

ORDINARY COUNCIL MEETING 22 February 2021



NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 5.00pm.

Cathy Winsley - CEO

AGENDA

ORDINARY COUNCIL MEETING

22 February 2021

Table of Contents

1	OPEN MEETING	2
2	APOLOGIES AND LEAVE OF ABSENCE.....	2
3	DECLARATION OF INTEREST	3
4	DEPUTATIONS AND PRESENTATIONS	4
5	CONFIRMATION OF PREVIOUS MINUTES.....	4
6	PRESIDENT’S REPORT	5
7	CEO REPORTS.....	5
7.1	Incoming and Outgoing Correspondence	5
7.2	Report from the CEO	7
8	OFFICER REPORTS	9
8.1	Policy: Attendance at Meetings via Electronic Means	9
9	FINANCIAL REPORTS	10
9.1	Monthly Financial Report.....	10
10	QUESTIONS BY MEMBERS	12
11	GENERAL BUSINESS.....	12
12	CONFIDENTIAL ITEMS.....	12
13	NEXT COUNCIL MEETING.....	12

1 OPEN MEETING

The meeting will be declared open at 5:00PM.

2 APOLOGIES AND LEAVE OF ABSENCE

Report Number	2.1.2.21
Author	Cathy Winsley - CEO
Attachments	Nil

Summary

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

Background

Not applicable.

Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

Statutory Environment

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

Financial Implications

Not applicable.

Recommendation

That Council accepts the apology of Cr _____ for the Ordinary Council 22 February 2021. The Council notes the absence without apology of Cr _____.

Moved:

Seconded:

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD 18th January 2021

1 OPEN MEETING

PRESENT AT MEETING:

Elected Members:

- **Cr Rex Edmunds**
- **Cr John Moreen**
- **Cr Cecilia Lewis**

Staff:

- Cathy Winsley – CEO
- Jasmine Kaur Brar – Finance/Administration Officer

MEETING OPENED: The Ordinary Meeting of Council Meeting opened at 2:00 PM

2 APOLOGIES AND LEAVE OF ABSENCE

That Council accepts the apology of Cr Rex Sing for the Ordinary Council Meeting 18th January 2021.

Moved: Cr Rex Edmunds

Seconded: Cr Cecilia Lewis

3 DECLARATION OF INTEREST

NIL

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CONFIRMATION OF PREVIOUS MINUTES

That the Minutes of the Ordinary General Meeting and Confidential session held on 30th November 2020 be confirmed by Council as a true and correct record of the meeting.

Moved: Cr Cecilia Lewis

Seconded: Cr Rex Edmunds

6 PRESIDENT'S REPORT

The Vice-President gave a verbal report highlighting some of the events in the community, including:

- *A Good Christmas and New year*
- *Everything has been really quiet in the Community with the start of New Year*
- *There has been a lot of rain lately, sometimes followed by big storms*
- *Ironbark is back to Business – He has also spoken to Ironbark people about spraying the grass and getting rid of weeds*
- *People of all ages area actively participating and enjoying all the activities taking place at Belyuen Hall during the holidays. Community staff has been employed to help with these activities*
- *New Belyuen Fishing T-shirts are selling quite well at the store. Everyone really liked them*

That the Council notes the verbal report from the Vice-President where he highlighted some of the events happening with the start of new year in the community.

Moved: Cr John Moreen

Seconded: Cr Cecilia Lewis

7 CEO REPORTS

7.1 Incoming and Outgoing Correspondence

The council receives and notes the Incoming and Outgoing Correspondence report tabled at the Council meeting held 18th January 2021 and decided that:

- *Gus Withnall not be granted permission to photograph at Belyuen, as per his email sent to the CEO*

Moved: Cr Cecilia Lewis

Seconded: Cr Rex Edmunds

7.2 Report from the CEO

That Council receives and notes the report from the CEO for the period December 2020 and January 2021.

Moved: Cr Cecilia Lewis

Seconded: Cr Rex Edmunds

8 OFFICER REPORTS

NIL

9 FINANCIAL REPORTS

9.1 Monthly Financial Report

That Council notes that the November and December Financial Reports will be presented at a Special Meeting on the 15th February 2021

Moved: Cr Rex Edmunds

Seconded: Cr Cecilia Lewis

10 QUESTIONS BY MEMBERS

NIL

11 GENERAL BUSINESS

NIL

12 CONFIDENTIAL ITEMS

NIL

13 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on 22nd February 2021 at the Belyuen Council Office, Belyuen commencing at 5:00PM.

Meeting closed at 3:45 PM

3 DECLARATION OF INTEREST

Report Number	3.1.2.21
Author	Cathy Winsley - CEO
Attachments	NIL

Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda.

Background

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

Comment

NIL

Statutory Environment

- Local Government Act s73 & s74 (Elected Members).
- Local Government Act (2008) s107 Conflict of interest (Staff Members)

Policy Implications

Conflict of Interest – Code of Conduct.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the declarations of interest for the Ordinary General Meeting held 22 February 2021.

Moved:

Seconded:

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CONFIRMATION OF PREVIOUS MINUTES

Report Number	5.1.2.21
Author	Cathy Winsley - CEO
Attachments	Unconfirmed Minutes of the Meeting 18th January 2021

Summary

Minutes of the Ordinary General Meeting and confidential session held on 18th January 2021 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

Statutory Environment

The Minutes as submitted must comply with part section 67(2) *Local Government Act 2008* and that confirmation of Minutes is compliant with section 67(3) of the *Local Government Act 2008*.

Policy Implications

Not applicable

Financial Implications

Not applicable.

Recommendation

That the Minutes of the Ordinary General Meeting and Confidential session held on 18 January 2021 be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

6 PRESIDENT'S REPORT

Report Number	6.1.2.21
Author	President Zoe Singh
Attachments	Nil

Summary

The President reports to Council on her activity and any items of importance that have arisen since the last ordinary Council meeting.

Comment

The President gave a verbal report of her activities since the last council meeting.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the President's Report.

Moved:

Seconded:

7 CEO REPORTS

7.1 Incoming and Outgoing Correspondence

Report Number	7.1.2.21
Author	Cathy Winsley - CEO
Attachments	Various letters below

Background

Council is provided with items of correspondence both received and sent since the last Council meeting.

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

Comment

The following correspondence has been received or sent during the preceding period.

Correspondence In

Ref	Date	From	Regarding
	28 Jan 2021	Hon. Lauren Moss – Minister for Women	Successful application for funding to celebrate international women’s day 2021
	11 Feb 2021	Anna Malgorzewics – CEO Coomalie	Invitation to attend ANZAC day service
	12 Feb 2021	National Indigenous Australians Agency	NAIDOC week funding – closes 15 March 2021

Correspondence Out

	Date	To	Regarding
	NIL		

Consultation

Not applicable.

Statutory Environment

Not applicable.

Policy Implications

Not applicable.

Financial Implications

Nil

Recommendation

That Council receives and notes the Incoming and Outgoing Correspondence Report tabled at the Council meeting 22 February 2021.

Moved:

Seconded:



MINISTER FOR WOMEN

Parliament House
State Square
Darwin NT 0800
minister.moss@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5532
Facsimile: 08 8936 5637

Ms Cathy Winsley
Chief Executive Officer
Belyuen Community Government Council
Belyuen Community
BELYUEN NT 0801

Dear Ms Winsley

Thank you for your application for an International Women's Day Grant for 2021. I am pleased to advise that your application has been successful.

The 2021 International Women's Day grants program was very competitive and funding applications received by the Office of Gender Equity and Diversity far exceeded the total funding available. We are funding a range of events that encourage women's participation, celebrate women's diversity and achievement, and encourage reflection and discussion on a range of women's issues.

I am pleased to be able to offer your organisation \$1,500 to assist with your 2021 International Women's Day We Are and Always Will Be the Women of Belyuen event.

A representative from the Office of Gender Equity and Diversity will be in touch with you shortly to make arrangements for you to receive the grant. I wish you every success with your event.

Yours sincerely

LAUREN MOSS
28/1/2021

COOMALIE COMMUNITY GOVERNMENT COUNCIL

22 Cameron Road Batchelor NT 0845
PO Box 20 Batchelor NT 0845
Phone: 08 8976 0058
Fax: 08 8976 0293
Email: mail@coomalie.nt.gov.au
Web: www.coomalie.nt.gov.au



11 February 2021

Belyuen Community Government Council
Ms Cathy Winsley
CMB 18
DARWIN NT 0801

Dear Ms Cathy Winsley,

RE: ANZAC DAY DAWN SERVICE 2021

On behalf of Coomalie Community Government Council, I cordially invite you to attend the Service at Adelaide River War Cemetery on Sunday 25th April 2021, commencing at 5:30am sharp.

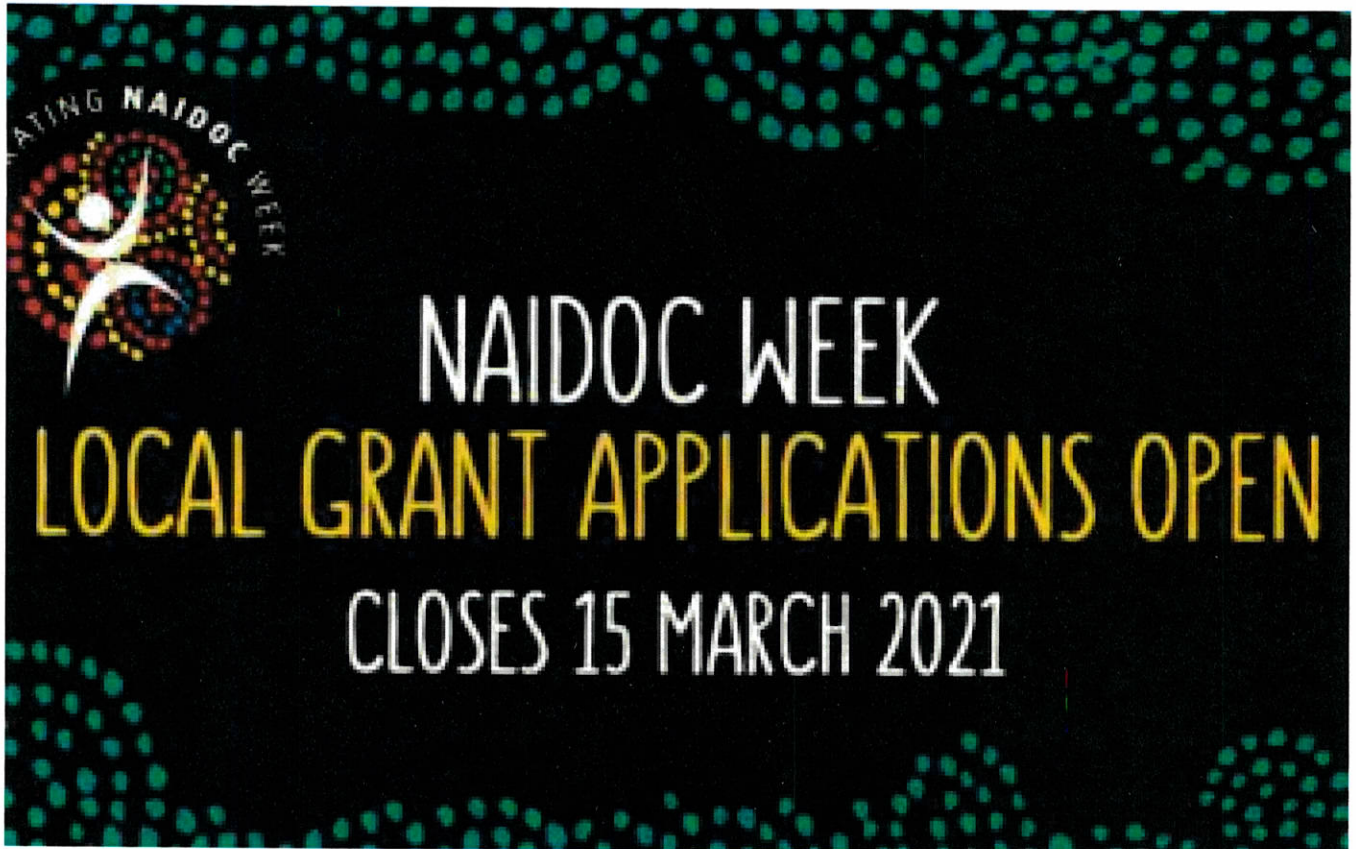
As there will be allocated seating, please check in with the Guides or the Scouts at the entry to the cemetery, and they will usher you to your seat.

Please RSVP by 13th April on (08) 8976-0058 or recreation@coomalie.nt.gov.au.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', written in a cursive style.

Anna Malgorzewicz
Chief Executive Officer



NAIDOC Local Grants Round open for 2021

Culture and Capability NAIDOC

Friday, 12 February 2021

In 2021, NAIDOC Week will be held from Sunday 4 July to Sunday 11 July with the theme 'Heal Country!'

The youth have been coming to IWD celebrations for a number of years now and understand why we all come together to celebrate as women. The younger girls learn each year and as they get older that importance of celebrating being female and the role that women play in Aboriginal Culture but importantly in today's world of keeping the family together. The catering will be done through the Belyuen Store

Reporting and Acquittal Requirements On completion of the activity, recipients of grants must finalise an acquittal within six weeks after the date of the activity. We ask that the recipient completes the acquittal form provided on the GrantsNT website. The acquittal provided should include narrative and financial details and include all copies of supporting documentation (i.e. promotional materials, receipts, invoices and photos). The report must be signed by two office bearers within the organisation/administering body (unless the application has been submitted by an individual) to certify that the funds have been expended on the specified funded activity, and include a detailed breakdown of all income and expenses relating to the grant.

The Office of Gender Equity and Diversity may also request an audited financial statement where an organisation has received a significant amount of grants across several small projects.

Acquittal due date: 19/04/2021

Grant Period: 05/03/2021 to 08/03/2021

The Grant is subject to, and you must comply with, the attached Terms and Conditions, in addition to the following Special Conditions / Requirements:

1. Nil

To accept this offer please sign this letter and email it to:

Contact name & position: Sarah Burchett, Manager

Postal Address: PO Box 37037, WINNELLIE, NT, 0821

Email: tfhc.oged@nt.gov.au

Your acceptance of this offer must be received by us no later than two weeks after the date of this letter or the offer will lapse. This signed letter received before that date, together with the attached Terms and Conditions will form a legally enforceable agreement in relation to the Grant (**this Agreement**).

If you have any questions about this offer, or require any further information regarding your Organisation's responsibilities in relation to this Grant, please contact Sarah Burchett on 08) 8999 8373.

Yours sincerely

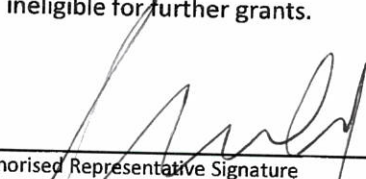


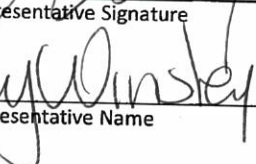
Sarah Burchett
Manager

Date: 17 February 2021

Accepted by the Recipient:

- (a) I declare that I am authorised to enter into this Agreement on behalf of my Organisation;
- (b) I have read and accept the Terms and Conditions (including any Special Conditions / Requirements) and agree to undertake the Grant Activity in accordance with this Agreement; and
- (c) I acknowledge that failure to comply with this Agreement may result in my Organisation being ineligible for further grants.



Authorised Representative Signature


Authorised Representative Name

Witness Signature

Witness Name

Date 19 / 12 / 2021

Date / / 2021

TERMS AND CONDITIONS

- 1. **Use of the Grant:** You agree to use the Grant solely for the Purpose in accordance with this Agreement and consistent with the representations made in your Grant application.
- 2. **Conduct of the Activity:** You must carry out the Activity using appropriate qualified and competent people, to an accepted industry standard, and in compliance with all applicable laws.
- 3. **Accountability:** You acknowledge you are a "public body" for the purposes of the *Independent Commissioner Against Corruption Act 2017* (NT) ("**ICAC Act**") with respect to the Grant and you are subject to mandatory obligations under that Act to report suspected improper conduct. You agree we may do anything in connection with the Grant that may be required to comply with our public accountability responsibilities, such as our obligations under privacy and freedom of information laws and the ICAC Act.
- 4. **Payment of the Grant:** You must provide us with your Organisation's bank account details and issue a tax invoice (or alternatively we may issue a recipient created tax invoice and you must not issue a tax invoice) before we are obliged to pay any amount under this Agreement.
- 5. **GST:** The Grant amount is exclusive of any GST and, if GST applies, we will pay you the GST amount at the same time as paying the Grant.
- 6. **Approvals:** You must obtain and maintain all relevant licences, registrations, consents or other approvals required by law in respect of the Activity or as directed by us, including police checks and working with children clearance notices.
- 7. **Conflict:** You must immediately notify us of any actual, likely, potential or perceived conflict of interest in connection with the Grant, and we may suspend your delivery of the Activity until such time as the conflict is resolved to our satisfaction.
- 8. **Notices:** You must promptly notify us of anything reasonably likely to affect the performance of the Activity. If an actual or perceived conflict of interest arises in relation to this Agreement with respect to you or your personnel (including your contractors), you must immediately notify us in writing and advise the steps you propose to take to resolve or deal with the conflict.
- 9. **Insurance & Risk:** You must hold and maintain adequate insurance policies to insure for your risks and

liabilities in connection with this Agreement and provide us with proof on request. You accept all risks in respect of the Activity and you agree to release, indemnify and hold harmless us and our employees from and against any loss, damages, claims or expenses, howsoever caused (except to the extent caused or contributed to by our negligence).

10. **Acknowledgment:** You must prominently acknowledge the Northern Territory Government (using our logo, which we will provide) in all promotional and advertising material in connection with the Activity, and provide us with copies of that material on request.
11. **Intellectual Property:** Intellectual property in material created by or on your behalf in the course of, or for the purpose of, the Grant Activity vests in you. You grant to us (or will procure for us) a perpetual, non-exclusive, irrevocable, royalty-free licence to use, publish, and reproduce all material provided to us arising out of this Agreement for our governmental purposes.
12. **Records:** You must keep and maintain accurate records of the expenditure of the Grant for a period of 5 years and make them available to us on request.
13. **Reporting and Acquittal:** You must meet the Reporting and Acquittal Requirements by the due dates specified. If no Acquittal Requirements are specified, you must acquit the Grant within 30 days of the earlier of completion of the Activity or expiry of the Grant Period and provide us with a financial statement signed by an authorised person verifying that the Activity has been undertaken, that the Grant was spent in accordance with this Agreement, a statement of income and expenditure and, on request, substantiate the statement with copies of receipts or other proof of expenditure satisfactory to us.
14. **Repayment:** If any part of the Grant has been used other than in accordance with this Agreement or remains unspent on expiry of the Grant Period, or you fail to acquit the Grant to our satisfaction, by written notice we may require you to repay that amount as a debt due and payable. We reserve the right to offset any amount owed to us against any future payment to you under this or any other agreement.
15. **Disputes:** The parties agree not to initiate legal proceedings in relation to a dispute unless they have first tried and failed to resolve the dispute by negotiation and mediation. The procedure for dispute resolution does not apply to action relating to termination or urgent litigation or where a party unreasonably fails to participate in negotiation or mediation.
16. **Termination:** We may terminate this Agreement by written notice where we are of the reasonable opinion that you have a conflict of interest that cannot be or is not resolved to our satisfaction, you have breached this Agreement, you have provided false or misleading statements in a Grant application, or you have become bankrupt or insolvent. Rights and obligations capable of surviving termination will do so.
17. **Variation:** This Agreement may only be varied by the parties' signed written agreement.
18. **Compliance with Laws:** You agree to comply with all laws relevant to this Agreement.
19. **No relationship:** A party is not by virtue of this Agreement and employee, agent or partner of the other party.
20. **Applicable law:** This Agreement is governed by the laws and jurisdiction of the Northern Territory.

7.2 Report from the CEO

Report Number	7.2.2.21
Author	Cathy Winsley - CEO
Attachments	NIL

Summary

Each meeting the CEO provides an update on activities and issues facing the Council.

Comment

Infrastructure Grants

2 x applications have been made with the DLGHCD under the Local Government Priority Infrastructure Fund (LGPIF) grant. The applications are for

- solar panels workshop and hall and upgrade electrics at the hall
- Oval – complete upgrade

These applications were quite complicated and time consuming so I hope something comes out of them.

International Women’s Day (IWD) Grant

The International Women’s Day Grant has been approved (see correspondence) – the grant of \$1500 will be used for a IWD event on the 8th March at Knucky Centre.

Other Grant Applications

Still waiting to her outcome of applications from ABA – aged care transport and dept of health for water coolers

Staff Training

The Sport and Rec Officer training provided by CDU (Certificate III) recommences on **1 March 2021**

Still waiting for date from CDU for Aged Care training

Dumping rubbish around the community

Recently a number of old cars been put on their sides and parts stolen from the cars. This is a **really dangerous practice** as the cars could roll and seriously injury people, particularly kids. The cars need to be pushed back down.

The CEO and Workshop Manager had meeting with Veolia regarding waste management and helping us remove tyres and car oil and the confidential papers coming from the Centrelink office where people leave their papers behind.

Veolia have a confidential bin that will be placed in the Centrelink office. Items in the bin will be shredded.

Australia Day Event

Corrugated Iron and Artback NT hosted school holiday activities in the hall. It was an excellent program and all the kids seemed to really enjoy the program.

Centrelink Income Management Review

Centrelink Income Management are in the process of undertaking a review on Belyuen operations. The Council was required to provide a massive amount of information on people's IMM transactions etc

Next week they will phone and go through all the information with us as part of the review.

Other

Council will be applying for an account with Bridge Toyota – signatories on the account are:

- President
- CEO and Finance officer

Statutory Environment

Not applicable.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the report from the CEO for the period January 2021.

Moved:

Seconded:

8 OFFICER REPORTS

8.1 Policy: Attendance at Meetings via Electronic Means

Report Number	8.1.1.21
Author	Cathy Winsley - CEO
Attachments	NIL

Summary

The Council's policy framework is being reviewed as part of the consultancy project being undertaken by Cathryn Hutton. The Council is being presented with a range of policies for their consideration and approval.

Comment

The Policy EM10: Attendance at meetings via electronic means, is required under the Sections 95(3)(a) and 98(3)(a) of the Act. The policy establishes under what circumstances council members and committee members can attend meetings via an audio or audio-visual conferencing system.

Ref	Name of Policy	Legislation reference (new Act unless specified)
EM10	Attendance at meetings via electronic means	s95(3) s98(3)

Statutory Environment

The policies have been prepared to comply with the *Local Government Act 2019*. In accordance with the Transitional Arrangements outlined in section 365, a policy adopted "before the commencement is taken to have adopted the policy under the section of the new Act specified if the policy has been adopted in accordance with the new Act."

Please see specific policies for legislative references.

Financial Implications

Not applicable.

Recommendation

That Council adopts the policy EM10: Attendance at Meetings via Electronic Means as tabled.

Moved:

Seconded:

EM10 Attendance at Meeting via Electronic Means

Type	Council	Version	1
Approval Date		Resolution	
Review Date	Prior to 2024	Doc ID	

Background

This policy authorises members' attendance meetings via audio or audio-visual conferencing system and outlines the responsibilities associated with utilising a conferencing system.

Scope

This policy relates to elected and appointed member attendance at Council meetings and committees.

Legislative References

Sections 95(3)(a) and 98(3)(a) of the Act require Council to adopt a policy regarding attendance at meetings via an audio or audio-visual conferencing system if Council wishes to allow members to attend meetings remotely.

Section 95(3) relates to council members; section 98(3)(a) relates to audit committee members and council committee members.

Definitions

For the purposes of this policy:

meeting includes any meeting of council, audit committee, council committee, or local authority.

member means a member of council, audit committee, council committee or local authority.

Policy Objectives

Council is committed to facilitate access and participation in meetings by permitting members to be present and participate remotely via audio or audio-visual conferencing system if specific needs arise.

Application of Policy

Attendance

It is preferable that members attend meetings in person and members are encouraged to do so where possible. However, a member may attend a meeting via audio or audio-visual conferencing system.

Except in cases of emergency, members will give at least 3 days' notice to the CEO that they intend to attend a meeting via audio or audio-visual conferencing system and the reason(s) for not being physically present at the meeting.

CEO responsibilities

The CEO will ensure the provision of an adequate conferencing system and information that enables members to attend.

Chairing the meeting

If the Chair is attending the meeting via audio or audio-visual conferencing system, the Chair may decide to delegate the function of chairing the meeting to the deputy, or if there is no deputy, another member.

General responsibilities

A member in attendance via audio-visual conferencing system is to consider the appropriateness of their personal presentation and surrounding environment.

The Chair is to confirm which participants are present at the commencement of the meeting.

A member who is attending by audio or audio-visual means must advise the Chair if they are about to leave the meeting. A member must also advise the Chair if they re-join the meeting. These details are to be recorded in the minutes with a reference to the member's time of departure and time of return.

Meeting minutes will identify whether each member attended in person or via audio or audio-visual means.

Conflicts of interests

Where a conflict is declared, the member must disconnect from the conferencing system prior to the discussion of the agenda item.

If member has disconnected from the conferencing system due to a declared conflict, the Chair will contact the member as soon as the agenda item has concluded and invite the member to re-join the meeting.

Confidentiality

Members attending meetings remotely will:

- a) ensure that people in their presence who are not members cannot see, overhear or listen to the member or the meeting (unless the Council is aware and accepts the circumstances); and
- b) not record the meeting.

Voting

To ensure the participation of any members attending remotely, the Chair will confirm that members attending remotely are able to hear the discussion and vote.

If a member is attending via an audio-conferencing system without video capability, the Chair is to ask for verbal confirmation of the member's vote. If a member is attending via audio-visual conferencing system, the Chair is to ask for the member's vote by show of hands or verbal confirmation.

Revision History

Policy Version	Approval Date	Resolution	Doc Ref
v1			

9 FINANCIAL REPORTS

9.1 Monthly Financial Report

Report Number	9.1.2.21
Author	Cathy Winsley - CEO
Attachments	Financial report October 2020

Summary

The Council is provided with a financial report at each meeting.

Background

Not applicable.

Comment

Please refer attached financial report.

Statutory Environment

Section 18 of the Local Government Accounting Regulations 2008 refers.

Financial reports to Council –

- 1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:
 - a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and
 - b) the forecast income and expenditure for the whole of the financial year.
- 2) The report must include:
 - a) details of all cash and investments held by the Council (including money held in trust); and
 - b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - c) other information required by the Council.

Policy Implications

Not applicable

Financial Implications

See the body of this report.

Recommendation

That Council accept the financial reports for the period November and December 2020 as tabled in this report.

Moved:

Seconded:

10 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

11 GENERAL BUSINESS

Call for any other general business.

12 CONFIDENTIAL ITEMS

Recommendation

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential item(s) of the Agenda.

Moved: *President Zoe Singh*

Seconded: *Cr John Moreen*

The following reports will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

12.1: Tourism Opportunity

12.2: Market Garden

12.2: CEO Annual Leave

Return to open session:

13 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on 29 March 2021 at the Belyuen Council Offices, Belyuen commencing at 5:00PM.