

# **First Unitarian Church of Lynchburg Executive Board Meeting Minutes**

January 12th, 2022

**Members Present:** Jim Barton, David Wilson, Courtney Sinha, Hannah Symonds, Finis Southworth, Stef Nicovich, Audrey DeJarnette. (Rev. Terre attending Ex Officio)

**Call to Order:** 6:33 pm

**Check-in**

**Centering and Chalice Lighting**

**Minutes:**

**Minister's Report:** See Attached

**Treasurer's Report:** David moved to accept the treasurer's report, Courtney seconded.

**Business:**

- Courtney suggested using formal timesheets for staff using Google Sheets.
- There was discussion about forming a Personnel Committee.
- Website is complete.
- Finis moves to make the Minister's housing allowance to \$22,000, down from \$24,000 in 2021. Courtney seconded and the motion was unanimous.
- Work on a congregational covenant has begun.
- The process of getting recordings of past service posted to the website needs to be investigated, documented, and, if possible, automated.

- Re-entry hasn't had a chance to meet. Sunday Services and the Committee on Ministry have suggested going virtual only. Courtney proposes virtual until Feb 6th
- Terre has committed to a 4th year with us.
- Leadership retreat will be January 15th, 10 am. Topics will be committee reports and covenant workshopping.
- Courtney wants to ask the Alliance for a new Vacuum Cleaner.

Finis moved to approve the minutes and Stef seconded. Motion was unanimous.

Meeting adjourned 7:49 pm