

ORDINARY COUNCIL MEETING 29 NOVEMBER 2021



NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 5PM.

Cathy Winsley - CEO

AGENDA

ORDINARY COUNCIL MEETING

29 NOVEMBER 2021

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1 OPEN MEETING

The meeting will be declared open at 5:00PM.

2 APOLOGIES AND LEAVE OF ABSENCE

Report Number	2.1.11.21
Author	Cathy Winsley - CEO
Attachments	Nil

Summary

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

Background

Not applicable.

Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

Statutory Environment

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

Financial Implications

Not applicable.

Recommendation

That Council accepts the apology of Cr _____ for the Ordinary Council 29 November 2021. The Council notes the absence without apology of Cr _____.

Moved:

Seconded:

3 DECLARATION OF INTEREST

Report Number	3.1.11.21
Author	Cathy Winsley - CEO
Attachments	NIL

Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda.

Background

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

Comment

NIL

Statutory Environment

- *Local Government Act 2019* Section 114 (Elected Members).
- *Local Government Act 2019* Section 179 (Staff Members)

Policy Implications

Conflict of Interest – Code of Conduct.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the declarations of interest for the Ordinary General Meeting 29 November 2021.

Moved:

Seconded:

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CONFIRMATION OF PREVIOUS MINUTES

Report Number	5.1.11.21
Author	Cathy Winsley - CEO
Attachments	Unconfirmed Minutes of the Meeting 20 September 2021

Summary

Minutes of the Ordinary General Meeting and the Confidential Minutes from the meeting of the 25 October 2021 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the *Local Government Act 2019*.

Policy Implications

Not applicable

Financial Implications

Not applicable.

Recommendation

That the Minutes of the Ordinary General Meeting held on 25 October 2021 and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD 25 OCTOBER 2021

1 OPEN MEETING

PRESENT AT MEETING:

Elected Members:

- Cr Rex Edmunds - President
- Cr Teresa Timber - Deputy President
- Cr John Moreen
- Cr Lenard Sing

Staff:

- Cathy Winsley - CEO
- Jasmine Brar - Administration/Finance

Visitors:

- Cathryn Hutton - Consultant

MEETING OPENED The Ordinary Meeting of Council Meeting opened at 5:13PM

Deputy President Teresa Timber left the meeting at 5:16PM

2 APOLOGIES AND LEAVE OF ABSENCE

<2.1.10.21>That Council accepts the apology of Cr Claude Holtze for the Ordinary Council 25 October 2021.

Moved: Cr Lenard Sing

Seconded: President Rex Edmunds

Deputy President Teresa Timber returned to the meeting at 5:19PM

3 DECLARATIONS OF CONFLICT OF INTEREST

<3.1.10.21>That Council receives and notes the declarations of interest for the Ordinary General Meeting 25 October 2021 being Cr Lenard Sing (item 12.1).

Moved: Cr Teresa Timber

Seconded: Cr John Moreen

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CONFIRMATION OF PREVIOUS MINUTES

<5.1.10.21> That the Minutes of the Ordinary General Meeting held on 20th September 2021 be confirmed by Council as a true and correct record of the meeting.

Moved: President Rex Edmunds

Seconded: Cr Lenard Sing

6 PRESIDENT'S REPORT

The President gave a verbal report that included the following items:

- The telemetry for the water tank is complete
- Suggests to the School that they consider cover for the basketball court.
The CEO provided some background regarding the basketball court and advised the elected members that the school did not consider the land to be theirs. Council has previously approached the NLC for permission to erect lights at the basketball court. The money that the NLC wanted for the land made it prohibitively expensive.
- The need for speed bumps and road signs – *the CEO advised that the speed bumps and road signs are waiting for installation. The Council suggested that a community meeting be held to remind the young people not to vandalize the signs.*

<6.1.10.21>

That Council

- a) Receives and notes the President's Report.
- b) Council writes to the NLC to invite CEO of NCL and TOs to discuss Section 19 Lease matters.
- c) Council writes to Ironbark to request assistance in erecting the traffic management signs and traffic calming devices.
- d) Council writes to the Department of Infrastructure to request that the speed limit outside the community be reduced to 80 km an hour and signs posted to warn drivers to watch out for people and wildlife.
- e) Write to the School, Health Clinic and Territory Housing requesting that the Council and local community members be prioritized for job or contracting opportunities within the Belyuen community.

Moved: Deputy President Teresa Timber

Seconded: President Edmund Rex

7 CEO REPORTS

7.1 Incoming and Outgoing Correspondence

<7.1.10.21>

That Council:

- a) Receives and notes the Incoming and Outgoing Correspondence Report tabled at the Council meeting 25 October 2021.
- b) Ratify the CEO's acceptance of the inclusion of a special condition to the NAAP services 2021-2022 contract in relation to the management of temporary cashless debit cards
- c) Thank the Coomalie President Sharon Beswick for her letter and looks forward to working closely with her and the Coomalie Council in the future.
- e) Approves the nomination of "Oval Redevelopment" as the Priority Project under the Local Government Immediate Priority Grants Round 2021/22
- f) Notes that Cr Sing will provide contact details of Core Lithium to the CEO. Requests that the CEO invites representatives from Core Lithium Ltd to discuss opportunities for working with the Council particular with regards to the oval redevelopment.
- g) Council requests that the Stage 1 and Stage 2 training to be conducted by the Department of Local Government and Regional Development is undertaken in November 2021 and that the training be conducted close together. Council advises that they would prefer the training to be conducted during the day.
- h) Council writes to the Coordinator of the Kenbi Rangers and CEO of NLC to request that Cr John Moreen an employee of the Kenbi Rangers is permitted to attend Local Government meetings and training without having his pay deducted.

Moved: President Rex Edmunds

Seconded: Cr John Moreen

7.2 Report from the CEO

The CEO gave a verbal report that included the following highlights:

- Very successful Seniors Week event
- Aged Care is progressing very well with new clients coming on every day. A new system has been implemented by Services Australia. This caused some difficulties with the reconciliation of September's Aged Care finances.
- ABA has requested an updated quote for the Aged Care bus, but CEO is still waiting for paperwork.

<7.2.10.21>That Council receives and notes the report from the CEO as tabled.

Moved: Deputy President Teresa Timber
Seconded: Cr John Moreen

7.3 COVID 19 Vaccine Mandate

<7.3.10.21>That Council notes the CHO Directive in relation to mandatory COVID-19 vaccinations and notes the Council's obligations to enforce the mandate.

Moved: President Rex Edmunds
Seconded: Cr John Moreen

8 OFFICER REPORTS

NIL

9 FINANCIAL REPORTS

9.1 Monthly Financial Report

<9.1.10.21>That Council receives the financial reports for the period September 2021 as tabled in this report.

Moved: Cr Lenard Sing
Seconded: President Rex Edmunds

9.2 Grant Matters

<9.2.10.21>
That Council:

- a) Ratify the Grant Acquittal for Territory Families Housing and Community Seniors Grant 2021
- b) Approve the nomination of the Oval Redevelopment project as the priority project for the 2021-22 Local Government Immediate Priority Grants (IPG) program
- c) Approve the combining of the 2020-21 and 2021-22 Waste and Resource Management (WaRM) grant to purchase a tip truck up to the value of \$150,000 with any residual grant money will be used to purchase minor asset items to fully expend the grant.
- d) Approve the projects "intended to improve the store's ability to maintain food at an acceptable temperature and increase the shelf life of store items" for application to the Indigenous Advancement Strategy Strengthening Remote Communities – Food Security Grant Opportunity.

Moved: President Rex Edmunds
Seconded: Cr Lenard Sing

10 QUESTIONS BY MEMBERS

10.1 CDP – IRONBARK

Cr Lenard Sing discussed the problems with Ironbark and how the members in the community do not want to go to Berry Springs to undertake activities. The CEO discussed how few people had managed to gain employment through the CDP Ironbark program.

<10.1.10.21>That Council writes to Ironbark:

- a) To request that the participants from Belyuen undertake activities within Belyuen and not in Berry Springs.
- b) To request that a local supervisor is employed and that this person is present every day.

Moved: Cr Lenard Sing

Seconded: Cr John Moreen

11 GENERAL BUSINESS

NIL

12 CONFIDENTIAL ITEMS

<12.1.10.21>THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

Moved: President Rex Edmunds

Seconded: Deputy President Teresa Timber

13 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on 29 November 2021 at the Belyuen Council Offices, Belyuen commencing at 5:00PM.

6 PRESIDENT'S REPORT

Report Number	6.1.11.21
Author	President Rex Edmunds
Attachments	Nil

Summary

The President reports to Council on his activity and any items of importance that have arisen since the last ordinary Council meeting.

Comment

The President gave a verbal report of activities since the last council meeting.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the President's Report.

Moved:

Seconded:

7 CEO REPORTS

7.1 Incoming and Outgoing Correspondence

Report Number	7.1.9.20
Author	Cathy Winsley - CEO
Attachments	Various letters below

Background

Council is provided with items of correspondence both received and sent since the last Council meeting.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

Comment

The following correspondence has been received or sent during the preceding period.

Correspondence In

Ref	Date	From	Regarding
A	22 October 2021	Senator Malarndirri McCarthy	Congratulate new Councillors



Senator
**Malarndirri
McCarthy**

**Senator for the Northern Territory
and Christmas and Cocos (Keeling) Islands**

38 Mitchell St, Darwin, NT 0800 | GPO Box 1596 Darwin NT 0801
(08) 8941 0003 | Parliament (02) 6277 3094
Senator.McCarthy@aph.gov.au

22 October 2021

President & Councillors
Belyuen Community Government Council
CMB 18 Belyuen via
DARWIN NT 0801

Dear Rex, Teresa, John, Leenie and Claude

With the Northern Territory Local Government Elections now completed I would like to take this opportunity to congratulate each and every one of you on your election success.

As I understand, Council inductions have taken place and I am sure you will be in the process of settling into the hard work your positions demand.

Thank you for your commitment to represent your constituents and for the investment of your time and energy towards the betterment and well-being of Territorians.

It is not an easy task to put your hand up to represent others, so to be elected is an absolute honour. With it comes a deep responsibility to serve those who seek us out as elected representatives to do our best to assist them.

I sincerely wish each and everyone of you much wisdom and strength in your service to the people of the Northern Territory as Local Government Councillors.

I hope to have the opportunity to meet with you as I travel around the Territory.

Very best wishes and please contact my office if there are issues you would like to discuss.

Kind regards,

Senator Malarndirri McCarthy
Senator for the Northern Territory and Christmas and Cocos (Keeling) Islands

7.2 Report from the CEO

Report Number	7.2.11.21
Author	Cathy Winsley - CEO
Attachments	A COVID Vaccine update B Councillor Training

Summary

Each meeting the CEO provides an update on activities and issues facing the Council.

Comment

Councillor COVID Vaccinations

Advice has been received from the Local Government and Regional Development – Department of Chief Minister and Cabinet (the Department), that the CHO COVID-19 Directions (No. 55) 2021 has implications for Councillors and their ability to attend Council activities and functions.

I wrote to all Councillors on the 8 November 2021 providing copies of the advice and outlining the impacts for you and Council employees. The advice states that unless you are vaccinated, you are unable to physically attend Council activities. Attendance via electronic means (videoconference or teleconference) is permitted and we will implement this immediately.

As per the Chief Minister’s directions, vaccination against COVID-19 is important to protect you and the community from COVID-19 and you are encouraged to get vaccinated as soon as possible.

Councillor Training

The Council training discussed at the last council meeting in October 2021 was undertaken on the 22 November 2021. The training covered:

- Roles and Responsibilities of being a Councillor
- Code of Conduct
- Conflict of Interest

A second set of training will be provided in February 2022.

Councillors attendance at training is required under Section 45(3) of the Act and failure to complete the required training within 12 months of being elected is a breach of the Code of Conduct Clause 10.

Letters advising of the training and training dates were provided to Councillors (see attachments). It was unfortunate that only three Councillors made themselves available for the training. Alternative arrangements will be made for Councillors who were unable to attend this important training.

Core Lithium

I have been advised that Core Lithium is undertaking public consultation regarding its BP33 underground mine Supplementary Environmental Report (SER). The information relating to the consultation is included as an attachment to this agenda item.

Statutory Environment

- *Chief Health Officer COVID-19 Directions (No. 55) 2021*

- Council Policy: EM10: Attendance at Meetings via Electronic Means
- *Work Health and Safety (National Uniform Legislation) Act 2011*
- *Local Government Act 2019*

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the report from the CEO as tabled.

Moved:

Seconded:



BELYUEN COMMUNITY GOVERNMENT COUNCIL

ABN 88 194 280 330
BELYUEN COMMUNITY
Community Mail Bag 18,
Darwin NT 0822
Telephone: (08) 8978 5071

To President Rex Edmunds
Deputy President Teresa Timber
Councillor John Moreen
Councillor Lenard Sing
Councillor Claude Holtze

COPY

Dear Council Members

I am writing to give you all information about COVID -19 and Vaccinations.

1. The email from Maree dated 26 October 2021 – yellow highlighted

As a Councillor if you do not get vaccinated you can still be a member of Council and attend meetings through something like Zoom.

The previous Council made a resolution allowing Council members to attend Council meetings through audio and audiovisual. I will just check to see if that can be carried on for the current Council. If it is not, we can just quickly put it through at the start of the meeting and then people can come in on Zoom or whatever APP they choose to use.

2. The other document – CIVID-19 Directions (No.55) 2021 sets out all the rules about how people have to manage going to work..

It also clearly says that if you have had two vaccinations then all good and you can keep working.

If you have had one vaccination by 13th November 2021 then you can go in to your workplace.

BUT you have to have the second vaccination by 24 December for you to remain at work.

If you need some assistance with understanding any of these directives then please come and see me at the office.

I apologise for sending this to people who already are fully vaccinated.

Thanking You

Cathy Winsley

CEO

Belyuen 8 November 2021



Northern Territory of Australia

Public and Environmental Health Act 2011

**COVID-19 Directions (No. 55) 2021:
Directions for mandatory vaccination of workers to attend the
workplace**

I, Hugh Crosbie Heggie, Chief Health Officer, under section 52 of the *Public and Environmental Health Act 2011* (the **Act**), consider it necessary, appropriate or desirable to take action to alleviate the public health emergency in the Territory, declared by instrument entitled "Declaration of Public Health Emergency", dated 18 March 2020, (the **public health emergency declaration**), by making the following directions:

Part 1 Preliminary matters

- 1 These Directions take effect at 12:00 (noon) on 13 October 2021 and remain in force while the public health emergency declaration is in force.

Note for direction 1

These Directions will remain in force during any subsequent extensions of the duration of that declaration, which may be made under section 50(2) of the Act.

- 2 In these Directions:

approved means approved by me.

person conducting a business or undertaking, see section 5 of the *Work Health and Safety (National Uniform Legislation) Act 2011*.

vulnerable person, means a person who is considered, under direction 3, to be vulnerable to infection with COVID-19.

worker, see section 7 of the *Work Health and Safety (National Uniform Legislation) Act 2011*.

- 3 A person is considered to be vulnerable to infection with COVID-19 if:
- (a) the person is under 12 years of age; or
 - (b) the person cannot be vaccinated with an approved COVID-19 vaccine due to a contraindication to all approved COVID-19 vaccines; or
 - (c) the person is an Aboriginal person; or
 - (d) the person is at risk of severe illness from COVID-19 for medical reasons, such as being on immune suppressive therapy after an organ transplant or having chronic kidney, heart, liver or lung disease.

Note for direction 3

For more information on vulnerable persons see:

<https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert/advice-for-people-at-risk-of-coronavirus-covid-19>

- 4 These Directions apply to the following workers:
- (a) a worker who, during the course of work, is likely to come into contact with a vulnerable person;
 - (b) a worker who is at risk of infection with COVID-19 because the worker, during the course of work, is likely to come into contact with a person or thing that poses a risk of infection;
 - (c) a worker whose workplace poses a high risk of infection with COVID-19;
 - (d) a worker who performs work that is necessary for the operation or maintenance of essential infrastructure or essential logistics in the Territory.

Note for direction 4(a)

To determine whether a person is a vulnerable person, a worker can ask the person directly or assume they are vulnerable if the worker is unsure. If a person does not disclose their vaccination status to a worker, the worker should assume the person is vulnerable.

- 5 The provisions of the Schedule are to be used in determining whether these Directions apply to a worker under direction 4.

Part 2 Vaccination for attendance at workplace

- 6 For the period starting on 13 November 2021 and ending on 24 December 2021, a worker who has not received the first dose of an approved COVID-19 vaccine must not attend the worker's workplace.
- 7 On and from 25 December 2021, a worker who has not received 2 doses of an approved COVID-19 vaccine must not attend the worker's workplace.

Note for direction 7

It is expected that a third dose will be required for these workers in 2022. These Directions will be amended to add that requirement when the medical advice is more definite.

- 8 Despite directions 6 to 7, a worker may attend the worker's workplace without being vaccinated with an approved COVID-19 vaccine if the worker has evidence of a contraindication to all approved COVID-19 vaccines.
- 9 The evidence required for direction 8 is one of the following certificates:
 - (a) a medical certificate issued by a medical practitioner that certifies that the worker has a contraindication to all approved COVID-19 vaccines determined in accordance with the *Clinical guidance on use of COVID-19 vaccine in Australia in 2021*, or any successor guidelines, issued by the Australian Technical Advisory Group on Immunisation (ATAGI);
 - (b) a certificate issued by the Commonwealth that certifies that the worker has a contraindication to all approved COVID-19 vaccines.

Note for direction 9(a)

For the ATAGI guidelines current at the time of making these Directions see: <https://www.health.gov.au/sites/default/files/documents/2021/10/covid-19-vaccination-atagi-clinical-guidance-on-covid-19-vaccine-in-australia-in-2021.pdf>

- 10 A person conducting a business or undertaking must ensure that any worker who performs work for the person does not attend the worker's workplace contrary to directions 6 and 7.

- 11 Nothing in these Directions prevents a worker who is not vaccinated as specified in directions 6 and 7 or exempt from vaccination under direction 8 from working at a place where the worker, during the course of work:
- (a) is not likely to come into contact with a vulnerable person; and
 - (b) is not likely to come into contact with a person or thing that poses a risk of infection with COVID-19; and
 - (c) is not likely to be exposed to a high risk of infection with COVID-19.
- 12 Nothing in these Directions prevents a person conducting a business or undertaking from making reasonable adjustments to accommodate a worker who is not vaccinated as specified in directions 6 and 7.

Example for direction 12

Directing the worker to attend another workplace where the worker is not likely to come into contact with a vulnerable person or be exposed to a high risk of infection.

Part 3 Verification measures

- 13 A person conducting a business or undertaking must take reasonable steps to determine the extent to which any worker who performs work for the person is vaccinated with an approved COVID-19 vaccine.

Note for direction 13

This involves determining whether the worker is fully vaccinated, has received a first dose or is unvaccinated. Viewing a completed appointment slip or a medical certificate for the first dose or a digital certificate for full vaccination on a mobile phone would be sufficient. See also: <https://www.health.gov.au/initiatives-and-programs/covid-19-vaccines/certificates>

- 14 A worker must, on request by the person conducting a business or undertaking for whom they work, provide evidence the person needs to determine the extent to which the worker is vaccinated with an approved COVID-19 vaccine.
- 15 A person conducting a business or undertaking must keep a register of the following information:
- (a) the extent to which each worker who performs work for the

person is vaccinated with an approved COVID-19 vaccine;

(b) the steps taken to comply with direction 13.

16 A person conducting a business or undertaking must provide access to the register to me or an authorised officer on request.

17 For these Directions, a person conducting a business or undertaking and an authorised officer may request, collect, use and disclose immunisation information that is protected information under section 22(2) of the *Australian Immunisation Register Act 2015* (Cth).

Notes for COVID-19 Directions

- 1 *Section 56 of the Act provides for an offence for failing to comply with a direction given by me under section 52 of the Act.*
- 2 *The maximum penalty for this offence is 400 penalty units.*
- 3 *A person is not guilty of this offence if the person has a reasonable excuse.*
- 4 *An infringement notice may be given for failing to comply these Directions with a fine equal to 32 penalty units for an individual and 160 penalty units for a body corporate.*



Digitally signed by Dr Hugh Heggie
DN: cn=Dr Hugh Heggie, o=NTG
Health, ou=Public Health & Clinical
Excellence,
email=Hugh.Heggie@nt.gov.au, c=AU
Date: 2021.10.13 10:44:35 +09'30'

Chief Health Officer

Dated

Schedule Provisions to interpret whether these Directions apply to worker

direction 5

- 1 For direction 4(a), workers who, during the course of work, are likely to come into contact with a vulnerable person include the following:
- (a) workers who work with children, such as teachers, child care workers, tutors, gym coaches and swimming instructors;
 - (b) workers who work with disabled persons, elderly persons or other persons vulnerable to infection with COVID-19, such as legal service providers, disability care workers and personal carers;
 - (c) workers who directly face customers or patients in health care and ancillary health care services;
 - (d) workers who work in a community consisting of mostly Aboriginal people;
 - (e) workers who provide community services;
 - (f) workers who directly face customers in retail services, financial or hospitality industries and other service industries.

Note for item 1(d)

This includes family outstations and town camps.

- 2 For direction 4(b), workers who are at risk of infection with COVID-19 because they, during the course of work, are likely to come into contact with a person or thing that poses a risk of infection include the following:
- (a) health care workers in hospitals and emergency departments;
 - (b) police and emergency service workers;
 - (c) workers in quarantine facilities or other quarantine places;
 - (d) border control workers;
 - (e) workers at other places to which symptomatic people may go,

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From: Maree De Lacey
Sent: Tuesday, 26 October 2021 12:06 PM
To: Sean Holden <sean.holden@gant.asn.au>; 'Jo Ann Beckwith' <JoAnn.Beckwith@gant.asn.au>
Cc: Hugh King <Hugh.King@nt.gov.au>; Bradley Jolly <Bradley.Jolly@nt.gov.au>; LGRDexecutive CMC <LGRDexecutive.CMC@nt.gov.au>
Subject: Application of CHO Directions No. 55 to elected members of local government councils

Good morning Sean

Please note that we cannot give legal advice and this email should be read in that context.

Based on advice received after last week's forum, it is the belief of the Department of the Chief Minister and Cabinet that council members are subject to the recent directions made by the Northern Territory Chief Health Officer (CHO) regarding mandatory vaccination of workers to attend the workplace (COVID-19 Directions (No. 55) 2021 dated 13 October 2021 ([attached](#))).

Under the *Work Health and Safety (National Uniform Legislation) Act 2011* (WHS Act), which is referred to in the CHO Directions No. 55, the concept of a “worker” is very broad. The term broadly includes (amongst other things) an activity involving physical or mental effort by a person or the application of particular skills for the benefit of another person or themselves, whether or not for profit or payment. An interpretive guideline for the WHS Act specifically includes, amongst the many examples of businesses or undertakings listed therein, a local council. It is important to note that whether or not a person is a worker for the purposes of the WHS Act does not change the legal nature of a working relationship between a person conducting a business or undertaking and a worker, nor the interpretation previously provided that elected members are not employees of council. In relation to superannuation, various superannuation legislation contains their own definition of “employee” for the purposes of that legislation.

Under the CHO Directions No. 55, council members will not be able to attend council chambers, council offices, other council workplaces or events/functions where a member performs official duties:

- from 13 November 2021 until 24 December 2021, unless the council member has received the first dose of an approved COVID-19 vaccine; and
- from 25 December 2021 onwards, unless the council member has received two doses of an approved COVID-19 vaccine.

The exception to the above rules is where a person has a medical certificate, or a certificate issued by the Commonwealth, that certifies the person has a contraindication to all approved COVID-19 vaccines.

There is little reason to doubt that the above rules also apply to members of local authorities, council committees and audit committees.

In order for each local government council to comply with its obligations under Part 3 of CHO Directions No. 55, it must take steps to determine the vaccination status of each of the classes of people referred to above and maintain a register of those details. The CHO Directions require these steps to be taken by the “person conducting a business or undertaking” (PCBU). Section 5(5) of the WHS Act expressly excludes council members, in that capacity, as PCBUs. Accordingly, the CEO of a council is the PCBU for the purposes of the CHO Directions and is responsible for determining the vaccination status of members and maintaining a register of those details.

To minimise any possible disruptions to council business, it is recommended that all councils, if they have not already done so, resolve:

- under section 95(3) of the Local Government Act 2019 (2019 Act) that council members may attend council meetings by audio or audiovisual means; and
- under section 98(3) of the 2019 Act that members of local authorities, council committees and audit committees may attend local authority, council committee and audit committee meetings respectively by audio or audiovisual means.

This guidance can be provided to the sector. If you have any queries, please don't hesitate to contact me, Brad or Hugh.

Thank you and your team, the President and Executive, for your leadership in this priority of keeping councils, their people and their communities safe.

Regards

Maree

Maree De Lacey
Executive Director
Local Government and Regional Development
Department of the Chief Minister and Cabinet

Level 1, RCG Centre, 47 Mitchell St, Darwin
GPO Box 4621, Darwin NT 0801

t. 08 8999 8573
m. 0408 072 878
cmc.nt.gov.au

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Cathy Winsley

From: Maree De Lacey <Maree.DeLacey@nt.gov.au>
Sent: Tuesday, 2 November 2021 3:18 PM
To: Cathy Winsley
Cc: Bradley Jolly; Hugh King
Subject: FW: Application of CHO Directions No. 55 to elected members of local government councils
Attachments: cho-directions-no55-2021.pdf

Hi Cathy,

Below is advice we sent to LGANT last week, who sent it on to councils. You may have been on leave and missed it. On the basis of information available to us, if a council member does not have at least their first vaccination by 13 November, they can still continue to be a council member. The CHO direction is that they must not attend the workplace. They therefore will not be able to attend council chambers, council offices, other council workplaces or events/functions where a member performs official duties. Our recommendation below is that council considers resolving that members can attend meetings by audio visual means, so they can still participate in council meetings but not attend the workplace.

If you have any queries please don't hesitate to contact me, Brad or Hugh – Brad and Hugh are copied into this email.

Regards

Maree

Maree De Lacey
Executive Director
Local Government and Regional Development
Department of the Chief Minister and Cabinet

Level 1, RCG Centre, 47 Mitchell St, Darwin
GPO Box 4621, Darwin NT 0801

t. 08 8999 8573



**To All Service Providers who visit Belyuen Community
as of Monday 15th November 2021 until further notice.**

Can you please provide Council with a Confirmation Document that advises that all your staff/ representatives/ contractors, coming to Belyuen Community representing your company/business/association/not for profit etc are fully vaccinated and that all people coming have supplied certificates (digital preferably) to your HR Department.

**Protocol when coming into the Community to do with
any Belyuen Council or Community Business.**

Masks to be worn at all times

- 1. Go to the Council Office**
Wash hands – outside washing station
Do the QR code – on the table
Do the Temperature check – on the table
Fill out the Corona Virus spread sheet – on the table
- 2. If you are going to a Council work place – Age Care, Work Shop, Store, Women’s Centre, you will also need to wash hands & fill out the COVID - 19 Screening Process and the QR Code before entering the buildings.**

Confirmation Documents to be emailed to:
cathy.winsley@belyuen.nt.gov.au

**Thank you for helping to keep vulnerable people at Belyuen safe from
COVID_19**





BELYUEN COMMUNITY GOVERNMENT COUNCIL

ABN 88 194 280 330
BELYUEN COMMUNITY
Community Mail Bag 18,
Darwin NT 0822
Telephone: (08) 8978 5071

COPY

To: Belyuen Councillors
President R Edmunds
Councillor J Moreen
Councillor L Sing
Councillor C Holtze

Dear Councillors

I am writing to provide further details of the Mandatory Professional Development Training that will commence on Monday 22nd November at the Council Training Room.

You are required to be at the Training Room by 9.30am to get set up for a 10am start.

This is the first training session and the second one will be undertaken in 2022.

The first day will cover: Introduction to the Code of Conduct, Roles and Responsibilities of Council members and Understanding Conflicts of Interests.

There will be plenty of opportunity for Councillors to ask questions.

I have asked Cathryn Hutton to attend the Training so she can assist with help with using the laptops etc.

The training will be delivered by:

Ms Linda Weatherhead
Director, Policy & Projects
Local Government and Regional Development
Dept. of The Chief Minister and Cabinet

And

Mr. Ethan Redshaw

Manager Legislation and Policy

Local Government and Regional Development

Dept. of The Chief Minister and Cabinet

Belyuen Council will provide morning, afternoon tea and lunch.

If you have any special food requirements please let me know by Thursday 18th November 2021.

Please contact me if you have any queries regarding this letter and the up and coming training.

Yours Sincerely



Cathy Winsley

CEO

15th November 2021

cc. Ms Linda Weatherhead

Ms Cathryn Hutton



BELYUEN COMMUNITY GOVERNMENT COUNCIL

ABN 88 194 280 330
BELYUEN COMMUNITY
Community Mail Bag 18,
Darwin NT 0822
Telephone: (08) 8978 5071

To: Deputy President Timber
Belyuen Community
Belyuen

Re: Mandatory Professional Development Training

Dear Teresa

I am writing to give you an update about the Council Mandatory Training.

Linda Weatherhead from The Chief Minister and Cabinet is aware that you can not be present for the training on 22 November 2021 and she is exploring options for you.

Once Linda has sorted out a way for you to do the training she will let me know and I will contact you.

Yours Sincerely

Cathy Winsley
CEO

15 November 2021



BELYUEN COMMUNITY GOVERNMENT COUNCIL

**ABN: 88 194 280 330
BELYUEN COMMUNITY
CMB 18, Darwin
Northern Territory 0801
Ph: 0497 787 122**

To: Steve Brown
Coordinator Kenbi Rangers
Cox Peninsula NT



Dear Steve

At the October 2021 Council meeting Council directed me to write to you and let you know that Councillors have Mandatory Professional Development Training they need to undertake through The Chief Minister and Cabinet. This involves two Kenbi Rangers who are also Councillors, President R Edmunds and Councillor J Moreen.

The first lot of training is to take place on Monday 22nd November 2021. I have already given Councillors a 'heads up' with this date to keep it free.

Councillors will need to be at the Council office at 9.30am on 22nd November. There will be a second day of Mandatory Professional Development Training but at this stage it will not happen until 2022.

Please do not hesitate to contact me if you have any queries.

Yours Sincerely

Cathy Winsley

CEO

15th November 2021

Cathy Winsley

From: Feedback <feedback@truenorthcomm.com.au>
Sent: Tuesday, 16 November 2021 10:33 AM
To: Cathy Winsley
Subject: Information for the BP33 public comment process

Good morning Cathy

Please see below information that I have just sent out to stakeholders and community members who have requested updates from Core Lithium. If possible, can you please share this information with your community contacts, to ensure that people in the community know that they can view the Supplementary Environment Report (SER) and provide their comments to the NT EPA on Core's proposed BP33 underground mine. The details are outlined below.

Thank you

Please let me know if you have any questions or concerns.

Thanks

Claire

Good morning

Please note that public consultation is now open for Core Lithium's proposed BP33 underground mine, as part of the Northern Territory environmental impact assessment process.

When

The public consultation period is 25 business days, open from today, **16 November 2021** and closing on **20 December 2021**.

Where

You can view the BP33 underground mine Supplementary Environment Report (SER) documents via hard copy or online.

Hard copy documents are available at:

- NT EPA, Level 1, Arnhemica House, 16 Parap Road, Parap
- Northern Territory Library, Parliament House, Darwin
- Environment Centre NT, Unit 3, 98 Woods Street, Darwin

- Northern Land Council, 45 Mitchell Street, Darwin
- Litchfield Shire Council, 7 Bees Creek Road, Freds Pass

Electronic copies of the documents are available from:

- the NT EPA website <https://ntepa.nt.gov.au/consultation/open-consultations>
- the Core Lithium website <https://corelithium.com.au/finniss-lithium-project>

How

Public submissions are to be submitted in accordance with the public submission guidelines, available on the NT EPA website: https://ntepa.nt.gov.au/data/assets/pdf_file/0008/815471/guidance-public-submissions-during-eia-process.pdf

BP33 community engagement

During Core Lithium's consultation with stakeholders and the community earlier this year, people provided a range of feedback about the proposed project. The table below outlines the key areas raised and where these matters are addressed in the report.

Key themes raised during consultation	Detail	Where the issues are addressed in the SER
Road safety on Cox Peninsula Road	Road safety along Cox Peninsula Road was the main concern shared by stakeholders and the community.	Main document Section 11.5.2, pp 80 – 81, 83-87 Social Impact Assessment (SIA) – Appendix J
Degradation of Cox Peninsula Road	The current state of Cox Peninsula Road was often raised in conjunction with road safety concerns, with many stakeholders and community members noting faults and the poor condition of the road, particularly after the last Wet season. Stakeholders and community members feel the condition of the road will get progressively worse with the addition of the haul trucks.	SIA – Appendix J
Local employment and contracting opportunities	One of the most common feedback themes from stakeholders and community members was local jobs and contracting opportunities. People would like to see as many jobs go to local people as possible.	Main document Section 11.5.1, pp 78-79, 83-87
Aboriginal employment and	Residents from Belyuen, representatives from Aboriginal organisations and other community members enquired	SIA – Appendix J
		Main document Section 11.5.1,

contracting opportunities	whether there would be opportunities for local Aboriginal employment and contracts due to the proximity of the project to Belyuen, Palmerston and Darwin. Aboriginal organisations said they would like to work with Core to identify opportunities that will benefit Aboriginal people and help develop skills that are transferrable to future projects.	pp 78-79, 83-87 SIA – Appendix J
Contribution to the local economy	People are keen to see the project start and would like to see the local people, community and economy benefiting from the project.	Main document Section 11.5.1, pp 78-79, 83-87 SIA – Appendix J
Water use	Some stakeholders enquired about the project's water sources and if the project's water use will impact the community's local aquifers and supply.	Main document Section 2.2, pp11-18
Rehabilitation and closure	People were pleased to hear the box-cut would be backfilled on closure and asked about other rehabilitation of the area.	Main document Section 2.3, p 18
General environmental questions	There were a range of environmental related questions from a small number of stakeholders.	These are addressed throughout the SER.

If you have any questions about the process or the project, please contact True North Strategic Communication on feedback@truenorthcomm.com.au or 08) 8981 6445.

Kind regards
Claire

Claire Butler, Senior Consultant
True North Strategic Communication

7.3 Annual Report and Audited Financial Statements

Report Number	7.3.11.21
Author	Cathy Winsley - CEO
Attachments	Correspondence regarding delays Draft Annual Report and Audited Financial Statements (due to the size of this document it will be posted separately)

Background

The Council is being asked to approve the 2020-21 Annual Report and Audited Financial Statements.

Comment

Each year the Council is required to report on its activities and performance against the objectives included in Shire Plan for that year. The Annual Report has been prepared and is ready for the Annual Financial Statements to be included.

Unfortunately, there has been some delay in producing the Audited Financial Statements arising from the incomplete migration of data from the old system to the new system. Council's finance officer has worked closely with the Auditor to ensure that all queries are answered, and I would like to acknowledge the hard work this has entailed.

Under the legislation the report is required to be submitted to the Minister for Local Government prior to 15 November. The Department of Local Government has been advised of the necessity of submitting a late report (see attached correspondence). The report will also be published on the Council's website.

Statutory Environment

Section 132 and 199 of the *Local Government Act 2008* refers (please note that transitional arrangements are in place for this annual report).

Financial Implications

Not applicable.

Recommendation

That Council adopts Part A of the Annual Report 2020-21 excluding the Audited Financial Statement.

Moved:

Seconded:



Annual Report 2020-21

BELYUEN COMMUNITY GOVERNMENT COUNCIL



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FROM THE PRESIDENT

Welcome to the Belyuen Community Government Council 2020-21 Annual Report.

All Councils in the NT had a general election in August 2021, and I am very proud and grateful to not only be re-elected by my community but also elected President of the Belyuen Council. Although this is my first year as President, I have been Deputy President since 2017. We have some new faces on the Council and I would like to congratulate you on your election to Council. Being on Council is a very important job with a lot of responsibility and I look forward to working closely with the new Councillors and the staff in Belyuen to continue to promote the interests of Belyuen and make everybody's lives better.

During 2020/21, the Council continued to be affected by the COVID pandemic. The pandemic has been felt by the community in a lot of ways. The CDP programme with Ironbark changed and we don't have as many visitors to the store. However, the Council has managed to maintain its service to the Community and I am very proud of the work done by Cathy and the other staff.

I hope you enjoy reading the Annual Plan and we welcome any comments.

Thank you



Rex Edmund
President - October 2021

FROM THE CEO

Once again BCGC has managed to keep operating to provide the community with a range of good quality services with a very small amount of money.

Some of our achievements are:

- BCGC has been fortunate over the last few years to receive grants that have enabled Council to have solar panels placed on all the workplaces with the exception of the Knucky Centre. The Centre needs major structural work done on it before panels can be installed. The panels have seen a reduction in the power bills for each work place.
- Another major success for BCGC was obtaining the funding to install a new computer package under Council Wise. Council now does their own finances and has employed a Finance Officer, Jasmine Brar, to undertake all the financial work. The Council Wise package now means that the Store, Aged Care and the Workshop are all connected to the one programme which is operated in the Council Office by Jasmine. Jasmine has been a great asset to BCGC and we are very lucky to have her working with us. I thank her for laboriously going the end result of 20 years of financial accounting and moving it over to a new programme Xero. Jasmine is still having to sort some individual items out and it is planned that by end of June 2022 BCGC's finances will be running smoothly in Xero. It also means that after 20 years of the financial operations being out sourced, BCGC is undertaking their own accounting. This is a major step for BCGC who is the smallest and most socio economically disadvantaged Council in the NT.

However small and 'cash poor' BCGC is the Council, staff and community members do not give up on Belyuen and what they want for themselves, their kids and their kids.

- The Aged Care Programme continues to grow under the direction of the Director Kelly Murphy. Kelly has expanded the Programme to make it available for people not just in Belyuen but also Wagait, Dundee, Berry Springs and Woolianna. She has built the Programme up to a really high level of service delivery and has been very fortunate to have some excellent Carers working outside of Belyuen. Word gets around very quickly amongst old people in rural settings. We are all headed towards being old one day. Some of us have a long way to go and some of us are just about there.
- The Belyuen Store has seen major changes over the last few years with new walk-in fridges and freezers, 130 solar panels on the roof, new Point of Sale System and a new Manager Janett Fidock. Janett with her 15 years Woolworths experience has been able to streamline the stock and ordering as well as seek out suppliers who can provide good quality fresh foods at a good price. The community are also fortunate that Janett has brought with her new recipes that are well liked in the community. The next big project with the Store is to get funds to lower the ceiling and install air conditioning in the Store. From October to May the Store gets really hot for staff to work in making it very uncomfortable.

- Civil Works is still the 'go to it' place in the community. If something does not work or someone needs information about something under or on top of the ground, or whatever it is, it is always 'go see the guys in the workshop they'll help you'. Fortunately, people are lucky because the Civil Works Manager Mark and Assistant Manager Peter do exactly that.
- Sport and Recreation staff continue to make do with the limited sports facilities, basically the Community Hall. BCGC continues to seek funding to upgrade the oval so that sporting events can be played on it and the community can look at having sports carnivals, and teams that can join in with Darwin sports teams such as NT Softball. Leikeisha and Brentley have been doing basketball with the youth in the late afternoons and Katrina and Marcia do a range of activities with the under 12's when school has finished. The staff continue to provide activities with very little financial support. BCGC fully appreciates their commitment to their work.
- The Belyuen Culture Programme continues to be a very strong programme between Council and the School. BCGC have been fortunate to have continuous funding from the federal Government for this Programme and it is very much a part of the school's weekly teaching and learning plans.
- Lisa Buchanan the Coordinator of the Programme has put a lot of work into helping the community adults to deliver a strong culturally based programme to the Belyuen school children. I thank Lisa for her work and her ability to change plans very quickly without a fuss.

I have been very fortunate to work with a stable, forward thinking, committed Council during 2020-2021. This Council were into their fifth year on Council and were working really well as a team. I thank Zoe Singh, Rex Edmunds, John Moreen, Cecilia Lewis, and Rex Sing for their commitment as Belyuen Council Members and their support to myself, all Council staff and the Community.

During 2020-2021 BCGC have been extremely fortunate to have the support of the Department of Local Government and in particular the Director Maree DeLacey. Maree became aware of the struggles that BCGC had been going through for many years. Struggles with lack of finances, lack of resources (including staff) and lack of support on a Territory and Federal level. Maree was aware of Belyuen's commitment going back to 2008 to amalgamate with surrounding Councils and bring in unincorporated land as a means to giving Belyuen a strong future. Through assistance from the Department of Local Government BCGC have been fortunate to engage a consultant, Cathryn Hutton to help with Governance matters such as Council Policies, meeting procedures. Cathryn's knowledge of the Local Government Act and applying the Act has been extremely helpful for BCGC overall. I would like to thank Cathryn for the work that she does for BCGC. Cathryn has been of tremendous support for myself as the CEO and Jasmine the Finance Officer and has taken a huge workload off me. I thank her and it is a pleasure working with her.

In 2021-2022 Council has the issue of the Section 19 Leases to be finalized with the NLC. Hopefully some of the ground work can be done before the end of 2021 so BCGC can go into 2022 with a sense of what Lots need to be paid for and how much will each Lot cost. This will seriously impact on BCGC's Budget as Council's operations are largely grant funded. This will need to be taken into account in the negotiations with NLC.

This is my last CEO Report for the BCGC Annual Report as I will be retiring at the end of December 2021. I have lived and worked as the CEO for Belyuen for 21 years. There have been ups and downs of course during that time however I have always kept focused on what my job is and how I can support the community to grow and have a viable future.

I wish the new Council and all the BCGC staff the best for now and the future. Belyuen is a great little community to be a part of and I feel very privileged to have had that opportunity.

I hope readers of this Annual Report can get a sense of the services that BCGC are providing and the strong role that Council plays in Belyuen.



Cathy Winsley CEO - October 2020

GOVERNANCE

Elected Members

The Belyuen Community Government Council was subject to a general election in August 2021 with a number of new members being elected. As this election was after the reporting period, the information contained below relates to the Council in place on 30 June 2021.

Belyuen Community Government Council comprises the following elected members:

- Councillor Zoe Singh President
- Councillor Rex Edmunds Deputy President
- Councillor Cecilia Lewis
- Councillor John Moreen
- Councillor Rex Sing

The Finance Committee comprises:

- Councillor Zoe Singh President
- Councillor Rex Edmunds Deputy President
- Councillor Cecilia Lewis

Meetings and Attendance

The Council has monthly meetings, generally on the last Monday of the month. The following table details the meetings conducted and attendance.

Councillor	July	Aug	Sep	Oct	Nov	Jan	Fen	Mar	Apr	May	June	% Attended
Zoe Singh	X	X	X	X				X		X		55%
Rex Edmunds	X	X	X	X	X			X	X	X		73%
Rex Sing	X	X			X			X	X			45%
John Moreen	X				X				X			27%
Cecilia Lewis			X	X	X			X	X	X		55%

Please note that the meeting scheduled for February was cancelled due to Women's Cultural Business in the community. The meeting scheduled for June 2021 was postponed due to COV-19 lockdown.

The Council did not hold a Finance Committee Meeting during this financial year.

Staff

The following details the staff employed by the Council as at the 30th June 2021.

Council Administration

Cathy Winsley	CEO
Jasmine Brar	Finance/Administration Officer
Natasha Lewis	Centrelink Agent/Administrative Assistant

Imabulk Aged Care

Kelly Murphy	Manager Full Time
Nidhi Paul	Assistant Manager
Tamara Cummins resigned	Administrative Officer Part Time
Brendan Bigfoot	Aged Care Worker Part Time
Regina Bigfoot, Trudy Walla, Melinda Seccin, Rita Moreen, Linda Yarrowin, Jocelyn Gordon, Debbie Bigfoot, Amanda Kerr, Karen East, Kenita Nurse, Kanchana McClelland, Mariam Sumile, Robyn Presley, Noeleen Jenkins	Aged Care Workers Casual

Belyuen Store

Janett Fidock	Operations Manager Full Time
Samuel Cowdy, Liam Cowdy	Casual Retail Assistant

School Nutrition

Debra Singh	SNP Coordinator
Leikeisha Woodie	SNP Assistant
Tasha Lane, Colleen Mardi	SNP Casual

Civil Works/Workshop

Mark Perejuan	Manager Full Time
Peter Winsley	Assistant Manager Full Time
Anthony Richards	Parks and Gardens Part Time
Dale Singh	Casual Parks & Gardens

Sports and Recreation

Brentley Moreen, Leikeisha Woodie, Christopher Moreen, Sport and Rec Officers - Casual
Martha DeSilva, Marcia Bigfoot, Katrina Lewis

Belyuen Council Culture Programme

Lisa Buchanan Culture Programme Coordinator Part Time
Lorraine Lane, Patsy Jorroch, Angela Bigfoot, Maureen Community Cultural Educators Casual
Mardi, Sandra Yarrowin, Daphne Yarrowin, Andrea Mardi,
Gwen Rankin, Sheree Bianamu, Linda Yarrowin, Dale Singh,
Danielle Lane, Bronwyn Bianamu, Dianne Bianamu,
Rowena Mardi, Lorraine Williams, Margaret Bigfoot, Henry
Moreen, Anthony Moreen, Bakthan Lane, Peter Jorroch,
Robert Gordon, Angelina Lewis.

Delegations

The Section 40 of the *Local Government Act 2019* allows the Council to delegate certain powers. The Delegations Register identifies which powers the Council has delegated and can be viewed on the Councils website www.belyuen.nt.gov.au/egisters/delegations-made-by-the-council.

ABOUT BELYUEN

Belyuen Community Government Council strives to:

Improve the lifestyle and quality of life of the residents of Belyuen and involve the community in decisions that affect their lives.

The community is located on the eastern side of Cox Peninsula, approximately 128km by road from Darwin via the Stuart Highway and Cox Peninsula Road. Alternatively, a Ferry trip from Darwin (Cullen Bay) to Mandorah Wharf takes approximately 15 minutes with a further 15 minutes road travel to Belyuen.

Belyuen community is represented by seven clan groups: Emmi, Wadjiginy, Kiuk, Malak Malak, Mendtha, Marriamu and Maranunggu. The Traditional Owners for Kenbi (the land surrounding Belyuen) on the Peninsula are Larrakia.

Belyuen people are saltwater people.

The population varies around 170-200 numbers. Some families are slowly coming back to Belyuen. Belyuen has always had a transient population of individuals/families moving between Belyuen and Bagot, One Mile Dam, Minmirama, 15 Mile, and Palmerston. A lot of the current movement is around young adults going into relationships with partners from Darwin or if there has been some family unrest people will go and stay with family for a while to give that space for the conflict to settle down. People who do move into Darwin will always be considered Belyuen people because of where they have grown up.

A YEAR IN REVIEW

2020-21 was another year that has been influenced by the ongoing COVID-19 pandemic. Although, restrictions eased during the year, the Council has been proactive in its management of the pandemic and has enforced strong controls for visitors and contractors.

The Council has worked closely with the Belyuen Health Clinic during the roll out of the COVID-19 vaccinations ensuring that workers and clients had access to the clinic during working hours. The Council has also promoted vaccines through facilitation and support of community meetings to increase community awareness and education.

A NT election for the Legislative Assembly occurred in August 2020 and Council assisted the NT Electoral Commission to promote the election as well as provided facilities to undertake the election on the mobile polling days.

A renewed focus on the operations of the Community Store and Workshop has improvements in both of these facilities. The Workshop, in particular, has benefited from the introduction of an EFTPOS machine allowing customers to pay invoices in a timely manner.

The Community Store has seen the introduction of a new retail system which has improved financial management in the Store. In conjunction with the introduction of the new system, the Store undertook a comprehensive stock take and refresh of the stock available.

LONG-TERM STRATEGIES

Strategy 1

With support from the Federal and Northern Territory Governments, continue to upgrade community infrastructure to remove health risks and danger.

The Council has been continuing to undertake community infrastructure upgrades as and when grant funds become available to do so. This year the Council was able to complete

Other upgrades that have occurred around the community include:

- Upgrade of the Telstra mobile tower
- Airstrip upgrades
- Improvements to Aged Care Facilities
- Improvements to Community Store

Waste Management

Waste Management continues to be a major issue facing the Council. After the closing of the old rubbish tip colloquially known as the “Belyuen Tip”, Council has had to source alternative waste disposal for rubbish that does not fit into a wheelie bin. The Council has arranged for skip bins to be made available to community members. However, this is a relatively short-term solution and there urgently needs to be a long-term strategy put into place to address the problem of waste management on the Cox Peninsula. Sadly, until this happens, we will see rubbish being dumped in the bush all over the Peninsula. Belyuen Council is keen to work with the NT Government, LGANT and Wagait Shire to address this need before it turns into a major environmental disaster.

Council will continue to apply for funding for identified infrastructure work as grant applications become available. Grants Connect and NT Grants are both very useful websites for letting Council know when new grant applications are Open.

Strategy 2

Belyuen people will have a say in the future of local government and how that will continue to deliver services and support the residents

Belyuen Council Members have played an important role in making decisions that relate to the delivery of services within the community. Council members play an important role at community meetings which are held approximately 4 times a year or more often if there are issues to be addressed. Particularly over the COVID period, these meetings were an effective way to keep people informed as to what was going on not just in the Territory but within Australia.

Council members also play a big role in organizing and running the Return to Country Camps. Another camp was held at Buwambi in the middle year of the 2020 school holidays. These camps are funded through an Alcohol Harm Minimisation Programme from NT Health. Belyuen Council appreciate the support that staff of the Programme provide to Belyuen and in particular John AhMat the Principal Alcohol Harm Minimisation Officer for the Dept of Health NT. Thank you to Cr John Moreen.

Council employs community people in all their programmes and there is a two-way communication between staff and community members which gets fed back to workplace managers and directors. If required feedback will then go to the CEO.

There is a core group of staff who have been working at Belyuen for 10+ years. These staff have built up a good relationship with the community and the Council. This creates stability and brings with it trust within the community. Belyuen Council is very lucky to have these people continue to participate as they make service delivery much easier.

Strategy 3

Council will help support and create local jobs

Local Jobs for Local People is a high priority (and has always been) for the CEO to achieve. Belyuen Council tries to employ community people where possible. Unfortunately, due to funding restrictions, this work is often on a casual basis. However, it gives people the experience to work for their money, get their wages into their bank account and be free to spend it how they want. This is very empowering to people. In some cases, Council Admin staff will help the person get a tax file number, set up a bank account and register with a superannuation fund. These everyday life work practices people stuck on Centrelink Benefits would not get to do.

Belyuen Council is the predominant employer of Belyuen people. The Belyuen School employs as many people that they have the funds for and like Council would employ more if the money was available.

Table Of Employment Numbers

	FTE Allocation	Full time Staff	Part time or casual staff
Workshop and Civil Works	4	3	2,
Community Store	3		9
School Nutrition Programme	1		3
Council Administration	3	2	1
Sport and Recreation	2		4
Culture Programme	1	1	11
Aged Care	5	1	12
	19	7	43

Council and the Primary School are the only employers of local people who work in the community.

Belyuen Council would like the opportunity to be able to be the local employment agency in the community as Council feels quite confident that given the operational funds that go to employment agencies plus the participants allocated funds that Council would be in a good position to have everyone in employment.

Once again, the employment agency services provided to Belyuen have not made a difference to employment within the community. The CEO has not been made aware of any community member gaining employment through the employment agency and the Council has continued to struggle to engage with the agency. During the year, the agency also made the decision to cease participant activities in Belyuen. As most participants are reluctant to travel to Berry Springs to attend activities, this has seen participation numbers plummet. Of more significant impact on the Community, however, is the loss of organized activities within the Community including rubbish collections, lawnmowing and other projects that provide an extremely valuable supplement to the Council's resources.

Strategy 4

Local activities that encourage residents of all ages and genders to be involved in strengthening their culture, building a healthy lifestyle through sport and recreation and engaging in harmonious community activities.

Belyuen Council organizes a range of activities during the year for the community. Council gets funding for Australia Day activities and Territory Day. Unfortunately, there was a mix up with an NLC NAIDOC team member and some of the activities planned ended up not happening. Council Store provided a really nice lunch for everyone and Ironbark provided tubs of ice cream and ice cream cones in place of the ice cream van that got cancelled in the confusion. The Women's Centre always celebrate International Women's Day on March 8th and this continues to be a very popular event.

Sport and Recreation have activities for children and youth during the week. Council was very lucky to have the support of Artback NT and Corrugated Iron to provide a range of activities over the Christmas holidays.

The Culture Programme that Council receives funds for from NIAA operates 3 x per week at the school. Council employs adults on a casual basis to work with the coordinator in delivering the Programme. The school community staff are also involved. In 2020-21 Council employed 20 indigenous adults to work on the Culture Programme with the school children.

Culture and harmonious community activities will continue to be high priority for Council.

Strategy 5

Working with funding agencies to create commercial opportunities that give the residents jobs and bring money back into the community to support all other activities that the community would like

The Belyuen Store

The Belyuen Store is an important Community Hub. The Store is where you go for take away meals, for groceries, for power tickets, for ferry tickets, to pick up your mail, for Telstra pre- paid, for ATM machine and for fuel. Income management funds are sent to the Store if the Centrelink client requests. It was also the contact point for people outside to phone up looking for people in the community. This practice is minimal now that the Community has a Telstra Tower and people can easily make their own phone calls.

The Store has been struggling financially for the last fifteen years when a lot of people left the community because of community conflict. However, in recent times the Store has been holding its own with the support of the community. The Store caters for Council community events and when Service Providers request food for a meeting or activity. The Store has a good reputation for quality tasty food that is freshly made to order. Council also encourages Service Providers who are in the community often to open a fuel account and purchase their fuel from Belyuen. The Belyuen Clinic and School both have fuel accounts at the Store.

The Store has continued to revise and update its procedures and practices and has recently had a new retail management system implemented that has improved efficiencies in ordering and financial management.

The Store has also focused on basic food items, cleaning products, personal care items and fishing and camping items. Trinkets, toys for example are no longer ordered and neither are easter eggs or fire crackers. Council is aware that customers only have limited money and it is much better to spend it on food and other necessities.

The store provides the school children's lunch programme and two community positions are funded to run this programme.

The Workshop (Civil Works)

Civil Works staff continue to play a major role in work in the community. As mechanics, they are responsible for repairing vehicles/trucks, boats, motor bikes, quad bikes, trailers, tractors, ride-on mowers, backhoes and other pieces of equipment with customers coming both from inside and outside the community. The Clinic, School and NLC vehicles are also taken to the workshop.

The Civil Works staff also play a major role in the Community Emergency Management Plan – Keeping Belyuen Safe. Their knowledge of the infrastructure in the community both above and below ground level and their skills in machinery both small and large make them all important resource people. The Civil Works staff do the majority of the Roads to Recovery Project work. They also prepare the cemetery for a funeral in consultation with the family.

The Civil Works operations has been refreshing and reviewing its operations. New LED lights were installed this year and these have made a big difference to the amenity of the Workshop. The implementation of the new workshop retail package has been delayed due to circumstances beyond the Council's control. However, the Council continues to improve its operations and the implementation of EFTPOS machines at the Workshop has improved on time payments and reduced the Workshop related debtors.

Age Care

Aged Care has continued to expand in 2020/21 despite the extra challenges of COVID-19. The service has clients in a number of communities outside of Belyuen including Dundee Beach and Berry Springs. We have been able to secure the services of employees who live in these areas to provide additional services when required.

The service continues to provide a breakfast program which operates well. A new dishwasher and combi oven have been installed in the kitchen and this has made the service much more efficient.

Strategy 7

Clean and beautify the community to ensure the country is cared for and the community looks good, creating proud residents.

Council's contract for weekly wheelie bin pick-ups is working well. The Council would like to thank the Veolia drivers for their patience when people are getting their rubbish together. The two large skip bins were delivered through Veolia. Council pays a hire fee for the skips and a tonnage fee for disposal at Shoal Bay. The skip bins are being well used but, unfortunately, Community members often put inappropriate items in the bins causing extra work for the Council staff.

Council continues to engage ARK Vets to come every 3 months to do an animal management programme. The Vets give all the dogs medicine for worms and ticks. Dogs and cats are desexed and puppies are given immunization for Parvo. This year the Vets have also been checking for brown dog ticks that can carry Ehrlichiosis. This disease primarily affects dogs and can result in death if not properly treated. Council has provided this programme to the community for 20 years and it is funded directly by the Council.

As identified in Strategy 1 there is a big problem on Cox Peninsula as there is no waste disposal or transfer station on the whole Peninsula. This leads it open for the unfortunate practice of 'dumping in the bush'. Council continues to work with our neighbouring Councils and the NTG to identify a solution.

Strategy 8

Young children, teenagers, women, men and elders are safe, healthy and cared for.

Belyuen Council continues to ensure where possible that community people are kept safe, are healthy and cared for. Council works very closely with the Belyuen Clinic and the Belyuen School to address any community or individual concerns.

The elderly and disabled are cared for through the Aged Care Programme. Keeping people out of hospital and residential aged care centres is a big focus of the aged care programme and staff work very closely with the clinic staff and family to do their best to keep people at home.

School children are looked after through Council programmes such as school nutrition, sport and recreation and the culture programme with all staff having Working with Children Cards. Council works very closely with the school, the clinic and the community police to ensure children's safety.

Council is experiencing problems with youth damaging road signs and smashing glass alcohol bottles on the road. Smashed large empty bottles of rum make a big mess on the roads and this becomes very dangerous for children who more than often do not wear anything on their feet.

The Council utilized grants from the Roads to Recovery Funding to purchase street signs and speedbumps and these will be installed in the near future. It is hoped that these signs will not be vandalized as they are expensive and cannot easily be replaced.

SERVICE DELIVERY PLAN

Core Activities

Governance

This financial year, the Council continued its focus on strengthening its governance and compliance activities and ensuring that the Council operates in the most efficient and cost-effective manner. With the support of the Local Government and Community Development, Department of Local Government, Housing and Community Development, the Council continues to improve administrative and compliance activities. The Council's replacement finance, property and rating system is not yet fully operational and the Council is working with CouncilWise to finalise this project.

Waste Management

The Council negotiated a contract with a new waste management service provider that commenced in July 2019. The contract has been highly successful and cost effective for the Council.

Core Service	2019 - 20 Activity	Performance Objective	Assessment
Maintenance and upgrade of parks, reserves and open spaces	Community oval	Council to continue to seek funding opportunities to upgrade and maintain oval	The Works team has been keeping up with basic maintenance activities around the community.
Parks, reserves and open spaces on Council lands, including ovals are developed and maintained for the use and benefit of recreational activities of the community. Excludes road reserves and the maintenance and upgrade of buildings, facilities and fixed assets	Maintenance of communal areas In conjunction with Northern Land Council (NLC) Kenbi Rangers and Cox Peninsula Bush Fire Council and Ironbark ongoing mowing and removal of foliage, weeds and debris from community spaces Tree removal for safety of community	The community is consistently visually tidy and long grass or weeds kept to a minimum at all times. Council continue to seek funds to remove all trees that create safety issues within the community.	Unfortunately, Ironbark is no longer operating within Belyuen and many of the activities that previously were undertaken by CDP participants are no longer able to be done.
Maintenance and upgrade of buildings, facilities and fixed assets Council controlled buildings (hall, Council offices, workshop and store) are managed and maintained in a usable and reasonable condition fit for use	Council office and training centre are maintained to provide a clean and safe working environment	A clean and safe working environment is maintained and matters raised are addressed Training centre charged out to non-council service providers to support building maintenance costs	Council buildings are maintained. Users of the Training Centre are contributing to the maintenance costs of the building. Council successfully secured and installed solar panels for the Council office.

Core Service	2019 - 20 Activity	Performance Objective	Assessment
	Maintain safe and operable aged care and women's centres	<p>Council seek funding to repair council office roof and install solar panels.</p> <p>All centres are clean and safe for staff and clients</p> <p>There are no Work Health Safety (WHS) incidents or consumer complaints</p>	Ongoing maintenance continues at the Women's Centre.
	Community store	<p>Pressure clean outside of building and ablutions before and after the wet season</p> <p>Store is maintained and meets all public health and legislative requirements</p> <p>There are no WHS issues</p>	The security in the Community Store has been improved to reduce the risk and incidence of break and enters.
	Recreation hall	<p>Council seek grant funding to complete stage two of solar power installations.</p> <p>Pursue funding for internal fit-out including shelving</p>	Council installed solar panels in 2020/21 No activity
	Maintain a safe and operable workshop	<p>Review policy for use of hall</p> <p>Nil WHS incidents are reported</p> <p>Staff work environment maintained and staff are satisfied with facilities.</p> <p>Council seek funding for upgrade including office and customer service area fit out, and appropriate staff lunch break area</p>	A clean up of the workshop and yard was undertaken. Council undertook a stocktake of spares in the Workshop, installed new LED lighting as well as implementing new EFTPOS machines for the workshop. Council continues to seek grants to upgrade facilities when they become available.
Management of cemetery	Maintain cemetery and surrounding area	<p>Minimum two (2) community working bees at the cemetery each year</p> <p>Council to work with Ironbark and NLC Kenbi</p>	There was an upgrade to the cemetery this year with some landscaping, rocks and plaques installed.

Core Service	2019 - 20 Activity	Performance Objective	Assessment
		Rangers for regular cemetery maintenance	Council continues to seek funding to digitalize the cemetery records.
		Council continue to seek funds to digitise cemetery records	
		Work with the NLC and Department Local Government, Housing and Community Development to prepare for new cemeteries legislation	
Lighting for public safety	Ongoing operation of local lighting.	Zero consumer complaints Continue to provide appropriate lighting in public areas	All street lighting is solar lighting.
Local road upgrading and construction	Upgrade roads as identified and affordable	Urgent repairs are addressed in a timely fashion within Council budgetary constraints Upgrade road and crossing near Lot 244 under Roads for Recovery 2019-21 program	COVID 19 has delayed this project
Upgrading the standard of existing roads and construction of road infrastructure. This does not include maintenance of roads			
Local roads maintenance Road maintenance including pot holing, shouldering, grading, resealing, line marking and rehabilitation	Potholes and local road damage repaired as and where required	Repairs completed in a timely fashion Internal community roads are safe	General road repairs occurring.
Traffic management on local roads Traffic management to regulate, warn and guide road users including street and traffic signs	Signage and kerbing installed and repaired as required	Damaged signage and kerbing replaced as required. Kerbing and signage installed where appropriate and as required	COVID 19 has delayed this project

Core Service	2019 - 20 Activity	Performance Objective	Assessment
Fleet, plant and equipment maintenance Manage and maintain shire owned and controlled vehicles, plant and equipment	Council maintains its fleet, plant and equipment at its workshop. New equipment sought to assist with delivery of Council services and upgrading council workshop and administration vehicles	Fleet, plant, and equipment, is roadworthy and registered where required Equipment is available for Council use to deliver Council services with minimal loss through repair and maintenance Seek funding for purchase of tow truck for workshop use. Civil Works manager to prepare and maintain a checklist for fleet, plant and equipment identifying any licenses and inspections required and contact details Zero preventable incidents Zero WHS issues	Continue to undertake normal asset management activities.
Waste management Plan for and deliver waste management services that reduce the risk of harm to the community, are environmentally sustainable and include waste management strategies for waste reduction, reuse and recycling	Regular collection of household waste, maintenance of landfill, community clean up days and cyclone preparation clean up days. Seek funding to fence dump area for dumping control and traffic control	Weekly bin pick ups Wheelie bins available for purchase in local store Minimal windborne litter Good participation in community clean ups Continue to seek funding to fence dump	The Council negotiated a contract with a new waste management service provider that commenced in July 2019. The contract has been very successful and cost effective for the Council. Council has installed large skip bins to assist with community clean-up.
Weed control	Regular slashing around communal areas Regular slashing around Council workplaces including Community Hall. Weed control around Council building fence lines	Council to work with NLC Kenbi Rangers and Ironbark for community weed management. One (1) week spray early in the dry season around all Council building fence lines and then as needed	Weed control continues.

Core Service	2019 - 20 Activity	Performance Objective	Assessment
		There are no serious community space fire outbreaks during dry season Council to work with Cox Peninsula Bush Fire Brigade, NLC Kenbi Rangers, and Ironbark, for communal areas management.	
		Four (4) slashings of communal areas (parks) and Council workplaces including Community Hall over the wet season	
Civic community events	Council to assist with Community Events as identified by the community. Council to assist Stakeholders who are Holding community events	Council supports regular local activities for all age groups Council seek funding for various events that the community wishes to participate in	Council undertook several activities during the year including: Australia Day Women's Day Community cleanups Unfortunately, COVID-19 has impacted the council's ability to support large events.
Local emergency services	Emergency plan is in place and available on website. Plan to be updated at the beginning of each wet season	Emergency management plan updated and available on website from 31 st November 2019 Emergency Management Committee first planning meeting 1 st October 2019	The Council drafted a pandemic response plan and updated the emergency management plan.
Administration of local laws (by-laws) Development, monitoring and enforcement of by-laws for a safe and healthy community	Council will engage in discussions with other nearby Shires in regard to adoption of By Laws where relevant to Belyuen's needs.	Council to consider introducing by-laws as Appropriate and relevant to needs	No activity
Training and employment of local people	Council will provide staff with access to training to develop their workplace skills. Work with Ironbark on training opportunities for all Belyuen people	Council provides employment for local people Council maintains 60% Indigenous staff	Training continues to be provided where funding is available.

Core Service	2019 - 20 Activity	Performance Objective	Assessment
Customer relationship management including support the employment of local people in Council operations	Council staff present within the community at all times. Complaints are dealt with through regular engagement with service providers and the community	All complaints dealt with in a timely manner at the closest level to the source of the complaint	No significant matters to report.
Governance including administration of Council meetings, elected member support Activities related to the election of Council representatives, electoral boundaries, administration of Council meetings, the terms and conditions of Councillor and elected member support	Council operates in accord with the <i>Local Government Act (2008)</i> and Regulations	Council to meet regularly as required under the <i>Local Government Act (2008)</i> Council finance committees to be formed and meet regularly as required by the <i>Local Government Act (2008)</i> and Regulations	Council has met regularly.
Advocacy and representation on local and regional issues Development of proactive partnerships with government agencies, the Non-Government Organisations (NGO) sector, the private sector and development of partnerships with key stakeholders	Council continues to explore shared service options with Top End Councils. Council liaises with Land Council, NGO's and the private sector. Council continues to proactively participate in the discussions regarding structural and boundary changes	Council maintains TOPROC participation Council maintains relationships with NGO's, Land Council and other stakeholders	Council continues to participate in TOPROC.
Council website Council's website reflects Council's Governance, specific Policies and Procedures as approved by Council, Programme outcomes as identified by Council and other requirements under the Local Government ACT (2008)	Council continues to work with Local Government Compliance to ensure that website information meets requirements under the <i>Local Government Act (2008)</i> and the website is set out in a manner which is easy for people to access information.	The Belyuen Council website is maintained to meet compliance requirements under the <i>Local Government Act (2008)</i> .	Council website was upgraded in June 2020.

Agency Services

Women's Centre and Culture Programme

The Belyuen Culture Programme continues to be one of the most successful Programmes run through Council. The Programme is into its 7th year and has secured funding from the Federal Government until 2021/22.

One of the reasons for the success of this Programme is its continuity of funding. It is a good example of how programmes can develop themselves in community through continuity of funding, staffing, community support including the local Primary School and the Department of Education. With continuity, community support and an excellent structural design (parents as the teaches) Belyuen can be very proud of what has been achieved and continues to achieve.

The Programme employs community adults to teach children at Belyuen Primary School language spoken and written, traditional practices for hunting and fishing, bush tucker, story telling and many other activities. Some of the programme is conducted at school (mostly on rainy days) but whenever possible the children go out with the adults to learn in the bush or at the beach.

Agency Service	2019 – 20 Activity	Performance Objective	Assessment
Aged Care	<p>Council manages an Aged Care Service for Belyuen residents in line with the Federal Government funding agreement.</p> <p>Advocate on behalf of clients to ensure they receive all their entitlements from the Community Aged Care Package service providers.</p> <p>Ensure that all community people eligible for services are given the opportunity to have the services that are needed to meet their needs.</p> <p>Ensure that staff are trained in delivering aged care and home care services</p> <p>Implement work with Council, staff and community members to develop a long-term plan</p>	<p>Service Provision Agreements with the Department of Health are met</p> <p>Council offers services to people with aged care needs in areas surrounding Belyuen e.g. Wagait, Litchfield, Berry Springs, Dundee, Bynoe.</p> <p>Zero compliance breaches</p> <p>Zero WHS breaches</p> <p>Minimum three (3) community aged care workers employed at one time</p> <p>Zero consumer complaints</p>	<p>Security has been upgraded in the Aged Care centre.</p> <p>Aged Care Services continue to be provided across the Cox Peninsula.</p>

Agency Service	2019 – 20 Activity	Performance Objective	Assessment
	for aged and disabled resources including a possible regional residential care Centre		
Sport and recreation	<p>Review Belyuen Sports and Recreation Action Plan as required, subject to funding. Sport and Recreation Officers organize sport and recreation activities identified in the plan subject to funding. Plan to include training for officers and other interested Indigenous people</p> <p>Sport and Recreation Officer to work with Belyuen School in providing activities through the School Sports Voucher Program. Work with Belyuen CEO to obtain funding for sporting equipment and activities.</p>	<p>Sport and Recreation Officers coordinate Activities as defined in the 19-20 Plan</p> <p>Minimum of one (1) community event per month be held in the community hall</p> <p>Council to seek funding to purchase sporting equipment and help cover costs of activities</p> <p>Community satisfied with program being delivered within the community</p> <p>Zero WHS breaches and compliance breaches</p>	<p>Council continues to work with Sport and Rec and the school to provide services to the young people in community. Council was excited to provide school holiday programmes this year including basketball workshops, circus skills and horseriding.</p> <p>Council would like to acknowledge Artback NT and Corrugated Iron for their support.</p>
Airstrip	Maintain airstrip under identified scope of works items. Oversee landings and departures. Council to monitor use of the airstrip by flying school companies and other air operators to ensure landing fees are paid to Council. Council to pursue increase in funding to cover real costs to maintain and reseal the airstrip as required	<p>Department of Infrastructure maintenance contractual requirements are met</p> <p>Council invoices the Department of Infrastructure, planning and logistics as the work is completed</p> <p>Private flying school companies are paying landing fees</p> <p>Other air operators are paying landing fees as required</p> <p>Funding increase approved to help cover actual costs</p>	<p>Department of Infrastructure maintenance contractual requirements are being met</p> <p>Air operators are paying landing fees as required</p>

Agency Service	2019 – 20 Activity	Performance Objective	Assessment
		<p>Indigenous staff trained to become Reporting Officers</p> <p>Zero WHS breaches</p> <p>Zero contract compliance issues</p>	
Centrelink	Council to provide Centrelink agency support as per Department of Human Services contract	<p>Department of Human Services Agency contractual requirements are met</p> <p>Community person trained and employed by Council to perform Centrelink agency work</p> <p>Council office open a minimum of four (4) hours per working day for community members to do Centrelink reporting requirements</p> <p>Council to maintain Departmental equipment and keep secure</p> <p>Council to prepare and forward monthly reporting statistics to the Department.</p> <p>Centrelink Agency staff work with Department staff who come to Belyuen to provide a range of Centrelink services that cannot be done by the Agency staff.</p> <p>Zero WHS breaches</p> <p>Zero consumer complaints</p>	Centrelink contract continues to be provided in accordance with the contractual requirements.

Commercial Services

Service	2019 – 20 Activity	Performance Objective	Assessment
Belyuen Store	Operate a profitable store that offers well priced, appropriate and healthy good community and passing trade and provides real jobs for community members	<p>Position store for revenue growth into the future</p> <p>Develop and market a takeaway food service</p> <p>Promote store to local passing trade –fuel prices competitive, tasty and freshly cooked food, friendly service</p> <p>Reduce operational costs through use of sustainable energy options.</p> <p>Minimum of 50% store staff are community members</p> <p>Zero WHS breaches</p> <p>Zero license compliance issues</p>	<p>The Belyuen Store continues to improve and streamline its services.</p> <p>The food service is well received by the community and provides a range of popular items.</p> <p>A new retail system has been installed.</p>
Workshop	Generate revenue from workshop operations (Motor Vehicle Registry (MVR) inspections, vehicle repairs and plant hire) to lead future job creation	<p>All qualified mechanics to become licensed MVR Inspectors.</p> <p>5% increase in number of MVR inspections</p> <p>Promotion of workshop within the Peninsula Local advertising</p> <p>Zero WHS breaches</p> <p>Zero consumer complaints</p> <p>Increase range of mechanical repairs and services.</p>	<p>The Workshop is operating well and continues to provide a valuable service for the broader community.</p> <p>The community restrictions imposed in response to COVID-19 has impacted the turnover of the Workshop.</p>

FINANCIAL STATEMENTS

8 OFFICER REPORTS

8.1 Budget Review

Report Number	8.1.11.21
Author	Cathy Winsley - CEO
Attachments	Amended Budget V1

Summary

The Council is provided with a financial report at each meeting.

Background

Not applicable.

Comment

The Council amends its budget following the adjustments in the annual financial statements and to reflect more accurate financial information. The budget presented for the Council's consideration, has the following major changes:

- Inclusion of accurate carried over grant figure
- New grants received since the budget was adopted in June

Please note that the budget continues to display a minor surplus.

Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

9 Review of budget

- (1) A council's budget for a financial year must be reviewed by the council as follows:
 - (a) on at least one occasion between 1 July and 31 December in the financial year;
 - (b) on at least one occasion between 1 January and 30 April in the financial year.
- (2) If the council adopts an amended budget as a result of the review, and the amended budget has a material impact on the council's long-term financial plan, the council must, by resolution, amend the council's long-term financial plan at the same time as adopting the amended budget.

Policy Implications

Not applicable

Financial Implications

See the body of this report.

Recommendation

That Council accepts the amended budget as tabled in this report.

Moved:

Seconded:

Belyuen Community Government Council
Budget Amendment

	Original 2021/22 Budget	Amended 2021/22 Budget	Notes
Income			
01 RATES	\$89,303	\$87,500	
02 WASTE CHARGES	\$59,111	\$64,500	
03 FEES AND CHARGES	\$98,277	\$181,728	<i>Reallocation of costs between fees and other income</i>
04 GRANTS AND SUBSIDIES	\$1,300,046	\$1,329,576	<i>More accurate reflection of grants including new grants received</i>
04 OTHER INCOME			
AGED CARE		\$342,936	
MISCELLANEOUS		\$309,596	
SNP		\$19,992	
STORE		\$781,296	
Total 04 OTHER INCOME	\$995,540	\$1,453,820	<i>More accurate reflection of current position</i>
Total Income	\$2,542,276	\$3,117,124	
Less Cost of Sales			
Store - Purchases	\$0	\$500,004	<i>Previously included in Other Expenses</i>
Total Cost of Sales		\$500,004	
Gross Income	\$2,542,276	\$2,617,120	
Less Operating Expenses			
B01 EMPLOYMENT RELATED EXPENSES	\$1,351,586	\$1,376,328	
B02 MATERIALS AND CONTRACTS	\$190,352	\$648,292	
B04 COUNCIL EXPENSES	\$65,791	\$63,984	
B07 REPAIRS AND MAINTENANCE (PROPERTY)	\$29,566	\$33,144	
B08 REPAIRS AND MAINTENANCE (VEHICLES)	\$157,600	\$175,680	
B09 FINANCE COSTS	\$4,400	\$4,488	
B10 OTHER EXPENSES	\$721,955	\$0	<i>Moved to Store - Purchases</i>
B11 DEPRECIATION		\$231,636	<i>Recalculated to reflect current assets</i>
B12 TRANSFER TO RESERVE	\$21,000	\$32,736	<i>Recalculated to reflect obligations</i>
Total Operating Expenses	\$2,542,249	\$2,566,288	
Operating Surplus (Loss)	\$27	\$50,832	
Non-operating Income			
Unexpended Grants	\$194,391	\$177,565	
Total Non-operating Income	\$194,391	\$177,565	
Net Surplus (Deficit)	\$194,418	\$228,397	

9 FINANCIAL REPORTS

9.1 Monthly Financial Report

Report Number	9.1.11.21
Author	Cathy Winsley - CEO
Attachments	Financial report for October 2021

Summary

The Council is provided with a financial report at each meeting.

Background

Not applicable.

Comment

Please refer attached financial report.

Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

17 Monthly financial reports to council

- 1) The CEO must, in each month, give the council a report setting out:
 - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - b) the most recently adopted annual budget; and
 - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.
- 2) The report must also include:
 - a) details of all cash and investments held by the council (including money held in trust); and
 - b) the closing cash at bank balance split between tied and untied funds; and
 - c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
 - d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
 - e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
 - f) other information required by the council.

Policy Implications

Not applicable

Financial Implications

See the body of this report.

Recommendation

That Council accept the financial reports for the period October 2021 as tabled in this report.

Moved:

Seconded:

9.2 Grant Matters

Report Number	9.2.11.21
Author	Cathy Winsley - CEO
Attachments	G27 Solar Air-cooler and LED Upgrade

Summary

The Council receives grants for a variety of purposes. Grants are the Council's primary source of income. When grant offers are received by the Council they are presented to Council for the Council's information.

When Council completes the spending on the grant it is (subject to the grant requirements) required to present to the funding body a summary of what was spent and what the outcomes of the grant were. These acquittals sometimes require presentation to the Council.

Comment

G27 Solar Air-Cooler and LED Upgrade

The Council received \$95,056 in June 2021 from the Department of Chief Minister and Cabinet to undertake solar upgrades and LED upgrades at the Workshop and Community Hall.

The work has been completed and the acquittal is presented to Council for its acceptance.

Statutory Environment

NIL

Financial Implications

Fully expended grant

Recommendation

That Council receive and approve the acquittal for the Local Government Priority Infrastructure Fund 2020/21 (LGR2015/00033) as tabled.

Moved:

Seconded:

Belyuen Community Government Council

Acquittal of Local Government Priority Infrastructure Fund 2020-21

File Number: LGR2015/00033

Purpose of Grant: To purchase and install solar panels and internal air coolers for the Council workshop; and install solar panels, upgrade lighting to LED, replace four wall fans and faulty power points at the community hall.

Application Number: PIF2100013

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 31 OCTOBER 2021

Local Government Priority Infrastructure Fund

\$95 056 (ex GST)

Other income/council contribution

0

Total income

95056

Expenditure (Specify accounts and attach copies of ledger entries)

An 'administration fee' is not to be apportioned to the grant for acquittal purposes.

Total Expenditure

95057

Surplus/(Deficit)

-\$1 (0.68)

IS THE PROJECT COMPLETE: Yes No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Cathy Winsley

25/11/2021

Laid before the Council at a meeting held on ____/____/____ Copy of minutes attached.

CEO or CFO: _____

____/____/____

DEPARTMENTAL USE ONLY

Grant amount correct:

Yes No

Expenditure conforms to purpose:

Yes No

Capital Works - Bought from Territory Enterprise:

Yes No

Minutes checked:

Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED:

Yes No

Acquittal checked by: _____

____/____/____

Comments:

Donna Hadfield, Manager Grants Program _____

____/____/____

10 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

11 GENERAL BUSINESS

Call for any other general business.

12 CONFIDENTIAL ITEMS

Recommendation

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.

Moved:

Seconded:

12.1 Code of Conduct Complaint Against Councillor

This report will be dealt with under Section 293(1) of the *Local Government Act 2019* and Regulation 51(1)(f) of the *Local Government (General) Regulations 2021* as it contains information in relation to a complaint of a contravention of the code of conduct.

12.2 Section 19 Leasing Arrangements

This report will be dealt with under Section 293(1) of the *Local Government Act 2019* and Regulation 51(1)(c)(iv) of the *Local Government (General) Regulations 2021* as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

12.3 CEO Recruitment Process (deferred from October meeting)

This report will be dealt with under Section 293(1) of the *Local Government Act 2019* and Regulation 51(1)(a) and 51(1)(c)(iv) of the *Local Government (General) Regulations 2021* as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

Return to open session:

13 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on _____ at the Belyuen Council Offices, Belyuen commencing at 5:00PM.