



**Ahititi Board of Trustees**  
**Minutes – Wednesday 26<sup>th</sup> February 2025 @**  
**3.30 pm**

1. Administration		
.1 Present	Chris Richardson, Cherry Crawford, Becky Johnston Glen Evans, Manda Rowe	
1.2 Apologies		
1.3 Declaration of Interests	N/A	
1.4 Confirmation of Agenda		
1.5 Confirmation of Minutes	3.30 pm	Cherry/Becky
1.6 Matters Arising		
1.7 Correspondence		
2. Curriculum	Principals Report	Chris/Manda
3. Review	CMP Plan, Appointments/EEO/Job Descriptions Principal Appraisal/Performance Management Policy/Staff, Appraisal/PD/Whistleblowing/Protected Disclosure/Sexual Harassment/Code of Conduct  Staff Appraisal to be updated for Professional Growth Cycle. Complaint Policy to be uploaded to website/newsletter at the start of every year	Becky/Manda
4. Finance & Property	Finance & Property Report	Chris/Glen
5. Health & Safety	Health & Safety Check – Dave Innes	
6. General	A big thank you to Becky, Faye, and Dave for erecting kitchen pantries. Also Brad and Teaghan for spreading all the playground bark. Manda/Becky to do spinning apparatus in the next coming weeks.	
7. Meeting Closure	4.15 pm	
8. Next Meeting	Wed 26 <sup>th</sup> March 2025 @ 3.30pm	

*Chris*