

# ORDINARY COUNCIL MEETING 28 MARCH 2022



## NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 5PM.

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Cathy Winsley - CEO

# AGENDA

## ORDINARY COUNCIL MEETING

### 28 MARCH 2022

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## 1 OPEN MEETING

The meeting will be declared open at 1:00PM.

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Report Number</b>	<b>2.1.03.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Nil</b>

### Summary

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

### Background

Not applicable.

### Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### Statutory Environment

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

### Financial Implications

Not applicable.

### Recommendation

***That Council accepts the apology of Cr \_\_\_\_\_ for the Ordinary Council 28 March 2022. The Council notes the absence without apology of Cr \_\_\_\_\_.***

***Moved:***

***Seconded:***

### 3 DECLARATION OF INTEREST

<b>Report Number</b>	<b>3.1.03.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>NIL</b>

#### **Summary**

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda.

#### **Background**

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### **Comment**

NIL

#### **Statutory Environment**

- *Local Government Act 2019* Section 114 (Elected Members).
- *Local Government Act 2019* Section 179 (Staff Members)

#### **Policy Implications**

Conflict of Interest – Code of Conduct.

#### **Financial Implications**

Not applicable.

#### **Recommendation**

***That Council receives and notes the declarations of interest for the Ordinary General Meeting 28 March 2022.***

**Moved:**

**Seconded:**

## 4 DEPUTATIONS AND PRESENTATIONS

NIL

## 5 CONFIRMATION OF PREVIOUS MINUTES

<b>Report Number</b>	<b>5.1.03.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Unconfirmed Minutes of the Meeting 31<sup>st</sup> January 2022 and 1<sup>st</sup> February 2022</b>

### Summary

Minutes of the Ordinary General Meeting and the Confidential Minutes from the meeting of the 31<sup>st</sup> January 2022 and 1<sup>st</sup> February 2022 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

### Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the *Local Government Act 2019*.

### Policy Implications

Not applicable

### Financial Implications

Not applicable.

### Recommendation

***That the Minutes of the Ordinary General Meeting held on 31<sup>st</sup> January 2022 and 1<sup>st</sup> February 2022 be confirmed by Council as a true and correct record of the meetings.***

**Moved:**

**Seconded:**



# MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD 31<sup>st</sup> JANUARY 2022

## 1 OPEN MEETING

MEETING OPENED: The Ordinary Council Meeting opened at 5:15 pm

PRESENT AT MEETING:

**Elected Members:**

- President Rex Edmunds
- Cr Claude Holtze
- Cr Lenard Sing
- Cr John Moreen
- Cr Teresa Timber: linked to the meeting through mobile phone call

**Staff:**

- Cathy Winsley – CEO

## 2 APOLOGIES AND LEAVE OF ABSENCE

NIL

## 3 DECLARATION OF INTEREST

NIL

## 4 DEPUTATIONS AND PRESENTATIONS

NIL



# MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD 1<sup>st</sup> FEBRUARY 2022

## 1 OPEN MEETING

MEETING OPENED: The Ordinary Council Meeting opened by the President at 1:25 pm

PRESENT AT MEETING:

### Elected Members:

- President Rex Edmunds
- Cr Claude Holtze
- Cr John Moreen
- Cr Teresa Timber: linked to the meeting through mobile phone call

### Staff:

- Cathy Winsley – CEO
- Jasmine Brar – Finance Officer

## 2 APOLOGIES AND LEAVE OF ABSENCE

<2.1.1.31> The Council notes and accepts the apology of **Cr. Lenard Sing** for his absence for the Council Meeting held 1<sup>st</sup> February 2022 due to work commitments

## 3 DECLARATION OF INTEREST

NIL

## 4 DEPUTATIONS AND PRESENTATIONS

NIL

## 5 CONFIRMATION OF PREVIOUS MINUTES

NIL

## 6 PRESIDENT'S REPORT

NIL

## 7 CEO REPORTS

NIL

## 8 OFFICER REPORTS

NIL

## 9 FINANCIAL REPORTS

### 9.1 Monthly Financial Report

The Finance Officer went through and discussed in detail the November 2021 and December 2021 Financial Reports including:

- Profit and Loss Statement
- Balance Sheet
- Aged Receivables
- Aged Payables
- Budget Variance

<9.1.4.21> That Council accepts the financial reports tabled for November and December 2021

Moved: President Rex Edmunds

Seconded: Cr John Moreen

## 10 QUESTIONS BY MEMBERS

NIL



**11 GENERAL BUSINESS**

NIL

**12 CONFIDENTIAL ITEMS**

NIL

**13 NEXT COUNCIL MEETING**

Meeting closed by the President at 3:00 pm.

## 5 CONFIRMATION OF PREVIOUS MINUTES

<5.1.1.31> That the Minutes of the Ordinary General Meeting and Confidential session held on 29<sup>th</sup> November 2021 be confirmed by Council as a true and correct record of the meeting.

Moved: President Rex Edmunds

Seconded: Cr Lenard Sing

<5.2.1.31> That the Minutes of the Special Council Meeting held on 15<sup>th</sup> December 2021 be confirmed by Council as a true and correct record of the meeting.

Moved: Cr Lenard Sing

Seconded: President Rex Edmunds

<5.3.1.31> That the Minutes of the Special Council Meeting held on 24<sup>th</sup> January 2022 be confirmed by Council as a true and correct record of the meeting.

Moved: President Rex Edmunds

Seconded: Cr John Moreen

## 6 PRESIDENT'S REPORT

President Rex Edmunds gave a verbal report of his activities and important highlights since the last council meeting. He mentioned the following points:

- *Council has put Belyuen Community into Voluntary Lockdown to try and help slow the spread of Corona Virus amongst community members*
- *Council is aware that there are people coming in and out from Darwin and these people could be responsible for bringing the virus into the community*
- *President will walk around the community to talk with people about the Virus and how families can help to stop it coming into the community*
- *President commented that he feels many people in the community do not understand what COVID-19 is and it's impact on their lives*
- *President commented that the community needs to look after the elderly and to show more respect to them*

That the Council notes the President's report for the months of November and December 2021

Moved: Cr Claude Holtze

Seconded: Cr Lenard Sing

## 7 CEO REPORTS

### 7.1 Incoming and Outgoing Correspondence

#### Approval to upgrade the Oval

CEO informed the Council that the application to upgrade the Oval has been approved by the Minister of Local Government. Council is to receive \$263,000 to undertake the work

CEO to bring a copy of the Budget and quotes to the next Council Meeting to discuss how the work will be carried out

#### Resolution:

That Council receives and notes the Incoming and Outgoing Correspondence Report tabled by the CEO

Moved: President Rex Edmunds  
Seconded: Cr Claude Holtze

### 7.2 Report from the CEO

The CEO reported about the activities and issues faced by the Council. She highlighted the following points:

#### Pigs in the Community

CEO commented that the Workshop staff are concerned about the pigs being outside the owner's yard and digging up around water piper and on the verges

#### News sign boards and Road Works

Workshop staff are working through erecting new street signs, repairing holes in the roads, installing speed humps and finishing the bollards

#### Sale of Alcohol at Wagait supermarket

CEO tabled lists of people who are seen as family visitors to Belyuen and who have the same alcohol purchases conditions as Belyuen Residents.

CEO tabled a list of Belyuen residents over the age of 18 years who are subject to the purchasing conditions that are part of the Wagait supermarket Liquor License. The conditions being that no wines and spirits and alcohol in glass containers to be sold to Belyuen residents.

CEO discussed that the Liquor Commission suggest a meeting be held with Council, Liquor Commission, Police and Wagait Supermarket owners to discuss the sale of alcohol conditions to Belyuen people. Council members raised concerns about Litchfield Pub and the sale of spirits and wines to Belyuen people.

CEO commented that Council can discuss this with the Liquor Commission staff and the Police when a meeting is held in relation to the Wagait Supermarket.

<7.2.1.31> That Council receives and notes the report from the as tabled in the meeting

Moved: President Rex Edmunds

Seconded: Cr Lenard Sing

## 8 OFFICER REPORTS

NIL

## 9 FINANCIAL REPORTS

### 9.1 Monthly Financial Report

<9.1.4.21> That Council will meet at 12 noon on 1<sup>st</sup> February 2022 to go through November and December Financial Reports with the Finance Officer and the CEO

Moved: President Rex Edmunds

Seconded: Cr John Moreen

## 10 QUESTIONS BY MEMBERS

The following discussions were put forward in the Council Meeting:

10.1 *Dealing with people that keep coming into the community from outside to stay with the family*

10.2 *Council discussed how best to talk with community residents about not letting family from Darwin and around to come into Belyuen and stay here*

10.3 *President commented he would go around and talk with people to explain to them the importance of not having people come over from outside*

10.4 *Discussion was around social media such as Facebook to spread the word around*

## 11 GENERAL BUSINESS

NIL

## 12 CONFIDENTIAL ITEMS

NIL

## 13 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on **28<sup>th</sup> February 2022** at the Belyuen Council Offices, Belyuen commencing at 5:00PM.

Meeting closed by the President at 7:15 pm.

## 6 PRESIDENT'S REPORT

<b>Report Number</b>	<b>6.1.03.22</b>
<b>Author</b>	<b>President Rex Edmunds</b>
<b>Attachments</b>	<b>Nil</b>

### **Summary**

The President reports to Council on his activity and any items of importance that have arisen since the last ordinary Council meeting.

### **Comment**

The President will give a verbal report to the meeting.

### **Financial Implications**

Not applicable.

### **Recommendation**

*That Council receives and notes the President's Report.*

**Moved:**

**Seconded:**

## 7 CEO REPORTS

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### **7.1 Incoming and Outgoing Correspondence**

<b>Report Number</b>	<b>7.1.9.20</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Various letters below</b>

### **Background**

Council is provided with items of correspondence both received and sent since the last Council meeting.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

### **Comment**

The following correspondence has been received or sent during the preceding period.

**Correspondence In**

Ref	Date	From	Regarding
A	16/02/2022	Chief Minister	Bringing Land to Market – review of how to ensure that there is titled land available for purchase in the Territory.
B	17/03/2022	President Sharon Beswick, Commalie Community Government Council	Amalgamation discussion PLEASE REFER CONFIDENTIAL ITEM

**Correspondence Out**

Ref	Date	To	Regarding
C	13/02/22	Belrose Group	Terminating contract for CEO recruitment (to be done internally)
D	21/3/22	Maree Delacey, Department of Chief Minister – Local Government	Amalgamation discussion PLEASE REFER CONFIDENTIAL ITEM

**Consultation**

Not applicable.

**Statutory Environment**

Not applicable.

**Policy Implications**

Not applicable.

**Financial Implications**

Please refer to specific agenda item.

**Recommendation**

*That Council:*

- 1. Receives and notes the Incoming and Outgoing Correspondence Report tabled at the Council meeting 28 March 2022.***
- 2. Ratifies the termination of the contract with Belrose Group for the CEO Recruitment***

**Moved:**

**Seconded:**



## CHIEF MINISTER

Parliament House  
State Square  
Darwin NT 0800  
chief.minister@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5500  
Facsimile: 08 8936 5576

Ms Cathy Winsley  
Belyuen Community Government Council  
Email: cathy.winsley@belyuen.nt.gov.au

Dear Ms Winsley

The Northern Territory's economy is continuing to strengthen, with Deloitte forecasting economic growth in the Territory will be the strongest in the nation in 2022. It is critical that as our population increases, we have land and housing available – we want people living locally, spending locally, and raising kids locally.

Our Government commissioned an independent land development review to ensure more titled land is delivered to the market, to keep up with the expansion of the Territory. This is a priority for Government.

The review was undertaken by Team Territory co-chair Dick Guit and involved consultation with key stakeholders and industry from across the Territory.

The outcomes of the review are presented in the final report *Bringing Land to Market: An Independent Review of the Land Development Processes, Land Under Development and Titled Land*.

The Territory Labor Government is getting on with the job – progressing the 23 recommendations. These build on our current work of land investigation and preliminary design works underway for population growth in areas such as Holtze, Kowandi, Katherine East and Kilgariff in Alice Springs.

A cross-agency effort is already underway to progress the recommendations, including:

- planning for future demand across the Territory – so land and infrastructure can be delivered where it is needed and at the right time;
- making processes to bring land to market as efficient and as easy as possible – providing more certainty to Territorians and local business; and
- continuing to work with stakeholders to deliver affordable and accessible housing.

The recommendations build upon current initiatives including planning, land investigation and preliminary infrastructure design works being undertaken to support population growth across the Territory. To read the report please visit [www.dipl.nt.gov.au/strategies](http://www.dipl.nt.gov.au/strategies).

Yours sincerely

  
MICHAEL GUNNER  
16 February 2022

  
EVA LAWLER





# BELYUEN COMMUNITY GOVERNMENT COUNCIL

ABN 88 194 280 330  
BELYUEN COMMUNITY  
Community Mail Bag 18,  
Darwin NT 0822  
Telephone: (08) 8978 5071

To: Belinda Beltz  
Managing Director  
The Belrose Group  
[bel@belrosegroup.com.au](mailto:bel@belrosegroup.com.au)



Dear Belinda

I am writing to inform you that Belyuen Council no longer requires The Belrose Group to continue with the Belyuen CEO Recruitment.

Belyuen Community Government Council operates very differently to any other local government authority in the NT. It is felt that the Recruitment Package must address this uniqueness so that the right person for the community will be recruited.

I have made the decision that Council will manage the recruitment themselves and therefore no longer requires the services of The Belrose Group.

I would like to thank you for the work you have done to date and request that The Belrose Group forward to Council an invoice for this work.

Yours Sincerely

Cathy Winsley  
CEO

Belyuen Council

13 February 2022

Cc Cathryn Hutton

# COOMALIE COMMUNITY GOVERNMENT COUNCIL

22 Cameron Road Batchelor NT 0845

PO Box 20 Batchelor NT 0845  
Phone: 08 8976 0058  
Fax: 08 8976 0293  
Email: [mail@coomalie.nt.gov.au](mailto:mail@coomalie.nt.gov.au)  
Web: [www.coomalie.nt.gov.au](http://www.coomalie.nt.gov.au)



17<sup>th</sup> March 2022

Mr Rex Edmunds  
President  
Belyuen Community Government Council  
CMB 18  
DARWIN NT 0801

Via email c/-: [cathy.winsley@belyuen.nt.gov.au](mailto:cathy.winsley@belyuen.nt.gov.au)

Dear Rex

**Re: Proposed amalgamation Belyuen and Coomalie Councils**

I write to you regarding the proposed amalgamation of Belyuen and Coomalie Community Government Councils. For some years our respective organisations have worked together to explore and recommend a suitable model that would benefit our communities and promote the important work of local government and its positive impacts on the lives of people in our region.

In January 2022 Council invited the Minister for Local Government to attend its meeting to discuss his vision for local government and his support (or not) to our previous proposal. We received yesterday the attached correspondence from his office. I would like to discuss this correspondence with you as a matter of urgency at a time that is convenient to you.

I will ask the Chief Executive Officer, Anna Malgorzewicz to contact Cathy Winsley to arrange a date and that that is suitable to us all to further progress our discussions.

Looking forward to meeting with you soon.

Yours sincerely

Ms Sharon Beswick  
**President**

*Encl.*



## MINISTER FOR LOCAL GOVERNMENT

Parliament House  
State Square  
Darwin NT 0800  
minister.paech@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5688

Coomalie Community Government Council  
141 Cameron Road  
BATCHELOR NT 0845

Dear elected members

Thank you for hosting me during my visit on 16 January 2022. It was wonderful to hear of the valuable work of the Coomalie Community Government Council (the Council), and key issues for residents in the Coomalie Shire. I have followed up with the relevant Northern Territory Government departments regarding the concerns you raised with me during my visit.

### **COVID-19 issues**

Throughout the COVID-19 pandemic, and especially in this most recent outbreak, councils and local organisations have been instrumental in helping keep communities safe alongside dedicated public servants. Under current terms and conditions, local government bodies are not eligible to apply for support under the COVID-19 recovery programs. However, eligible businesses in the Coomalie Local Government Area can apply for support through COVID-19 recovery programs. I am aware that the Council has not requested or received any resourcing or COVID-19 support through the Emergency Operations Centre.

### **Boundary reform**

I am aware of the approach that is being led by both Coomalie and Belyuen Community Government Councils regarding a council amalgamation. I understand the Northern Territory Government has advised both councils that the proposal in its current form requires further amendments, particularly in relation to costings. This matter has been the subject of discussion between the two councils from 2017 and, since that time, the Northern Territory Government has provided assistance in the form of advice and financial support.

In recognition of the challenges of the current structure, at the November 2021 Local Government Association of the Northern Territory Conference, I advised of my commitment to working on incorporating currently-unincorporated areas into council areas. I am prepared to consider an amalgamation proposal that has the agreement and support of both councils. Any proposal should demonstrate clear community benefits and ongoing operational viability within existing revenue streams.

### **Aged care living accommodation**

The National Health Reform Agreement (NHRA) 2011 established Commonwealth responsibility for funding, policy, management and delivery of an aged care system. The Commonwealth Government has responsibility for, and regulates, residential aged care under the *Aged Care Act 1997* and the *Aged Care Quality and Safety Commission Act 2018*. The Northern Territory Seniors Policy 2021-2026 identifies opportunities to work with the Commonwealth Government to influence the development of a long term strategy for aged care services in the Northern Territory.

The need for more residential aged care has been a regular topic of discussion at the Minister's Advisory Council for Senior Territorians. There are currently three residential aged care services in the Greater Darwin area: Pearl Supported Care (Fannie Bay, Darwin), Terrace Gardens Aged Care Facility (Farrar, Palmerston) and Regis Tiwi Aged Care (Tiwi, Darwin).

It should be noted there must be sufficient demand (80-100 beds) to ensure viability and to attract private and Commonwealth Government investment in an aged care facility. This demand requirement can be problematic when seeking support for regional and remote aged care services and is a key reason as to why the majority of aged care services are located in regional centres and towns.

The Commonwealth Government funds state and territory governments to operate Aged Care Assessment Teams (ACAT). ACATs provide multi-disciplinary assessments to frail aged people with complex needs. ACATs have Commonwealth delegation to approve applications for residential Aged Care respite, Residential Placement, Transition Care, Short Term Restorative Services and Community care packages. Community care packages include both Commonwealth Home Support Program (CHSP) and Home Care Packages (HCP). ACATs are a free service and anyone can make a referral. Larrakia Aged Care, Belyuen Aged Care, Australian Regional and Remote Community Services provide CHSP and HCP in the Coomalie Shire.

The recent trend for ACAT assessments in the Coomalie region is approximately one referral a month. Recent referrals have been triggered by Larrakia Aged Care through their home maintenance service, which has identified additional needs for Coomalie residents. I acknowledge the challenges that exist for those living with dementia in Coomalie; and note that access to care services are essential for elderly patients who live alone. I note the Council on the Ageing NT (COTA NT) provide advocacy and support for older Territorians to access aged care services and support.

Ms Maya Murphy, Assistant Director, Service Delivery Division, Ageing and Aged Care Group, Commonwealth Government Department of Health, is leading this work and can be contacted on 08 8919 3410 or at [Maya.Murphy@health.gov.au](mailto:Maya.Murphy@health.gov.au) to progress matters related to aged care opportunities.

### **Telecommunications and connectivity**

I note the Council, local school, Coomalie government buildings and the Batchelor Institute of Indigenous Tertiary Education are connected by optic fibre and no longer experience significant telecommunications issues. Outages are more common in the Territory during the wet season due to the increase in storms. The restoration of services often relies on a Telstra technician going to site and, in the wet season, this can require a helicopter.

The Commonwealth Government is responsible for maintaining telecommunications. The Northern Territory Government Department of Corporate and Digital Development continually advocates to the Commonwealth and providers for reliable telecommunications services for all Territorians. For Council's interest, network reliability was reported on in the Commonwealth Government's [2021 Regional Telecommunications Review](#) and recommendations have been made to address this issue.

### **Gamba grass**

The Council is one of 10 partners in the Gamba Action Program (GAP), which makes free herbicide and equipment loans available to private landholders to manage gamba on their land. I understand 98 local residents have accessed this service so far this year.

The GAP focuses on reducing the risk of gamba-fuelled wildfires on residential properties. Over 1500 properties are assessed each season, including within the Council municipality. Figures for Coomalie Shire, noting 2020-21 was the first year of compliance with the Weed Management Plan – Gamba Grass 2022-2030 (the Management Plan), are as follows:

- Compliance inspections for the 2020 – 21 season: Inspections x 72, Advice x 6 and Orders x 1.
- Compliance inspections for the 2021-22 season (to date): Inspections x 63, Encouragement x 2, Advice x 7, Orders x 35.

The Fire Ready Assistance Program supports elderly and vulnerable residents to prepare for the bushfire season by installing firebreaks and reducing gamba fuel loads. Up to 35 landholders are supported each year across the Top End, including in the Coomalie Shire region. Last season, the Fire Ready Assistance Program coordinated work on two very large properties in Coomalie; one of which is receiving repeat support this season. There has been direct engagement with the Council regarding works in road corridors adjoining these properties.

The Department of Environment, Parks and Water Security's (DEPWS) Gamba Fire Mitigation Unit brought an interactive 4D gamba fire demonstration to the Science Week in Bachelor, hosted by Council, in September 2021. The Gamba Fire Mitigation Unit has identified discrete, targeted project areas where acute effort is applied to coordinate education, enforcement, assistance and stakeholder programs for improved community safety and environmental protection. One of these project areas is the Chin Estate subdivision in the Coomalie Shire, adjacent to the Litchfield National Park boundary.

The Management Plan was developed by the Gamba Grass Weed Advisory Committee and the Weed Management Branch through a collaborative approach. The plan sets out landholder responsibilities with respect to gamba management. It divides the Northern Territory into two zones – Zone A (eradication) and Zone B (control). The Coomalie Shire Council municipality is within Zone B, where the largest and most dense infestations of gamba grass are located. Hence, eradication is not an objective within the Council boundary. Eradication of gamba grass is only considered feasible where it is not yet established (Zone B extends to Katherine) and growing conditions (e.g. soil and air temperature, humidity) are less favourable.

The Gamba Army was first deployed two years ago as a job-creating and weed management initiative. In its first year, the Gamba Army sprayed 30 sites, encompassing 50 land parcels. This equated to nearly 7000ha, with approximately 760ha sprayed. The continuation of the Gamba Army maintains the Northern Territory Government's work to mitigate this weed through the Gamba Management Framework, underpinned by the Management Plan.

Another element of the Gamba Management Framework is the Weed and Fire Working Group, which is a collaboration between the Department of Infrastructure, Planning and Logistics (DIPL), DEPWS and key stakeholders. This Working Group is progressing a strategic, coordinated approach to infestation and fuel loads.

DIPL contracts weed control services for transport corridors and Crown Land Estate administers a weed management program to mitigate gamba grass and other grassy weeds on vacant Crown land within the Coomalie Shire. It also operates a prescribed burns program, which will see both Batchelor and Adelaide River Township protected with early prescribed burns to minimise the fuel load and risk. The integration of both wet and dry season prescribed burn practices and weed spraying activities is expected to result in a reduction in gamba grass. This is also expected to minimise the risk of wildfires and give the native vegetation a chance to recoup after the numerous wildfires in the Shire over the last few years.

The Weed Management Branch conducted aerial spraying trials in 2019 and 2020 near Batchelor to determine the most effective gamba control and least damage to off-target native flora. The trial area had mid to high density gamba and very similar characteristics to gamba-infested areas in Litchfield National Park. The late wet season (April) application produced the best results for both the control of gamba grass and the rejuvenation and rehabilitation of the native vegetation. These results also demonstrated that fire after herbicide treatment resulted in marked increase in gamba density post-fire, suggesting that fire could be counterproductive to the management of gamba.

### **Community safety**

The Department of Territory Families, Housing and Communities' Office of Youth Affairs provides grants for school holiday activities, with many grants provided to local government councils to assist them to deliver programs for young people in their local area. I encourage the Council to seek funding through this grant program, should the Council wish to run school holiday activities. The next round of the Youth Vibe Holiday Grants will open for applications from 1 March 2022.

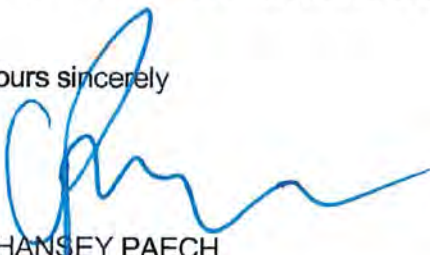
The Department of the Chief Minister and Cabinet (CM&C) runs a Safer Territory Places grant program, which supports organisations, businesses and councils to implement initiatives that create safer places. Social Inclusion grants are also available for activities that increase gender equality and diversity inclusion; activities for seniors; and activities for multicultural communities. I encourage you to review the grants available on the Grants Directory – <https://nt.gov.au/community/grants-and-volunteers/grants/grants-directory>, which provides an overview of all grants offered by the Northern Territory Government.

While local government bodies are currently ineligible to apply for the BizSecure Program, I note that nine businesses in the Coomalie area have applied for the Biz Secure Program since January 2021.

I thank the Council for the work you do for residents of Coomalie Shire, and I look forward to visiting Coomalie again in the future.

If you have any further questions please contact Ms Sandra Schmidt, Regional Executive Director – Top End, CM&C, on (08) 8999 5236 or at [sandra.schmidt@nt.gov.au](mailto:sandra.schmidt@nt.gov.au).

Yours sincerely



CHANSEY PAECH

09/03/22



# BELYUEN COMMUNITY GOVERNMENT COUNCIL

ABN 88 194 280 330  
BELYUEN COMMUNITY  
Community Mail Bag 18,  
Darwin NT 0822  
Telephone: (08) 8978 5071

To Maree DeLacey

Executive Director

Local Government and Regional Development

Department of Chief Minister and Cabinet

Darwin NT 0801

Dear Maree

On behalf of the President of Belyuen Community Government Council Rex Edmunds, I am inviting you to attend a Special Council meeting on Wednesday 30<sup>th</sup> March 2022.

Council would like to have the opportunity to discuss with you the Public Consultation that the Minister will announce this week.

We are proposing a 10am Special Meeting at Belyuen Council on 30<sup>th</sup> March 2022 to discuss the details of the Public Consultation. Council would appreciate the opportunity to discuss with yourself their thoughts about boundary reform and how Belyuen Council can position themselves for the future to give maximum benefit to the community.

We would be happy to pick you up from the ferry if it is suitable for you to attend. There is a ferry that leaves Cullen Bay at 9am and arrives at Mandorah at 9.20am. There is a return ferry at 11.20am or 1.20pm.

If the 30<sup>th</sup> March is not suitable, we would be open to other date suggestions.

I look forward to hearing from you.

Yours Sincerely

  
Cathy Winsley

CEO

21 March 2022

## 7.2 Report from the CEO

<b>Report Number</b>	<b>7.2.03.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Airstrip Maintenance Contract</b>

### Summary

Each meeting the CEO provides an update on activities and issues facing the Council.

### Comment

#### **Airstrip Maintenance Contract**

The “Selected Tender for T21-1992 -Darwin Region - Belyuen Regional Aerodrome Inspection and Maintenance for a Period of 36 Months” was published on the NTG’s online tender noticeboard. The Council has submitted a quotation in the hope to continue providing this service and is awaiting a response.

#### **Basketball NT**

Basketball NT has been engaged to provide 2 sessions a week for an eight-week block for basketball skills training in the evening for male youth. This is being funded from residual funding from the Youth and Sport funding. Night patrol has agreed to pick Basketball NT staff up from the ferry and return to the ferry after the session and their assistance is appreciated.

#### **Tennis NT**

Tennis NT is providing a quote to the Council for tennis training. If possible, this program will be delivered using school sports voucher funding. It is likely to be run in the hall immediately after school.

#### **Regional Waste Management**

The CEO and President have met with the consultant regarding the waste management strategy undertaken as part of the WaRM grant. It is suggested that Gerard will present to the Council at the next Council meeting.

#### **Other Matters**

The CEO will provide a verbal update on matters arising.

### Statutory Environment

NIL

### Financial Implications

Not applicable.

### Recommendation

*That Council receives and notes the report from the CEO as tabled.*

**Moved:**

**Seconded:**



# FW: Quotations and Tenders Online - Selected Tender for T21-1992 - Darwin Region - Belyuen Regional Aerodrome Inspection and Maintenance for a Period of 36 Months

From: Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>

To: Cathryn Hutton <cathryn.hutton@protonmail.com>

Date: Tuesday, February 22nd, 2022 at 6:33 PM

Another one for agenda  
thanks

**From:** CAPS Assist <capsassist.ntg@nt.gov.au>

**Sent:** Friday, 18 February 2022 12:00 AM

**To:** Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>

**Subject:** Quotations and Tenders Online - Selected Tender for T21-1992 - Darwin Region - Belyuen Regional Aerodrome Inspection and Maintenance for a Period of 36 Months

**Importance:** High



## Northern Territory Government Quotations and Tenders Online

### Quotations and Tenders Online - Selected Tender for T21-1992 - Darwin Region - Belyuen Regional Aerodrome Inspection and Maintenance for a Period of 36 Months

You are invited to submit a Quote for the above project closing at 2:00PM CST (Australian Central Standard Time) on 04-Mar-22.

#### Creating a registration:

If you do not already have a Quotations and Tenders Online login, please click [here](#) to create one through the public website.

Please click [here](#) for a step by step procedure.

After you have registered you will then need to return to this email and click on the link below to access the select Quote.

#### Downloading the documents:

Download an electronic copy of the Request for Select Quote (RFQ) by clicking on the title link below.

[Darwin Region - Belyuen Regional Aerodrome Inspection and Maintenance for a Period of 36 Months](#)

If you propose to lodge this Quote electronically at a future date please do not delete this email as it contains your direct link to the RFQ.

#### Submitting your response:

If you wish to submit your Quote to our electronic tender box, after downloading and filling out the response schedules, use the same link above and follow the instructions for eLodgement (eLodge).

As this RFQ is not publicly advertised, it is only accessible electronically through the link above. It is not possible to lodge this tender electronically by accessing the Quotations and Tenders Online site directly as the RFQ document is not available in the Current Tenders list.

**Need some help?**

If you require any further assistance please contact our Tenders Office on (08) 8999 1937 between the hours of 8:00AM to 4:30PM CST (Australia) Monday to Friday.

This invite has been sent to **Belyuen Community Government Council** email address "[cathy.winsley@belyuen.nt.gov.au](mailto:cathy.winsley@belyuen.nt.gov.au)".

Sent at 00:00:12 on 18/02/2022.

This e-mail was sent from an unmonitored address - please do not attempt to reply.

If you wish to no longer receive emails of this nature, please update your email notifications in the [My Account](#) section on the Quotations and Tenders Online website.

## 8 OFFICER REPORTS

### 8.1 Draft Burial and Cremation Bill 2022

<b>Report Number</b>	<b>8.1.03.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>PDF of the presentation slides</b>

#### Summary

The Council has been provided information from the Department of Chief Minister and Cabinet (the Department) regarding the Draft Burial and Cremation Bill 2022

#### Background

Not applicable.

#### Comment

The current legislation that covers burials and cremations was enacted in 1967. The NTG's Local Government and Regional Development team, undertook a review of this act with a view to introduce a new Burials and Cremations Act in 2019, however, this legislation was withdrawn to allow further review and consultation.

The attached presentation, developed by the Department, outlines the new proposed legislation and the implications this will have on the Council.

Please note that under the new legislation, the cemetery in Belyuen will be considered a "Community Cemetery" and will subject to the legislation. The Council will be responsible for implementing the requirements of the new legislation. The full implications have not been assessed and a further report will be submitted to Council.

#### Statutory Environment

- *Births, Deaths and Marriages Registration Act 1996,*
- *Coroners Act 1993,*
- *Information Act 2002 and*
- *Local Government Act 2019*

#### Policy Implications

The new legislation will require several policies and registers to be established. The implications and timelines for the implementation of these policies will be presented to the council at a future meeting.

#### Financial Implications

This report is for information only. The financial implications of the new legislation will be considered at a future meeting.

**Recommendation**

***That Council notes the presentation on the Draft Burial and Cremation Bill 2022 as tabled in this report.***

***Moved:***

***Seconded:***

Department of THE CHIEF MINISTER & CABINET

*Presentation for council staff*

# Draft Burial and Cremation Bill 2022

Local Government and Regional Development

21 February 2022



# Acknowledgement of Country

*I would like to acknowledge that this meeting is being held on the traditional lands of the Larrakia people, and pay my respects to Elders past, present and emerging*

# Topics

Overview of the legislation

Key changes in the draft Bill

Burial areas

Cemetery management

Cemetery documents and administration

Burial fees for community cemeteries

How will councils be supported?

Compliance and implementation

# What is the legislation?

## *Cemeteries Act 1952*

- Current legislation (to be replaced)

## *Cemeteries Regulations 1967*

- Current legislation (to be replaced)

## Burial and Cremation Bill 2019

- Proposed legislation – withdrawn in 2019 for further development

## Burial and Cremation Bill 2022

- Proposed legislation to be introduced in 2022

## Burial and Cremation Regulations 2022

- Proposed legislation to be made in 2022 (before commencement of the Act)

- Other pieces of legislation for councils to be aware of include the ***Births, Deaths and Marriages Registration Act 1996, Coroners Act 1993, Information Act 2002 and Local Government Act 2019***



# Timeline – Burial and Cremation Bill 2022

1

2021

- Development of draft Bill

2

Early 2022

- Consultation with stakeholders on draft Bill

3

Mid to late 2022

- Bill is introduced
- New Regulations are made

4

2023

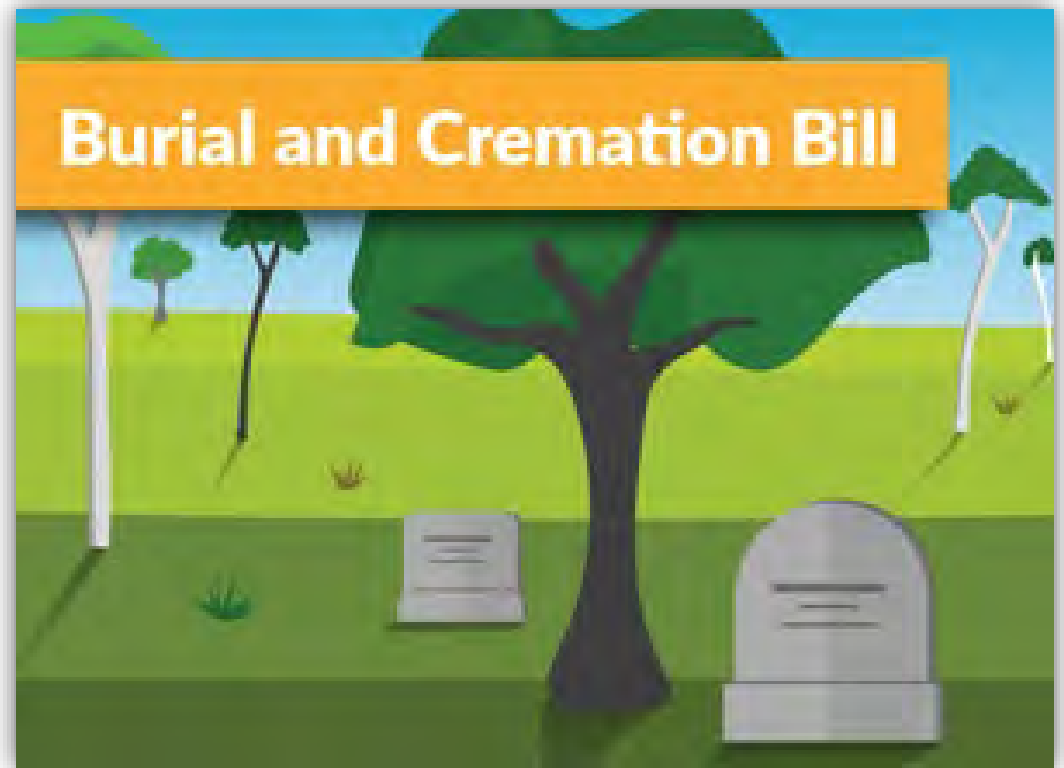
- Implementation of legislation

# Why is new legislation needed?

- The current Act recognises cemeteries on Crown land
- “Unofficial” cemeteries in regional and remote communities on Aboriginal land are not legally recognised
- The new Bill will allow for the legal recognition of cemeteries and other burial areas on Aboriginal land
- Under the current Act, no one is responsible for keeping burial records for “unofficial” cemeteries

# Withdrawal of the 2019 Bill

- 2022 Bill is a revised version of the previous 2019 Bill
- The 2019 Bill was withdrawn due to concerns about
  - Penalties for burying outside a cemetery without approval
  - How the Bill related to customary decision making for Aboriginal land
- Steering Group developed new policy behind the 2022 Bill



# How the 2022 Bill is different



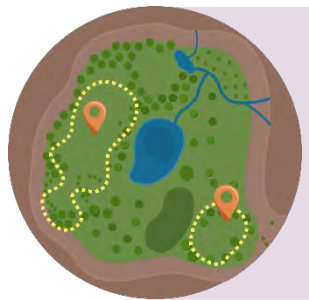
## Notification process

For all burials outside of cemeteries, the new process will be a **notification** (not an **approval**)



## Offences for unlawful burials

Offences will protect the interests of landowners and will not interfere with Aboriginal tradition



## Burial areas

There will be the option to recognise different types of burial areas

# Burial and Cremation Bill - Key features

1

Legal recognition for cemeteries and other burial areas located on Aboriginal land



Respect for Aboriginal people to bury their loved ones in accordance with Aboriginal tradition

2

3

A notification form to make it easy for family to let the right people know about a burial outside a cemetery



Burial records will be kept to ensure future generations know where deceased family members are buried

4

5

Traditional Owners and clan leaders discuss how burial areas are recognised on Aboriginal land

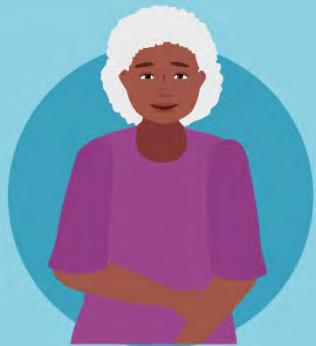


Recognition for different types of burial areas: cemeteries, burial grounds and burial regions

6

7

Keeping accurate burial records will help to avoid accidental disturbance of burial sites



Recognition of the right people with traditional authority (senior next of kin) to make decisions for how and where a deceased person should be buried

8

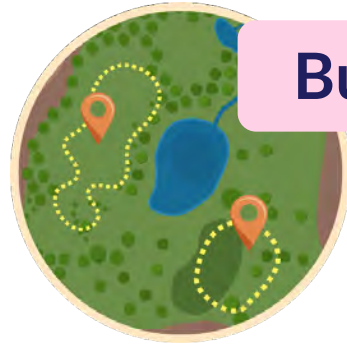
# 3 types of burial areas

## Cemetery



- A **responsible entity** manages the cemetery
- People **apply** to bury
- Fees can be charged for providing cemetery services
- Burial records are kept by the responsible entity

## Burial ground



- There is **no** responsible entity
- Land owners nominate a **representative**
- People **notify** to bury
- The representative can agree to burials
- Burial records are kept by the Department

## Burial region



- Similar to a **burial ground**
- Can cover larger areas of Aboriginal land – e.g. multiple Land Trust areas
- The **representative** is always the **Land Council**
- People **notify** to bury
- Burial records are kept by the Department

# Burial areas on Aboriginal land

- Through community and clan discussions, landowners (Traditional Owners) for Aboriginal land will decide:
  - **Name** of burial area
  - **Location** of burial area
  - **Type** of burial area (cemetery, burial ground or burial region)
  - The **responsible entity** or **representative**
- Burials do not need to happen in burial areas – burials can happen on homelands and out on Country like they always have





# Respect for Aboriginal law and tradition

- The new Bill will respect Aboriginal law and tradition
- The new legislation is to be interpreted in a way that does not interfere with traditional rights and interests
- Traditional Owners and clan leaders can discuss what burial areas to recognise and who will manage these areas



# Classes of cemeteries

Class of cemetery	Type of responsible entity	More information
Public cemetery	Local government council (urban areas)	There are 15 public cemeteries – 14 are managed by local government councils and 1 is managed by Nhulunbuy Corporation.
Community cemetery	Local government council (regional and remote areas)	This is a new class of cemetery. Will require a lease, licence or other written agreement with the responsible entity.
Local cemetery	Aboriginal corporation, Aboriginal community living area association or another entity	This is a new class of cemetery. Will require a lease, licence or other written agreement with the responsible entity.
Independent cemetery	Body corporate or individual (e.g. private company)	This is a new class of cemetery. Will require a lease, licence or other written agreement with the responsible entity.

# List of public cemeteries

- Alice Springs Garden Cemetery
- Alice Springs General (Memorial) Cemetery
- Stuart Town Memorial Cemetery
- Darwin General Cemetery
- Gardens Road Cemetery
- Palmerston (Pioneer) Cemetery
- Katherine Memorial Cemetery
- Thorak Regional Cemetery
- Coomalie Bush Cemetery
- Tennant Creek Public Cemetery
- Elliott Public Cemetery
- Elsey Memorial Cemetery
- Pine Creek Public Cemetery
- Timber Creek Public Cemetery
- Nhulunbuy Public Cemetery



There are **15 public cemeteries** currently declared, but approximately 100 burial areas across the Territory are undeclared

# Burials outside of cemeteries

Name of area	Type of land tenure	Type of management	Who keeps records?
Burial ground	Any	<ul style="list-style-type: none"> <li>• Not formally managed</li> <li>• There is a representative for the area</li> <li>• Burial notification to the Department</li> </ul>	The Department (on behalf of the representative)
Burial region	Aboriginal land (usually larger areas of Aboriginal land or multiple Land Trust areas)	<ul style="list-style-type: none"> <li>• Not formally managed</li> <li>• Land Council is the representative</li> <li>• Burial notification to the Department</li> </ul>	The Department (on behalf of the representative)
Undeclared area	Any	<ul style="list-style-type: none"> <li>• Not formally managed</li> <li>• Burial notification to the Department</li> </ul>	The Department



**Burial region**

**Burial ground**

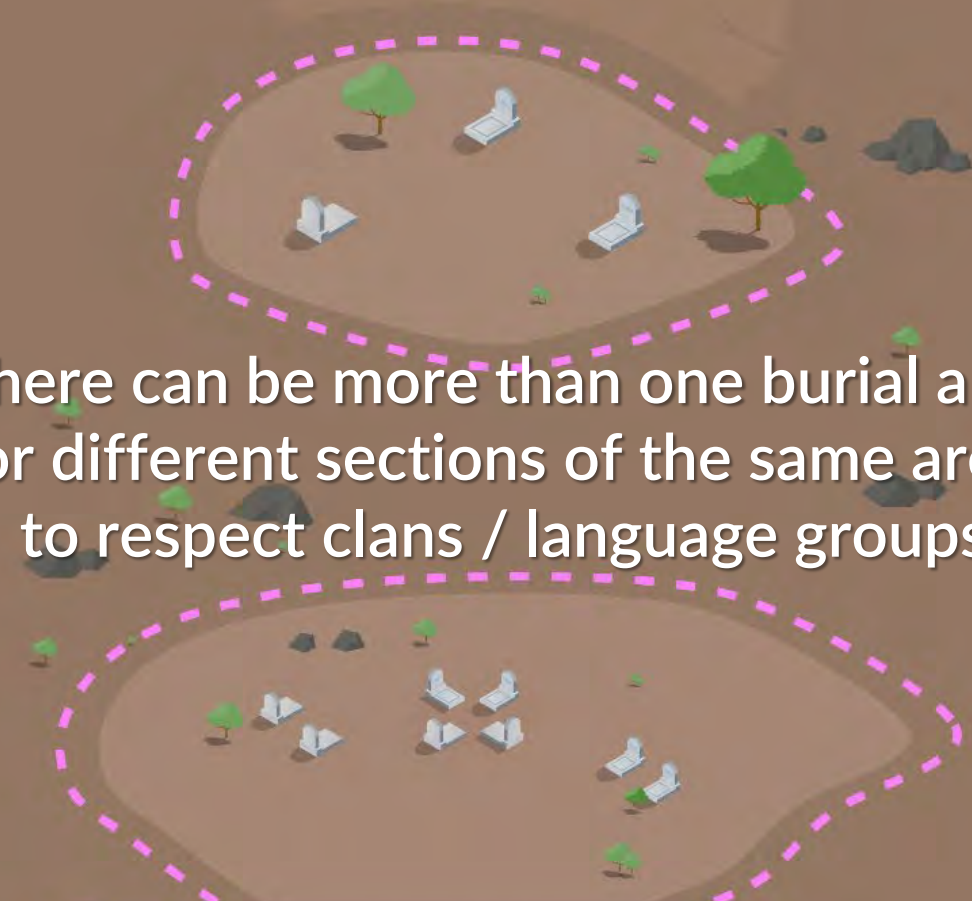
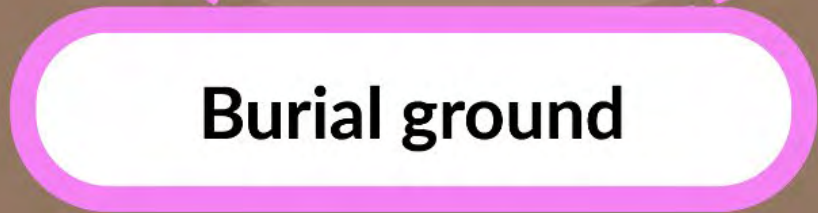


Burials can also happen in undeclared areas

There can be more than one burial area  
(or different sections of the same area)  
to respect clans / language groups

**Burial ground**

**Homelands**

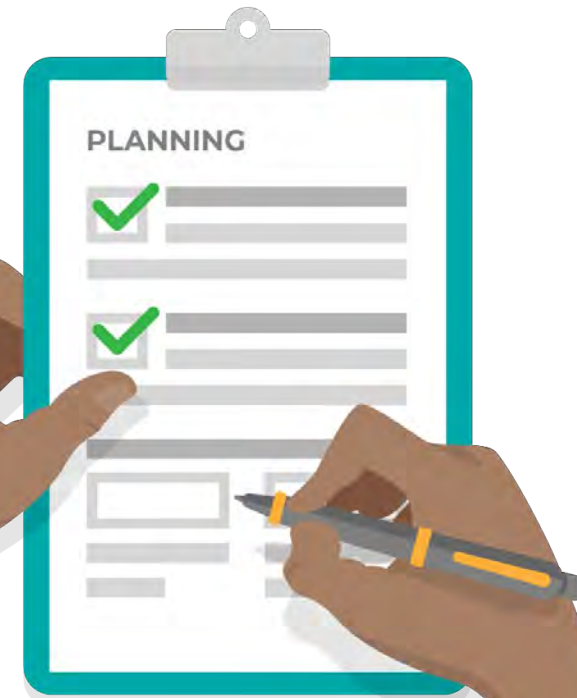


# Recognising and declaring burial areas

- Once the new legislation begins the Department will facilitate and support discussions with landowners

***“What burial areas do you want to recognise and how should these areas be managed?”***

- There are different options for managing burial areas – the Department will talk to landowners about these options so they can decide the option that fits the needs and interests of the community





# Burial notification (for outside cemetery)

- The person undertaking the burial provides a **notification** if burying outside of a cemetery
- Notifications are not approvals – this respects customary decision making
- If burying in an undeclared area, the notification will confirm some criteria
  - Not close to occupied buildings
  - Not impacting public health, bores or public infrastructure



# Cemeteries vs. other burial areas

- **Cemeteries are formally managed** – burials are approved by a cemetery manager, there is a cemetery plan and policies for the cemetery
- **Cemeteries require administration and recordkeeping** – this may create employment opportunities for local people
- **Burial grounds and regions can transition to become a cemetery** – this change can happen with the agreement of the landowner and the responsible entity who wishes to manage the cemetery
- **Cemeteries allow for certainty over the use of land** – cemeteries require a lease, licence or other written agreement and this provides certainty over the use of the land and allows access to grant funding opportunities

# Responsibilities of cemetery management

- 1 Must manage and control the cemetery
- 2 Establish a cemetery plan
- 3 Establish policies
- 4 Ensure access to equipment to undertake burials and exhumations
- 5 Care for and maintain the cemetery
- 6 Fund maintenance of the cemetery
- 7 Ensure the cemetery is accessible to the public
- 8 Ensure that burial register is accessible to public



# Key changes for cemetery management



**Senior next of kin hierarchy** – this makes it clear who is the decision maker for a deceased person when there is no executor or administrator



**Options for different types of burials** – more burial options are legally recognised, such as shroud burials, natural burials, shallow burials and vertical burials (subject to the council's policy)



**Clearer rules and processes for cemeteries** – including for burial applications, recordkeeping requirements, register access requirements and exclusive rights of burial



**Power for cemetery manager to request confirmation of death from hospital or health clinic** – this may assist in the burial application process (in particular for regional and remote areas)



**Clearer pathways to resolving disputes about human remains** – disputing parties can undertake voluntary mediation or apply to NTCAT for a determination of who should be the decision maker

# How will approval processes change?

**Several approval process will be simplified in the new legislation:**

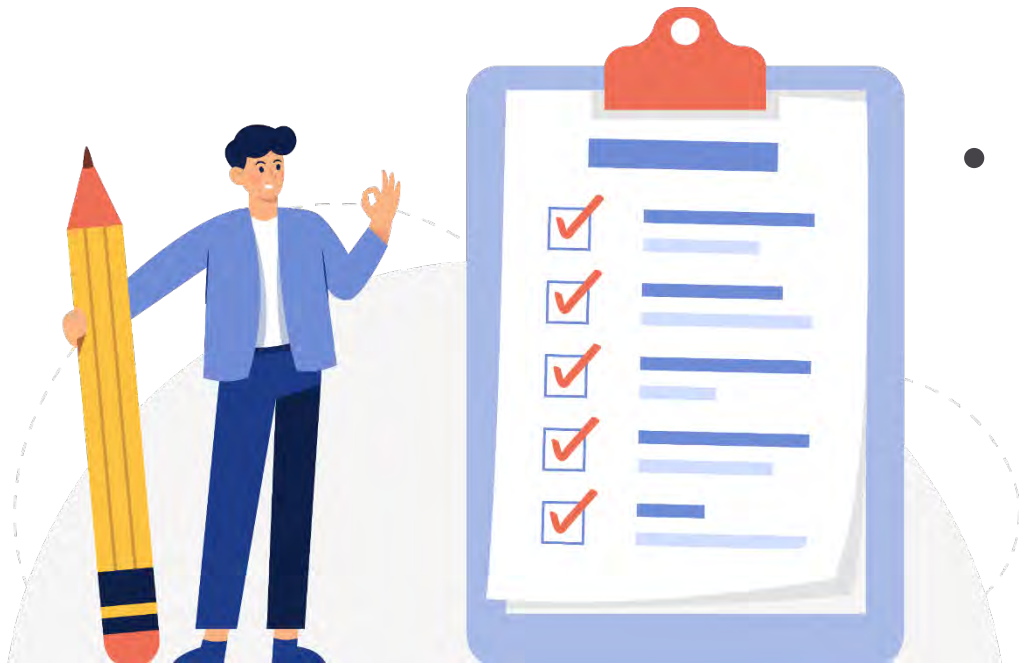
- **Approval from the Minister is no longer required for multiple burials – multiple burials will be approved by the cemetery manager (subject to the council’s policy)**
- **Exhumation approval not required if only digging a grave deeper to allow for an additional burial – this will be authorised by the cemetery manager (subject to the council’s policy)**
- **Approval for burial outside of cemetery not required – this will be replaced with a new burial notification process**

# Burial approvals

- A person applies to bury human remains in a cemetery
- Burials approvals are given by the cemetery manager (or the delegate of the cemetery manager)
- The burial application includes
  - Applicant's details
  - Details of the deceased person
  - Documentation that confirms death
  - Confirmation that the decision maker for the deceased person has been notified



# Exhumation approvals



- A person applies to exhume human remains from a cemetery
- Exhumation approvals are given by the CEO of the Department (or the authorised delegate)
- The exhumation application includes
  - Details about the applicant and the deceased person
  - Details about the proposed exhumation
  - Consent from the relevant decision makers

# Exclusive rights of burial

50 years = Maximum time period before renewal or expiry

- Responsible entity for a cemetery can set a shorter maximum time period (e.g. 25 years)
- Grantee (holder of the right) can exercise the right
- If the grantee is deceased – the right can still be used by an appropriate person (e.g. personal representative or the senior next of kin of the grantee) but the conditions cannot be changed
- Under the new legislation, these rights cannot be transferred (there will be a transition period for existing rights)



# Burial fees for community cemeteries

*Note: These rules for burial fees do not apply to public cemeteries*

- **Burial fee** means any fee that is required to undertake a burial
  - **Includes** the use of the burial plot, digging the grave, admin fees
  - **Excludes** exclusive rights of burial, memorials and any optional services
- A burial fee must not be higher than the cost incurred for providing the service
  - For example – if the estimated cost of digging the grave in a community cemetery is \$350, the fee charged for this service cannot be \$400
- A community cemetery must have a burial fees waiver policy



# List of plans, policies and registers

1. **Cemetery plan** (required)
2. **Multiple burials policy** (if multiple burials are allowed)
3. **Exclusive rights of burial policy** (if the cemetery offers exclusive rights)
4. **Waiver of fees policy** (if cemetery fees are waived in any circumstance)
  - o **Burial fees waiver policy** (required if a community cemetery)
5. **Memorial policy** (optional – more relevant for urban cemeteries)
6. **Direction of burial policy** (optional)
7. **Burial register access policy** (recommended for all cemeteries)
8. **Register of burials** (required)
9. **Register of exclusive rights of burial** (if the cemetery offers exclusive rights)

*Note: Multiple policy topics can be combined into the same document*

# Website information for cemetery

- Cemetery plan
- Opening hours
- Details of the burial application process
- Details of the exclusive right of burial application process (if available at the cemetery)
- Cemetery fees (fees need to be itemised)
- Burial fees waiver policy (for community cemeteries)



# Access to burial records

- Over time, future generations will have a record of where their family are buried
- Information can be specified as **culturally sensitive information** – this information is redacted if providing burial information to external organisations
- It is recommended that all cemeteries have a **burial register access policy** to guide decision making and procedures when giving access to burial records



# Crematoria (facilities)

- There are 2 main changes for crematoria
  - All facilities will be licenced
  - All facilities will issue their own disposal approvals
- Under the current legislation, cremation permits for some facilities are issued by the Minister
- Facilities have similar responsibilities to cemeteries in relation to applications processes, recordkeeping requirements and providing access to records

*Note: Litchfield Council is responsible for managing the crematorium located at Thorak Regional Cemetery*



# How will councils be supported?

- **Cemetery grants program**
  - A one-off grants program will be developed to support implementation for regional and remote cemeteries
- **Sample cemetery documents**
  - Sample cemetery policies, registers and forms will be developed by the Department to support councils
- **Transition period**
  - There will be a 12-month transition period for councils to make any new policies, registers or forms



# Compliance and implementation

- New legislation (Act and Regulations) planned to commence in late 2022
- Compliance provisions are similar to *Local Government Act 2019* compliance
  - Compliance program with reviews, investigation powers and enforcement orders
- There will be a 2-year transition period prior to formal compliance reviews
  - **1<sup>st</sup> year after commencement** – educating about the new legislation, supporting the declaration of community cemeteries, developing sample documents and providing guidance and support to the local government sector
  - **2<sup>nd</sup> year after commencement** – informal desktop review from the Department in order to support compliance with new legislative requirements
  - **3<sup>rd</sup> after commencement** – formal compliance reviews for cemeteries and crematoria



# Any questions?

Please call the Department on

**(08) 8995 5107**

or email [burials@nt.gov.au](mailto:burials@nt.gov.au)

if you have any other  
questions



## 9 FINANCIAL REPORTS

### 9.1 Monthly Financial Report

<b>Report Number</b>	<b>9.1.03.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Financial report for January 2022</b>

#### Summary

The Council is provided with a financial report at each meeting.

#### Background

Not applicable.

#### Comment

Please refer attached financial report.

#### Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

#### **17 Monthly financial reports to council**

- 1) The CEO must, in each month, give the council a report setting out:
  - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
  - b) the most recently adopted annual budget; and
  - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.
- 2) The report must also include:
  - a) details of all cash and investments held by the council (including money held in trust); and
  - b) the closing cash at bank balance split between tied and untied funds; and
  - c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
  - d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
  - e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
  - f) other information required by the council.

#### Policy Implications

Not applicable

#### Financial Implications

See the body of this report.

## Recommendation

***That Council accept the financial reports for the period January 2022 as tabled in this report.***

***Moved:***

***Seconded:***

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## 9.2 Budget Review

<b>Report Number</b>	<b>9.2.04.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>PDF of the presentation slides</b>

### Summary

The Council amends its budget following the adjustments in the annual financial statements and to reflect more accurate financial information. The budget presented for the Council's consideration, has the following major changes:

- Inclusion of accurate carried over grant figure
- New grants received since the budget was adopted in June

Please note that the budget continues to display a minor surplus.

### Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

#### **9 Review of budget**

- (1) A council's budget for a financial year must be reviewed by the council as follows:
  - (a) on at least one occasion between 1 July and 31 December in the financial year;
  - (b) on at least one occasion between 1 January and 30 April in the financial year.
- (2) If the council adopts an amended budget as a result of the review, and the amended budget has a material impact on the council's long-term financial plan, the council must, by resolution, amend the council's long-term financial plan at the same time as adopting the amended budget.

### Policy Implications

Not applicable

### Financial Implications

See the body of this report.

### Recommendation

***That Council accepts the amended budget as tabled in this report.***

## Belyuen Community Government Council

### Budget Amendment

	Adopted Budget (2021-22)	Amended Budget (2021- 22)	
<b>INCOME</b>			
Rates	\$87,500	\$87,500	
Statutory Charges	\$64,500	\$64,500	
User Fees and Charges	\$181,728	\$181,968	-\$240
Operating Grants and Subsidies	\$1,329,576	\$1,299,588	\$29,988
Interest/Investment Income	\$0	\$0	
Other Income	\$1,453,820	\$1,367,544	\$86,276
Aged Care	Adopted 342936	Amended 271036	
Miscellaneous	309596	295220	
School Nutrition Program	19992	19992	
Store	781296	781296	
<b>TOTAL INCOME</b>	<b>\$3,117,124.00</b>	<b>\$3,001,100</b>	<b>\$116,024</b>
Less: Cost of Goods Sold			
Store - Purchases	\$500,004	500004	
<b>Total Cost of Goods Sold</b>	<b>\$500,004</b>	<b>\$500,004</b>	
<b>Gross Profit</b>	<b>\$2,617,120</b>	<b>\$2,501,096</b>	

<b>OPERATING EXPENSES</b>						
Employee Expenses				\$1,376,328	1371528	\$4,800
Materials and Contracts				\$648,292	633292	\$15,000
Elected Member Allowances				\$60,984	\$60,984	
Elected Member Expenses				\$3,000	\$3,000	
Depreciation, Amortisation and Impairment				\$231,636	\$234,996	
Interest Expense				\$0	0	
Other Expenses	Adopted	Amended		\$213,312	\$213,312	
Repairs and Maintenance (Property)	33144	33144				
Repairs and Maintenance (Vehicles)	175680	175680				
Finance Costs	4488	4488				
<b>TOTAL EXPENSES</b>				<b>\$2,533,552</b>	<b>\$2,517,112</b>	<b>\$19,800</b>
<b>OPERATING SURPLUS / DEFICIT</b>				<b>\$83,568</b>	<b>-\$16,016</b>	
Transfer to Reserves				\$32,736	0	
<b>NET SURPLUS / DEFICIT</b>				<b>\$50,832</b>	<b>-\$16,016</b>	
Prior Year Carry Forward Tied Funding				177565	141528	
<b>NET OPERATING POSITION</b>				<b>\$228,397</b>	<b>\$125,512</b>	

**Difference in Amended Budget from Adopted Budget:**

1. Difference of \$116,024 in Trading Income as some income was included twice. This Income comprised of the following:

- Aged Care – Brokerage Fee	\$3,000
- CHSP Clients Contribution – S11	\$22,000
- Clients Service Contribution	\$49,800
- Contributions Received	\$24
- R&M Income – Council Motor Vehicles	\$11,000
- NTG Consultancy Grant	\$30,000
<b>TOTAL</b>	<b>\$116,024</b>

2. Difference of \$19,800 in Operating Expenditure as some expenses was included twice. This Income comprised of the following:

- HCP Purchases	\$18,000
- Training IEI Staff	\$1,800
<b>TOTAL</b>	<b>\$19,800</b>

3. No Transfers to and from reserves
4. Better allocation to depreciation expenses – to include the new assets bought in current Financial Year

**Moved:**

**Seconded:**

## 10 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

## 11 GENERAL BUSINESS

Call for any other general business.

## 12 CONFIDENTIAL ITEMS

In accordance with section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the following Confidential items:

### **12.1 CEO Recruitment and Extension of Cathy Winsley's contract**

This report will be dealt with under Section 293(1) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

### **12.2 Councillor Disqualification**

This report will be dealt with under Section 293(1) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

### **12.3. Commalie and Belyuen Community Government Councils' Amalgamation discussions**

This report will be dealt with under Section 293(1) of the Local Government Act 2019 and Regulation 51(1)(a) and 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

**Recommendation:**

***THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.***

**Moved:**

**Seconded:**

Return to open session:

## 13 NEXT COUNCIL MEETING

***The next Ordinary Meeting of Council be held on Monday 28<sup>th</sup> March at the Belyuen Council Offices, Belyuen commencing at 5:00PM.***