

# ORDINARY COUNCIL MEETING July 2024



## NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 11am.

Dave Ferguson CEO

# AGENDA

## ORDINARY COUNCIL MEETING

### July 2024

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## 1 OPEN MEETING

The meeting will be declared open at 11:00am.

President welcomes the Councillors and staff to the July meeting of 2024.

Councillors agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. The President acknowledges that we each bring our own views to the table and on all matters unresolved, Councillors right to agree and disagree is respected.

Councillors are reminded to fulfil their administrative requirements and sign the attendance sheet associated with this meeting.

Acknowledgement is made to members not present and respect is paid to the Traditional Owners of the land on which we meet, to the elders past and present and to the Councillors and employees present for the meeting.

## 2 APOLOGIES AND LEAVE OF ABSENCE

### **2.1.07.24** **Dave Ferguson - CEO**

#### **Summary**

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

#### **Background**

Not applicable.

#### **Comment**

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

#### **Statutory Environment**

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the Council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

#### **Financial Implications**

Not applicable.

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**Recommendation**

1. *That Council accepts the apology of Cr. *for the Ordinary Council Meeting held July 30 2024; or,**
2. *That the Council notes the absence without apology of Cr.*

**Moved:****Seconded:****3 DECLARATION OF INTEREST****3.1.07.24****Dave Ferguson - CEO****Summary**

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda. The President reminds everyone about their roles and responsibilities as an elected official and particularly of their obligations to declare their interest (material or personal) on matters presented today – that may have a perceived or real conflict of interest.

**Background**

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

**Comment**

NIL

### **Statutory Environment**

- *Local Government Act 2019* Section 114 (Elected Members)
- *Local Government Act 2019* Section 179 (Staff Members)

### **Policy Implications**

Conflict of Interest – Code of Conduct.

### **Financial Implications**

Not applicable.

### **Recommendation**

*That Council receives and notes the declarations of interest for the Ordinary General Meeting for July 30 2024.*

*Moved:*

*Seconded:*

## **4 DEPUTATIONS AND PRESENTATIONS**

**4.1.03.24 Presentation:** Kris Civitarese – Country Liberal Party - member for Daly

## **5 CONFIRMATION OF PREVIOUS MINUTES**

**5.1.07.24**

**Dave Ferguson - CEO**

**Unconfirmed Minutes of the June Council Meeting 2024**

### **Summary**

*Minutes of the Ordinary General Meeting and the Confidential Minutes from the meeting of the June 27 2024 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.*

# **MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD: June 27<sup>th</sup> 2024**

## 1 OPEN MEETING

*MEETING OPENED: The Ordinary Council Meeting opened at 11.26am*

*PRESENT AT MEETING:*

***Elected Members:***

- *Cr. Rex Edmunds*
- *Cr. Rex Sing*
- *Cr. John Moreen*

***Staff:***

- *Dave Ferguson – Chief Executive Officer*
- *Jasmine Brar – Finance Manager (via Microsoft Teams)*

***Visitors:***

- *Nil*

## 2 APOLOGIES AND LEAVE OF ABSENCE

*Apologies and Leave of Absence:*

- *Cr. Brentley Moreen – absent without notice*
- *Cr. Frederick Moreen – absent without notice*

## 3 DECLARATIONS OF INTERESTS

*Nil*

## 4 DEPUTATIONS AND PRESENTATIONS

*Nil*

## 5 CONFIRMATION OF PREVIOUS MINUTES

***Recommendation:***

**<5.1.06.27>** *That the Minutes of the Ordinary Council Meeting held on 28<sup>th</sup> May 2024 and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.*

**Moved:** Cr. R Edmunds

**Seconded:** Cr. R Sing

**Carried.**

## **6 PRESIDENTS REPORT**

**6.1 The President reports to Council on his activities and any items of importance that have arisen since the last ordinary Council meeting.**

President Edmunds noted the works that had taken place in the community, namely:

- Repairs to pot holes
- Installation of new speed bumps

President Edmunds also noted:

- Bush holidays School Camp
- Recent road accident involving Belyuen residents
- Counselling for affected family members

**Recommendation:**

<6.1.06.27> That Council receives and notes the President's Report.

**Moved:** Cr. R Sing

**Seconded:** Cr. J Moreen

**Carried.**

## **7 CEO REPORT**

**7.1 Report from the CEO: Incoming and Outgoing Correspondence**

**Recommendation:**

<7.1.06.27> That Council receives and notes the report from the CEO – Incoming and Outgoing Correspondence as tabled.

**Moved:** Cr. R Edmunds

**Seconded:** Cr. J Moreen

**Carried.**

**7.2 Report from the CEO – General Administration**

**Recommendation:**

<7.2.06.27> That Council note the report from the CEO - General Administration

**Moved:** Cr. R Sing  
**Seconded:** Cr. J Moreen

**Carried.**

**7.3 Report from the CEO – Declaration of Fees and Charges 2024/25**

**Recommendation:**

<7.3.06.27> that Council receives and notes the report entitled Declaration of Fees and Charges 2024/25

**Moved:** Cr. R Sing  
**Seconded:** Cr. R Edmunds

**Carried.**

**7.4 Report from the CEO – 2024/25 BUDGET**

**Recommendation:**

<7.4.06.27> That Council adopts the 2024/25 Budget

**Moved:** Cr. R Sing  
**Seconded:** Cr. R Edmunds

**Carried.**

**7.5 Report from the CEO – 2024/25 Shire Plan**

**Recommendation:**

<7.5.06.27> That Council adopts the 2024/25 Shire Plan in accordance with section 35 of the Local Government Act 2019

**Moved:** Cr. R Edmunds  
**Seconded:** Cr. R Sing

**Carried.**

## **8 FINANCIAL REPORTS**

**8.1 Monthly Financial Report – June 2024**

**Recommendation:**

<8.1.06.27> That Council:

- a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and endorses the financial report for June 2024 as delivered by BCGC Finance Manager Jasmine Brar.

**Moved:** Cr. R Edmunds

**Seconded:** Cr. J Moreen

**Carried.**

## 9 QUESTIONS BY MEMBERS

Nil

## 10 GENERAL BUSINESS

Nil

## 11 CONFIDENTIAL ITEMS

Nil

## 12 NEXT COUNCIL MEETING

Meeting closed at 13.00pm

The next Ordinary Meeting of Council to be held on **July 30<sup>th</sup> 2024** at the Belyuen Council Offices, Belyuen commencing at **11:00am**.

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### Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the Local Government Act 2019.

### **Policy Implications**

Not applicable

### **Financial Implications**

Not applicable

### **Recommendation**

That the Minutes of the December Ordinary General Meeting held on **27<sup>th</sup> June 2024** and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.

**Moved:**

**Seconded:**

## **6 PRESIDENT'S REPORT**

<b>Report Number</b>	<b>6.1.07.24</b>
<b>Author</b>	<b>President Rex Edmunds</b>
<b>Attachments</b>	<b>Nil</b>

### **Summary**

The President reports to Council on his activities and any items of importance that have arisen since the last ordinary Council meeting.

### **Comment**

The President gives a verbal report of activities since the last council meeting.

### **Financial Implications**

Not applicable.

### **Recommendation**

**That Council receives and notes the President's Report.**

**Moved:**

**Seconded:**

## 7 CEO REPORT

### 7.1 Report from the CEO – Incoming and Outgoing Correspondence

<b>Report Number</b>	<b>7.1.07.24</b>
<b>Author</b>	<b>Dave Ferguson - CEO</b>
<b>Attachments</b>	<b>Numerous documents</b>

#### **Background**

Council is provided with items of correspondence both received and sent since the last Council meeting.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

#### **Comment**

Nil

#### **Correspondence In**

Aboriginal Grant Policy – Dept. Chief Minister and Cabinet

#### **Correspondence Out**

Nil

#### **Recommendation**

That Council receives and notes the report from the CEO – Incoming and Outgoing Correspondence as tabled.

**Moved:**

**Seconded:**

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## 7.2 Report from the CEO – General Administration

<b>Report Number</b>	<b>7.2.07.24</b>
<b>Author</b>	<b>Dave Ferguson - CEO</b>
<b>Attachments</b>	<b>NIL</b>

### Summary

The CEO provides a report to Council outlining operational matters concerning Council for the previous month.

### Recruitment:

Due to approved changes in the 2024-25 Shire Plan organisational structure, there are employment opportunities available with Belyuen Council.

Council has vacancies in the following programs and services:

- **Corporate Services Manager** (full time)
- **Community Services Manager** (full time)
- **Senior Administration/Finance Officer** (full time)
- **Culture Coordinator** (casual 20 hrs. per week - identified)
- **Centrelink/Admin officer** x 1 (part time 25 hours per week)
- **Aged Care Case Manager** x 1 (full time)
- **Aged Care Support workers** x 2 (casual 20-25 hrs. per week - identified)
- **Cleaners** x 2 (casual 20 hrs. per week - identified)
- **Sport & Recreation** x 2 (casual 20 hrs. per week - identified)

### Absenteeism:

We are experiencing extremely high levels of absenteeism in all programs and services that we deliver. This absenteeism is affecting Councils performance in the Belyuen Store and Aged Care programs. Absenteeism also affects the organisation negatively impacting us financially.

### Consultation

Community consultation via community meetings and surveys.

### Statutory Environment

Not applicable

### Policy Implications

Nil

### **Financial Implications**

BCGC receive funding from the Northern Territory Government, Commonwealth Government, and various funding agencies to assist with the delivery of services to the community of Belyuen.

#### **Recommendation:**

That Council note the report from the CEO

#### **Moved:**

#### **Seconded:**

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### **7.3 Report from Belyuen Aged Care Services**

See attachment

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### **7.4 Report from CEO: Belyuen Store**

Nil report

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### **7.5 Report from CEO: Annual General Assembly - Canberra**

<b>Report Number</b>	<b>7.5.07.24</b>
<b>Author</b>	<b>Dave Ferguson - CEO</b>
<b>Attachments</b>	<b>NIL</b>

#### **Summary**

The President and CEO were invited Australian Local Government Association (ALGA) to attend the National General Assembly of Local Government Councils in Canberra from 2<sup>nd</sup> – 5<sup>th</sup> July.

Approximately 1200 elected local government members and executive officers attended the conference from all over the country to discuss current and future funding levels, critical infrastructure portfolios and voting on recommendations and resolutions during the Annual General Meeting.

This was a fantastic opportunity for President Edmunds to engage with Local Government on a national level and network with other councils from across the country.

#### **Recommendation:**

That Council note the report Annual General Assembly - Canberra from the CEO

#### **Moved:**

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**Seconded:**



## 9 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

## 10 GENERAL BUSINESS

Call for any other general business.

### Discussion

- Darwin Aboriginal Art Fair
- First Nations Land and Water Management Forum
- Cox Peninsula Road speed limit
- TOPROC
- Belyuen Cultural Festival
- Community Alcohol Plan (CAP)

## 11 CONFIDENTIAL ITEMS

### Recommendation

**THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.**

**Moved:**

**Seconded:**

**Carried**

Return to open session

## 12 NEXT COUNCIL MEETING

***The next Ordinary Meeting of Council be held on August 27<sup>th</sup> at the Belyuen Council Offices, Belyuen commencing at 11:00am.***