

SPECIAL COUNCIL MEETING July 2026



NOTICE OF MEETING

The Special Council Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 9am.

A handwritten signature in black ink, appearing to read 'Dave Ferguson'.

Dave Ferguson CEO

AGENDA

SPECIAL COUNCIL MEETING

July 10th 2026

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1 OPEN MEETING

The Mayor of Belyuen Council: Cr. Leikeisha Woodie will declare the meeting open at 10:00am.

The Mayor welcomes the Councillors, visitors and staff to the Special Council Meeting of June 2026.

Councillors agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. Councillors acknowledge that we each bring our own views to the table and on all matters unresolved, Councillors right to agree and disagree is respected.

Councillors are reminded to fulfil their administrative requirements and sign the attendance sheet associated with this meeting.

Acknowledgement is made to members not present and respect is paid to the Traditional Owners of the land on which we meet, to the elders past and present and to the Councillors and employees present for the meeting.

2 NOTICE OF MEETING



MEETING NOTICE

Date Posted: 05/07/2026

Councillor Reminder

You are respectfully advised that a Special Council Meeting for July 2026 has been re-scheduled as follows:

Date:	<i>Friday 10th July 2026</i>
Time:	<i>Beginning at 10am</i>
Location:	<i>BCGC Conference Room</i>

Councillors are reminded of their responsibility to contact the Mayor and or CEO should you have any information to add to the meeting agenda, this must be supplied two days before the notice is issued.

The Meeting will be chaired by Cr Leikeisha Woodie, Mayor BCGC.

Meeting refreshments and lunch will be provided.

Dave Ferguson

CEO

3 ATTENDANCE AT MEETINGS

Report Number 3.1.07.26
Author Dave Ferguson - CEO
Attachments Nil

Summary

This report is to table, for Council's record only, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

Council can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as ***absence without notice***.

As per the Local Government Act 2019 s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the Council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

Recommendation:

That Council note the information provided regarding meeting attendance

Moved:

Seconded:

4 PERSONS PRESENT

Elected Members:

- Cr. Leikeisha Woodie
- Cr. Rex Sing
- Cr. Angelina Lewis
- Cr. Daphne Yarrowin
- Cr. Linda Yarrowin

Apologies:

-

Staff:

- Dave Ferguson: Chief Executive Officer
- Jasmine Brar: Corporate Services Manager

Visitors:

- Jenna Oatway - Regional Project Officer Northern Territory Government
- Bilal Abbas - Manager Compliance Local Government and Community Development
-

5 APOLOGIES AND LEAVE OF ABSENCE

Recommendation:

That Council note the apology of for the Special Council meeting held 10th July 2026:

Moved:**Seconded:**

6 DECLARATION OF INTEREST

Report Number	6.1.07.26
Author	Dave Ferguson – Chief Executive Officer
Attachments	Nil

Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda. The Mayor reminds everyone about their roles and responsibilities as an elected official and particularly of their obligations to declare their interest (material or personal) on matters presented today – that may have a perceived or real conflict of interest.

Background

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
 - 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.
- The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

Comment

NIL

Statutory Environment

- *Local Government Act 2019* Section 114 (Elected Members)
- *Local Government Act 2019* Section 179 (Staff Members)

Policy Implications

Conflict of Interest – CEO and Staff Code of Conduct.

Financial Implications

Nil

Recommendation

Elected members receive the declarations of interest as tabled for the Special Council Meeting held 10th July 2026

Moved:

Seconded:

7 CONFIDENTIAL ITEMS

Recommendation:

That Council close the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*.

Moved:

Seconded:

Procedural Note:

The meeting was closed to the public at.....

The confidential meeting opened at.....

The confidential meeting closed at.....

8 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION:

That Council re-opens the meeting to the general public in accordance with Regulation 51 of the Local Government (General) Regulations 2021.

Moved:

Seconded:

Procedural Note:

The meeting was re-opened to the public at.....

9 DECISIONS ARISING FROM CONFIDENTIAL MEETING OF THE COUNCIL

RECOMMENDATION:

That Council;

Moved:

Seconded:

10 CONFIRMATION OF PREVIOUS MINUTES

Report Number	10.1.07.26
Author	Dave Ferguson – Chief Executive Officer
Attachments	UNCONFIRMED ORDINARY COUNCIL MEETING MINUTES June 2026

Summary

Unconfirmed minutes of the Ordinary Council Meeting from the 29th June 2026 are submitted to Council for confirmation that those minutes are a true and correct record of those meetings.

Statutory Environment

The Agendas and Minutes as submitted must comply with Chapter 6 of the Local Government Act 2019.

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL HELD: June 29th 2026

1 OPEN MEETING

MEETING OPENED:

The Ordinary Council Meeting opened by Mayor Woodie at 9.33am

PRESENT AT MEETING:

Elected Members:

- *Cr. Leikeisha Woodie (Mayor)*
- *Cr. Rex Sing*
- *Cr. Angelina Lewis*
- *Cr. Linda Yarrowin*
- *Cr. Daphne Yarrowin*

Apologies

- *Nil*

Staff:

- *Dave Ferguson: Chief Executive Officer*
- *Jasmine Brar: Corporate Services Manager*

Visitors:

- *Helen Tung - Regional Project Officer Northern Territory Government*
- *Bilal Abbas - Manager Compliance Local Government and Community Development*
- *..... - Regional Project Officer Northern Territory Government*
- **(9.49 am)** *Jenna Oatway - Regional Project Officer Northern Territory Government*



BELYUEN COMMUNITY GOVERNMENT COUNCIL

MEETING NOTICE

Date Posted: 24/06/2026

Councillor Reminder

You are respectfully advised that the Ordinary Council Meeting for June 2026 has been re-scheduled as follows:

Date:	<i>Monday 29th June 2026</i>
Time:	<i>Beginning at 9am</i>
Location:	<i>BCGC Conference Room</i>

Councillors are reminded of their responsibility to contact the Mayor and or CEO should you have any information to add to the meeting agenda, this must be supplied two days before the notice is issued.

The Meeting will be chaired by Cr Leikeisha Woodie, Mayor BCGC.

Meeting refreshments and lunch will be provided.

A handwritten signature in black ink, appearing to read 'Dave Ferguson'. The signature is fluid and cursive, with a large initial 'D' and 'F'.

Dave Ferguson

CEO

3 ATTENDANCE AT MEETINGS

Recommendation:

<3.1.06.26> That Council note the information provided regarding meeting attendance for the Ordinary General Meeting held 29th June 2026

Moved: Cr. Woodie

Seconded: Cr. Sing

Carried

4 PERSONS PRESENT

Recommendation:

<4.1.06.26> That Council note the information provided regarding persons present for the Ordinary General Meeting held 29th June 2026

Moved: Cr. Lewis

Seconded: Cr. Sing

Carried

5 APOLOGIES AND LEAVE OF ABSENCE

Recommendation:

<5.1.06.26> That Council note there are no apologies for the Ordinary General Meeting held 29th June 2026

Moved: Cr. Sing

Seconded: Cr. L. Yarrowin

Carried

6 DECLARATION OF INTEREST

Recommendation:

<6.1.06.26> that Council receive the declarations of interest as tabled for the Ordinary Council Meeting held 29th June 2026

Moved: Cr. L. Yarrowin

Seconded: Cr. Woodie

Carried

Procedural Note:

9.49am J. Oatway entered the meeting

BELYUEN COMMUNITY GOVERNMENT COUNCIL

7 CONFIDENTIAL ITEMS

Recommendation:

<7.1.06.26> That upon advice from Acting Director of Compliance, Local Government and Community Development: Bilal Abbas Director Sustainability and Compliance, Local Government and Community Development; Council invite staff members from the Northern Territory Government Department of Housing, Local Government and Community Development to join the confidential meeting:

1. Jenna Oatway - Regional Project Officer Northern Territory Government
2. Helen Tung - Regional Project Officer Northern Territory Government
3. Bilal Abbas - Manager Compliance Local Government and Community Development
4. - Regional Project Officer Northern Territory Government

Moved: Cr. Lewis

Seconded: Cr. Sing

Carried

Procedural Note:

11.27am Cr. L. Yarrowin departed the meeting

Procedural Note:

1.00pm Cr. Sing departed the meeting

8 RE-OPEN MEETING TO THE GENERAL PUBLIC

Recommendation:

<8.1.06.26> That Council re-opens the meeting to the general public in accordance with Regulation 51 of the Local Government (General) Regulations 2021.

Moved: Cr. Lewis

Seconded: Cr. D. Yarrowin

Carried

Procedural Note:

1.35pm The meeting was re-opened to the public

9 DECISIONS ARISING FROM CONFIDENTIAL MEETING OF COUNCIL

Nil

10 CONFIRMATION OF PREVIOUS MINUTES

Recommendation:

That the Unconfirmed Minutes of the Special Council Meeting held on 4th June 2026 be confirmed by Council as a true and correct record of the meeting.

Moved: **Cr. Woodie**

Seconded: **Cr. Lewis**

Carried

11**MAYORS REPORT****Comment**

Councillor Lewis delivered a series of verbal requests during the Mayors report including:

1. *Review recruitment procedure regarding employment of Sport & Rec staff*
2. *Address the shortfall of Working With Children and Criminal history requirements for employment. Nb: Ironbark Aboriginal Corporation have oversight of Training & Employment in Belyuen. Part of this role is to assist job seekers with 'Job Ready' requirements.*
3. *Enquire if/when Drive Safe NT, Births, Deaths & Marriages and NT Electoral Commission are scheduling a community visit. Discuss with Ironbark Aboriginal Corporation.*
4. *Access to IT: provide an area for community members to access the internet (hot desks) to conduct personal business in the community. Discuss with Ironbark Aboriginal Corporation.*
5. *BBQ area at the waterhole: CEO to allocate funding to put towards a BBQ and shaded area adjacent to the waterhole. Provide cost breakdown at the ordinary meeting in July.*
6. *Belyuen festival: CEO to commence preparations for 2026 **Belyuen Groove Festival**. Source an Indigenous band.*
7. *NAIDOC: Ironbark Aboriginal Corporation are conducting NAIDOC week celebrations for Belyuen.*
8. *CEO to source funding for a community playground.*
9. *CEO to follow up with NTG regarding black spot funding for entrance to community.*

Recommendation:

11.1.06.26> *That Council receives and notes the Mayors Report for the Ordinary Council meeting June 2026*

Moved: **Cr. D. Yarrowin**

Seconded: **Cr. Lewis**

Carried

12**CEO REPORT****12.1 Report from the CEO - Engagements****Recommendation:**

That Council note the CEO engagements for the month of June 2026

Moved: **Cr. Woodie**

Seconded: **Cr. D. Yarrowin**

Carried

12.2 Report from the CEO – Correspondence

Recommendation:

That Council receives and notes the report entitled Correspondence;

Moved: Cr. Woodie

Seconded: Cr. D. Yarrowin

Carried

12.3 Report from the CEO – Grant Funding

Recommendation:

That Council note and endorse the CEO report: Grant Funding for June 2026

Moved: Cr. Lewis

Seconded: Cr. Woodie

Carried

12.4 Report from the CEO – CEO KPI's

Recommendation:

That Council:

- a) receives, notes and endorses the report entitled CEO KPI's, and;*
- b) instructs the CEO to add this as an appendix to the current CEO employment contract and position description.*

Moved: Cr. Lewis

Seconded: Cr. Woodie

Carried

12.5 Report from the CEO – Draft Policies

Recommendation:

That Council defer the following draft policies for endorsement at the Special Council Meeting scheduled for July 6th.

- 1. BCGC Leave Policy**
- 2. BCGC Gifts and Benefits received by Council members Policy**
- 3. BCGC Gifts and Benefits Policy - CEO**
- 4. BCGC Procurement Policy**

5. BCGC Allowances and Other Benefits Policy – CEO**Moved:** Cr. Woodie**Seconded:** Cr. Lewis**Carried****12.6 Report from the CEO – Aged Care****Recommendation:**

That Council defer the CEO report Aged Care for June 2026 for endorsement at the Special Council Meeting scheduled for July 6th

Moved: Cr. Woodie**Seconded:** Cr. Lewis**Carried****13 FINANCIAL REPORT****Recommendation:**

13.1.06.26> *That Council defer the financial report for June 2026 for endorsement at the Special Council Meeting scheduled for July 6th*

Moved: Cr. Lewis**Seconded:** Cr. Woodie**Carried****14 QUESTIONS BY MEMBERS**

- Nil

15 GENERAL BUSINESS

- Nil

16 NEXT COUNCIL MEETING

The next Meeting of Council be held on July 6th at the Belyuen Council Offices, Belyuen commencing at 10:00am.

Meeting closed at 3.45pm

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That the Unconfirmed Minutes of the Ordinary Council Meeting held on 29th June 2026 be confirmed by Council as a true and correct record of the meetings.

Moved:

Seconded:

11 CEO REPORT

11.1 Report from the CEO – Draft Policies

Report Number	11.1.07.26
Author	Dave Ferguson - CEO
Attachments	5 x draft policies

Procedural Note: agenda item deferred from June 29 OCM.

Summary

Council have oversight of numerous policies in line with the Local Government Act and Regulations of the Northern Territory. As per Councils response to the compliance review provided by the Department of Housing, Local Government and Community Development, the CEO has reviewed and updated several policies for presentation at the June Council meeting.

Recommendation

That Council note and endorse the following draft policies as per the recommendation from the Department of Housing, Local Government and Community Development:

- 1. BCGC Leave Policy**
- 2. BCGC Gifts and Benefits received by Council members Policy**
- 3. BCGC Gifts and Benefits Policy - CEO**
- 4. BCGC Procurement Policy**
- 5. BCGC Allowances and Other Benefits Policy – CEO**

Moved:

Seconded:

11.2 Report from the CEO – Aged Care

Report Number	11.2.07.26
Author	Dave Ferguson - CEO
Attachments	Aged Care Report - June

Procedural Note: agenda item deferred from June 29 OCM.

Summary

Belyuen Council deliver Aged Care & Disability services to Belyuen residents and clients across numerous areas within the Cox Peninsula region including Wagait Beach, Dundee Beach, Bynoe Harbour, Darwin River, Berry Springs and Batchelor.

The Aged Care Manager delivers a monthly report on the Aged Care program.

Recommendation

That Council:

1. note and endorse the CEO report titled Aged Care - June 2026

Moved:

Seconded:

12 FINANCIAL REPORT

12.1 Monthly Financial Report – June

Report Number	12.1.07.26
Author	Jasmine Brar - CSM
Attachments	Finance Report – June

Procedural Note: agenda item deferred from June 29 OCM.

Summary

The Corporate Services Manager presents the finance report for May 2026

Recommendation

That Council resolve to endorse the monthly finance report for May 2026

Moved:

Seconded:

13 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

14 NEXT COUNCIL MEETING

The next scheduled Meeting of Council be held on July 28th at the Belyuen Council Offices, Belyuen commencing at 9:00am.

Close meeting.