

## **MAINTENANCE PLANNER - M/F (Fr/En )**

Offer reference0023mainplan-mp

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A Maintenance Planner, the individual will be instrumental in the planning, scheduling, and coordinating of all predictive, preventive, and reactive maintenance activities. This role is crucial for the project's successful execution, ensuring the mining equipment and facilities remain in optimal working condition throughout the two-phase development plan.

### **Key Responsibilities :**

- Develop and implement maintenance strategies for the two-phase development plan of the Project.
- Oversee the scheduling and planning of all maintenance work, ensuring that tasks are performed efficiently and within set timelines.
- Collaborate with the Mining and Engineering Departments to understand their equipment needs and facilitate necessary maintenance activities.
- Monitor the condition of equipment and facilities, identifying any potential issues or maintenance needs.
- Utilize predictive maintenance methods to forecast equipment failures and plan preventive maintenance.
- Coordinate with the Procurement Department to ensure the timely availability of necessary parts and materials for maintenance tasks.
- Ensure compliance with all safety regulations during maintenance activities to minimize risks.
- Maintain detailed records of maintenance work, including costs, performed tasks, and equipment condition.
- Communicate effectively with the maintenance team and other departments, ensuring everyone is aware of scheduled maintenance activities.
- Develop a system for tracking equipment life span and schedule replacements as required.
- Coordinate with external service providers or contractors as needed.
- Lead and manage the maintenance team, fostering a culture of safety, efficiency, and teamwork.
- Participate in budget development for maintenance-related expenses.
- Contribute to the continuous improvement of maintenance processes.

### **Qualifications :**

- Bachelor's degree in Engineering, Operations Management, or a related field.
- Proven experience in a maintenance planning role within the mining industry.
- Strong understanding of maintenance planning principles and best practices.
- Familiarity with maintenance management systems and predictive maintenance methods.
- Excellent organizational and multitasking abilities, with the ability to plan and prioritize work effectively.
- Strong problem-solving skills, with the ability to foresee potential issues and plan accordingly.
- Exceptional communication skills, with the ability to convey complex information clearly and effectively.
- Proficient in using computer software programs related to maintenance management.
- Certification or training in project management is desirable.
- Understanding of the regulations and standards in the mining industry.

### **Personal Attributes :**

- Detail-oriented with a high level of integrity.

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- Strong team player with the ability to work with a diverse team.
  - Proactive in identifying issues and implementing solutions.
  - Strong customer service mindset with a focus on internal customer satisfaction.
  - Ability to remain calm and make effective decisions under pressure.
  - Excellent leader with a proven ability to motivate and manage a team.
  - Willingness to update knowledge and skills regularly as per industry advancements.
- Working Conditions:**
- This role requires working in a mining environment and therefore must be willing to spend time on-site in potentially challenging conditions.
  - The role might require working outside normal office hours, including weekends, to ensure maintenance activities do not disrupt operations.

**Physical Requirements:**

- Must be physically fit and capable of handling the demands of a mining environment, including the ability to navigate mining sites and inspect equipment.

The Maintenance Planner role is a key position in the Project and offers a rewarding opportunity to contribute to a significant mining initiative. Our company is an equal opportunity employer encouraging all qualified candidates to apply.

***PS : salary and benefits according to profile***

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