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| 4th March 2021 |

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| Ranskill Neighbourhood Plan Steering Group (Google Meet)  Meeting Notes |

# Attending

Anne Talbot

Bryn Kinsey

Paul Hook

Pauline Lloyd

Sue Floyd

Melanie Malcolm (Guest: Ranskill PC Clerk)

Philip Merchant (Guest: Ranskill PC Deputy Chair)

Daniel Simpson (Guest: Ranskill PC Councillor - Planning)

Introduction

* Result NP Fourth Consultation
* Roadmap
* Complaints
* Briefing

## Discussion

* Fourth Consultation

The result of the consultation just closed is that there were 316 valid votes of which 52% were in favour of further development on site NP19.

The voting has yet to be validated and will be discussed at next week’s Parish Council meeting.

The meeting felt that whilst there was a democratic result it did not demonstrate a decisive decision and may be unpopular. Nevertheless the group is responsible for a process and the site will go forward based on a majority to be included in the Neighbourhood Plan.

There is a formal process and it is important for residents to understand there will be further opportunities for consideration.

* Roadmap

Details are in Appendix A

* Complaints

A formal complaint has been received, a response has been drafted for consideration by the PC at the next meeting. It was noted that a number of allegations needed to be addressed.

* Briefing

Notes to aid public discussion with Cllrs see Appendix B.

## Further Action

* BK: Follow up our consultant in progressing the editing of the draft NP.

Appendix A

* **Result**: Publish the 4th consultation table on the the NP website
* **Draft NP**: Helen will now amend the NP next week to bring it in line with the latest BDC plan, list the consultation request and include the conceptual development of phase 1 & 2 of NP19, this will be in our hands by 12th March.
* **PC**: Discuss and agree the next steps at the March PC meeting.
* **Regulation 14 Consultation (Pre-Submission Draft NP). March - May ‘21**
  + Agree a 6 week (minimum) consultation period
  + BDC will contact statutory bodies within this period to obtain their comments
  + SG: publish the draft NP on our website and invite comments
  + SurveyMonkey: encourage residents to respond to each of our policies using an online survey tool
  + SEA / HRA: BDC to produce Screening Assessment of Draft NP and undertake consultation with statutory bodies (Environment Agency, Historic England, and Natural England).
* **Preparation of Submission NP. May – July ‘21**
  + SG consider all of the comments received during the consultation and decide if and how to amend NP in response.
  + HM to produce accompanying Consultation Statement and Basic Conditions Statement.
* **Regulation 15 (Formal submission): July ‘21**
  + PC agree the NP and submit it to BDC.
* **Regulation 16 Consultation (Submission NP): July – September ‘21**
  + BDC undertake six week (minimum) consultation with the public and statutory bodies to inform the examination.
* **Examination: Autumn ’21**
  + BDC appoint an independent examiner (with assistance from PC / SG).
  + Independent examiner assesses the NP by written reps. Additional questions may be posed to BDC or the PC / SG, as required.
  + Examination Report published, identifying any modifications required.
* **Approval of Examination Report by BDC Full Council (pending timetable of meetings)**
  + Enabling modifications to be made and a referendum to be scheduled.
* **Referendum. Early ‘22**

SG = Steering Group

HM = Helen Metcalfe

BDC = Bassetlaw District Council

PC= Parish Council

Appendix B

The Steering Group and Parish Council recognise with such a close result from the 4th consultation that there will be residents that are unhappy with the outcome. The SG and PC must follow the procedures and therefore, with a majority voting in favour, include the NP19 site in the draft Neighbourhood Plan.

It should be noted that there are further opportunities where procedures are available for residents to express their opinion :-

* 1. Once the draft NP is ready it will be published on the Neighbourhood Plan website.
  2. The plan will then be submitted to BDC who will then undertake a six week (minimum) consultation with the public and statutory bodies.
  3. Following on from the above consultation if all is well BDC will appoint an independent examiner to assess the plan including compliance with regulatory procedures. The examiner will see all documents including comments from the Bassetlaw District Council consultation.
  4. Once the plan has been passed by the inspector a referendum will be held for residents when they vote whether or not to adopt the plan.

It should also be noted that the proposed phase 2 development of NP19 will still have to go through the normal planning process.