

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD 2nd November 2020

1 OPEN MEETING

Meeting opened at 6:12PM – as the President was suffering from a sore throat Cr Rex Sing chaired the meeting.

PRESENT AT MEETING:

Elected Members:

- Cr Zoe Singh President
- Cr Rex Edmunds Vice President
- Cr Cecilia Lewis

Staff:

- Cathy Winsley - CEO
- Jasmine Kaur Brar – Finance/Administration Officer

Visitors:

- Cathryn Hutton

2 APOLOGIES AND LEAVE OF ABSENCE

The Council notes the absence without apology of Cr Rex Sing and Cr John Moreen and notes that this is the second meeting that they have missed without apology.

Moved: President Singh

Seconded: Cr Rex Edmunds

3 DECLARATION OF INTEREST

That Council receives and notes the declarations of interest for this Ordinary General Meeting.

Moved: Cr Rex Edmunds

Seconded: Cr Cecilia Lewis

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CONFIRMATION OF PREVIOUS MINUTES

That the Minutes of the Ordinary General Meeting and Confidential Meeting held on 28th September 2020 be confirmed by Council as a true and correct record of the meeting.

Moved: Cr Cecilia Lewis
Seconded: President Zoe Singh

6 PRESIDENT'S REPORT

NIL

7 CEO REPORTS

7.1 Incoming and Outgoing Correspondence

NIL

7.2 Report from the CEO

That Council:

1. Receives and notes the report from the CEO for the period October 2020.
2. Request by Mr Steve Kubasiewicz, Senior Planner for the DLGHCD, to present to the Council has been approved for a meeting in January 2021.
3. Approves two days personal leave for the CEO in December/January (dates to be advised closer to the date).

Moved: Cr Cecilia Lewis
Seconded: President Zoe Singh

7.3 Annual Report

That Council approves the 2019-20 Annual Report and Audited Financial Statements as tabled.

Moved: Cr Rex Edmunds
Seconded: Cr Cecilia Lewis

8 OFFICER REPORTS

8.1 Establishment of Audit Committee (deferred from September)

That Council:

1. Approves the establishment of an Audit Committee with the Terms of Reference as tabled.
2. Determines membership to be two independent members and two council members.
3. Requests the CEO to seek suitable applicants for the independent members of the committee (including the chairman) and present the short list to the Council at its February 2020 meeting.

Moved: President Zoe Singh
Seconded: Cr Rex Edmunds

9 FINANCIAL REPORTS

9.1 Monthly Financial Report

That Council accept the financial reports for the period September 2020 as tabled in this report.

Moved: Cr Rex Edmunds
Seconded: Cr Cecilia Lewis

10 QUESTIONS BY MEMBERS

NIL

11 GENERAL BUSINESS

NIL

12 CONFIDENTIAL ITEMS

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential item(s) of the Agenda.

Moved: Cr Rex Edmunds
Seconded: President Zoe Singh

12.1 Financial and Accounting Services

13 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on 30 November 2020 at the Belyuen Council Offices, Belyuen commencing at 5:00PM.

Meeting closed at 7:59PM