

# ORDINARY COUNCIL MEETING 19 April 2021



## NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 5.00pm.

---

Cathy Winsley - CEO

# AGENDA

## ORDINARY COUNCIL MEETING

### 19 April 2021

## Table of Contents

1	OPEN MEETING .....	2
2	APOLOGIES AND LEAVE OF ABSENCE .....	2
3	DECLARATION OF INTEREST.....	3
4	DEPUTATIONS AND PRESENTATIONS.....	4
5	CONFIRMATION OF PREVIOUS MINUTES.....	4
6	PRESIDENT’S REPORT .....	5
7	CEO REPORTS .....	5
7.1	Incoming and Outgoing Correspondence.....	5
7.2	Report from the CEO .....	6
8	OFFICER REPORTS .....	8
9	FINANCIAL REPORTS .....	8
9.1	Monthly Financial Report.....	8
10	QUESTIONS BY MEMBERS .....	10
11	GENERAL BUSINESS.....	10
12	CONFIDENTIAL ITEMS .....	10
13	NEXT COUNCIL MEETING .....	10

## 1 OPEN MEETING

The meeting will be declared open at 5:00PM.

## 2 APOLOGIES AND LEAVE OF ABSENCE

**Report Number** 2.1.4.21  
**Author** Cathy Winsley - CEO  
**Attachments** Nil

### Summary

This report is to table, for Council’s record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

### Background

Not applicable.

### Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### Statutory Environment

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### Financial Implications

Not applicable.

### Recommendation

***That Council accepts the apology of Cr \_\_\_\_\_ for the Ordinary Council 19 April 2021. The Council notes the absence without apology of Cr \_\_\_\_\_.***

***Moved:***

***Seconded:***

### 3 DECLARATION OF INTEREST

<b>Report Number</b>	<b>3.1.4.21</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>NIL</b>

#### Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda.

#### Background

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### Comment

NIL

#### Statutory Environment

- Local Government Act s73 & s74 (Elected Members).
- Local Government Act (2008) s107 Conflict of interest (Staff Members)

#### Policy Implications

Conflict of Interest – Code of Conduct.

#### Financial Implications

Not applicable.

#### Recommendation

***That Council receives and notes the declarations of interest for the Ordinary General Meeting 19 April 2021.***

**Moved:**

**Seconded:**

## 4 DEPUTATIONS AND PRESENTATIONS

NIL

## 5 CONFIRMATION OF PREVIOUS MINUTES

<b>Report Number</b>	<b>5.1.4.21</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Unconfirmed Minutes of the Meeting 29 March 2021 Unconfirmed Minutes of the Confidential Session</b>

### Summary

Minutes of the Ordinary General Meeting and confidential session held on 29<sup>th</sup> March 2021 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

### Statutory Environment

The Minutes as submitted must comply with part section 67(2) *Local Government Act 2008* and that confirmation of Minutes is compliant with section 67(3) of the *Local Government Act 2008*.

### Policy Implications

Not applicable

### Financial Implications

Not applicable.

### Recommendation

***That the Minutes of the Ordinary General Meeting and Confidential session held on 29 March 2021 be confirmed by Council as a true and correct record of the meeting.***

**Moved:**

**Seconded:**

## 6 PRESIDENT'S REPORT

<b>Report Number</b>	<b>6.1.4.21</b>
<b>Author</b>	<b>President Zoe Singh</b>
<b>Attachments</b>	<b>Nil</b>

### Summary

The President reports to Council on her activity and any items of importance that have arisen since the last ordinary Council meeting.

### Comment

The President gave a verbal report of her activities since the last council meeting.

### Financial Implications

Not applicable.

### Recommendation

*That Council receives and notes the President's Report.*

*Moved:*

*Seconded:*

## 7 CEO REPORTS

### 7.1 Incoming and Outgoing Correspondence

NIL

### 7.2 Report from the CEO

<b>Report Number</b>	<b>7.2.4.21</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Community Signs</b>

### Summary

Each meeting the CEO provides an update on activities and issues facing the Council.

### Comment

#### Infrastructure Projects

**Cemetery Project** - Progress continues to be made with the cemetery. Bollards will be installed along the boundary and three large boulders have been purchased for mounting information plaques. Large pots will also be included for some landscaping.

It is proposed that one of the boulders is used for a cross and this will form the centre of a small area for ceremonies to be held. I am currently seeking some funding for additional seating.

**Water Bubblers** – Just waiting for the plumber to schedule the work and the water bubblers will be installed.

**Internal Painting at Store** – we have received funding for some upgrades in the store. First project will be some internal painting.

### **Informational Signs in Community**

We have received 3 information signs for the community courtesy of the Alcohol Harm Minimisation. A large sign that can be used to advertise the services available at the store will be located on the road. A second welcome to Belyuen sign will be located just within the community and third sign will be used outside the Council office.

### **Other Matters**

- The Wagait Shire Council have asked that the CEO do an opening speech for the ANZAC day service on ANZAC Day 25<sup>th</sup> April
- Resources made at the Knucky Centre through the Culture Programme are going to be available for sale to individuals/organisations on request. Items for sale include:
  - Seasonal Calendar
  - Activity Book

### **Outstanding Grant Applications**

Advice from Maree De Lacey (DLG) has indicated that the Council has been successful in its application for \$95K for solar panels on the workshop and hall. We are awaiting formal confirmation.

The Council is still awaiting the outcome of the following grant applications:

- ABA – people mover for wheelchair people
- LG Infrastructure – upgrade the oval
- Infrastructure No. 1 (Federal Govt) – purchase batteries for solar lights
- Dept of Infrastructure NT upgrade of the airstrip

**Statutory Environment**

Not applicable.

**Financial Implications**

Not applicable.

**Recommendation**

*That Council receives and notes the report from the CEO as tabled.*

***Moved:***

***Seconded:***



## 8 OFFICER REPORTS

*NIL*

## 9 FINANCIAL REPORTS

### 9.1 Monthly Financial Report

<b>Report Number</b>	<b>9.1.4.21</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Financial report for March 2021</b>

#### Summary

The Council is provided with a financial report at each meeting.

#### Background

Not applicable.

#### Comment

Please refer attached financial report.

#### Statutory Environment

Section 18 of the Local Government Accounting Regulations 2008 refers.

Financial reports to Council –

- 1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:
  - a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and
  - b) the forecast income and expenditure for the whole of the financial year.
- 2) The report must include:
  - a) details of all cash and investments held by the Council (including money held in trust); and
  - b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
  - c) other information required by the Council.

#### Policy Implications

Not applicable

#### Financial Implications

See the body of this report.

## Recommendation

*That Council accept the financial reports for the period March 2021 as tabled in this report.*

## 10 QUESTIONS BY MEMBERS

Members are invited to raise any questions

## 11 GENERAL BUSINESS

Call for any other general business

## 12 CONFIDENTIAL ITEMS

### *Recommendation*

*That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the general public to consider the Confidential item(s) of the Agenda*

**Moved:**

**Seconded:**

The following reports will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of the Council or some other person.

**12.1: Councillor Allowances and Benefits**

**12.2: Appointment of Auditor**

**12.3: Council Fees and Charges**

## 13 NEXT COUNCIL MEETING

*The next Ordinary Meeting of the Council be held on 28 May 2021 at the Belyuen Council Office, Belyuen Commencing 10am.*