illegal by the NLC Kenbi Rangers. This means that there is nowhere on the Cox Peninsula to dispose of rubbish that does not fit into a wheelie bin.

Belyuen Council is addressing the issue for Belyuen residents on a short-term basis. However, there urgently needs to be a long-term strategy put into place to address the problem of waste management on the Cox Peninsula. Sadly, until this happens, we will see rubbish being dumped in the bush all over the Peninsula. Belyuen Council is keen to work with the NT Government, LGANT and Wagait Shire to address this need before it turns into a major environmental disaster.

Council will continue to apply for funding for identified infrastructure work as grant applications become available. Grants Connect and NT Grants are both very useful websites for letting Council know when new grant applications are Open.

Council would like to thank the Northern Territory Government and the Federal Government for supporting funding applications that have enabled Council to operate more efficiently and contribute to the NT Government's 'Road Map to Renewables Fifty percent by 2030' objective.

## Strategy 2

### **Belyuen people will have a say in the future of local government and how that will continue to deliver services and support the residents**

Belyuen Council Members have played an important role in making decisions that relate to the delivery of services within the community. Council members play an important role at community meetings which are held approximately 4 times a year or more often if there are issues to be addressed eg over the COVID-19 period there were many community meetings to keep people informed as to what was going on not just in the Territory but within Australia.

Council members also play a big role in organizing and running the return to country camps. Another camp was held at Buwambi in the middle year school holidays this year. These camps are funded through an Alcohol Harm Minimisation Programme from NT Health.

Council employs a number of community people in all their Programmes and there is a two-way communication between staff and community members which gets fed back to workplace managers and directors. If required feedback will then go to the CEO.

There is a core group of staff who have been working at Belyuen for 10+ years. These staff have built up a good relationship with the community and the Council. This creates stability and brings with it trust within the community.

Belyuen Council is very lucky to have this because it helps make service delivery much easier.

## Strategy 3

### **Council will help support and create local jobs**

Local Jobs for Local People is a high priority (and has always been) for the CEO to achieve. Belyuen Council tries to employ community people where ever possible. Many times, it is just casual employment but it gives people the experience to work for their money, get their wages into their bank account and be free to spend it how they want. This is very empowering to people. In some cases, Council Admin staff will help the person get a tax file number, or set up a bank account or register with a superannuation fund. These everyday life work practices people stuck on Centrelink Benefits would not get to do.

Belyuen Council is the predominant employer of Belyuen people. The Belyuen School employs as many people that they have the funds for and like Council would employ more if the money was available.

*TABLE OF EMPLOYMENT NUMBERS*

	Full time equivalent	Full time	Part time or casual
Workshop and Civil Works	4	3	2
Community Store	3		9
School Nutrition Programme	1		3
Council Administration	3	2	2
Sport and Recreation	2		4
Women's Centre	1	1	11
Aged Care	5	1	12
	<b>19</b>	<b>7</b>	<b>43</b>

Council and the School are the only employers of local people who work in the community.

Belyuen Council would like the opportunity to be able to be the local employment agency in the community as Council feels quite confident that given the operational funds that go to employment agencies plus the participants allocated funds that Council would be in a good position to have everyone in employment.

2019-2020 the CEO is not aware that anyway got employment through the employment agency that services this area and is based in Belyuen. A lot of operational funds go into these agencies. It would be a worthwhile exercise for NIAA to do an analysis of how much is spent on people sitting in communities doing their time allocated activity on a Centrelink Benefit (year after year). Also, to include employment staff who go through a routine of preparing work plan and interviewing clients. For what purpose?

## Strategy 4

**Local activities that encourage residents of all ages and genders to be involved in strengthening their culture, building a healthy life style through sport and recreation and engaging in harmonious community activities.**

Belyuen Council organizes a range of activities during the year for the community. Council gets funding for Australia Day activities and Territory Day. NLC provided NAIDOC activities for the community last year and the Belyuen Store did the catering. The Women's Centre always celebrate International Women's Day on March 8<sup>th</sup>. This year an IWD t-shirt was printed for all the women.

Sport and Recreation have activities for children and youth during the week. The activities are mostly basketball for the youth and the children like doing mixed up activities with their favorite being kite flying.

Sport and Recreation staff put on discos and movie nights. Not as a sport and recreation activity but the staff themselves put it on just for the community. Council has all the equipment. In 2020 extra activities did not take place because of the COVID-19 and Council closed the Sport and Recreation down for a few weeks to concentrate on emergency services.

The Culture Programme that Council receives funds for from NIAA operates 3 x per week at the school. Council employs adults on a casual basis to work with the Coordinator in delivering the Programme. The

school community staff are also involved. In 2019-2020 Council employed 20 indigenous adults to work on the Culture Programme with the school children.

Culture and harmonious community activities will continue to be high priority for Council.

## Strategy 5

**Working with funding agencies to create commercial opportunities that give the residents jobs and bring money back into the community to support all other activities that the community would like**

### The Belyuen Store

The Belyuen Store is an important Community Hub. The Store is where you go for take away meals, for groceries, for power tickets, for ferry tickets, to pick up your mail, for Telstra pre- paid, for ATM machine and for fuel. Income management funds are sent to the Store if the Centrelink client requests. It was also the contact point for people outside to phone up looking for people in the community. This practice is minimal now that the Community has a Telstra Tower and people can easily make their own phone calls.

The Store has struggled financially for the last fifteen years when a lot of people left the community because of community conflict. The population of around 170-200 is predominately people on a Centrelink payment with some Council wages. The Store does do catering for Council community events and when Service Providers request food for a meeting or activity they are putting on. The Store has a good reputation for quality tasty food that is freshly made to order. Council also encourages Service Providers who are in the community often to open a fuel account and purchase their fuel from Belyuen. The Belyuen Clinic and School both have fuel accounts at the Store.

There have been huge changes to the way the store operates over the last 18months. Purchasing is done only for what is needed that fortnight so when goods come-in, they go straight onto the shelves or in the freezer or fridge. This means that there is no stock sitting out the back not making any money for the Store.

The Store has also focused on basic food items, cleaning products, personal care items and fishing and camping items. Trinkets, toys for example are no longer ordered and neither are easter eggs or fire crackers.

Council is aware that customers only have limited money and it is much better to spend it on food and other necessities.

The new freezers and fridges have made a huge difference to the store and the way customers and staff use it. There are no longer any constantly breaking down equipment because it is so old. The old equipment has gone. When Council starts operating with Council Wise, a new system with new equipment will be put into the Store. We are hoping that the Finance Officer will be able to access information easily. A lot more tracking of items will be done and a lot better stock control.

The extra solar panels being put on late 2020 will hopefully see the power bill cut right down.

The store provides the school children's lunch programme and two community positions are funded to run this programme.

## Civil Works (The Workshop)

Civil Works staff continue to play a major role in work in the community. As mechanics, they are responsible for repairing vehicles/trucks, boats, motor bikes, quad bikes, trailers, tractors, ride-on, backhoes and other pieces of equipment with customers coming both from inside and outside the community. The Clinic and School vehicles are all taken to the workshop. When the community closed down from COVID -19 the mechanics stopped taking vehicles from outside the community with the exception of NLC's. This meant that for most of March, April and May income to the workshop dropped down. The CEO did enquire as to whether the workshop was eligible for a small business COVID-19 grant but was told that Local Government was not eligible.

The Civil Works staff play a major role in the Community Emergency Management Plan – Keeping Belyuen Safe. Their knowledge of the infrastructure in the community both above and below ground level and their skills in machinery both small and large make them all important resource people.

The Civil Works staff do the majority of the Roads to Recovery Project work. They also prepare the cemetery for a funeral in consultation with the family.

The Civil Works operations will be undertaking a major revamp before the end of 2020 with a new accounting package being installed. Council Admin and Civil Works staff will have a programme which will provide them with amongst other things stock control and invoicing, receipting and raising a purchase order. The Workshop has recently been set up with a mobile EFTPOS machine so that payments can be made immediately into Council's bank account. Council Admin is hoping that this will also substantially decrease civil works debtors.

The Belyuen Workshop is the only mechanic's workshop on the Peninsula and it also does MVR checks.

## Aged Care

Aged Care has been operating well during the 2019/20 despite the extra challenges of COVID-19. The Centre remains clean and tidy and the grounds well maintained. CCTV Cameras have now been installed throughout the centre and operating well.

The breakfast program introduced this year continues to operate well and the men enjoy each other's company each morning. Our breakfast menu has been reviewed by the nutritionist and recommendations made and menu updated.

In February 2020, Aged Care engaged an Occupational Therapist who plays a vital role in providing OT services and working with clients to improve their mobility to perform and participate in everyday activities. The services include enablement/prevention of functional decline, assessment for home modifications, falls prevention strategies, assistive technology, equipment prescription and functional assessments of daily activities.

**Distribution of Home Care Packages (February 2020)**

Service/Location	Level1	Level 2	Level 3	Level 4	Total
Belyuen		3	4	1	8
Wagait Beach		3		1	4
Dundee Beach			1		1
Vic Daly Region		1			1
<b>Totals</b>		<b>7</b>	<b>5</b>	<b>2</b>	<b>14</b>

**Distribution of Commonwealth Home Support Packages (February 2020)**

Service Location	Packages Delivered
Belyuen	7
Wagait Beach	8
Dundee Beach	4
TOTAL	19
Brokered Services	1
<b>TOTAL</b>	<b>20</b>

## Strategy 7

**Clean and beautify the community to ensure the country is cared for and the community looks good, creating proud residents.**

Council has a contract with Veolia to do weekly wheelie bin pick ups. This works very well in the community as the truck comes around late morning and it gives people a chance to get their bins out. The Veolia drivers are very helpful and show patience when people are getting their rubbish together.

2019 prior to Wet Season Council organized a big community clean up which was well attended. Two large skip bins were delivered through Veolia. Council pays a hire fee for the skips and a tonnage fee for disposal at Shoal Bay.

Council is having problems with glass alcohol bottles being smashed on the roads. This is very dangerous for everyone and especially the kids who often do not wear shoes. In 1995, the then Belyuen Council banned alcohol in glass containers from coming into the community for this very reason. Local liquor suppliers had it written into their liquor licenses. The glass bottles have only reappeared since the Federal Government Intervention. Since then it has just got worse every year.

Council continues to engage ARK Vets to come every 3 months to do an animal management programme. The Vets give all the dogs medicine for worms and ticks. Dogs and cats are desexed and puppies are given immunization for Parvo. Council has provided this programme to the community for 20years and it is funded through the Council not any grants.

As identified in Strategy 1 there is a big problem on Cox Peninsula as there is no waste disposal unit on the whole Peninsula. This leads it open for the unfortunate practice of 'dumping in the bush'. Bush dumping creates a whole range of problems in itself.

## Strategy 8

### **Young children, teenagers, women, men and elders are safe, healthy and cared for.**

Belyuen Council continues to ensure where possible that community people are kept safe, healthy and are cared for.

Council works very closely with the Belyuen Clinic and the Belyuen School to address any community or individual concerns.

The elderly and disabled are cared for through the Aged Care Programme. Keeping people out of hospital and residential aged care centres is a big focus of the aged care programme and staff work very closely with the clinic staff and family to do their best to keep people at home.

School children are looked after through Council programmes such as school nutrition, sport and recreation and the culture programme with all staff having Working with Children Cards. Council works very closely with the school, the clinic and the community police in regard to children's safety.

Council is experiencing problems with the youth damaging road signs and smashing glass alcohol bottles on the road. Smashed large empty bottles of rum make a big mess on the roads and this becomes very dangerous for children who more than often do not wear anything on their feet.

This problem has been addressed many times at community meetings but nothing changes as 'no one knows who did it'!!

# SERVICE DELIVERY PLAN

## Core Activities

### Governance

During 2019/20 the Council has focused on strengthening its governance and compliance activities and ensuring that the Council operates in the most efficient and cost-effective manner. With the support of the Local Government and Community Development, Department of Local Government, Housing and Community Development, the Council undertook a review on the opportunities for improving administrative and compliance activities. As a consequence of this review, the Council successfully secured funding to implement the Councilwise business system in the Council. Implementation of Councilwise will occur in October/November the last quarter of 2020.

The Council has also worked to review its policy and procedure framework in preparation for the commencement of the new Local Government Act.

### Waste Management

The Council negotiated a contract with a new waste management service provider that commenced in July 2019. The contract has been highly successful and cost effective for the Council.

Core Service	2019 - 20 Activity	Performance Objective	Assessment
Maintenance and upgrade of parks, reserves and open spaces	Community oval	Council to continue to seek funding opportunities to upgrade and maintain oval	With the assistance of Ironbark participants, the Council continues to ensure that maintenance activities around the community are undertaken.
Parks, reserves and open spaces on Council lands, including ovals are developed and maintained for the use and benefit of recreational activities of the community. Excludes road reserves and the maintenance and upgrade of buildings, facilities and fixed assets	Maintenance of communal areas In conjunction with Northern Land Council (NLC) Kenbi Rangers and Cox Peninsula Bush Fire Council and Ironbark ongoing mowing and removal of foliage, weeds and debris from community spaces Tree removal for safety of community	The community is consistently visually tidy and long grass or weeds kept to a minimum at all times.  Council continue to seek funds to remove all trees that create safety issues within the community.	
Maintenance and upgrade of buildings, facilities and fixed assets	Council office and training centre are maintained to provide a clean and safe working environment	A clean and safe working environment is maintained and matters raised are addressed  Training centre charged out to non-council service providers to support building maintenance costs	Council buildings are maintained.  Users of the Training Centre are contributing to the maintenance costs of the building.  Council successfully secured and installed solar
Council controlled buildings (hall, Council offices, workshop and store) are managed and maintained in a usable and reasonable condition fit for use			



Core Service	2019 - 20 Activity	Performance Objective	Assessment
		Council seek funding to repair council office roof and install solar panels.	panels for the Council office.
	Maintain safe and operable aged care and women's centres	All centres are clean and safe for staff and clients  There are no Work Health Safety (WHS) incidents or consumer complaints  Pressure clean outside of building and ablutions before and after the wet season	Ongoing maintenance continues at the Women's Centre.
	Community store	Store is maintained and meets all public health and legislative requirements  There are no WHS issues	The security in the Community Store has been improved to reduce the risk and incidence of break and enters.
	Recreation hall	Council seek grant funding to complete stage two of solar power installations. Pursue funding for internal fit-out including shelving	Council has scheduled the installation of solar panels in 2020/21 No activity
	Maintain a safe and operable workshop	Review policy for use of hall Nil WHS incidents are reported  Staff work environment maintained and staff are satisfied with facilities.	A clean up of the workshop and yard was undertaken.
Management of cemetery	Maintain cemetery and surrounding area	Council seek funding for upgrade including office and customer service area fit out, and appropriate staff lunch break area Minimum two (2) community working bees at the cemetery each year  Council to work with Ironbark and NLC Kenbi Rangers for regular cemetery maintenance  Council continue to seek funds to digitise cemetery records  Work with the NLC and Department Local Government, Housing and	The cemetery continues to be maintained with the assistance of Ironbark participants and community members.  Council continues to seek funding to digitalize the cemetery records.

Core Service	2019 - 20 Activity	Performance Objective	Assessment
Lighting for public safety	Ongoing operation of local lighting.	Community Development to prepare for new cemeteries legislation  Zero consumer complaints Continue to provide appropriate lighting in public areas	All street lighting is solar lighting.
Local road upgrading and construction Upgrading the standard of existing roads and construction of road infrastructure. This does not include maintenance of roads	Upgrade roads as identified and affordable	Urgent repairs are addressed in a timely fashion within Council budgetary constraints Upgrade road and crossing near Lot 244 under Roads for Recovery 2019-21 program	COVID 19 has delayed this project – scheduled for 2020/21
Local roads maintenance Road maintenance including pot holing, shouldering, grading, resealing, line marking and rehabilitation	Potholes and local road damage repaired as and where required	Repairs completed in a timely fashion  Internal community roads are safe	General road repairs occurring.
Traffic management on local roads Traffic management to regulate, warn and guide road users including street and traffic signs	Signage and kerbing installed and repaired as required	Damaged signage and kerbing replaced as required.  Kerbing and signage installed where appropriate and as required	COVID 19 has delayed this project – scheduled for 2020/21
Fleet, plant and equipment maintenance  Manage and maintain shire owned and controlled vehicles, plant and equipment	Council maintains its fleet, plant and equipment at its workshop. New equipment sought to assist with delivery of Council services and upgrading council workshop and administration vehicles	Fleet, plant, and equipment, is roadworthy and registered where required  Equipment is available for Council use to deliver Council services with minimal loss through repair and maintenance  Seek funding for purchase of tow truck for workshop use.  Civil Works manager to prepare and maintain a checklist for fleet, plant and equipment identifying any licenses and	Continue to undertake normal asset management activities.

Core Service	2019 - 20 Activity	Performance Objective	Assessment
Waste management Plan for and deliver waste management services that reduce the risk of harm to the community, are environmentally sustainable and include waste management strategies for waste reduction, reuse and recycling	Regular collection of household waste, maintenance of landfill, community clean up days and cyclone preparation clean up days. Seek funding to fence dump area for dumping control and traffic control	inspections required and contact details  Zero preventable incidents  Zero WHS issues Weekly bin pick ups  Wheelie bins available for purchase in local store  Minimal windborne litter  Good participation in community clean ups  Continue to seek funding to fence dump Council to work with NLC Kenbi Rangers and Ironbark for community weed management.	The Council negotiated a contract with a new waste management service provider that commenced in July 2019. The contract has been very successful and cost effective for the Council.  Council is arranging for large skip bins to assist with community clean-up. Weed control continues with the assistance of Ironbark participants.
Weed control	Regular slashing around communal areas Regular slashing around Council workplaces including Community Hall. Weed control around Council building fence lines	One (1) week spray early in the dry season around all Council building fence lines and then as needed  There are no serious community space fire outbreaks during dry season Council to work with Cox Peninsula Bush Fire Brigade, NLC Kenbi Rangers, and Ironbark, for communal areas management.  Four (4) slashings of communal areas (parks) and Council workplaces including Community Hall over the wet season	
Civic community events	Council to assist with Community Events as identified by the community. Council to assist Stakeholders who are Holding community events	Council supports regular local activities for all age groups  Council seek funding for various events that the community wishes to participate in	Council undertook several activities during the year including: <ul style="list-style-type: none"> <li>• Australia Day</li> <li>• Women's Day</li> <li>• Community cleanups</li> </ul> Unfortunately, COVID-19 has impacted the council's ability to support large events.
Local emergency services	Emergency plan is in place and available on website. Plan to be updated at the	Emergency management plan updated and available	The Council drafted a pandemic response plan and updated the

Core Service	2019 - 20 Activity	Performance Objective	Assessment
	beginning of each wet season	on website from 31 <sup>st</sup> November 2019	emergency management plan.
Administration of local laws (by-laws)	Council will engage in discussions with other nearby Shires in regard to adoption of By Laws where relevant to Belyuen's needs.	Emergency Management Committee first planning meeting 1 <sup>st</sup> October 2019 Council to consider introducing by-laws as appropriate and relevant to needs	No activity
Development, monitoring and enforcement of by-laws for a safe and healthy community			
Training and employment of local people	Council will provide staff with access to training to develop their workplace skills. Work with Ironbark on training opportunities for all Belyuen people	Council provides employment for local people	Training continues to be provided where funding is available.
Customer relationship management including support the employment of local people in Council operations	Council staff present within the community at all times. Complaints are dealt with through regular engagement with service providers and the community	Council maintains 60% Indigenous staff All complaints dealt with in a timely manner at the closest level to the source of the complaint	No significant matters to report.
Governance including administration of Council meetings, elected member support	Council operates in accord with the <i>Local Government Act (2008)</i> and Regulations	Council to meet regularly as required under the <i>Local Government Act (2008)</i>	Council has met regularly.
Activities related to the election of Council representatives, electoral boundaries, administration of Council meetings, the terms and conditions of Councillor and elected member support		Council finance committees to be formed and meet regularly as required by the <i>Local Government Act (2008)</i> and Regulations	
Advocacy and representation on local and regional issues	Council continues to explore shared service options with Top End Councils. Council liaises with Land Council, NGO's and the private sector.	Council maintains TOPROC participation	Council continues to participate in TOPROC.
Development of proactive partnerships with government agencies, the Non-Government Organisations (NGO) sector, the private sector and development of partnerships with key stakeholders	Council continues to proactively participate in the discussions regarding structural and boundary changes	Council maintains relationships with NGO's, Land Council and other stakeholders	

Core Service	2019 - 20 Activity	Performance Objective	Assessment
Council website Council's website reflects Council's Governance, specific Policies and Procedures as approved by Council, Programme outcomes as identified by Council and other requirements under the Local Government ACT (2008)	Council continues to work with Local Government Compliance to ensure that website information meets requirements under the <i>Local Government Act (2008)</i> and the website is set out in a manner which is easy for people to access information.	The Belyuen Council website is maintained to meet compliance requirements under the <i>Local Government Act (2008)</i> .	Council website was upgraded in June 2020.

## Agency Services

### *Women's Centre and Culture Programme*

The Belyuen Culture Programme continues to be one of the most successful Programmes run through Council. The Programme is into its 6th year and has secured a further three years funding from the Federal Government for 19/20 to 21/22.

One of the reasons for the success of this Programme is its continuity of funding. It is a good example of how programmes can develop themselves in community through continuity of funding, staffing, community support including the local Primary School and the Department of Education. With continuity, community support and an excellent structural design (parents as the teaches) Belyuen can be very proud of what has been achieved and continues to achieve.

The Programme employs community adults to teach children at Belyuen Primary School language spoken and written, traditional practices for hunting and fishing, bush tucker, story telling and many other activities. Some of the programme is conducted at school (mostly on rainy days) but whenever possible the children go out with the adults to learn in the bush or at the beach.

Agency Service	2019 – 20 Activity	Performance Objective	Assessment
Aged Care	Council manages an Aged Care Service for Belyuen residents in line with the Federal Government funding agreement.	Service Provision Agreements with the Department of Health are met	Security has been upgraded in the Aged Care centre.
	Advocate on behalf of clients to ensure they receive all their entitlements from the Community Aged Care Package service providers.	Council offers services to people with aged care needs in areas surrounding Belyuen e.g. Wagait, Litchfield, Berry Springs, Dundee, Bynoe.	Aged Care Services continue to be provided across the Cox Peninsula.
	Ensure that all community people eligible for services are given the opportunity to have the services that are needed to meet their needs.	Zero compliance breaches  Zero WHS breaches	
	Ensure that staff are trained in delivering aged care and home care services	Minimum three (3) community aged care workers employed at one time	
	Implement work with Council, staff and community members to develop a long-term plan for aged and disabled resources including a	Zero consumer complaints	

Agency Service	2019 – 20 Activity	Performance Objective	Assessment
	possible regional residential care Centre		
Sport and recreation	<p>Review Belyuen Sports and Recreation Action Plan as required, subject to funding. Sport and Recreation Officers organize sport and recreation activities identified in the plan subject to funding. Plan to include training for officers and other interested Indigenous people</p> <p>Sport and Recreation Officer to work with Belyuen School in providing activities through the School Sports Voucher Program. Work with Belyuen CEO to obtain funding for sporting equipment and activities.</p>	<p>Sport and Recreation Officers coordinate Activities as defined in the 19-20 Plan</p> <p>Minimum of one (1) community event per month be held in the community hall</p> <p>Council to seek funding to purchase sporting equipment and help cover costs of activities</p> <p>Community satisfied with program being delivered within the community</p> <p>Zero WHS breaches and compliance breaches</p>	
Airstrip	Maintain airstrip under identified scope of works items. Oversee landings and departures. Council to monitor use of the airstrip by flying school companies and other air operators to ensure landing fees are paid to Council. Council to pursue increase in funding to cover real costs to maintain and reseal the airstrip as required	<p>Department of Infrastructure maintenance contractual requirements are met</p> <p>Council invoices the Department of Infrastructure, planning and logistics as the work is completed</p> <p>Private flying school companies are paying landing fees</p> <p>Other air operators are paying landing fees as required</p> <p>Funding increase approved to help cover actual costs</p> <p>Indigenous staff trained to become Reporting Officers</p>	<p>Department of Infrastructure maintenance contractual requirements are being met</p> <p>Air operators are paying landing fees as required</p>

Agency Service	2019 – 20 Activity	Performance Objective	Assessment
		Zero WHS breaches	
		Zero contract compliance issues	
Centrelink	Council to provide Centrelink agency support as per Department of Human Services contract	Department of Human Services Agency contractual requirements are met	Centrelink contract continues to be provided in accordance with the contractual requirements.
		Community person trained and employed by Council to perform Centrelink agency work	
		Council office open a minimum of four (4) hours per working day for community members to do Centrelink reporting requirements	
		Council to maintain Departmental equipment and keep secure	
		Council to prepare and forward monthly reporting statistics to the Department.	
		Centrelink Agency staff work with Department staff who come to Belyuen to provide a range of Centrelink services that cannot be done by the Agency staff.	
		Zero WHS breaches	
		Zero consumer complaints	



## Commercial Services

Service	2019 – 20 Activity	Performance Objective	Assessment
<b>Belyuen Store</b>	Operate a profitable store that offers well priced, appropriate and healthy good community and passing trade and provides real jobs for community members	<p>Position store for revenue growth into the future</p> <p>Develop and market a takeaway food service</p> <p>Promote store to local passing trade –fuel prices competitive, tasty and freshly cooked food, friendly service</p> <p>Reduce operational costs through use of sustainable energy options.</p> <p>Minimum of 50% store staff are community members</p> <p>Zero WHS breaches</p> <p>Zero license compliance issues</p>	<p>The Belyuen Store continues to improve and streamline its services.</p> <p>The food service is well received by the community and provides a range of popular items.</p>
<b>Workshop</b>	Generate revenue from workshop operations (Motor Vehicle Registry (MVR) inspections, vehicle repairs and plant hire) to lead future job creation	<p>All qualified mechanics to become licensed MVR Inspectors.</p> <p>5% increase in number of MVR inspections</p> <p>Promotion of workshop within the Peninsula Local advertising</p> <p>Zero WHS breaches</p> <p>Zero consumer complaints</p> <p>Increase range of mechanical repairs and services.</p>	<p>The Workshop is operating well and continues to provide a valuable service for the broader community.</p> <p>The Workshop conducted a total of 130 MVR inspections for the year 2019-2020</p> <p>The community restrictions imposed in response to COVID-19 have impacted the turnover of the Workshop.</p>

# FINANCIAL STATEMENTS

Please refer to the Annual Financial Statements 2019-20