

ORDINARY COUNCIL MEETING October 2024



NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 11am.

A handwritten signature in black ink, appearing to read 'Dave Ferguson'.

Dave Ferguson CEO

AGENDA

ORDINARY COUNCIL MEETING

October 2024

Table of Contents

1	OPEN MEETING	2
2	APOLOGIES AND LEAVE OF ABSENCE	2
3	DECLARATION OF INTEREST	3
4	DEPUTATIONS AND PRESENTATIONS	4
5	CONFIRMATION OF PREVIOUS MINUTES.....	4
6	PRESIDENT’S REPORT	9
7	CEO REPORTS.....	10
7.1	Report from the CEO.....	10
7.2	Report from the CEO.....	11
7.3	Report from the CEO.....	12
7.4	Report from the CEO.....	12
8	FINANCE REPORT.....	13
8.1	Monthly Financial Report.....	13
9	QUESTIONS BY MEMBERS	14
10	GENERAL BUSINESS.....	14
11	CONFIDENTIAL ITEMS.....	14
12	NEXT COUNCIL MEETING	14

1 OPEN MEETING

The meeting will be declared open at 11:00am.

President welcomes the Councillors and staff to the October meeting of 2024.

Councillors agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. The President acknowledges that we each bring our own views to the table and on all matters unresolved, Councillors right to agree and disagree is respected.

Councillors are reminded to fulfil their administrative requirements and sign the attendance sheet associated with this meeting.

Acknowledgement is made to members not present and respect is paid to the Traditional Owners of the land on which we meet, to the elders past and present and to the Councillors and employees present for the meeting.

2 APOLOGIES AND LEAVE OF ABSENCE

2.1.10.24

Dave Ferguson - CEO

Summary

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

Background

Not applicable.

Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

Statutory Environment

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the Council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

Financial Implications

Not applicable.

BELYUEN COMMUNITY GOVERNMENT COUNCIL

Recommendation

1. *That Council accepts the apology of Cr. for the Ordinary Council Meeting held October 29 2024; or,*
2. *That the Council notes the absence without apology of Cr.*

Moved:

Seconded:

3 DECLARATION OF INTEREST

3.1.10.24

Dave Ferguson - CEO

Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda. The President reminds everyone about their roles and responsibilities as an elected official and particularly of their obligations to declare their interest (material or personal) on matters presented today – that may have a perceived or real conflict of interest.

Background

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

Comment

NIL

Statutory Environment

- *Local Government Act 2019* Section 114 (Elected Members)
- *Local Government Act 2019* Section 179 (Staff Members)

Policy Implications

Conflict of Interest – Code of Conduct.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the declarations of interest for the Ordinary General Meeting for October 29 2024.

Moved:

Seconded:

4 DEPUTATIONS AND PRESENTATIONS

4.1.10.24 Presentation: Angelina Anictomatis, Manager Community Affairs NT – SANTOS, Barossa Gas Project

5 CONFIRMATION OF PREVIOUS MINUTES

5.1.10.24

Dave Ferguson - CEO

Unconfirmed Minutes of the September Council Meeting 2024

Summary

Minutes of the Ordinary General Meeting and the Confidential Minutes from the meeting of the September 2024 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD: September (October 1st) 2024



MEETING NOTICE

Date Posted: 27/09/2024
Councillor Reminder

You are respectfully advised that the Ordinary meeting scheduled for September 2024 has been scheduled as follows:

Date:	<i>Tuesday 1st October 2024</i>
Time:	<i>Beginning at 11.00am</i>
Location:	<i>BCGC Meeting Chamber</i>

Councillors are reminded of their responsibility to contact the President and or CEO should you have any information to add to the meeting agenda, this must be supplied two days before the notice is issued.

The Meeting will be chaired by Cr Rex Edmunds, President BCGC.

Meeting refreshments and lunch will be provided.

Dave Ferguson
CEO

1 OPEN MEETING

MEETING OPENED: *The Ordinary Council Meeting opened at 11.11am*

PRESENT AT MEETING:

Elected Members:

- *Cr. Rex Edmunds*
- *Cr. Rex Sing*

BELYUEN COMMUNITY GOVERNMENT COUNCIL

- Cr. John Moreen
- Cr. Frederick Moreen
- Cr. Brentley Moreen

Staff:

- Dave Ferguson – Chief Executive Officer
- Jasmine Brar – Finance Manager (via Microsoft Teams)

Visitors:

- NIL

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies and Leave of Absence:

- NIL

3 DECLARATIONS OF INTERESTS

Nil

4 DEPUTATIONS AND PRESENTATIONS

Nil

5 CONFIRMATION OF PREVIOUS MINUTES

Recommendation:

<5.1.10.01> *That the Minutes of the Ordinary Council Meeting held on 27th August 2024 and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.*

Moved: Cr. R Sing

Seconded: Cr. R Edmunds

Carried.

6 PRESIDENTS REPORT

6.1 *The President reports to Council on his activities and any items of importance that have arisen since the last ordinary Council meeting.*

President Edmunds noted the works that had taken place in the community, namely:

- Community beautification

- *Delissaville Cemetery*

President Edmunds also noted:

- *Significant improvement in residents yards*

Recommendation:

<6.1.10.01> *That Council receives and notes the President's Report.*

Moved: ***Cr. R Sing***

Seconded: ***Cr. J Moreen***

Carried.

7 CEO REPORT

7.1 Report from the CEO: Incoming and Outgoing Correspondence

Recommendation:

<7.1.10.01> *That Council receives and notes the report from the CEO – Incoming and Outgoing Correspondence as tabled.*

Moved: ***Cr. J Moreen***

Seconded: ***Cr. R Edmunds***

Carried.

7.2 Report from the CEO – General Administration

Recommendation:

<7.2.10.01> *That Council receives and note the report from the CEO - General Administration*

Moved: ***Cr. R Sing***

Seconded: ***Cr. J Moreen***

Carried.

7.3 Report from the CEO – Aged Care Services

Recommendation:

<7.3.10.01> *That Council receives and notes the report from the CEO - Aged Care Services*

Moved: ***Cr. R Edmunds***

Seconded: ***Cr. J Moreen***

Carried.

7.5 Report from the CEO – Annual General Assembly - Canberra

<7.5.10.01> That Council receives and note the report from the CEO - Annual General Assembly – Canberra

Moved: Cr. R Sing

Seconded: Cr. J Moreen

Carried.

8 FINANCIAL REPORTS

8.1 Monthly Financial Report – July 2024

Recommendation:

<8.1.10.01> That Council:

a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for **July 2024**.

Moved: Cr. R Edmunds

Seconded: Cr. R Sing

Carried.

8.2 Monthly Financial Report – August 2024

Recommendation:

<8.2.10.01> That Council:

a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for **August 2024**.

Moved: Cr. R Edmunds

Seconded: Cr. J Moreen

Carried.

8.3 Monthly Financial Report – September 2024

Recommendation:

<8.3.10.01> That Council:

a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for **September 2024**.

Moved: Cr. F Moreen

Seconded: Cr. R Sing

Carried.

9 QUESTIONS BY MEMBERS

Nil

10 GENERAL BUSINESS

Nil

11 CONFIDENTIAL ITEMS

Nil

12 NEXT COUNCIL MEETING

Meeting closed at 12.41pm

*The next Ordinary Meeting of Council to be held on **October 29th 2024** at the Belyuen Council Offices, Belyuen commencing at **11:00am**.*

— END OF DOCUMENT —

Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the Local Government Act 2019.

BELYUEN COMMUNITY GOVERNMENT COUNCIL

Policy Implications

Not applicable

Financial Implications

Not applicable

Recommendation

That the Minutes of the December Ordinary General Meeting held on **27th June 2024** and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

6 PRESIDENT'S REPORT

Report Number

6.1.10.24

Author

President Rex Edmunds

Attachments

Nil

Summary

The President reports to Council on his activities and any items of importance that have arisen since the last ordinary Council meeting.

Comment

The President gives a verbal report of activities since the last council meeting.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the President's Report.

Moved:

Seconded:

7 CEO REPORT

7.1 Report from the CEO – Incoming and Outgoing Correspondence

Report Number	7.1.10.24
Author	Dave Ferguson - CEO
Attachments	Numerous documents

Background

Council is provided with items of correspondence both received and sent since the last Council meeting.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

Comment

Nil

Correspondence In

1. Santos – Barossa Gas Project
2. NTG DIPL – Black Spot Funding

Correspondence Out

Nil

Recommendation

That Council receives and notes the report from the CEO – Incoming and Outgoing Correspondence as tabled.

Moved:

Seconded:

7.2 Report from the CEO – General Administration

Report Number	7.2.10.24
Author	Dave Ferguson - CEO
Attachments	NIL

Summary

The CEO provides a report to Council outlining operational matters concerning Council for the previous month.

Recruitment:

Due to changes in the 2024-25 Shire Plan organizational structure, there are employment opportunities available with Belyuen Council in a number of programs.

Council has vacancies in the following programs and services:

- **Community Services Manager** (full time)
- **Senior Administration/Finance Officer** (full time)
- **Culture Coordinator x 2** (casual 20 hrs. per week - identified)
- **Centrelink/Admin officer x 2** (part time 25 hours per week)
- **Aged Care Case Manager x 2** (full time)
- **Aged Care Support workers x 2** (casual 20-25 hrs. per week - identified)
- **Cleaners x 2** (casual 20 hrs. per week - identified)
- **Sport & Recreation x 2** (casual 20 hrs. per week - identified)

BCGC recently lost a long serving member of our team, Aged Care & Disability Manager, Kelly Murphy has been with Belyuen Council for approximately 11 years working in a wide variety of roles, most predominantly as the Director of the Belyuen Aged Care & Disability program.

Kelly will still have a connection to Belyuen through her new role with the Dept. Health & Aged Care. Belyuen Council wish to thank Kelly for her services to the Belyuen Community and wish her success in her new role.

Belyuen Aged Care also recently lost one of our Aged Care Case Managers; Liane Radrodro. Liane had to unexpectedly return back home to Brisbane to attend to personal matters. Liane was a breath of fresh air to the Aged Care program and she will also be sorely missed.

Prior to her departure, Liane arranged for some close family members to come and support BCGC and temporarily fill some of the vacant positions that exist.

We have recently employed:

- Talei Jarrett – Administration role
- Verenaisi Veresi – Finance role
- Kesa Nagalu – Aged Care Support worker

BCGC have also recruited an operations coordinator to assist with various projects that we have currently.

Scott Grosskopf will assist Belyuen Council for the next 6 months with major projects including:

- Aged Care laundry upgrade
- Video conferencing
- New computer installation
- Store upgrade
- Solar street lighting
- Grounds maintenance program
- Fit-out of Berry Springs Office
- Street signage and roadworks upgrade
- CCTV installation

Absenteeism:

We are still experiencing extremely high levels of absenteeism in all programs and services that we deliver.

This absenteeism is affecting Councils performance in the Belyuen Store and Aged Care programs.

Absenteeism also affects the organisation negatively impacting Council financially.

Council recently lost the Services Australia contract to deliver Centrelink services to the Belyuen community due to inability to employ a consistent centrelink agent in Belyuen.

Termination:

There was one termination last month due to absenteeism.

Community Christmas Party:

As in previous years, BCGC work closely with the school to provide a community Christmas party for the whole community. Each year Belyuen receive valuable support from our business partners: Big W, Woolworths, Bunnings and Rotary Club of Darwin.

Stakeholder meeting:

There is an opportunity to hold a stakeholder meeting next month on Tuesday 12th November between Council, School, Health Clinic and Police. This will be the last opportunity to discuss any issues with our main service providers in Belyuen.

Flood mitigation/drainage issues in Belyuen:

Coming into the wet season, drainage and flood mitigation issues that were identified last wet season need to be prioritized to ensure we don't experience similar issues again this year.

Speed limit/lighting:

Black Spot Funding - Information received from DIPL advises that there is Black Spot funding available that may address any potential traffic concerns at the entrance to the community.

TEABBA:

General Manager of TEABBA has compiled an application for Belyuen to implement its own broadcasting station here in the community. CEO will provide further information at the November Council meeting.

Consultation

Community consultation via community meetings and surveys.

Statutory Environment

Not applicable

Policy Implications

Nil

Financial Implications

BCGC receive funding from the Northern Territory Government, Commonwealth Government, and various funding agencies to assist with the delivery of services to the community of Belyuen.

Recommendation:

That Council note the report from the CEO

Moved:

Seconded:

7.3 Report from Belyuen Aged Care Services

Nil report

7.4 Report from CEO: Belyuen Store

Nil report

7.5 Report from CEO: LGANT Annual Conference

Report Number	7.5.010.24
Author	Dave Ferguson - CEO
Attachments	NIL

Summary

President Edmunds and CEO Ferguson have been invited to attend the Local Government Association of the NT annual conference in Alice Springs from 6 – 8 November 2024.

Recommendation:

That Council note the report LGANT Annual Conference

Moved:

Seconded:

8 FINANCIAL REPORTS

8.1 Monthly Financial Report

Report Number	8.1.10.24
Author	Dave Ferguson - CEO

The financial report for October 2024 will be tabled at a special finance meeting in the first week in November.

Recommendation

That Council defer the financial report for October 2024 until the first week in November date to be confirmed.

Moved:

Seconded:

9 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

10 GENERAL BUSINESS

Call for any other general business.

Discussion

11 CONFIDENTIAL ITEMS

Recommendation

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.

Moved:

Seconded:

Carried

Return to open session

12 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on November 26th at the Belyuen Council Offices, Belyuen commencing at 11:00am.