

ORDINARY COUNCIL MEETING August 2026



NOTICE OF MEETING

The Ordinary Council Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 10am.

Dave Ferguson CEO

AGENDA

ORDINARY COUNCIL MEETING

August 2026

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1 OPEN MEETING

The Mayor of Belyuen Council: Cr. Leikeisha Woodie will declare the meeting open at 10:00am.

The Mayor welcomes the Councillors, visitors and staff to the Ordinary Council Meeting of August 2026.

Councillors agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. Councillors acknowledge that we each bring our own views to the table and on all matters unresolved, Councillors right to agree and disagree is respected.

Councillors are reminded to fulfil their administrative requirements and sign the attendance sheet associated with this meeting.

Acknowledgement is made to members not present and respect is paid to the Traditional Owners of the land on which we meet, to the elders past and present and to the Councillors and employees present for the meeting.

2 NOTICE OF MEETING



MEETING NOTICE

Date Posted: 27/08/2026

Councillor Reminder

You are respectfully advised that the Ordinary Council Meeting for August 2026 has been re-scheduled as follows:

Date: *Tuesday 1st September 2026*
Time: *Beginning at 10am*
Location: *BCGC Conference Room*

Councillors are reminded of their responsibility to contact the Mayor and or CEO should you have any information to add to the meeting agenda, this must be supplied two days before the notice is issued.

The Meeting will be chaired by Cr Leikeisha Woodie, Mayor BCGC.

Meeting refreshments and lunch will be provided.



Dave Ferguson
CEO

3 ATTENDANCE AT MEETINGS

Report Number 3.1.08.26
Author Dave Ferguson - CEO
Attachments Nil

Summary

This report is to table, for Council's record only, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

Council can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as ***absence without notice***.

As per the Local Government Act 2019 s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the Council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

Recommendation:

That Council note the information provided regarding meeting attendance

Moved:

Seconded:

4 PERSONS PRESENT

Elected Members:

- Cr. Leikeisha Woodie
- Cr. Rex Sing
- Cr. Angelina Lewis
- Cr. Daphne Yarrowin
- Cr. Linda Yarrowin

Apologies:

-

Staff:

- Dave Ferguson: Chief Executive Officer
- Jasmine Brar: Corporate Services Manager

Visitors:

- Sonali Seneviratne Principal Lawyer and Director: Top End Law
- Peter Haberman: EMM Consulting, Lei Lithium Mine

5 APOLOGIES AND LEAVE OF ABSENCE

Recommendation:

That Council note the apology of for the Ordinary Council meeting held 1st September 2026:

Moved:

Seconded:

6 DECLARATION OF INTEREST

Report Number	6.1.08.26
Author	Dave Ferguson – Chief Executive Officer
Attachments	Nil

Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda. The Mayor reminds everyone about their roles and responsibilities as an elected official and particularly of their obligations to declare their interest (material or personal) on matters presented today – that may have a perceived or real conflict of interest.

Background

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
 - 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.
- The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

Comment

NIL

Statutory Environment

- *Local Government Act 2019* Section 114 (Elected Members)
- *Local Government Act 2019* Section 179 (Staff Members)

Policy Implications

Conflict of Interest – CEO and Staff Code of Conduct.

Financial Implications

Nil

Recommendation

Elected members receive the declarations of interest as tabled for the Ordinary Council Meeting held 1st September 2026

Moved:

Seconded:

7 CONFIRMATION OF PREVIOUS MINUTES

Report Number	7.1.08.26
Author	Dave Ferguson – Chief Executive Officer
Attachments	UNCONFIRMED ORDINARY COUNCIL MEETING MINUTES July 2026

Summary

Unconfirmed minutes of the Ordinary Council Meeting from the 4th August 2026 are submitted to Council for confirmation that those minutes are a true and correct record of those meetings.

Statutory Environment

The Agendas and Minutes as submitted must comply with Chapter 6 of the Local Government Act 2019.

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL HELD: August 4th 2026

1 OPEN MEETING

MEETING OPENED:

The Ordinary Council Meeting opened by Deputy Mayor Sing at 10.20 am

PRESENT AT MEETING:

Elected Members:

- *Cr. Rex Sing*
- *Cr. Angelina Lewis*
- *Cr. Linda Yarrowin*

Apologies

- *Cr. Leikeisha Woodie (Mayor)*
- *Cr. Daphne Yarrowin*

Staff:

- *Dave Ferguson: Chief Executive Officer*
- *Jasmine Brar: Corporate Services Manager*

Visitors:

- *Karen Hocking - A/Director Learning and Development; Local Government and Community Development*
- *Noel Clifford – External Auditor; Nexia Edwards Marshall*
- *Hugh King - A/Executive Director, Local Government and Community Development*
- *Jenna Oatway - Regional Project Officer, Department of Housing, Local Government and Community Development*

2 NOTICE OF MEETING



MEETING NOTICE

Date Posted: 29/07/2026

Councillor Reminder

You are respectfully advised that the Ordinary Council Meeting for July 2026 has been re-scheduled as follows:

Date:	<i>Tuesday 4th August 2026</i>
Time:	<i>Beginning at 9am</i>
Location:	<i>BCGC Conference Room</i>

Councillors are reminded of their responsibility to contact the Mayor and or CEO should you have any information to add to the meeting agenda, this must be supplied two days before the notice is issued.

The Meeting will be chaired by Cr Leikeisha Woodie, Mayor BCGC.

Meeting refreshments and lunch will be provided.



Dave Ferguson

CEO

3 ATTENDANCE AT MEETINGS

Recommendation:

<3.1.07.26> That Council note the information provided regarding meeting attendance for the Ordinary Council Meeting held 4th August 2026

Moved: Cr. L. Yarrowin

Seconded: Cr. A. Lewis

Carried

4 PERSONS PRESENT

Recommendation:

<4.1.07.26> That Council note the information provided regarding persons present for the Ordinary Council Meeting held 4th August 2026

Moved: Cr. A. Lewis

Seconded: Cr. L. Yarrowin

Carried

5 APOLOGIES AND LEAVE OF ABSENCE

Recommendation:

<5.1.07.26> That Council note the apologies of Mayor Woodie and Cr. Daphne Yarrowin for the Ordinary Council Meeting held 4th August 2026

Moved: Cr. A. Lewis

Seconded: Cr. R. Sing

Carried

6 DECLARATION OF INTEREST

Recommendation:

<6.1.07.26> that Council receive the declarations of interest as tabled for the Ordinary Council Meeting held 4th August 2026

Moved: Cr. R. Sing

Seconded: Cr. A. Lewis

Carried

Procedural Note:

10:45am: CEO departed the meeting

10:53am: CEO returned to the meeting

7 DEPUTATIONS AND PRESENTATIONS

Recommendation:

<7.1.07.26> That Council endorse the presentation and training delivered by NTG A/Director of Learning and Development: Karen Hocking

Moved: Cr. A. Lewis

Seconded: Cr. L. Yarrowin

Carried

12:15pm: Lunch Break

1:00pm: Meeting resumed

8 CONFIDENTIAL ITEMS

Recommendation:

<8.1.07.26> That Council invite staff members from the Northern Territory Government Department of Housing, Local Government and Community Development to join the confidential meeting.

Invitees:

1. Karen Hocking - A/Director Learning and Development; Local Government and Community Development
2. Hugh King - A/Executive Director, Local Government and Community Development
3. Jenna Oatway - Regional Project Officer, Department of Housing, Local Government and Community Development

Moved: Cr. A. Lewis

Seconded: Cr. R. Sing

Carried

9 RE-OPEN MEETING TO THE GENERAL PUBLIC

Recommendation:

<9.1.07.26> That Council re-opens the meeting to the general public in accordance with Regulation 51 of the Local Government (General) Regulations 2021.

Moved: Cr. A. Lewis

Seconded: Cr. L. Yarrowin

Carried

10 DECISIONS ARISING FROM CONFIDENTIAL MEETING OF COUNCIL

Recommendation:

<10.1.07.26> That Council endorse the minutes of the confidential meeting held on June 29th 2026

Moved: Cr. A. Lewis

Seconded: Cr. L. Yarrowin

Carried

<10.2.07.26> That Council note and endorse the 2026-27 Budget

Moved: Cr. R. Sing

Seconded: Cr. L. Yarrowin

Carried

<10.3.07.26> That Council note and endorse the 2026-27 Shire Plan

Moved: Cr. A. Lewis

Seconded: Cr. R. Sing

Carried

<10.4.07.26> That Council note the new Code of Conduct framework introduced July 1st.

Moved: Cr. R. Sing

Seconded: Cr. L. Yarrowin

Carried

11 CONFIRMATION OF PREVIOUS MINUTES

Recommendation:

<11.1.07.26> That the Unconfirmed Minutes of the Ordinary Council Meeting held on 29th June 2026 be confirmed by Council as a true and correct record of the meeting.

Moved: Cr. R. Sing

Seconded: Cr. A. Lewis

Carried

12 MAYORS REPORT

Recommendation

<12.1.07.26> That Council defer the Mayors Report for the Ordinary Council meeting July 2026

Moved: Cr. R. Sing

Seconded: Cr. L. Yarrowin

Carried

13 CEO REPORT

13.1 Report from the CEO – Draft Policies

Recommendation:

That Council endorse the following draft policies for endorsement at the Ordinary Council Meeting scheduled for August 4th.

1. **BCGC Leave Policy**
2. **BCGC Gifts and Benefits received by Council members Policy**
3. **BCGC Gifts and Benefits Policy - CEO**
4. **BCGC Procurement Policy**
5. **BCGC Allowances and Other Benefits Policy – CEO**

Moved: Cr. R. Sing

Seconded: Cr. L. Yarrowin

Carried

13.2 Report from the CEO – Aged Care

Recommendation:

That Council note the CEO report titled Aged Care for June 2026 for endorsement at the Ordinary Council Meeting August 4th

Moved: Cr. A. Lewis

Seconded: Cr. R. Sing

Carried

14 FINANCIAL REPORT

Recommendation:

14.1.07.26> That Council:

a) notes the Chief Executive Officer (CEO) certifies to the best of his knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

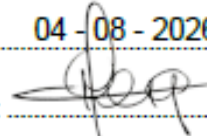
note the financial reports for May and June 2026 for endorsement at the Ordinary Council Meeting August 4th

Moved: Cr. R. Sing
Seconded: Cr. L. Yarrowin

Certification by the CEO to the Council

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and*
- (2) The council's financial report best reflects the financial affairs of the council.*

CEO: 04 - 08 - 2026
Date: 

Carried

15 QUESTIONS BY MEMBERS

- Cr. Lewis commented that she is spending her personal time organizing other elected members ahead of the monthly meetings. Cr. Lewis noted that some councillors are not attending meetings which could result in the meeting being postponed due to lack of quorum.

16 GENERAL BUSINESS

- CEO reminded the meeting that there has not been any interest to date from local residents in the refurbishment of the Knucky Womens Centre.
- CEO reminded the meeting of the Belyuen Festival scheduled for Friday 7th August.
- CEO reminded the meeting of the funeral scheduled for Friday 21st August.

17 NEXT COUNCIL MEETING

The next Meeting of Council be held on August 25th at the Belyuen Council Offices, Belyuen commencing at 9:00am.

Meeting closed at 5.16 pm

Recommendation:

That Council endorse the minutes of the Ordinary Council Meeting for July 2026:

Moved:

Seconded:

8 CONFIDENTIAL ITEMS

Recommendation:

That Council close the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*.

Moved:

Seconded:

Procedural Note:

The meeting was closed to the public at.....

The confidential meeting opened at.....

The confidential meeting closed at.....

9 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION:

That Council re-opens the meeting to the general public in accordance with Regulation 51 of the Local Government (General) Regulations 2021.

Moved:

Seconded:

Procedural Note:

The meeting was re-opened to the public at.....

10 DECISIONS ARISING FROM CONFIDENTIAL MEETING OF THE COUNCIL

RECOMMENDATION:

That Council;

Moved:

Seconded:

11 FINANCIAL REPORT

11.1 Monthly Financial Report – July

Report Number	11.1.08.26
Author	Jasmine Brar - CSM
Attachments	Finance Report – July
Summary	

The Corporate Services Manager presents the finance reports for July 2026

Recommendation

That Council resolve to endorse the monthly finance report for July 2026

Moved:

Seconded:

12 DEPUTATIONS AND PRESENTATIONS

Report Number	12.1.08.26
Author	Dave Ferguson – Chief Executive Officer
Attachments	Nil

Summary

Council invited Mr. Peter Haberman to attend today's meeting to provide a briefing to Council on the proposed new Lei Lithium mine. Mr. Haberman manages the broader environmental assessment and reporting process of the project.

Mr. Haberman's briefing will include a Power Point Presentation.

Statutory Environment

- *Local Government Act 2020*
- Policy Implications**
 - Nil

Financial Implications

- Nil

Recommendation

That Council:

Moved:

Seconded:

13 MAYORS REPORT

Report Number	13.1.08.26
Author	Mayor Leikeisha Woodie
Attachments	Nil

Summary

The Mayor reports to Council on her activities and any items of importance that have arisen since the last Council Meeting.

Comment

The Mayor gives a verbal report of activities since the last council meeting.

Financial Implications

Nil

Recommendation

That Council receives and notes the Mayors Report for the Ordinary Council meeting August 2026

Moved:

Seconded:

14 CEO REPORT

14.1 Report from the CEO – Draft Policies

Report Number	14.1.08.26
Author	Dave Ferguson - CEO
Attachments	9 x draft policies

Summary

Council have oversight of numerous policies in line with the Local Government Act and Regulations of the Northern Territory. As per Councils response to the compliance review provided by the Department of Housing, Local Government and Community Development, the CEO has reviewed and updated several policies for presentation at the August Council meeting.

Recommendation

That Council note and endorse the following draft statutory policies as per the recommendation from the Department of Housing, Local Government and Community Development:

1. BCGC Filling Casual Vacancies Policy
2. BCGC Caretaker Policy
3. BCGC Employment Related Grievances Policy
4. BCGC Recruitment and Selection Policy
5. BCGC Privacy Policy
6. BCGC Rates Concessions Policy
7. BCGC Fraud and Corruption Protection Policy
8. BCGC Corporate Credit Card Policy
9. BCGC Confidential Information – Council Meetings

Moved:

Seconded:

14.2 Report from the CEO – Aged & Disability

Report Number	14.2.08.26
Author	Dave Ferguson - CEO
Attachments	Nil

Summary

CEO received contact from family of an Aged & Disability client regarding an offer of support for Belyuen Aged & Disability services.

Recommendation

That Council support the expression of interest from a community member and instruct the CEO to advise.

BELYUEN COMMUNITY GOVERNMENT COUNCIL

Moved:

Seconded:

14.3 Report from the CEO – Ark Animal Hospital visit

Report Number	14.3.08.26
Author	Dave Ferguson - CEO
Attachments	Nil

Summary

CEO arranges for Vet visits 4 times per year. July's visit is the 3rd one for this year.

The CEO will schedule the next vet visit for October.

Recommendation

That Council endorses the Ark Animal Hospital Vet report for July 2026

Moved:

Seconded:

14.4 Report from the CEO – Annual Leave Arrangements

Report Number	14.4.08.26
Author	Dave Ferguson - CEO
Attachments	leave request form

Summary

CEO advises Council of leave movements and the contingencies put in place during the CEO's absence.

BCGC CEO has applied for leave pending approval from Mayor Woodie to take 4 weeks annual leave in December 2026.

The CEO will liaise with the Mayor to ensure appropriate strategies are in place in order to maintain business efficiencies while on leave.

Recommendation

That Belyuen Council note and endorse the CEO report - Leave arrangements for December 2026.

Moved:

Seconded:

14.5 Report from the CEO – Delissaville Cemetery Update

Report Number	14.5.08.26
Author	Dave Ferguson - CEO
Attachments	Schedule of Fees and Charges 2026-27 Signed funding agreement

Summary

The CEO successfully applied for funding through the Regional and Remote Burial Areas grant program 2025-26.

BCGC received \$46,500 to support cemetery expansion and upgrades at Delissaville Cemetery, including:

- Headstone survey
- Records transformation
- Digital cemetery plot map
- Custom signage
- Fencing
- Cemetery management software licence

Preliminary works have commenced with a list of materials and consumables ordered and works to commence prior to the onset of the coming wet season.

The expansion of the Delissaville cemetery will provide considerable benefits for the community and maintain compliance with the Northern Territory Government and the Northern Land Council.

The majority of funerals in Belyuen occur during the dry season with approximately 6-7 funerals are expected this year.

BCGC civil works department carry out the grave preparations for each funeral service that is requested. The cost of this service is listed in the 2026-27 Schedule of Fees and Charges at \$295 +gst.

Territory Funerals have suggested that they include this amount in their fee schedule and that BCGC invoice them for the grave preparation fee for each burial.

It is generally requested from the immediate family members that no alcohol be brought into the community and that alcohol sales from local outlets be restricted on the day as a sign of respect for the family.

Recommendation

That Belyuen Council note and endorse the CEO report - Delissaville Cemetery Update.

Moved:

BELYUEN COMMUNITY GOVERNMENT COUNCIL

Seconded:

14.6 Report from the CEO – Capitol Assets Update

Report Number	14.6.08.26
Author	Dave Ferguson - CEO
Attachments	Various photos

Summary

BCGC procured several assets prior to the end of the 2025-26 financial year. Almost all of these have been received, with one more to be picked up from Darwin this week.

- **Cardboard Baler:** delivery received at the start of August, item purchased through NTG WaRM funding (waste and resource management). The asset is secured in the store loading bay, safe operations training has been delivered to store and civil works teams by the supplier.
- **Tractor/Slasher:** delivery received last week, the asset is currently secured in the workshop. Safe operations training has been delivered to civil works team and mechanic by the supplier.
- **All Terrain Vehicle (ATV):** asset is in Darwin ready for delivery later this week.

Nb: Expenditure for these items is reflected in the Finance report.

Recommendation

That Belyuen Council note and endorse the CEO report - Capitol Assets Update

Moved:

Seconded:

14.7 Report from the CEO – Waste Management Services Agreement

Report Number	14.7.08.26
Author	Dave Ferguson - CEO
Attachments	Existing Agreement

Summary

BCGC currently have an agreement with Veolia Waste Management Services for all our waste requirements. This agreement is in partnership with Wagait Shire Council.

The current agreement is a 12 month extension of a 2 year agreement signed in 2023 which expires on 31st August 2026.

Veolia have offered a 12 month extension on the existing agreement to provide waste services to Belyuen for another 12 months.

BELYUEN COMMUNITY GOVERNMENT COUNCIL

Recommendation

That Belyuen Council note and endorse the CEO report - Waste Management Services Agreement and instruct the CEO to extend the waste management agreement with Veolia for another 12 months.

Moved:

Seconded:

14.8 Report from the CEO – Waterhole Project (LRCIP)

Report Number	14.8.08.26
Author	Dave Ferguson - CEO
Attachments	Nil

Summary

BCGC received funding to carry out small community beautification projects in the community through federally funded Local Roads and Community Infrastructure Program, (LRCIP)

Council has \$9456 to spend on this prior to 31st August. Our focus has been on the Belyuen waterhole and the following upgrades have been actioned.

- Picnic shelter
- Concrete area
- BBQ facility
- Firepit
- Rubbish bins
- Clean up and removal of weeds, spear grass and vegetation around waterhole
- Upgrade to access road

Recommendation

That Belyuen Council note and endorse the CEO report - Waterhole Project (LRCIP)

Moved:

Seconded:

14.9 Report from the CEO – Belyuen Mens Shed

Report Number	14.9.08.26
Author	Dave Ferguson - CEO
Attachments	Nil

Summary

BELYUEN COMMUNITY GOVERNMENT COUNCIL

BCGC CEO has been actively seeking opportunities to create a safe space for men in Belyuen.

We successfully applied for funding from the NTG through the Community Benefit Fund (CBF) and have commenced upgrades to lot 305, the old GBM building behind the community hall. BCGC's plan is to turn this facility into a safe mens space with accommodation for up to 4 staff.

Once this facility is operational, Council will seek suitable programs that support mental health & wellbeing as well as meaningful community engagement to operate from this centre.

Recommendation

That Belyuen Council note and endorse the CEO report – Belyuen Mens Shed

Moved:

Seconded:

14.10 Report from the CEO – Knucky Womens Centre

Report Number	14.10.08.26
Author	Dave Ferguson - CEO
Attachments	Santos Draft Proposal

Summary

BCGC have been in negotiations with the Santos Foundation Program Coordinator to assist with upgrades and potential future operational programming for the Knucky Womens Centre.

Recommendation

That Belyuen Council note and endorse the CEO report - Knucky Womens Centre

Moved:

Seconded:

14.11 Report from the CEO – Community Led Solutions

Report Number	14.11.08.26
Author	Dave Ferguson - CEO
Attachments	Email from dept. of Health

Summary

BCGC applied for up to \$150,000 in funding which support the community to deliver community-determined and community-designed initiatives that directly reduce alcohol-related harm in line with the Belyuen Community Alcohol Plan.

BELYUEN COMMUNITY GOVERNMENT COUNCIL

We have been successful in 4 out of the 6 items that we applied for. Each project is funded up to \$25,000 with a total pool of funding of \$100,000.

The 4 funded projects are:

- | | |
|---|-------|
| 1. Youth Centre Upgrade – Safe Space & Skills | \$25k |
| 2. Family Camping and Family Centre Update | \$25k |
| 3. Family Camping Facility Infrastructure | \$25k |
| 4. Community Basketball Court Upgrade | \$25k |

The camping facility infrastructure is in line with creating assets out on the homelands on Cox Peninsula. This is an opportunity to build suitable shed, kitchen and toilet facilities on one of the out stations on Cox Peninsula. A lot more funding will be required in order to maintain the access roads so that we can get trucks out there. The CEO is actively seeking further funding in order to make the project a reality.

The community Basketball court upgrade is the old basketball court next to the school. We have already purchased a pressure cleaner and commenced removal of the old fence. Our plan is to create a new surface, shaded area, seating facility and new fencing. Again, \$25,000 will not go far and we may need to invest some of BCGC's own revenue towards this project.

Recommendation

That Belyuen Council:

1. note and endorse the CEO report - Community Led Solutions
2. instruct the CEO to reply back to the dept. of Health, and
3. calculate the budget required to undertake each project and report back to Council at September's meeting.

Moved:

Seconded:

15 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

-

16 GENERAL BUSINESS

Call for any other general business.

-

17 NEXT COUNCIL MEETING

The next scheduled Meeting of Council be held on September 29th at the Belyuen Council Offices, Belyuen commencing at 10:00am.

Close meeting.