

ORDINARY COUNCIL MEETING February (March 4th) 2025



NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 11am.

A handwritten signature in black ink, appearing to read 'Dave Ferguson'.

Dave Ferguson CEO

AGENDA

ORDINARY COUNCIL MEETING

February 2025

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1 OPEN MEETING

The meeting will be declared open at 11:00am.

President welcomes the Councillors and staff to the February meeting of 2025.

Councillors agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. The President acknowledges that we each bring our own views to the table and on all matters unresolved, Councillors right to agree and disagree is respected.

Councillors are reminded to fulfil their administrative requirements and sign the attendance sheet associated with this meeting.

Acknowledgement is made to members not present and respect is paid to the Traditional Owners of the land on which we meet, to the elders past and present and to the Councillors and employees present for the meeting.

2 APOLOGIES AND LEAVE OF ABSENCE

2.1.02.25 **Dave Ferguson - CEO**

Summary

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

Background

Not applicable.

Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

Statutory Environment

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the Council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

Financial Implications

Not applicable.

BELYUEN COMMUNITY GOVERNMENT COUNCIL

Recommendation

1. *That Council accepts the apology of Cr. [Name] for the Ordinary Council Meeting held February 25 2025; or,*
2. *That the Council notes the absence without apology of Cr. [Name].*

Moved:

Seconded:

3 DECLARATION OF INTEREST

3.1.02.25

Dave Ferguson - CEO

Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda. The President reminds everyone about their roles and responsibilities as an elected official and particularly of their obligations to declare their interest (material or personal) on matters presented today – that may have a perceived or real conflict of interest.

Background

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

Comment

NIL

Statutory Environment

- *Local Government Act 2019* Section 114 (Elected Members)
- *Local Government Act 2019* Section 179 (Staff Members)

Policy Implications

Conflict of Interest – Code of Conduct.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the declarations of interest for the Ordinary General Meeting for February 25 2025.

Moved:

Seconded:

4 DEPUTATIONS AND PRESENTATIONS

Nil

5 CONFIRMATION OF PREVIOUS MINUTES

5.1.02.25

Dave Ferguson - CEO

Unconfirmed Minutes of the January Council Meeting 2025

Summary

Minutes of the Ordinary General Meeting and the Confidential Minutes from the meeting of January 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD: January (February 4th) 2025

1 OPEN MEETING

MEETING OPENED: The Ordinary Council Meeting opened at 11.18am

PRESENT AT MEETING:

Elected Members:

- *Cr. Rex Edmunds*
- *Cr. John Moreen*
- *Cr. Frederick Moreen*
- *Cr. Rex Sing*

Staff:

- *Dave Ferguson – Chief Executive Officer*
- *Jasmine Brar – Finance Manager (via Microsoft Teams)*

Visitors:

- *NIL*

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies and Leave of Absence:

- *Cr. Brentley Moreen – **absent without apology***

Recommendation:

<2.1.01.28> *That the Council notes the absence without apology of Cr. Brentley Moreen*

Moved: *Cr. F Moreen*

Seconded: *Cr. J Moreen*

Carried.

3 DECLARATIONS OF INTERESTS

Nil

4 DEPUTATIONS AND PRESENTATIONS

Nil

5 CONFIRMATION OF PREVIOUS MINUTES

Recommendation:

<5.1.01.28> *That the Minutes of the Ordinary Council Meeting held on 17th December 2024 and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.*

Moved: Cr. F Moreen

Seconded: Cr. R Edmunds

Carried.

6 PRESIDENTS REPORT

6.1 *The President reports to Council on his activities and any items of importance that have arisen since the last ordinary Council meeting.*

- *President request to spray the old Market Garden fenceline and clear the site.*

Recommendation:

<6.1.01.28> *That Council receives and notes the President's Report.*

Moved: Cr. F Moreen

Seconded: Cr. J Moreen

Carried.

7 CEO REPORT

7.1 *Report from the CEO - General Administration*

Recommendation:

<7.1.01.28> *That Council receives and notes the report from the CEO – General Administration as tabled.*

Moved: Cr. J Moreen

Seconded: Cr. R Edmunds

Carried.

8 FINANCIAL REPORTS

8.1 *Monthly Financial Report – January 2025*

Recommendation:

<8.1.01.28> That Council:

a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for **January 2025**.

Moved: Cr. R Edmunds

Seconded: Cr. F Moreen

Carried.

9 QUESTIONS BY MEMBERS

Nil

10 GENERAL BUSINESS

Nil

11 CONFIDENTIAL ITEMS

Nil

12 NEXT COUNCIL MEETING

Meeting closed at 1.14pm

*The next Ordinary Meeting of Council to be held on **February 25th 2025** at the Belyuen Council Offices, Belyuen commencing at **11:00am**.*

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Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the Local Government Act 2019.

Policy Implications

Not applicable

Financial Implications

Not applicable

Recommendation

That the Minutes of the November Ordinary General Meeting held on **28th January 2025** and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

6 PRESIDENT'S REPORT

Report Number	6.1.02.25
Author	President Rex Edmunds
Attachments	Nil

Summary

The President reports to Council on his activities and any items of importance that have arisen since the last ordinary Council meeting.

Comment

The President gives a verbal report of activities since the last council meeting.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the President's Report.

Moved:

Seconded:

7 CEO REPORT

7.1 Report from the CEO – General Administration

Report Number	7.1.02.25
Author	Dave Ferguson - CEO
Attachments	NIL

Summary

The CEO provides a report to Council outlining operational matters concerning Council for the previous month.

Consultation

Community consultation via community meetings and surveys.

Delissaville Cemetery

Concerns regarding the amount of space left in Delissaville cemetery, a large area of the cemetery has unmarked graves. Consultation with Council and Traditional Owners to approach the Northern Land Council and request an extension on the existing area as identified in the lease agreement.

International Womens Day (IWD)

IWD was well represented in Belyuen, many activities and external women came and celebrated with locals. Plenty of food, activities, fun and prizes for everyone that participated.

Statutory Environment

Not applicable

Policy Implications

Nil

Financial Implications

BCGC receive funding from the Northern Territory Government, Commonwealth Government, and various funding agencies to assist with the delivery of services to the community of Belyuen.

Recommendation:

That Council note the report from the CEO

Moved:

Seconded:

BELYUEN COMMUNITY GOVERNMENT COUNCIL

8 FINANCIAL REPORTS

8.1 Monthly Financial Report

Report Number 8.1.02.25
Author Dave Ferguson - CEO

Summary

The Council is provided with a financial report at each meeting.

Background

Not applicable.

Comment

Please refer attached financial report.

Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

Monthly Financial Reports to council

- 1) The CEO must, in each month, give the council a report setting out:
 - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - b) the most recently adopted annual budget; and
 - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.
- 2) The report must also include:
 - a) details of all cash and investments held by the council (including money held in trust); and
 - b) the closing cash at bank balance split between tied and untied funds; and
 - c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
 - d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
 - e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
 - f) other information required by the council.

Policy Implications

Not applicable

Financial Implications

Refer to the attached finance report

Recommendation

BELYUEN COMMUNITY GOVERNMENT COUNCIL

That Council:

a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for **February 2025**.

Moved:

Seconded:

9 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

10 GENERAL BUSINESS

Call for any other general business.

Discussion

11 CONFIDENTIAL ITEMS

Recommendation

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.

Moved:

Seconded:

Carried

Return to open session

12 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on March 25th at the Belyuen Council Offices, Belyuen commencing at 11:00am.