

# ORDINARY COUNCIL MEETING 26 APRIL 2022



## NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 1PM.

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Cathy Winsley - CEO

# AGENDA

## ORDINARY COUNCIL MEETING

### 26 April 2022

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## 1 OPEN MEETING

The meeting will be declared open at 1:15PM.

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Report Number</b>	<b>2.1.04.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Nil</b>

### Summary

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

### Background

Not applicable.

### Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### Statutory Environment

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

### Financial Implications

Not applicable.

### Recommendation

***That Council accepts the apology of Cr \_\_\_\_\_ for the Ordinary Council 26 April 2022. The Council notes the absence without apology of Cr \_\_\_\_\_.***

***Moved:***

***Seconded:***

### 3 DECLARATION OF INTEREST

<b>Report Number</b>	<b>3.1.04.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>NIL</b>

#### Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda.

#### Background

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### Comment

NIL

#### Statutory Environment

- *Local Government Act 2019* Section 114 (Elected Members).
- *Local Government Act 2019* Section 179 (Staff Members)

#### Policy Implications

Conflict of Interest – Code of Conduct.

#### Financial Implications

Not applicable.

#### Recommendation

***That Council receives and notes the declarations of interest for the Ordinary General Meeting 26 April 2022.***

**Moved:**

**Seconded:**

## 4 DEPUTATIONS AND PRESENTATIONS

NIL

## 5 CONFIRMATION OF PREVIOUS MINUTES

<b>Report Number</b>	<b>5.1.04.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Minutes of the Ordinary General Meeting held on 28<sup>th</sup> March 2022 and the Confidential Special Meeting of the 30<sup>th</sup> March 2022</b>

### Summary

Minutes of the Ordinary General Meeting and the Confidential Minutes from the meeting of the 28<sup>th</sup> March 2022 and the Confidential Special Meetings of the 30<sup>th</sup> March 2022 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

### Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the *Local Government Act 2019*.

### Policy Implications

Not applicable

### Financial Implications

Not applicable.

### Recommendation

- 1. That the Minutes of the Ordinary General Meeting held on 28<sup>th</sup> March 2022 and the Confidential Special Meeting of the 30<sup>th</sup> March 2022 confirmed by Council as a true and correct record of the meetings.***
- 2. That the confidential minutes of the 30<sup>th</sup> March 2022 be made public in accordance with EM03 Confidential Information Policy.***

**Moved:**

**Seconded:**

# MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD 28 MARCH 2022

## 1 OPEN MEETING

The meeting opened at:

PRESENT AT MEETING:

### Elected Members:

- Cr Rex Edmunds - President
- Cr Teresa Timber - Deputy President (via Teleconference)
- Cr Claude Holtze
- Cr Lenard Sing

### Staff:

- Cathy Winsley - CEO
- Jasmine Brar - Administration/Finance

### Visitors:

- Cathryn Hutton - Consultant

## 2 APOLOGIES AND LEAVE OF ABSENCE

That Council accepts the apology of Cr Moreen for the Ordinary Council 28 March 2022.

Moved: Cr Claude Holtz

Seconded: President Rex Edmunds

## 3 DECLARATIONS OF INTEREST

That Council receives and notes the declarations of interest for the Ordinary General Meeting 28 March 2022.

Moved: President Rex Edmunds

Seconded: Cr Lenard Sing

## 4 DEPUTATIONS AND PRESENTATIONS

NIL

## 5 CONFIRMATION OF PREVIOUS MINUTES

<5.1.3.22> That the Minutes of the Ordinary General Meeting held on 31st January 2022 and 1st February 2022 be confirmed by Council as a true and correct record of the meetings.

Moved: Cr Timber  
Seconded: Cr Holtze

## 6 PRESIDENT'S REPORT

<6.1.3.22> The President discussed issues in the community. These included:

- Need for some slashing and spraying to be undertaken and the cemetery and down near the school
- Roads around community needs to be surveyed to determine improvements that can be made to solve drainage issues
- Noted that the children's playgrounds are damaged. CEO advised that these would likely get removed unless the Council gets a grant to replace them.

That the Presidents report for March 2022 be accepted as presented.

Moved: Cr Teresa Timber  
Seconded: Cr Lenard Sing

## 7 CEO REPORTS

### 7.1 Incoming and Outgoing Correspondence

<7.1.3.22> That Council:

1. Receives and notes the Incoming and Outgoing Correspondence Report tabled at the Council meeting 28 March 2022.
2. Ratifies the termination of the contract with Belrose Group for the CEO Recruitment

Moved: President Rex Edmunds  
Seconded: Cr Claude Holtz

### 7.2 Report from the CEO

Major issues discussed:

- Basketball evening skill sessions commences tomorrow Tuesday 29<sup>th</sup> March for young men in the community. The definition of youth is pretty flexible, so any man is really welcome to attend. It will be kicked off with a BBQ and food – we are calling it “basketball under the stars”.
- Tennis NT has been asked to provide tennis skills using the NT School Sports vouchers that have not been utilized by the school. We have about \$6000 to spend by June.

- President and CEO visited Wagait Council last week to discuss the regional waste strategy. CEO suggests that Gerard Ross, the consultant who is drafting the strategy, is asked to present to the Council
- The President and the CEO NLC have been approached for a meeting to discuss leasing issues. The meeting is likely to be mid to late April 2022
- CEO presented the draft budget for the oval upgrades (covered by grant)
- Cr Lenard Sing indicated a preference for the compulsory
- COVID has been having a significant impact on the community and Council both operationally and financially. All community staff have, unfortunately, been affected by COVID. Luckily none of the staff outside of the community have been infected. Council needs to help protect the staff from infection. CEO has requested that the Council implement a rule to where a mask in Council offices.

<7.2.3.22>That Council

1. Receives and notes the report from the CEO as tabled
2. Invites Gerard Ross to present to a future meeting of council to discuss the Regional Waste Management strategy
3. Council invites Liquor Commission, Police and the new owner of the Wagait General Store to a meeting to discuss the sale of liquor to the Belyuen Community members
4. Notes that the meeting with NLC, originally scheduled for December 2021 and delayed due to COVID restrictions, is likely to occur in April 2022
5. Council makes a directive that, until further notice, all people entering Council facilities are required to wear a mask.

Moved: Cr Sing  
Seconded: President Edmunds

## 8 OFFICER REPORTS

### 8.1 Draft Burial and Cremation Bill 2022

That Council notes the presentation on the Draft Burial and Cremation Bill 2022 as tabled in this report. Council acknowledges the work that Cr Teresa Timber has been undertaking with other senior community members to create a burial register for the community.

Moved: Cr Claude Holtze  
Seconded: President Rex Edmunds

## 9 FINANCIAL REPORTS

### 9.1 Monthly Financial Report

<9.1.03.22>That Council accepts the financial reports for the period January 2022 as tabled in this report.



Moved: Cr Claude Holtz  
Seconded: President Rex Edmunds

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## **9.2 Budget Review**

That Council accepts the amended budget as tabled in this report.

Moved: Cr Lenard Sing  
Seconded: President Rex Edmunds

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## **10 QUESTIONS BY MEMBERS**

NIL

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## **11 GENERAL BUSINESS**

NIL

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## **12 CONFIDENTIAL ITEMS**

<12.0.3.22>THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.

Moved: President Rex Edmunds  
Seconded: Cr Teresa Timber

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## **13 CLOSE AND NEXT COUNCIL MEETING**

THE MEETING CLOSED AT 3.54PM

The next meeting of Council will be held on 25<sup>th</sup> April 2022 commencing at 5:00PM.

# MINUTES OF THE CONFIDENTIAL AGENDA OF ORDINARY COUNCIL MEETING HELD 30 MARCH 2021

## 1 OPEN MEETING

The meeting opened at 11:35AM

PRESENT AT MEETING:

**Elected Members:**

- Cr Rex Edmunds - President
- Cr Claude Holtze
- Cr Lenard Sing

**Apologies**

- Cr Teresa Timber – Deputy President
- Cr John Mooren

**Staff:**

- Cathy Winsley - CEO

**Visitors:**

- Cathryn Hutton – Consultant
- Representatives from Local Government and Regional Development - Department of the Chief Minister and Cabinet
  - Maree De Lacey - Executive Director
  - Brad Jolly - Director

## 2 APOLOGIES AND LEAVE OF ABSENCE

That Council accepts the apology of Cr Timber and Cr Moren for the Special Council Meeting held on 30 March 2022.

Moved: Rex Edmunds

Seconded: Lenard Sing

## 3 DECLARATIONS OF INTEREST

No declaration of conflict of interest

## 4 DEPUTATIONS AND PRESENTATIONS

Maree De Lacey discussed the intention of the NTG to listen to the aspirations of each of the Councils and communities in the region with regards to where they would like to

CW: How does Belyuen manage to ensure that it continues to have representation in any larger council. Cathy indicated that Belyuen was concerned that due to its small size it would have a very small number of representatives within the broader council.

How will the NTG make the decision?

MD: Minister for LG will make a decision that is the best interest of everyone in the region.

Encourage you to tell the government about what matters to you about the whole thing.

LS: How will the meetings happen? Will we have to go to Darwin?

MD: It will depend on what decisions the resulting council makes. Some regional councils move their meetings around to different communities (Local Authority areas) so that the Council sees all the communities in the region.

It would unlikely that there would be 5 councillors from Belyuen present on the big council however the community would still (potentially) have an Local Authority and there would be as many Local Authority members as the "big Council" appoints.

BJ: There is a new body called "local government representation committee" this committee make sure that issues of representation are addressed.

MD: BCGC needs to be clear about the view with regards to Wards. For example, do you want a ward created so that people in Belyuen can vote for local representatives on "big council".

BJ: There could be a range of outcomes arising from the consultation process. Given this, it would be best for BCGC to be clear about what it wants out of the process. For example:

- Need to have appropriate representation
- Would like to have a Local Authority
- Do not want to be connected with XXX
- Want to be connected with XXX

CW: How is the decision being made and who does the calculations to determine whether a proposal is actually viable. It is very difficult for BCGC to grow because there is just not enough money.

MD: The Minister wants the resulting local government(s) to be financially sustainability. This is a critical point for the Minister – want stronger councils both financially and in terms of services to the residents.

CW: What about places like Dundee beach that gets better services than Belyuen but they don't pay a thing?

BJ: Minister is very conscious of the issues of equity. Minister is aware that there are people in some areas that are getting services (such as waste) that they don't have to pay for. Part of the outcome of this process is ensuring that there is fairness.

MD: The submission does not need to be complicated or detailed. It is more important to provide the desirable outcomes for BCGC, what is important and what the community wants to achieve.

CW: Do we need approval from the other councils if we include them in the proposal?

MD: No

BJ: Describes the funding process for Local Authorities. Money allocated to LA can only be spent by LA.

Department will be compiling submission as they come in. After the 20 May (closing) a paper will be put forward to the Minister that outlines the submissions. Once a decision is made the Unit will work with the impacted councils during the transition period.

## 12.2 COOMALIE AND BELYUEN COMMUNITY GOVERNMENT COUNCILS' AMALGAMATION DISCUSSIONS

This report will be dealt with under Section 293(1) of the Local Government Act 2019 and Regulation 51(1)(a) and 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

<12.2.3.22> That Council asks the CEO commencing drafting a response to the NTG *Have Your Say* consultation regarding incorporation or unincorporated land based on the following:

1. Continued support of joint submission to NTG with Coomalie based on the previous submission
2. Indicates that the following are important considerations for the Council:
  - Local representation on the any resulting council. The council suggested a ward structure that ensures a Belyuen representative is on Council and Belyuen votes for Belyuen representative(s)
  - That Belyuen community forms a local authority
  - Any amalgamation has consideration of communities of interest and does not mix urban and remote communities (not mix Litchfield and Belyuen)
  - Any amalgamation does not include Marakai
  - Considers the future growth of Belyuen
  - Include Wagait, Coomalie and the unincorporated areas.

MOVED: Cr Rex Edmunds

SECONDED: Cr Lenard Sing

RESOLVED

The meeting closed at 1:46PM

## 6 PRESIDENT'S REPORT

<b>Report Number</b>	<b>6.1.04.22</b>
<b>Author</b>	<b>President Rex Edmunds</b>
<b>Attachments</b>	<b>Nil</b>

### Summary

The President reports to Council on his activity and any items of importance that have arisen since the last ordinary Council meeting.

### Comment

The President will give a verbal report to the meeting.

### Financial Implications

Not applicable.

### Recommendation

*That Council receives and notes the President's Report.*

**Moved:**

**Seconded:**

## 7 CEO REPORTS

### 7.1 Incoming and Outgoing Correspondence

<b>Report Number</b>	<b>7.1.9.20</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Various letters below</b>

### Background

Council is provided with items of correspondence both received and sent since the last Council meeting.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

### Comment

The following correspondence has been received or sent during the preceding period.

### Correspondence In

Ref	Date	From	Regarding
	4 April 2022	Dr David Richie – NT Grants Commission	Early release of grants commission funding for 2022/23 financial year

Ref	Date	From	Regarding
	4 April 2022	Program Performance and Delivery Group - National Indigenous Australians Agency	Notification that the Belyuen Cultural Program has been provided a <b>one year</b> grant of \$126,000. The agency has deemed the council a "medium risk".
	6 April 2022	Linda Weatherhead Director, Policy and Projects Local Government and Regional Development Department of the Chief Minister and Cabinet	Mandatory Elected Member Training
	21 April 2022	Anna Malgorzewicz – CEO Coomalie Community Government Council	Advice regarding Coomalie's resolution on the incorporation of unincorporated areas
	21 April 2022	Renita Glencross – CEO Wagait Shire Council	Advice of Wagait resolution regarding incorporation or unincorporated areas

### **Correspondence Out**

Ref	Date	To	Regarding

### **Consultation**

Not applicable.

### **Statutory Environment**

Not applicable.

### **Policy Implications**

Not applicable.

### **Financial Implications**

Please refer to specific agenda item.

### **Recommendation**

***That Council:***

- 1. Receives and notes the Incoming and Outgoing Correspondence Report tabled at the Council meeting 26 April 2022.***

***Moved:***

***Seconded:***



Ms Cathy Winsley  
Chief Executive Officer  
Belyuen Community Government Council  
CMB 18  
DARWIN NT 0801

Dear Ms Winsley

## **Early Payment 2022-23 Northern Territory Financial Assistance Grants**

The NT Grants Commission has received advice from the Department of Infrastructure, Transport, Regional Development and Communications that the Australian Government will be bringing forward approximately 75% of the 2022-23 financial assistance grants allocations.

This cash injection will give councils throughout Australia access to funds to help manage the cumulative impacts of the floods and the COVID-19 pandemic.

An amount totalling \$29.2 million will be paid to the Northern Territory's local governing bodies in mid-April 2022. The Australian Government has calculated the brought forward payment as approximately three quarters of the 2022-23 cash entitlement and will be allocated proportionately, based on each local governing body's 2021-22 financial assistance grant relativities.

The four quarterly payments for 2022-23 will then be proportionately reduced by the amount of the brought forward payment.

This means that Belyuen Community Government Council will receive the following amounts, being an advance of funding under the 2022-23 general purpose and local road grants.

	<b>Early Payment</b>
<b>FAA - General Purpose</b>	<b>\$18 529</b>
<b>Approximate Release Date</b>	<b>12/04/2022</b>
<b>FAA - Roads</b>	<b>\$27 752</b>
<b>Approximate Release Date</b>	<b>12/04/2022</b>



This early release is based on 2021-22 relativities, and so will not equate exactly to three quarters of the total funds to be paid in 2022-23. The NT Grants Commission will not be in a position to finalise its 2022-23 Financial Assistance Act allocations until the Australian Government finalises the total amount in the funding pool in mid to late July 2022.

Yours sincerely

A handwritten signature in black ink, appearing to read 'David Ritchie', with a long horizontal flourish extending to the right.

DR DAVID RITCHIE  
Chairman

4 April 2022



## Australian Government

### National Indigenous Australians Agency

OFFICIAL

Level 4-6 Jacana House  
39-41 Woods St  
Darwin NT 0800

BELYUEN COMMUNITY GOVERNMENT COUNCIL  
CMB 18  
Darwin NT 0801

Attn: Cathy Winsley  
Chief Executive Officer

Dear Ms Winsley

Congratulations on the offer of grant funding from the Indigenous Advancement Strategy (IAS) through the National Indigenous Australians Agency (the Agency).

As part of the IAS funding process and consistent with the collaborative approach to risk and compliance management, the Agency develops and maintains two risk assessments for all organisations that receive grant funding under the IAS. The first is an Organisation Risk Profile (ORP) and the second is an Activity Risk Assessment (ARA).

An ORP informs the Agency's agreement management approach and considers your organisation's governance, financial management and service delivery history, based on performance and risk information available to the Agency at the time of assessment.

The ARA builds on the ORP and informs the Agency's agreement approach for the funded activity. The ARA determines the grant agreement requirements, management approaches and controls that apply to the activity.

The ARA is determined by applying the organisation risk rating, the annual value of the grant, and the nature of the activity being funded to a risk matrix. A particular organisation risk rating will not necessarily translate to a similar ARA rating, because the value of the grant and/or the nature of the activity may be the factors that lead to a higher or lower ARA rating.

Staff from your local Agency office have developed your organisation's risk profile, noting your organisational strengths as well as any potential concerns. These have contributed to your organisation's current overall risk rating.

An ORP for BELYUEN COMMUNITY GOVERNMENT COUNCIL was completed on 1/03/2022. The overall risk rating is High.

The following activity has been approved for grant funding:

Activity Name: Belyuen Cultural Program

Duration: 30/06/2022 - 29/06/2023

Grant funding amount: \$126,000.00

ARA rating: Medium

The ORP and ARA ratings will inform agreement negotiations with the Agency. Any potential risk issues identified will be discussed with you and we will work with you to agree a plan of action to address them.

Your nominated Engagement Officer will be in contact with you soon to arrange a time to discuss your risk rating. If you have any immediate queries, you may direct them by email to [carol.stanislaus@official.niaa.gov.au](mailto:carol.stanislaus@official.niaa.gov.au).

Yours sincerely



Michael Kartinyeri | Team Leader  
Grants Management Unit (GMU) Central  
Establish and Manage Branch  
Program Performance and Delivery Group  
National Indigenous Australians Agency

04/04/2022

**FW: Mandatory Elected member training - module 2.**

Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>

Sun 24/04/2022 2:41 PM

To: Cathryn Hutton <cathryn.hutton@belyuen.nt.gov.au>

For meeting

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**From:** Cathy Winsley

**Sent:** Wednesday, 6 April 2022 5:46 PM

**To:** Linda Weatherhead <Linda.Weatherhead@nt.gov.au>

**Subject:** RE: Mandatory Elected member training - module 2.

Thanks Linda

I will put it on the next council meeting agenda

Cheers

Cathy

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**From:** Linda Weatherhead <Linda.Weatherhead@nt.gov.au>

**Sent:** Wednesday, 6 April 2022 5:43 PM

**To:** Robert Jennings <rjennings@astc.nt.gov.au>; Emma Bradbury <Emma.Bradbury@barkly.nt.gov.au>; Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>; Leslie Manda <Leslie.Manda@centraldesert.nt.gov.au>; Simone.Saunders@darwin.nt.gov.au; Luccio Cercarelli <Luccio.Cercarelli@palmerston.nt.gov.au>; Anna Malgorzewicz <anna.malgorzewicz@coomalie.nt.gov.au>; Dale Keehne <Dale.Keehne@eastarnhem.nt.gov.au>; Ingrid.stonhill@krc.nt.gov.au; Arun Dias <Arun.Dias@litchfield.nt.gov.au>; Jeff MacLeod <Jeff.MacLeod@macdonnell.nt.gov.au>; Marc Gardner <Marc.Gardner@ropergulf.nt.gov.au>; Valerie Rowland <Valerie.Rowland@tiwiislands.nt.gov.au>; Russell Anderson <CEO@vicdaly.nt.gov.au>; Renita Glencross <ceo@wagait.nt.gov.au>; Daniel Findley <Daniel.Findley@westarnhem.nt.gov.au>; Matthew Eastham <Matthew.Eastham@westdaly.nt.gov.au>

**Cc:** LGRDexecutive CMC <LGRDexecutive.CMC@nt.gov.au>; Sean Holden <sean.holden@jgant.asn.au>; Jim Rogers <Jim.Rogers@nt.gov.au>; Sandra Schmidt <Sandra.Schmidt@nt.gov.au>; Michelle Walker <Michelle.Walker@nt.gov.au>; Jake Quinlivan <Jake.Quinlivan@nt.gov.au>; Craig Kelly <Craig.Kelly@nt.gov.au>; Brendan Blandford <Brendan.Blandford@nt.gov.au>; Lucasta Clothier-Fairs <Lucasta.Clothier-Fairs@nt.gov.au>; Amanda Haigh <Amanda.Haigh@nt.gov.au>; Bruce Fyfe <Bruce.Fyfe@nt.gov.au>

**Subject:** RE: Mandatory Elected member training - module 2.

All,

Thanks for your feedback on the Module 2 training and confirmation that you would like the training to proceed as Mandatory Training to be completed by end August. The next round of training will include the following modules:

Introduction to Finances  
Decision making and meeting procedure  
Understanding Local Government

I will be working closely with your council to identify issues and priority areas. I will be utilising your council's finance reports (and the new reporting template if that is online by then) to assist people navigate through the finance course and will need to work with your finance officers, or those who are preparing your financial reports, to tailor the exercise and support councillors to identify what to look for. Would you please advise who I should talk to in your Council in order to do this?

I have included a slightly revised list of dates below, those in green I have locked in. For the municipal and shire councils yet to nominate dates I am hoping to schedule your sessions in August so please feel free to nominate dates or give me a ring to arrange.

Council	Proposed training date
West Daly Regional Council	Wednesday, 18 May 2022
Alice Springs Town Council	Monday, 23 May 2022
Catch up session Alice	Tuesday 24 May 2022
Travel	Wednesday 25 May 2022
Central Desert Regional Council	Thursday 26 May 8am - 1pm (check am or pm?)
MacDonnell Regional Council	Friday 27 May afternoon
Coomalie Community Government Council	31 May 2022 9am
West Arnhem Regional Council	Tuesday 7 June 2022
Travel	Monday 20 June
Roper Gulf Regional Council	Tuesday, 21 June 2022
East Arnhem Regional Council	Wednesday 29 June
Victoria Daly Regional Council	Monday, 25 July 2022
Catch up session Katherine	Tuesday 26 July

Barkly Regional Council	Wednesday 27 July 10.30am to 2.30pm
Tiwi Islands Regional Council	Friday 29 July
Belyuen Community Government Council	TBA
City of Darwin	15/16 June or 3/4 August
City of Palmerston	Thursday 11 August 2022 5.30pm
Katherine Town Council	TBA
Litchfield Council	TBA
Wagait Shire Council	TBA

Regards Linda

**Linda Weatherhead**

Director, Policy and Projects  
Local Government and Regional Development  
Department of the Chief Minister and Cabinet  
Northern Territory Government

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w. [cmc.nt.gov.au](http://cmc.nt.gov.au)

**From:** Maree De Lacey <[Maree.DeLacey@nt.gov.au](mailto:Maree.DeLacey@nt.gov.au)>

**Sent:** Tuesday, 15 March 2022 11:52 AM

**To:** Robert Jennings <[rjennings@astc.nt.gov.au](mailto:rjennings@astc.nt.gov.au)>; Emma Bradbury <[Emma.Bradbury@barkly.nt.gov.au](mailto:Emma.Bradbury@barkly.nt.gov.au)>; [cathy.winsley@belyuen.nt.gov.au](mailto:cathy.winsley@belyuen.nt.gov.au); Leslie Manda <[Leslie.Manda@centraldesert.nt.gov.au](mailto:Leslie.Manda@centraldesert.nt.gov.au)>; [Simone.Saunders@darwin.nt.gov.au](mailto:Simone.Saunders@darwin.nt.gov.au); Luccio Cercarelli <[Luccio.Cercarelli@palmerston.nt.gov.au](mailto:Luccio.Cercarelli@palmerston.nt.gov.au)>; Anna Malgorzewicz <[anna.malgorzewicz@coomalie.nt.gov.au](mailto:anna.malgorzewicz@coomalie.nt.gov.au)>; Dale Keehne <[Dale.Keehne@eastarnhem.nt.gov.au](mailto:Dale.Keehne@eastarnhem.nt.gov.au)>; [Ingrid.stonhill@kfc.nt.gov.au](mailto:Ingrid.stonhill@kfc.nt.gov.au); Arun Dias <[Arun.Dias@litchfield.nt.gov.au](mailto:Arun.Dias@litchfield.nt.gov.au)>; Jeff MacLeod <[Jeff.MacLeod@macdonnell.nt.gov.au](mailto:Jeff.MacLeod@macdonnell.nt.gov.au)>; Marc Gardner <[Marc.Gardner@ropergulf.nt.gov.au](mailto:Marc.Gardner@ropergulf.nt.gov.au)>; Valerie Rowland <[Valerie.Rowland@tiwiislands.nt.gov.au](mailto:Valerie.Rowland@tiwiislands.nt.gov.au)>; Russell Anderson <[CEO@vicdaly.nt.gov.au](mailto:CEO@vicdaly.nt.gov.au)>; Renita Glencross <[ceo@wagait.nt.gov.au](mailto:ceo@wagait.nt.gov.au)>; Daniel Findley <[Daniel.Findley@westarnhem.nt.gov.au](mailto:Daniel.Findley@westarnhem.nt.gov.au)>; Matthew Eastham <[Matthew.Eastham@westdaly.nt.gov.au](mailto:Matthew.Eastham@westdaly.nt.gov.au)>

**Cc:** Linda Weatherhead <[Linda.Weatherhead@nt.gov.au](mailto:Linda.Weatherhead@nt.gov.au)>; LGRDexecutive CMC <[LGRDexecutive.CMC@nt.gov.au](mailto:LGRDexecutive.CMC@nt.gov.au)>; Sean Holden <[sean.holden@lgant.asn.au](mailto:sean.holden@lgant.asn.au)>; Jim Rogers <[Jim.Rogers@nt.gov.au](mailto:Jim.Rogers@nt.gov.au)>; Sandra Schmidt <[Sandra.Schmidt@nt.gov.au](mailto:Sandra.Schmidt@nt.gov.au)>; Michelle Walker <[Michelle.Walker@nt.gov.au](mailto:Michelle.Walker@nt.gov.au)>; Jake Quinlivan <[Jake.Quinlivan@nt.gov.au](mailto:Jake.Quinlivan@nt.gov.au)>; Craig Kelly <[Craig.Kelly@nt.gov.au](mailto:Craig.Kelly@nt.gov.au)>; Brendan Blandford <[Brendan.Blandford@nt.gov.au](mailto:Brendan.Blandford@nt.gov.au)>; Lucasta Clothier-Fairs <[Lucasta.Clothier-Fairs@nt.gov.au](mailto:Lucasta.Clothier-Fairs@nt.gov.au)>; Amanda Haigh <[Amanda.Haigh@nt.gov.au](mailto:Amanda.Haigh@nt.gov.au)>; Bruce Fyfe <[Bruce.Fyfe@nt.gov.au](mailto:Bruce.Fyfe@nt.gov.au)>

**Subject:** Mandatory Elected member training - module 2.

Dear CEOs,

Thank you all for your support and advice in the rollout of Module 1 of the Professional Development for Elected Members (Mandatory Training under the provisions of the *Local Government Act 2019*). Most councils, and elected members, have participated and the feedback has generally been very positive about the format of face to face delivery, and a focus on encouraging each council to tailor the discussions to their own circumstances and priority issues. Your time and guidance for Linda Weatherhead in tailoring the training for your elected members, has been really appreciated.

We are now seeking more advice.

The training is intended to include a second module: Introduction to Finance, Understanding Local Government, and Decision Making/Meeting procedures. If we go ahead with this, all elected members will need to complete it, and Module 1, within 12 months of the 2021 general election to comply with the provisions of the Act. However, the delivery of Module 1 took longer than anticipated, largely because of Covid-related restrictions, so the time available is restricted.

Our options are:

- proceed with Module 2 as mandatory training in the same format as Module 1, with rollout to start in May and be completed by the end of August;
- Provide Module 2 mandatory training in a different format (eg on line, face to face in central locations only etc) to be completed by all elected members by the end of August; or
- Have Module 1 as the mandatory training for this term of councils, and offer Module two to councils as an opt-in arrangement (non-mandatory) over a longer period, again delivered in a way that is personalised to each council.

Our preference is to have both modules included as mandatory training if possible. Both modules comprise the foundational knowledge all elected members should have as a base level, and the face to face, tailored format appears to be working well.

However this has been an extraordinary year and councils are under additional pressures so meeting the required deadline may not be possible.

Linda has spoken with most CEOs to get an idea of timing that might suit for Module 2. A draft regional program is sketched out below, with the training to coincide with Council meetings and allow for travel with the aim of fitting the remaining municipal and shire council meetings around these. We will also need to have some time available to pick up any councillors that cannot make the group sessions.

I am keen to get your feedback on whether the dates allocated (for regionals) or the spare time available (municipals and shires), work for you and whether it is realistic to complete this work by end August.

Please let me know your thoughts by early next week if possible so we can make the decision on how to go forward. As always, please feel free to call Linda, me or your regional office if you'd like to discuss it.

Council	Meeting dates	Proposed training date	Travel
West Daly Regional Council	18 May am Wadeye?	Wednesday, 18 May 2022	Wadeye Murin Air 8am rtn 4.30pm
Alice Springs Town Council	Contact to see if can organise around May 24 meeting	Monday, 23 May 2022	Alice Fly am, overnight Alice
Catch up session Alice		Tuesday 24 May 2022	Alice
Travel			Alice - Yuendumu 4 hours
Central Desert Regional Council	26 May - Yuendumu	Thursday 26 May 8am - 1pm	Yuendumu to Alice and then 26 May 6.15pm flight to Da
West Arnhem Regional Council	8 June meeting	Tuesday 7 June 2022	Jabiru Day trip
Roper Gulf Regional Council	Briefing day 21 June	Tuesday, 21 June 2022	Stay in Kath and go onto Alice 22 June
Travel		Tuesday 22 June 2022	Kath - AS arrive 11.40 and travel to Papunya 3.5 hrs
MacDonnell Regional Council	27 May Wallace Rockhole sp meeting, 29 April Imanpa, 24 June Papunya	Thursday, 23 June 2022	Papunya am - rtn to Alice and Darwin afternoon flight?
East Arnhem Regional Council	30 June meeting	Wednesday 29 June	Nhulunbuy Day rtn 7.20am-2.10pm
Victoria Daly Regional Council	31 May, 28 June, 26 July mtgs	Monday, 25 July 2022	Katherine Day return or overnight
Catch up session Katherine		Tuesday 26 July	Katherine
Barkly Regional Council	26 May, 30 June, 28 July, 25 August	Wednesday 27 July 10.30am to 2.30pm	Tennant Creek DayTrip 7.30 arr 10am rtn 3pm or from Ka
Tiwi Islands Regional Council	26 May, 23 June, 28 July mtg	Thursday, 28 July 2022	Day return
Belyuen Community Government Council			
City of Darwin			
City of Palmerston			
Coomalie Community Government Council			
Katherine Town Council	24 May, 28 June, 26 July		
Litchfield Council			
Wagait Shire Council			

Regards

Maree

**Maree De Lacey**

Executive Director  
Local Government and Regional Development  
Department of the Chief Minister and Cabinet

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## FW: Coomalie Council Resolution - Incorporation of Unincorporated Areas

Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>

Sun 24/04/2022 2:36 PM

To: Cathryn Hutton <cathryn.hutton@belyuen.nt.gov.au>

Correspondence in from Anna

---

**From:** Anna Malgorzewicz <anna.malgorzewicz@coomalie.nt.gov.au>

**Sent:** Thursday, 21 April 2022 11:50 AM

**To:** Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>; Renita Glencross <ceo@wagait.nt.gov.au>

**Cc:** Trudy Court <trudy.court@coomalie.nt.gov.au>; Natasha Chapman <natasha.chapman@coomalie.nt.gov.au>

**Subject:** Coomalie Council Resolution - Incorporation of Unincorporated Areas

Hi Cathy and Renita

Trust this email finds you both well. I placed before Council at its meeting on Tuesday 19<sup>th</sup> April 2022 a report regarding the *Bringing Local Government to the Cox-Daly and Murrumbidgee-Douglas Daly Areas* consultation process. Council made the following resolution:

**RESOLUTION:2022/04/19/013**

*That Council;*

- a) received and noted the report entitled Incorporation of Unincorporated Lands Cox-Daly and Murrumbidgee-Douglas Daly Regions;*
- b) endorses the development of a joint submission with Belyuen Community Government Council and Wagait Shire Council and to include adjacent unincorporated areas; and*
- c) requests a further report be presented to Council at its May 2022 OGM.*

**Moved:** Vice President McClymont.

**Seconded:** Clr. Freeman

**Carried**

Council is aware that the participation of both Belyuen and Wagait Councils is also dependent on these respective Councils resolving to do so. I was seeking Council's authority and agreement to proceed with a collaborative proposal.

I have also attached for your information a copy of the report. This matter was considered in the Open section of Council's meeting.

Also to advise, I am taking leave between Tuesday 26<sup>th</sup> April – Friday 6<sup>th</sup> May 2022 inclusive. Natasha Chapman will be Acting CEO during this period (hence why I have included her in this email).

I do not imagine anything arising during my absence but if it does, Natasha is fully capable of responding.

One all Council's have had an opportunity to consider and resolve the matter we can finalise our submission to the consultation process. I will be in touch again upon my return to the desk on Monday 9<sup>th</sup> May 2022.

Regards

Anna



**Anna Malgorzewicz** | Chief Executive Officer |  
Coomalie Community Government Council |  
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## FW: Coomalie Council Resolution - Incorporation of Unincorporated Areas

Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>

Sun 24/04/2022 2:37 PM

To: Cathryn Hutton <cathryn.hutton@belyuen.nt.gov.au>

Correspondence in Email from Renita

---

**From:** Renita Glencross <ceo@wagait.nt.gov.au>

**Sent:** Thursday, 21 April 2022 2:04 PM

**To:** Anna Malgorzewicz <anna.malgorzewicz@coomalie.nt.gov.au>; Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>

**Cc:** Trudy Court <trudy.court@coomalie.nt.gov.au>; Natasha Chapman <natasha.chapman@coomalie.nt.gov.au>

**Subject:** RE: Coomalie Council Resolution - Incorporation of Unincorporated Areas

Hi Anna and Cathy, all very well over here and thank you for the update.

At our community meeting the weekend before Easter, the Unincorporated Areas paper was tabled and discussed with many residents sharing their thoughts and concerns about being part of a larger entity. It was a valuable insight to take forward and Council will be preparing a response based on this: a regional economic development model that does not compromise local decision making and authority, fiscal management or flow of resources.

Our President and Vice-President met with Maree DeLacy yesterday and we are also meeting with key stakeholders Larrakia Development Corp and NLC next week to finalise our position and response, which will then be tabled at the ordinary meeting of Council on 17 May to meet the 20 May submission deadline.

I am also going away on leave for one week from 9 to 13 May and it is my intention to have the WSC response drawn up before I leave, so I will forward the 'draft' to you (at that stage it will not have been ratified by council so will give us an opportunity for review). I acknowledge that this makes it all a bit last minute on an already impossible timeframe, but it would be good to arrange a meeting on Monday 16 May (preferably in the afternoon, could be via zoom if necessary), to review alignment and finalise the submission?

Kind regards,

**Renita Glencross | Chief Executive Officer**

Wagait Shire Council | PMB 10 Darwin NT 0801

Tel: 08 8978 5185 | Mob: 0413 877 156 | Email: [ceo@wagait.nt.gov.au](mailto:ceo@wagait.nt.gov.au)

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---

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**Sent:** Thursday, 21 April 2022 11:50 AM

**To:** Cathy Winsley <[cathy.winsley@belyuen.nt.gov.au](mailto:cathy.winsley@belyuen.nt.gov.au)>; Renita Glencross <[ceo@wagait.nt.gov.au](mailto:ceo@wagait.nt.gov.au)>

**Cc:** Trudy Court <[trudy.court@coomalie.nt.gov.au](mailto:trudy.court@coomalie.nt.gov.au)>; Natasha Chapman <[natasha.chapman@coomalie.nt.gov.au](mailto:natasha.chapman@coomalie.nt.gov.au)>

**Subject:** Coomalie Council Resolution - Incorporation of Unincorporated Areas

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**Moved: Vice President McClymont.**

**Seconded: Clr. Freeman**

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Regards

Anna

**Anna Malgorzewicz** | Chief Executive Officer |

**Coomalie Community Government Council** |

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## 7.2 Report from the CEO

<b>Report Number</b>	<b>7.2.04.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Draft Waste Management Strategy</b>

### Summary

Each meeting the CEO provides an update on activities and issues facing the Council.

### Comment

#### Waste Management Strategy

Gerard Rosse from Tropics Consultancy has provided the draft text for the Waste Management Strategy. Mr Rosse has advised that the document includes the location shortlisted sites but does not include the QS at this stage.

#### Other Matters

The CEO will provide a verbal update on matters arising.

### Statutory Environment

NIL

### Financial Implications

Not applicable.

### Recommendation

#### *That Council:*

- 1. Receives and notes the report from the CEO as tabled.*
- 2. Invites Gerard Rosse from Tropics Consulting to attend the next Council meeting to report on the regional waste management strategy.*

**Moved:**

**Seconded:**

# Waste Management Strategy

2022-2032



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# Acknowledgement of Country

Wagait Shire Council and Belyuen Community Government Council acknowledge the Larrakia people as the Traditional Owners of all the land and waters of the Greater Darwin region.

The Councils also acknowledge and pay respect to the seven Belyuen clan groups, the Emmi, Wadjiginy, Kiuk, Malak, Mendtha, Marriamu and Maranunggu.

PHOTO

*“Growing Together”* -

**Wagait Shire Council**

*“Striving to improve the lifestyle of residents and involving the community in decisions that affect their lives.”* - **Belyuen**

**Community Government Council**

# 1. Introduction

Wagait Shire Council and the Belyuen Community Government Council are located on the eastern side of Cox Peninsula, some 130km and 120km respectively from Darwin by road. Both communities are also accessed via the Mandorah Darwin ferry that commutes from Cullen Bay to Mandorah Jetty across Darwin Harbour.

The Waste Management Strategy has been developed to guide the Wagait Shire Council and Belyuen Community Government Council planning for waste management into the future. This includes ensuring improved resource recovery, recycling and waste management across the region. The strategy sets a clear vision and pathway for the investigations required and infrastructure and service improvements to be considered.

The preparation of the Strategy included consultation and stakeholder engagement that occurred to identify and understand opportunities and constraints for the Waste Management Strategy. Information gathered has been considered as part of the preparation of the waste management strategy and a future waste facility in the locality.

PHOTO/IMAGE

## 2. Strategic Planning Framework

The Wagait Shire Council and Belyuen Community Government Councils' strategic planning framework provides the basis for the setting and delivery of each Council's priorities. The Waste Strategy (Strategy) informs the delivery of programs within this strategic planning framework of each Council in the short, medium and long term.

Both Councils have robust strategic frameworks and policies that support and promote for effective and planned waste management. This is identified as a key component for service delivery and planning in the short, medium and long term for both councils and its residents.

As identified in key council strategic planning documents, the **vision** of the Wagait Shire Council is to sustain and nurture the lifestyle of residents and visitors. This will be achieved through sustainable improvements to economic, cultural and environmental opportunities that lead to creating an involved and supportive community, promoting investment, ensuring accessibility and encouraging respect for the shire's natural assets. Specific to waste, the Wagait Council Shire Plan 2021-2022 details its approach to waste management as:

*“To maintain compliance with national environmental health standards through the collection and disposal of resident’s domestic waste, hard waste and green waste, provided locally or by a waste collection service contractor that is efficient and sustainable. Council supports cost-effective waste management strategies that emphasise waste reduction, reuse of materials and recycling programs for community residents and visitors.”*

As identified in key council strategic planning documents, the vision of Belyuen Community Government Council is to improve the lifestyle and quality of life of the residents of Belyuen; and involve the community in decisions that affect their lives. The Belyuen community Government Councils' shire plans identifies the need for a:

*“Waste management Plan to plan deliver for waste management services that reduce the risk of harm to the community, are environmentally sustainable and include waste management strategies for waste reduction, reuse and recycling”*

A key priority of the Belyuen community Government Council Shire plan is for the Council to:

*“Continue to advocate for regional waste management facilities including a transfer station on the Cox Peninsular”*



### 3. The Waste Management Strategy

Waste is a significant environmental issue. Disposal of waste consumes land, produces pollution to the atmosphere, soil and groundwater, and represents a loss of potential resources including embodied energy and materials<sup>1</sup>. Poor environmental outcomes and increased costs to the community will occur in the absence of appropriate management practices and regulatory monitoring of waste streams.

There are particular constraints to improving waste management across the Territory, and the challenges vary in nature and scale across regions. Regional towns with smaller populations face economic constraints to implementing standard recycling and resource recovery practices. In the case of Wagait Shire Council and Belyuen Community Government Council, their unique demographics and location some 130km from the Regional Waste Management Facility (Shoal Bay) presents transportation costs and barriers that must be overcome through a tailored waste strategy. In the case of Belyuen Council, waste management can also be a difficult task where education and improved services are required to stimulate ownership of waste, and to elevate its status as an essential service to protect community health.

The Waste Management Strategy has been developed to guide the Wagait Shire Council and Belyuen Community Government Council planning for waste management into the future. This includes ensuring improved resource recovery, recycling and waste management across the region. The strategy sets a clear vision and pathway for the investigations required and infrastructure and service improvements to be considered.

PHOTO/IMAGE

---

<sup>1</sup> NT Waste management Strategy

## 4. Wagait and Belyuen Community

Wagait Shire Council and the Belyuen Community Government Council are located on the eastern side of Cox Peninsula, some 130km and 120km respectively from Darwin by road. Both communities are also accessed via the Mandorah Darwin ferry that commutes from Cullen Bay to Mandorah Jetty across Darwin Harbour.



Figure 1– Locality map

### Wagait Shire Council

Wagait Shire is located 5km west of Darwin and is a 12-minute ferry ride or a 138 km drive from Darwin city. The township of Wagait Beach was established in the early 1960s with the first areas to be subdivided along the beachfront. Further subdivisions in the early 1980s resulted in the township layout and footprint seen today, with 388 rated property lots.

The Council was first established on 28 April 1995 as the Cox Peninsula Community Government Council and renamed Wagait Shire Council on 1 July 2008. The Council name was derived from the Cox Peninsula, which was named after Matthew Dillon Cox who was regarded as the Territory's first pastoralist after he applied for a lease over the Peninsula in 1869. The current title of the Shire Council identifies directly with the township of Wagait Beach, which is a traditional Larrakia name given to the area.

Wagait Shire covers an area of 5.62 km<sup>2</sup> and there are 14.1 km of internal roads. The estate faces the Timor Sea and has several significant coastal sites, both sacred and historical. Coastal reserves on the estate boundaries are Restricted Use Areas, which are currently protected and managed by the Crown Lands Office of the NT Government.

Key demographics and property statistics for the Wagait shire include:

- In 2021, the ABS Estimated Resident Population of Wagait shire council was 533 persons growing at an average of 2.41% per annum since 2011<sup>2</sup>.
- The median age of residents is 48 years old.
- 8.6% of the residents are Aboriginal or Torres Strait islander.
- In 2016 the average household size was 2.24 persons per household, and this reduced to 1.99 in 2021<sup>3</sup>.
- 77% of households were purchasing or fully owned their home, 14.9% were renting privately, and 0.0% were in social housing<sup>4</sup>

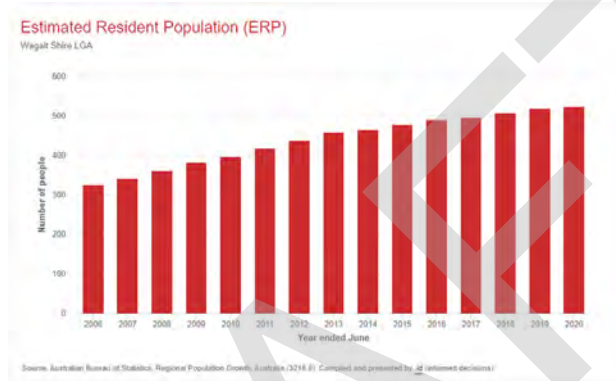


IMAGE OF WSC

<sup>2</sup> Australian Bureau of Statistics

<sup>3</sup> ABS estimated population statistics

<sup>4</sup> ABS 2016

## Belyuen Community Government Council

The Aboriginal community of Belyuen was established as Delissaville and changed to Belyuen in 1975. Belyuen takes its name from a nearby waterhole known by that name. Belyuen community is represented by seven clan groups: Emmi, Wadjiginy, Kiuk, Malak, Mendtha, Marriamu and Maranunggu and Belyuen people are saltwater people. The Traditional Owners for Kenbi (the land surrounding Belyuen) on the Peninsula are Larrakia.

Belyuen was established as a Community Government Council on 28 August 1992.

Key demographics and property statistics for Belyuen include:

- In 2021, the ABS Estimated Resident Population of Belyuen was 175 persons which has reduced by 32 persons (from 207) since 2011<sup>5</sup>.
- The median age of residents is 30 years old.
- 98.2% of the residents are Aboriginal or Torres Strait islander.
- In 2016 the average household size was 4.41 persons per household and 24.4% of households had at least 5 persons.
- 85.7% of households live in social housing<sup>6</sup>.

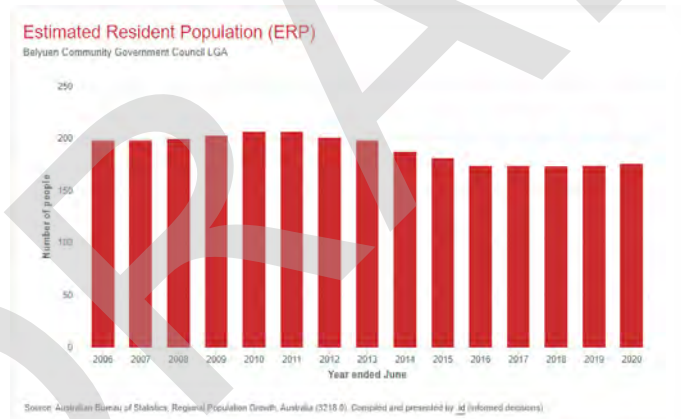


IMAGE OF BELYUEN

<sup>5</sup> Australian Bureau of Statistics

<sup>6</sup> ABS 2016

## 4.1 Climate and Seasons

The Wagait and Belyuen locality has a tropical climate and has seven seasons according to the Gulumoerrgin (Larrakia) seasonal calendar<sup>7</sup>. These include:

- Balnba (rainy season)
- Dalay (monsoon season)
- Mayilema (speargrass, Magpie Goose egg and knock 'em down season)
- Damibila (Barramundi and bush fruit time)
- Dinidjanggama (heavy dew time)
- Gurrulwa (big wind time)
- Dalirrgang (build-up).

The average annual rainfall is 1,800 mm with rainfall at its highest between December and March and humidity over this period averaging between 70-80 per cent. Rainfall during July can be as low as 1mm.

The contracting seasons and rainfall disparity across the peninsula presents both challenges and opportunities for waste management. These include<sup>8</sup>:

- High-rainfall periods lead to significant plant growth, requiring large volumes of garden organics waste to be managed at certain times of the year.
- Significant rainfall events can lead to an erosion of nutrients and soil carbon.
- Extended low rainfall periods can decrease soil moisture, requiring dust management at waste and recycling facilities, and a reliance on irrigation in local agriculture.

As is the case across the NT, there is an opportunity for the development of local composting capacity and markets, to help retain soil moisture during the dry season and replenish soil carbon and nutrients during the wet season<sup>1</sup>.

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<sup>7</sup> Lorraine Williams, Judith Williams, Maureen Ogden, Keith Risk, Anne Risk and Emma Woodward. 2012. Gulumoerrgin Seasons (calendar): Larrakia, Darwin - Northern Territory. CSIRO Ecosystem Sciences, Darwin, NT.

<sup>8</sup> CoD Waste and Resource Recovery Strategy

## 5. Future Population Growth

The Darwin Regional Land Use Plan identifies the essential characteristics and needs that will shape future development in the region and establish an overarching framework for that development. The plan presents a broad rational foundation for long term use and development of land and other natural resources, highlighting key regional policies that respond to the immediate and foreseeable issues associated with the region's natural environment and the human communities within it. The plan details that:

*“The Cox Peninsula has extremely limited local freshwater resources (surface or groundwater). Further development on the peninsula will therefore depend on resolution of the land claim and major infrastructure investments, particularly to supply water. The regional plan anticipates long term development for a range of urban purposes including residential and associated community facilities and services, and commercial and industrial uses on the northern half of Cox Peninsula. The extent and timing of development will depend on strategies for the provision of the required essential services.”*

INSERT IMAGE

To understand if development as referenced in the regional land use plan will occur within the lifespan of this waste strategy (10 years), liaison occurred with both the Northern Territory Government Department of Infrastructure Planning and Logistics (DIPL), Lands Planning and Development Assessment Services Branch, primarily in relation to the anticipated growth and development in the region and for the planning requirements for the establishment of a future waste transfer station.

Lands Planning advised that the Darwin Regional Land Use Plan anticipates long term development for a range of urban purposes on the northern half of Cox Peninsula. The extent and timing of development will depend on the provision of reticulated services which are not currently programmed. Lands Planning advised that based on current information it is therefore unlikely that there will be any detailed area planning for growth in the short to medium term (at least 10 years).

## 6. Stakeholder Engagement

A key input to the strategy was the stakeholder engagement that was undertaken to identify and understand opportunities and constraints for the Waste Management Strategy. Information gathered has been considered as part of the preparation of the waste management strategy and a future waste facility in the locality. Over 20 various stakeholder groups were contacted, and feedback sought. **Stakeholder engagement collated can be reviewed in the Stakeholder Engagement Summary Outcomes Report** which is an appendix to this strategy. The development of the Strategy has included the following:

- Consultation with the waste, recycling and resource recovery industry in the Northern Territory
- Consultation with key stakeholders including:
  - Wagait Shire council
  - Belyuen Community Council
  - Litchfield Council
  - Local Government Association of the Northern Territory (LGANT)
  - Larrakia Development Corporation
  - Northern Land Council
  - Wagait Beach Progress Association
  - Business owners
  - Landowners of potential facility sites
  - Northern Territory Government Departments /corporations
    - Department Infrastructure, Planning and Logistics
    - Lands Planning
    - Development Assessment Services
    - Transport and Main Roads
    - Crown Lands Department
    - Mandorah Marine Facility
    - Department of Environment, Parks and Water Security
    - NT Environment Protection Agency
    - Power Water Corporation
  - Contractors / Other
  - Veolia – waste contractors
  - Core Lithium
- Review of relevant strategies, policies, plans, reports, policies, legislation and regulations
- Workshopping of the draft Strategy with Council Executives
- Waste Facility location considerations

It is anticipated that while the life of the strategy is for a 10-year horizon, the strategy actions and outcomes sought will be reviewed annually in line with Council corporate planning.

# 7. Current Waste Management Services

The Wagait and Belyuen Councils currently provide a range of waste management services to their respective communities, this occurs in accordance with relevant policy and historical service provision activities outlines below:

## 7.1 Wagait Shire Council Waste Management Policy

The current Wagait Shire Council Waste Management Policy aims to provide clear guidelines for the domestic waste collection services provided by Council and the usage of the Hard Waste and Green Waste Compounds by Wagait Shire residents, ratepayers and local contractors.

Belyuen Council does not have a formal waste management policy.

### 7.1.1 General (Kerbside) collection

Wagait Council provides a weekly general domestic waste collection service to the community via a third-party contractor. This collection occurs whereby waste is transported to the regional shoal bay waste management facility some 130km away by road transport. On commencement of the service which began in 2015, Council provides the opportunity to each property, the provision of one 240 (two hundred and forty) litre wheelie bin, registered to a property owner. Additional wheelie bins are not provided by Council.

*“Wagait Shire Council - 11,191 kerbside bin collections in 20/21”*

Wagait Waste image



Belyuen Council currently provides a weekly general domestic waste collection service to the community via a third-party contractor. This has historically occurred intermittently and patronage of this service has generally been low for various reasons, including access to bins and poor awareness of services from residents, combined with the predominant use of a communal waste collections skip as the primary waste collection and management means in the community.

Wagait Waste image

### 7.1.2 Green Waste

In the Wagait community, the designated Green waste collection area is an open cleared area on the North-East side of Kloppenburg Park (Section 50) Forsythe Rd. The compound opening hours is currently daylight hours. There is currently no charge to users dropping off green waste. Belyuen Council does not have a designated Green waste collection area.

### 7.1.3 Hard Waste Management

Wagait Council provides a hard waste collection area in the fenced compound located in front of the Council Workshop compound located at 142 (Lot 62), Wagait Tower Road. The Hard Waste Area is provided at no charge to users for either dropping off hard waste or collecting recycled hard waste items and is open on weekends only. The facility is managed as a drop off and sorting facility for goods received from the community, excluding toxic materials.

*“Wagait Shire Council - 32.89 tonnes of collected hard waste in 20/21”*

Outside of the opening hours, users can arrange to deliver hard waste to the compound by appointment. Appointments must be made with notice to Council two (2) days in advance and this may incur a fee. The facility is also utilised during pre-cyclone clean up events occurring annually prior to the commencement of the cyclone season. In October each year the site is cleaned up in preparation for cyclone season and any remaining items are sent to the Shoal Bay Waste Facility in hook bins.

Belyuen council provides communal waste collection skips (2 x 9m<sup>3</sup> bins) as the primary waste collection and management means in the community. Provision of skip bins is provided on an ad-hoc basis and are largely collected and replaced on a monthly basis.

#### **7.1.4 Can disposal**

“Envirobank's” Cash for Containers mobile collection occurs several times a year via the Wagait Beach Supermarket and on occasion has collected up to 80,000 containers on a collection day.

DRAFT

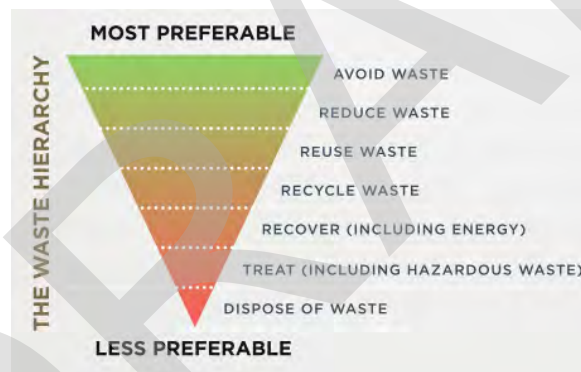
# 8. Relevant Waste Management Policy

## 8.1 National Waste Policy 2018 / Action Plan 2019

The 2018 National Waste Policy<sup>9</sup> sets Australia’s agenda for waste reduction to 2030 and seeks to:

- Respond to the challenges facing waste management and resource recovery in Australia;
- Reflects the global shift towards a circular economy
- Provides a framework for businesses to embrace innovation and develop technologies that create new opportunities.

The National Waste Policy sets a national framework for action by governments, the business sector, the waste and resource recovery industries, and communities to achieve sustainable waste management. The waste hierarchy outlined in the image below:



The National Waste Policy Action plan drives implementation of our seven ambitious targets:

- Regulate waste exports
- Reduce the total waste generated by 10% per person by 2030
- Recover 80% of all waste by 2030
- Significantly increase the use of recycled content by governments and industry
- Phase-out problematic and unnecessary plastics by 2025
- Halve the amount of organic waste sent to landfill by 2030
- Provide comprehensive and publicly available data to support better decisions.

<sup>9</sup> <https://www.awe.gov.au/sites/default/files/documents/national-waste-policy-2018.pdf>

## 8.2 Circular Economy

A key consideration to underpin a contemporary waste management strategy is the concept of a circular economy as it relates to waste. The concept of a circular economy is about changing behaviours toward waste generation, and to reduce our environmental impact. By maximising resource utility and incorporating the concept of circularity during production and consumption (i.e. not just focused on waste management), the circular economy boosts entire economies<sup>10</sup>. The concept is underpinned by an economic theory that keeps waste materials at their highest value in the economy for as long as possible

The overarching principles underpinning waste management in a circular economy are to:

- *avoid waste*
- *improve resource recovery*
- *increase use of recycled material and build demand and markets for recycled products*
- *better manage material flows to benefit human health, the environment and the economy*
- *improve information to support innovation, guide investment and enable informed consumer decisions.*

The transition to a Circular Economy is a long-term initiative and concept and applicable to waste management from small communities like Wagait and Belyuen to regional and state-wide applications.

As relatively small and engaged communities, Wagait and Belyuen Councils have the opportunity to investigate and improve the existing waste management through various initiatives that promote the circular economy for waste management in the community.

Insert image

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<sup>10</sup> CSIRO Australia

### 8.3 Waste Management Strategy for The Northern Territory 2015-2022

The Waste Management Strategy for The Northern Territory 2015-2022 provides a basis for understanding and improving the management of waste across the Northern Territory (the Territory) to reduce the generation of waste, increase rates of resource recovery and to minimise environmental impacts caused by waste.

The strategy is based around objectives and actions that include:

1. Engagement and education
2. Improving waste management
3. Improving data collection monitoring
4. Improve the regulatory framework and reporting and public review

Although coming to the end of its Planning life, the strategy contains fundamental elements that are applicable and relevant to waste management in the Northern Territory.



# 9. Vision and Key Principles

Based on various inputs including stakeholder engagement, a review of policy and various strategies, the vision for Waste Management in the Wagait Shire Council and Belyuen Community Government Council is:

***“To avoid waste creation by reducing, reusing and recycling waste streams”***

## 9.1 Key principles

Achieving the vision of reducing waste creation is set by the following key principles:

- Reducing waste
- Reusing waste
- Recycling waste; and
- An improved Transfer Station, Recycling and Recovery Centre

### 9.1.1 Reduce waste

Reducing is simply creating less waste. It's the primary underpinning method for reducing costs and environmental impacts on the community from waste. By reducing waste generated, the waste problem is stopped at the source. For the Wagait Shire Council and Belyuen Community Government Council, reducing waste presents as the most effective waste management principle of the strategy.

### 9.1.2 Reuse waste

Reusing is taking old or unwanted items you might otherwise throw away and finding a new use for them. Reuse means using a product more than once, either for the same purpose or for a different purpose. Reusing waste is preferable to recycling because the item does not need to be re-processed before it can be used again which costs and reduces the environmental impact.

### 9.1.3 Recycle Waste

Recycling is an effective way to manage waste materials once they have been generated if they can't be reused. It prevents waste from being sent to landfill and makes waste into new goods or products. Effective recycling requires us to separate waste according to different materials so that they can be recycled efficiently.

### 9.1.4 An improved Transfer Station, Recycling and Recovery Centre

A key finding of research and engagement is the need for an improved Transfer Station, Recycling and Recovery Centre to service the communities. This is coupled with the largest challenge for the locality, being the distance to the regional Shoal Bay waste management facility some 130km away by road transport.

*“A facility that embraces the waste management strategy vision will actively minimise waste transportation costs and impacts on the environment.”*

An improved Transfer Station, Recycling and Recovery Centre serves as a key enabler to achieving both the vision for the strategy and ensuring the community is adequately serviced into the future, and can achieve initiatives that are founded on the identified key principals. A facility that embraces the waste management strategy vision will actively minimise waste transportation costs and impacts on the environment.

As evident by the existing hard waste facility, the opportunity to recycle and recover is well received by the community and there is community demand for this service to develop and diversify into more of a local second-hand exchange point, with work-space for fixing, repurposing and upcycling items for re-sale, as well as a community education centre and collection point for waste stewardship programs, including e-waste.

#### **Facility Design Considerations**

To enable its function as Transfer Station, Recycling and Recovery Centre and service the Wagait and Belyuen Communities, a facility should consider and incorporate the following:

- A suitable site to manage the hard waste generated of up to 700 residents (approx. 300 households).
- Flexibility to incorporate other waste streams from external sources including
  - Commercial Waste from supermarket and Country Club;
  - Potential general waste from Mandorah ferry development, Core lithium and possible tourist developments.
- Area to allow for the following waste and recycling inputs:
  - Heavy waste such as car bodies
  - Recyclables such as bottles and cans
  - Tyres
  - Waste oil
  - Gas bottles and fire extinguishers
  - Paints and chemicals
  - Batteries
  - White goods and scrap metal
  - Household waste and bio-bin location
- An area for re-using, recycling and buyback products
- An area for green waste collection and mulch production

- Can collection opportunities (permanent and/or on occurrence)
- Site security fencing
- Facility signage and operation details at entrance

### ***Facility Design Layout Concept***

**INCLUDE CONCEPT DESIGN LAYOUT**

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## ***Facility Location Considerations***

Ideally, a transfer station should be sited as close as possible to the centroid of the population served, in order to minimize user travel and maximize convenience. This is essential to ensuring high levels of patronage and viability of a facility. In the case of the Wagait and Belyuen Councils, a key stakeholder feedback theme was convenience with suggestions that a facility should not be too isolated from the Wagait Shire community (within a 5-10 min drive was suggested) but being offset and setback to avoid any potential amenity impacts. It was also noted that the Mandorah ferry service often brought residents of Belyuen through Wagait Shire, and therefore a facility on the main route would be convenient for both the majority of users in Wagait, but still maintain convenience for Belyuen residents.

Other considerations include:

- The location of a facility should be located along a major transport route and have ease of access for users. Roads to a transfer station site and within the site should be designed to provide all-season, all-weather access. **A location within 1km of Cox peninsula road or Charles Point Road (sealed) is preferred.**
- A future facility should consider the NT EPA - Guideline: Recommended Land Use Separation Distances<sup>11</sup> for waste facilities whereby, **the location of a facility which will include hard waste must be a minimum of 500m separation from existing residential and developed areas.**
- Sufficient area should be provided for existing needs and buffers, but also for potential future expansion. A land area for the facility based on its proposal layout should be no less than **XXX m<sup>2</sup>.**

## ***Facility Land Tenure***

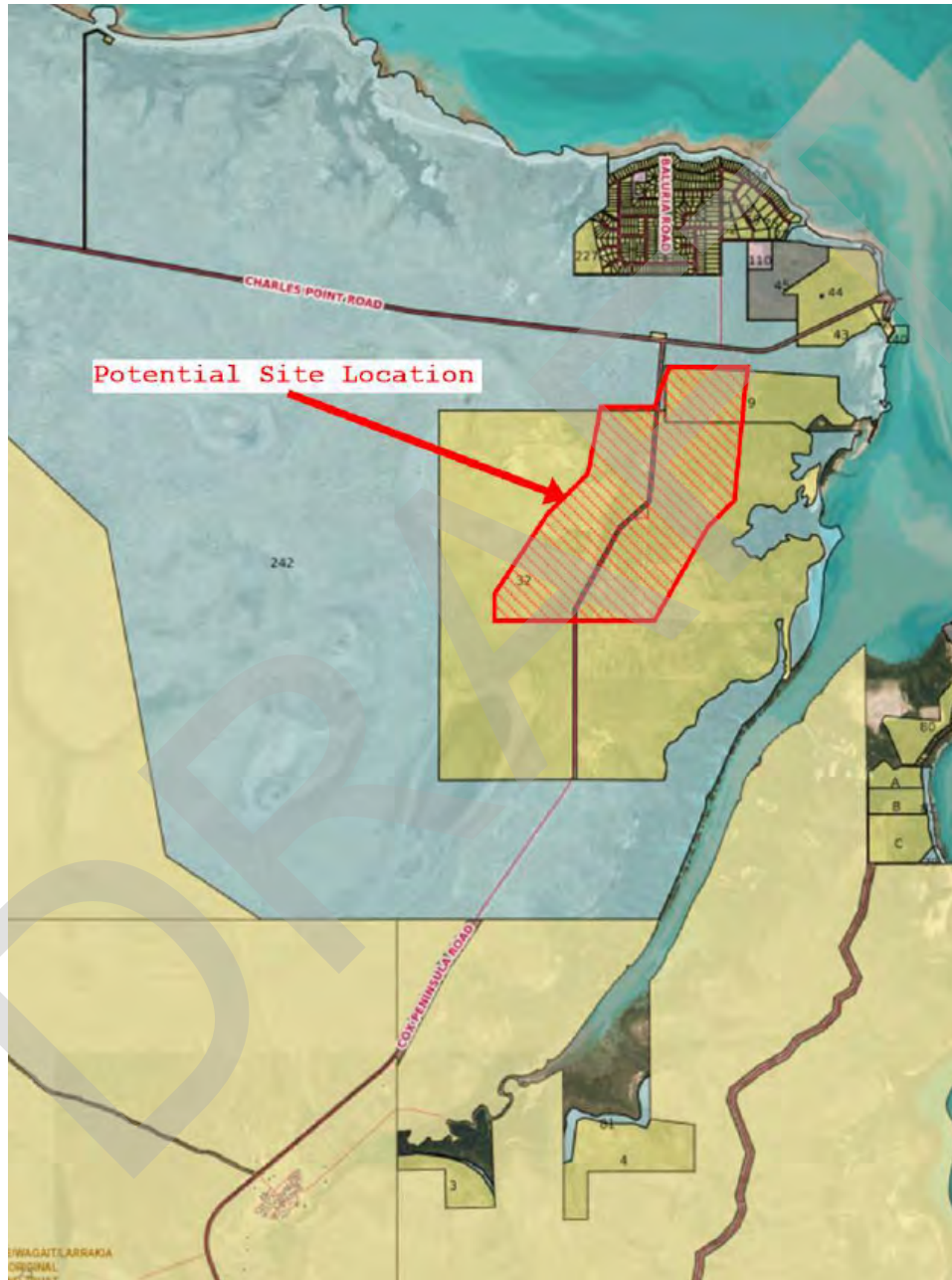
Various land tenure exists on the peninsula including freehold, vacant (Future Kenbi Freehold Land), Crownland, Aboriginal Land. As part of the Kenbi Land Claim, part of the land in the Wagait area will be granted as freehold title to the Larrakia Development Corporation. All the other land under claim will be granted as Aboriginal Land under the Aboriginal Land Rights Act. Effectively this means that all future land development on Kenbi land will need to be negotiated with the Northern Land Council. With consideration to the above, stakeholder feedback with the Northern Land Council revealed no interested from the Land Council in locating a facility on Kenbi land. Given the complexity that tenure resolution will involve, and based on stakeholder feedback and willingness and interest in facilitating the project, it is recommended the facility be located on Freehold land. This does not prevent the Wagait and Belyuen Councils from extending an EOI across all tenures to progress the project, but **for the purpose of securing a location in a timely and cost-effective fashion, freehold tenure for the site should be pursued for a site location.**

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<sup>11</sup> NT EPA Guideline: Recommended Land Use Separation Distances - October 2017

## Facility Shortlisted Preferred Locations

Based on the above location and land tenure considerations the following map identifies possible suitable site locations for a facility (red hatching).



***Facility Capital and Operational Costs***

**To be included from QS**

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## ***Other Considerations for a Facility***

### *Required Development Approvals*

In terms of planning requirements for a Waste Transfer Station, NTG Development Assessment Services advised that this Land Use will be defined as **'Industry-General'**, and therefore an **Exceptional Development Permit** (dependent on the zone of the site) or a **Rezoning application** would be required.

### *Required Waste Licenses/ Approvals*

Required licenses and permits for a future waste management facility will largely depend on the nature of the facility and waste it will manage. The operation of Transfer Facility will require an **Environment Protection License/Approval (EPA/EPL) under the Waste Management and Pollution Control (WMPC) Act 1998**. Relevant activities for a waste transfer station will be associated with Listed Waste collection, transporting, storing, or recycling. An EPA is granted for works associated with the construction phase of these activities and an EPL is granted for the operational phase of these activities. Should it be determined that a future facility will handle listed waste (typically - waste 'oils'; 'acidic solutions or acids in solid form' and 'lead, lead compounds' in the form of used lead-acid batteries; and tyres) then a construction approval and operating license may apply to the proposed activity.

## **Potential Interim Improved Recycling Facilities**

It has been highlighted in this strategy and from stakeholder engagement that an improved Transfer Station, Recycling and Recovery Centre is preferred and should be the medium to long term goal of both Councils. However, this will be subject to further investigation and ultimately funding assistance. Whilst a new facility in its entirety may not be able to be implemented initially in the short term due to costings, there remains potential for an interim opportunity to relocate the recycling component of the existing hard waste on to an interim site in the short term.

Under council advice and decision, this has been identified to potentially occur on the unused, secure, Caretaker compound at Kloppenburg Park. The site contains a structure which has a solid roof and access to power and water. The compound has not been used for more than 18 months and could be revitalised into a fit-for-purpose 'Re-Discovery Centre'.

**INCLUDE MAP**

This is consistent with the priorities of 1.1 Maintenance and Upgrade of Parks in the Wagait Shire Council 2021-22 Shire Plan (page 11).

A potential Re-Discovery Centre would provide the community with:

- Opportunities for local employment and 'men's shed' type activities
- An alternative hub for trading, markets and other community activities
- A drop-off centre for recycling and e-waste
- A workshop for providing local environmental solutions
- A meeting and learning place to build awareness about recycling and waste-stewardship
- Self-esteem and community pride associated with participation in the value-chain

Modifications to increase capacity and versatility of the site include:

- Seeking appropriate approvals from NTG EPL (Transport) and EPA and Development Assessment
- A concrete slab under the existing roof structure (approx 13mx10m)
- Steel screens attached to the sides of the structure, laser cut with local design for airflow
- Roller door shutters for wet season protection
- Industrial fans and fluorescent lights
- An entry ramp at the front of the structure to allow easy access for unloading

# 10. Waste Management Initiatives

Based on the vision and key principals of the Waste strategy, the following waste management initiatives are proposed:

<b>Initiative 1: Waste and Recycling Education and Service improvements</b>					
<p>Best practice waste management encourages Councils to actively review and improve kerbside bin services to better match services to household sizes and needs and improve opportunities for recycling and waste reduction.</p> <p>Education initiatives remain the key tool for changing behaviour and improving the effectiveness for waste and recycling programs, including avoiding and reducing waste and increasing household recycling. Education and effective engagement serve as the best tool for Councils to understand improved waste management practices and review and update policies/procedures to drive behaviour change.</p> <p>As relatively small and engaged communities, Wagait and Belyuen Councils have the opportunity to investigate and improve the existing waste and kerbside collection behaviour and services through education and engagement initiatives.</p>					
		Reduce	Reuse	Recycle	Transfer Station, Recycling and Recovery Centre
1.1	Tailored waste education program to be delivered in Wagait and Belyuen communities and schools	X	X	X	X
1.2	Wagait and Belyuen Community kerbside improvement survey	X	X	X	

Include Image

## Initiative 2: Pilot programs and trial initiatives

As an outcome of stakeholder engagement completed as part of this strategy, a number of reoccurring suggestions emerged for possible waste related initiatives applicable to the Wagait and Belyuen Councils. The concept of pilot programs or trials are demonstrated to broaden understanding of the generation, collection of usage of waste and ultimately, divert resources from landfill. In addition to learning more about the types of items put out for collection or disposal, pilot programs can assist the Councils to determine their suitability at a broader scale and allow education programs to consider findings. Securing opportunities for grant funding and private sector sponsorship can enable the enactment of pilot programs at limited cost to the Councils.

A Bio Bin is a compost bin that manages organic waste, including food. The Bio bin concept seeks to safely remove hazardous and odorous elements from organic waste material, whilst recycling the waste into a safe, environmentally friendly and rich organic compost / fertiliser. Home composting also presents as an effective way to reduce households' food waste going to landfill. Nearly half (47%)<sup>12</sup> of all waste from households is organic waste and eligible for home composting. Composting keeps these materials out of landfill – which is better for the environment, your garden and the dump site.

As per the decision of Wagait Council, an opportunity exists to deliver an Interim recycling shop trial at the former caretake compound at Kloppenburg Park. Feedback from residents has also suggested the need for a green waste mulch trial to reuse green waster for use in the community. The delivery of these initiatives and collection of data and utilisation serves as key inputs to the future of a new Transfer Station, Recycling and Recovery Centre.

		Reduce	Reuse	Recycle	Transfer Station, Recycling and Recovery Centre
2.1	Bio Bin trial/home compost Trial	X	X	X	
2.2	Interim recycling shop trial	X	X	X	X
2.3	Green waste mulch trial	X	X	X	X

Include Image

<sup>12</sup> [Waste Account, Australia, Experimental Estimates](#)

### Initiative 3: Transfer Station, Recycling and Recovery Centre

An improved Transfer Station, Recycling and Recovery Centre is a crucial part of the journey of waste management in the community and key to achieving the vision of the Wagait and Belyuen Council Waste Management Strategy.

A suitable and effective Transfer Station, Recycling and Recovery Centre will allow an opportunity to sort and screen waste before landfill and will be critical to increasing the amount of waste recycled, reducing transportation costs of waste to the regional Shoal Bay landfill and ultimately minimise the impact on the environment.

		Reduce	Reuse	Recycle	Transfer Station, Recycling and Recovery Centre
3.1	EOI program for establishment and operation of transfer and recycling centre	X	X	X	X
3.2	Identification of preferred site				X
3.3	Prepare business case and funding pathway				X
3.4	Establishment of Transfer Station and Recycling Centre	X	X	X	X

Include Image



# 11. Strategy Outcomes and Actions

To achieve the vision and initiatives of the Strategy the following outcomes and actions are proposed. It is noted that capital and operations costs are indicative for budgetary purposes unless specified otherwise.

<b>Initiative 1: Waste and Recycling Education and Service Improvements</b>				
		<b>Short term (0-3 years)</b>	<b>Medium Term (4-6 years)</b>	<b>Long Term (7-10 years+)</b>
1.1	<b>Tailored waste education program to be delivered in Wagait and Belyuen communities and schools</b>	X	X	
<p><b>OUTCOME</b> Avoid and reduce household waste into kerbside bins and reduce waste generation</p> <p><b>ACTIONS</b></p> <p>1.1.1 Commission audits to understand bin composition (weight and percentages) to undertaken kerbside collection waste and opportunities to avoid unnecessary waste and identify recycling / innovative use opportunities.</p> <p>1.1.2 Identify potential collaboration/private partnership/funding opportunities to deliver initiative.</p> <p>1.1.3 Based on audit outcomes, engage expertise to develop education programs to improve public awareness and understanding of waste and recycling improvement opportunities.</p> <p>1.1.4 Deliver education program Bi-annually in the community and schools (Wagait and Belyuen)</p>				
<b>CAPITAL COST CONSIDERATION:</b>		<b>NIL</b>	<b>NIL</b>	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		<b>\$5,000</b> (audits) <b>\$5,000</b> (Education material and programs)	<b>\$5,000</b> (audits) <b>\$5,000</b> (Education material and programs)	

		Short term (0-3 years)	Medium Term (4-6 years)	Long Term (7-10 years+)
1.2	<b>Investigate and improve Wagait and Belyuen Community kerbside collection service</b>	X		
<b>OUTCOME</b> Better understand community expectations for service level for kerbside collection.				
<b>ACTIONS:</b>				
1.2.1 Prepare and enact Community Survey for ideas and considerations for Kerbside collection – ie: frequency, day, bin size etc.				
1.2.2 Based on feedback, Council consideration of changes to services levels (if required).				
1.2.3 Implement changes to kerbside collection post Council decision.				
1.2.4 Review service levels bi-annually				
<b>CAPITAL COST CONSIDERATION:</b>		<b>NIL</b>	<b>NIL</b>	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		<b>\$2,000</b> (Survey)	<b>\$2,000</b> (Survey)	

<b>Initiative 2: Pilot programs and trial initiatives</b>				
		Short term (0-3 years)	Medium Term (4-6 years)	Long Term (7-10 years+)
2.1	<b>Bio Bin trial/home compost trial</b>	X	X	
<b>OUTCOME</b> Reduce food waste products going into kerbside bins, associated transport costs and landfill waste to promote compost creation and reuse.				
<b>ACTIONS</b>				
2.1.1 Prepare an EOI for a Bio Bin trial to establish costs and service available.				
2.1.2 Seek grant funding and sponsorship (if Req) to enact trial.				
2.1.3 Monitor and collect data on trial and user survey				
2.1.4 Review program and consider permanent establishment				
<b>CAPITAL COST CONSIDERATION:</b>		<b>\$5,000</b> (EOI preparation)	<b>NIL</b>	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		<b>NIL</b>	<b>NIL</b>	

		Short term (0-3 years)	Medium Term (4-6 years)	Long Term (7-10 years+)
2.2	<b>Interim recycling shop trial</b>	X		
<p><b>OUTCOME</b> Deliver an interim recycling shop trial at the former caretake compound at Kloppenburg Park.</p> <p><b>ACTIONS</b></p> <p>2.2.1 Seek approvals for interim site utilisation.</p> <p>2.2.2 Deliver works at site to enable use to occur.</p> <p>2.2.3 Prepare operational plan to enable Interim recycling shop trial to occur with utilisation monitoring, data capture and seek community feedback on trial</p>				
<b>CAPITAL COST CONSIDERATION:</b>		<b>\$75,000*</b>		
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		<b>NIL</b> (in house)		

\*Based on WSC Meeting 20211116 resolution

		Short term (0-3 years)	Medium Term (4-6 years)	Long Term (7-10 years+)
2.3	<b>Green waste mulch trial</b>	X		
<p><b>OUTCOME</b> Undertake a green waste mulch trial to reuse green waste for use in the community.</p> <p><b>ACTIONS</b></p> <p>2.3.1 Seek Approvals for interim site utilisation (if required).</p> <p>2.3.2 EOI to contractors to undertake mulch creation from green waste.</p> <p>2.3.3 Record utilisation, volumes created and uptake data capture and seek community feedback on trial.</p>				
<b>CAPITAL COST CONSIDERATION:</b>		<b>NIL</b>		
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		<b>\$10,000</b> (Contractor cost cap for trial)		

<b>Initiative 3: Transfer Station, Recycling and Recovery Centre</b>				
		<b>Short term (0-3 years)</b>	<b>Medium Term (4-6 years)</b>	<b>Long Term (7-10 years+)</b>
3.1	EOI program for establishment and operation of a Transfer Station, Recycling and Recovery Centre	<b>X</b>		
<p><b>OUTCOME</b> Prepare a select Expression of Interest for a Transfer Station, Recycling and Recovery Centre.</p> <p><b>ACTIONS</b></p> <p>3.1.1 Prepare an EOI for the establishment of a Transfer Station, Recycling and Recovery Centre for Council endorsement.</p> <p>3.1.2 EOI to seek feedback on tenure and operational considerations for a facility.</p> <p>3.1.3 Issue EOI to shortlisted site representees/landowners.</p>				
<b>CAPITAL COST CONSIDERATION:</b>		<b>\$5,000</b> (EOI preparation)		
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		<b>NIL</b>		

		<b>Short term (0-3 years)</b>	<b>Medium Term (4-6 years)</b>	<b>Long Term (7-10 years+)</b>
3.2	Identification of preferred site	<b>X</b>	<b>X</b>	
<p><b>OUTCOME</b> Identify a preferred site for the Transfer Station, Recycling and Recovery Centre.</p> <p><b>ACTIONS</b></p> <p>3.2.1 Based on an assessment and interview process identify preferred site</p> <p>3.2.2 Consider operational options in responses and consider operational options (I.E. Contractor managed or Council managed)</p> <p>3.2.3 Secure site via in principle agreement with landowner</p> <p>3.2.4 Present operational assessment options to Council for consideration</p>				
<b>CAPITAL COST CONSIDERATION:</b>		<b>NIL</b>	SUBJECT to LAND PURCHASE OR LEASE	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		<b>NIL</b>	<b>NIL</b>	

		Short term (0-3 years)	Medium Term (4-6 years)	Long Term (7-10 years+)
3.3	Prepare business case and funding pathway	X	X	
<b>OUTCOME</b> Confirm funding and management model for facility.				
<b>ACTIONS</b> 3.3.1 Prepare a detailed business case for facility establishment (detailed capital and operational cost consideration) 3.3.2 Include funding environment scan assessment (grants, rating, PPP etc) 3.3.3 Enact funding program				
<b>CAPITAL COST CONSIDERATION:</b>			\$5,000 (Business Case preparation)	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		NIL	NIL	

		Short term (0-3 years)	Medium Term (4-6 years)	Long Term (7-10 years+)
3.4	Establishment of Transfer Station, Recycling and Recovery Centre		X	X
<b>OUTCOME</b> Deliver a Transfer Station, Recycling and Recovery Centre				
<b>ACTIONS</b> 3.4.1 Upon funding, deliver a Transfer Station, Recycling and Recovery Centre 3.4.2 Monitor and collect data on trial and user survey 3.4.3 Review programs and consider annual improvements				
<b>CAPITAL COST CONSIDERATION:</b>		TBC via QS	TBC via QS	TBC via QS
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>		TBC via QS	TBC via QS	TBC via QS

**APPENDIX:**

- Waste Management Strategy Stakeholder Engagement Summary Outcomes Report

DRAFT

## 8 OFFICER REPORTS

NIL

## 9 FINANCIAL REPORTS

### 9.1 Monthly Financial Report

<b>Report Number</b>	<b>9.1.04.22</b>
<b>Author</b>	<b>Cathy Winsley - CEO</b>
<b>Attachments</b>	<b>Financial report for January 2022</b>

#### Summary

The Council is provided with a financial report at each meeting.

#### Background

Not applicable.

#### Comment

Please refer attached financial report.

#### Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

#### **17 Monthly financial reports to council**

- 1) The CEO must, in each month, give the council a report setting out:
  - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
  - b) the most recently adopted annual budget; and
  - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.
- 2) The report must also include:
  - a) details of all cash and investments held by the council (including money held in trust); and
  - b) the closing cash at bank balance split between tied and untied funds; and
  - c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
  - d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
  - e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
  - f) other information required by the council.

#### Policy Implications

Not applicable

#### Financial Implications

See the body of this report.

**Recommendation**

***That Council accept the financial reports for the period January 2022 as tabled in this report.***

***Moved:***

***Seconded:***



## 10 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

## 11 GENERAL BUSINESS

Call for any other general business.

## 12 CONFIDENTIAL ITEMS

In accordance with section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the following Confidential items:

### **12.1 Confidential Minutes of 20<sup>th</sup> April 2022**

### **12.2 CEO Recruitment**

This report will be dealt with under Section 293(1) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

### **12.3 Proof of aboriginality Australian Govt application for Passport – ATSI people**

This report will be dealt with under Section 293(1) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

### **12.4 Ironbark Activities within Belyuen Community**

This report will be dealt with under Section 293(1) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

### **12.5 Negotiations with NLC over Section 19 Leasing**

This report will be dealt with under Section 293(1) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as it contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

### **Recommendation:**

***THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.***

**Moved:**

**Seconded:**

Return to open session and reading of confidential resolutions if approved.

### **13 NEXT COUNCIL MEETING**

***The next Ordinary Meeting of Council be held on Monday 31 May at the Belyuen Council Offices, Belyuen commencing at 1:00PM.***