

# ORDINARY COUNCIL MEETING March 2025



## NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 11am.

Dave Ferguson CEO

# AGENDA

## ORDINARY COUNCIL MEETING

### March 2025

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## 1 OPEN MEETING

The meeting will be declared open at 11:00am.

President welcomes the Councillors and staff to the March meeting of 2025.

Councillors agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. The President acknowledges that we each bring our own views to the table and on all matters unresolved, Councillors right to agree and disagree is respected.

Councillors are reminded to fulfil their administrative requirements and sign the attendance sheet associated with this meeting.

Acknowledgement is made to members not present and respect is paid to the Traditional Owners of the land on which we meet, to the elders past and present and to the Councillors and employees present for the meeting.

## 2 APOLOGIES AND LEAVE OF ABSENCE

### 2.1.03.25

**Dave Ferguson - CEO**

#### **Summary**

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

#### **Background**

Not applicable.

#### **Comment**

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

#### **Statutory Environment**

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the Council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

#### **Financial Implications**

Not applicable.

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## Recommendation

1. *That Council accepts the apology of Cr. [Name] for the Ordinary Council Meeting held March 25 2025; or,*
2. *That the Council notes the absence without apology of Cr. [Name].*

**Moved:**

**Seconded:**

## 3 DECLARATION OF INTEREST

### 3.1.03.25

**Dave Ferguson - CEO**

#### Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda. The President reminds everyone about their roles and responsibilities as an elected official and particularly of their obligations to declare their interest (material or personal) on matters presented today – that may have a perceived or real conflict of interest.

#### Background

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### Comment

NIL

### **Statutory Environment**

- *Local Government Act 2019* Section 114 (Elected Members)
- *Local Government Act 2019* Section 179 (Staff Members)

### **Policy Implications**

Conflict of Interest – Code of Conduct.

### **Financial Implications**

Not applicable.

### **Recommendation**

*That Council receives and notes the declarations of interest for the Ordinary General Meeting for March 25 2025.*

*Moved:*

*Seconded:*

## **4 DEPUTATIONS AND PRESENTATIONS**

Nil

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1.03.25**

**Dave Ferguson - CEO**

**Unconfirmed Minutes of the February Council Meeting 2025**

### **Summary**

*Minutes of the Ordinary General Meeting and the Confidential Minutes from the meeting of February 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.*

# **MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD: February (March 4<sup>th</sup>) 2025**

## 1 OPEN MEETING

*MEETING OPENED: The Ordinary Council Meeting opened at 11.09am*

*PRESENT AT MEETING:*

***Elected Members:***

- *Cr. Rex Edmunds*
- *Cr. John Moreen*
- *Cr. Frederick Moreen*
- *Cr. Rex Sing*

***Staff:***

- *Dave Ferguson – Chief Executive Officer*

***Visitors:***

- *NIL*

## 2 APOLOGIES AND LEAVE OF ABSENCE

*Apologies and Leave of Absence:*

- *Cr. Brentley Moreen – **absent without apology***

***Recommendation:***

**<2.1.02.25>** *That the Council notes the absence without apology of Cr. Brentley Moreen*

***Moved:***        ***Cr. F Moreen***

***Seconded:***    ***Cr. R Sing***

***Carried.***

## 3 DECLARATIONS OF INTERESTS

*Nil*

## 4 DEPUTATIONS AND PRESENTATIONS

*Nil*

## 5 CONFIRMATION OF PREVIOUS MINUTES

**Recommendation:**

<5.1.02.25> That the Minutes of the Ordinary Council Meeting held on 28<sup>th</sup> January 2025 and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.

**Moved:** Cr. F Moreen

**Seconded:** Cr. R Edmunds

**Carried.**

## 6 PRESIDENTS REPORT

**6.1 The President reports to Council on his activities and any items of importance that have arisen since the last ordinary Council meeting.**

- President request CEO look into the requirements for a Commercial Fishing Licence for Belyuen.

**Recommendation:**

<6.1.02.25> That Council receives and notes the President's Report.

**Moved:** Cr. F Moreen

**Seconded:** Cr. R Sing

**Carried.**

## 7 CEO REPORT

**7.1 Report from the CEO - General Administration**

**Recommendation:**

<7.1.02.25> That Council receives and notes the report from the CEO – General Administration as tabled.

**Moved:** Cr. F Moreen

**Seconded:** Cr. R Edmunds

**Carried.**

## 8 FINANCIAL REPORTS

**8.1 Monthly Financial Report – February 2025**

**Recommendation:**

<8.1.02.25> That Council:

a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for **February 2025**.

**Moved:** Cr. R Edmunds

**Seconded:** Cr. J Moreen

**Carried.**

## 9 QUESTIONS BY MEMBERS

Nil

## 10 GENERAL BUSINESS

Nil

## 11 CONFIDENTIAL ITEMS

Nil

## 12 NEXT COUNCIL MEETING

Meeting closed at 1.14pm

The next Ordinary Meeting of Council to be held on **March 25<sup>th</sup> 2025** at the Belyuen Council Offices, Belyuen commencing at **11:00am**.

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### Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the Local Government Act 2019.

### Policy Implications

Not applicable

### **Financial Implications**

Not applicable

### **Recommendation**

That the Minutes of the November Ordinary General Meeting held on **25<sup>th</sup> February 2025** and the Confidential section of the meeting be confirmed by Council as a true and correct record of the meeting.

**Moved:**

**Seconded:**

## **6 PRESIDENT'S REPORT**

<b>Report Number</b>	<b>6.1.03.25</b>
<b>Author</b>	<b>President Rex Edmunds</b>
<b>Attachments</b>	<b>Nil</b>

### **Summary**

The President reports to Council on his activities and any items of importance that have arisen since the last ordinary Council meeting.

### **Comment**

The President gives a verbal report of activities since the last council meeting.

### **Financial Implications**

Not applicable.

### **Recommendation**

**That Council receives and notes the President's Report.**

**Moved:**

**Seconded:**

## 7 CEO REPORT

### 7.1 Report from the CEO – General Administration

<b>Report Number</b>	<b>7.1.03.25</b>
<b>Author</b>	<b>Dave Ferguson - CEO</b>
<b>Attachments</b>	<b>NIL</b>

#### **Summary**

The CEO provides a report to Council outlining operational matters concerning Council for the previous month.

#### **Consultation**

Community consultation via community meetings and surveys.

#### **Statutory Environment**

Not applicable

#### **Policy Implications**

Nil

#### **Financial Implications**

BCGC receive funding from the Northern Territory Government, Commonwealth Government, and various funding agencies to assist with the delivery of services to the community of Belyuen.

#### **Recommendation:**

That Council note the report from the CEO

#### **Moved:**

#### **Seconded:**

## 8 FINANCIAL REPORTS

### 8.1 Monthly Financial Report

**Report Number** 8.1.03.25  
**Author** Dave Ferguson - CEO

#### Summary

The Council is provided with a financial report at each meeting.

#### Background

Not applicable.

#### Comment

Please refer attached financial report.

#### Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

##### Monthly Financial Reports to council

- 1) The CEO must, in each month, give the council a report setting out:
  - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
  - b) the most recently adopted annual budget; and
  - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.
- 2) The report must also include:
  - a) details of all cash and investments held by the council (including money held in trust); and
  - b) the closing cash at bank balance split between tied and untied funds; and
  - c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
  - d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
  - e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
  - f) other information required by the council.

#### Policy Implications

Not applicable

#### Financial Implications

Refer to the attached finance report

#### Recommendation

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That Council:

a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for **March 2025**.

**Moved:**

**Seconded:**

## 9 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

## 10 GENERAL BUSINESS

Call for any other general business.

### Discussion

## 11 CONFIDENTIAL ITEMS

### Recommendation

**THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.**

**Moved:**

**Seconded:**

**Carried**

Return to open session

## 12 NEXT COUNCIL MEETING

***The next Ordinary Meeting of Council be held on April 29<sup>th</sup> at the Belyuen Council Offices, Belyuen commencing at 11:00am.***