

# CODE OF CONDUCT AND SCHOOL RULES

## Parents

Good behaviour and discipline are key foundations for good education. Without an orderly atmosphere effective teaching and learning cannot take place. We expect and insist on the highest standards of behaviour throughout our school.

Courtesy, good manners and consideration for others, together with self-discipline and a proper respect for authority, are encouraged at all times. These are important if we are to make our school a true, caring community. We place great emphasis on praising children for politeness and kindness to others.

The Principal will bring any serious breach of discipline or any disruptive behaviour to the attention of the parents concerned and an appropriate course of action will be decided upon.

## Learners

All learners are expected to make a full committed all facets of the school and support the positive endeavors of all its members. Rules are essential for the benefit of all in any community and we try to keep these as simple as possible, but we do expect them to be kept.

### General Principles

1. Learners are always expected to behave in a courteous and considerate manner towards each other, all members of staff and visitors to the school.
2. Learners are expected to abide by the school rules about appearance and behavior when representing the school both during School hours and after School hours, at School and away from School. Learners may not say or do anything that will discredit themselves or the school.
3. No learner has the right at any time to behave in a manner that will disrupt the learning activity of other learners or will cause another learner physical or emotional harm.
4. The school will contact parents/guardians when a learner's behavior becomes a cause of concern and will endeavour, in a spirit of constructive partnership, to resolve the problem.



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## **School Uniform and General Appearance**

### **REF to the UNIFORM POLICY**

Learners are expected to wear the official School uniform and always appear neat and tidy.

1. No additions to the uniform that are not in accordance with the regulations will be allowed.

**The official school uniform is a navy/red school collar T-shirt and a school hoodie. In winter a learner may wear a school beanie which has only the emblem on it.**

2. Fingernails must be kept always trimmed short and clean.

3. During events that allow the wearing of casual wear, learners should wear neat, presentable clothes. Beachwear, tight-fitting clothes, clothes that are see-through and/or too revealing are not allowed. Hair, shoes and accessories should always be neat.

## **School and Classroom Attendance**

Parents/guardians, learners, teachers and School Governing Body (SGB) members are jointly responsible for ensuring that all learners attend School.

1. If a learner does not attend School regularly, the relevant register teacher will report the absence of the learner to the administrator, who will send an email to the parent. The register teacher must keep an accurate register of learner attendance.

2. All learners are to arrive at School before the official starting time **07:00**. **Learners who are late for School will be marked absent as registers are completed at the beginning of each School Day.**

3. Absence from a class, without the permission of the relevant register or subject teacher, is prohibited.

4. Any absence from School must be covered by an **email/WhatsApp or letter from a parent/guardian before 08.00**.

5. No learner may leave the School during School hours without an letter from a parent/guardian requesting the release of their child *and* the permission of the principal. School finishes at **13:30**

6. Truancy from School is prohibited.

7. **Regular school attendance is compulsory for all learners. The position of a child as a learner at the school may come under review if the child has been absent for 10 or more days in a school term without a valid excuse or doctor's certificate. The principal reserves the right to refuse admittance at the start of the following school term to any learner who absconds in this manner.**



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## **Transport**

1. All learners' transport must arrive and leave on time, if transport collects learners during school hours, a warning will be Issued.
2. The Code of Conduct is applicable when making use of public transport to and from School.
3. Learners may not hitchhike while in School uniform.

## **Valuables and personal belongings**

The School will not be held responsible for theft of or damage to personal belongings on School premises (e.g. cell phones, bags, books, bicycles, bikes and clothing).

1. Learners should avoid bringing cell phones, large sums of money and valuables to School. Cell phones may not be switched on during a normal School Day.
2. Learners may not share computer games and may only play them if they have received permission from the educator. They may not bring iPods, flash drives, hard drives or similar electronic devices to School.
4. Cellphones are to be handed in to class educators.

## **General Rules**

1. All litter must be placed in refuse bins or wastepaper baskets.
2. Willful damaging, vandalizing or neglect of School property and the property of others, either by writing or by a physical act, is prohibited. Theft of School and private property is also prohibited.
3. Any act of cheating in class work, homework, informal and formal tests or internal or external examination is prohibited. Furthermore, copying of and/or borrowing another learner's work is forbidden.
4. Disruptive, unruly, rude and/or offensive behavior will not be tolerated.
5. The learner will respect the beliefs, culture, dignity and rights of other learners, as well as their right to privacy and confidentiality.
6. Language that is seen as pejorative, discriminatory or racist is prohibited.
7. Any act that belittles, demeans or humiliates another learner's culture, race or religion is prohibited.
8. All learners have the right to an education free of interference, intimidation and/or physical abuse. The learner will respect the property and safety of other learners. Fighting or threatening other learners is forbidden.



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9. The learner will respect those learners in positions of authority. A learner who is in a position of authority will conduct him/herself in a manner befitting someone in authority. S/he will respect the rights of other learners and will not abuse such authority bestowed upon him/her through his/her position.
10. The carrying, copying and/or reading of offensive material is prohibited.
11. Learners must keep clear of areas that are indicated as out of bounds. These include:
  - 11.1 The school staff's parking bays.
  - 11.2 Electrical mains distribution boxes, fire extinguishers and hoses.
  - 11.3 Classrooms and office (you may only enter with permission)
12. At break time learners must start moving back to the classroom to the sound of the bell.

### **Rules Governing Public Places**

The school is a place of safety where laws pertaining to public spaces are applicable.

1. No dangerous objects or illegal drugs as defined in the SA Schools Act, or the Safety Regulations will be brought onto and/or used on the School property unless authorized by the Principal for educational purposes. Dangerous objects include knives, firearms or any item that could harm a person.
2. The carrying and/or smoking of cigarettes and electronic cigarettes (E-Vape) is prohibited.
3. Alcohol is not permitted on School premises or during any School activity.
4. The carrying of and/or consumption of illegal chemical substances and drugs is prohibited.

## **School Enrichment Programme**

Involvement in activities making up the School Enrichment Programme forms a valuable and integral part of the holistic education of every learner. All learners are, therefore, expected to become actively involved in the activities presented to them during the term.

1. The learner is expected to adopt the correct etiquette pertaining to the specific activity at all times.
2. Once a learner has committed him/herself to an activity, s/he will be bound to meet the rules and obligations related to that activity.
3. Involvement in a particular activity will span the entire season/duration in which that activity takes place.

## **Disciplinary System**

Every teacher is responsible for discipline and has the full authority and responsibility to correct the behavior of learners whenever such correction is necessary. Any corrective measure or disciplinary action will correspond with and be appropriate to the offence. All learners will abide by the discipline system that has been developed to assist and guide learner behavior in the school.

### **Grading Offences**

Offences are graded according to the nature and degree of seriousness of the offences, of which Grade 4 offences are the most serious. See Annexure B, Table 1 for a list of the offences making up each of the Grades 1, 2, 3 and 4. See Annexure B, Table 2 for a list of the possible disciplinary measures to be applied for Grade 1, 2, 3 and 4 offences respectively.

### **Disciplinary Procedures**

The grade of an offence will determine the procedure to be followed.

1. Grade 1 offence – three offences and a written warning followed by another written warning should the offences continue, then a disciplinary hearing.
2. Grade 2 offence – a written warning followed by a disciplinary hearing, then a tribunal hearing.
3. Grade 3 offence – a disciplinary hearing or a tribunal hearing (depending on the severity of the particular offence).
4. Grade 4 offence – offence immediately reported to the South African Police Service (SAPS) and a tribunal hearing.

## **Grade 1: Offences**

All Grade 1 offences will be dealt with by the staff member concerned who must keep a written record of such offences and the disciplinary measures taken. Should Grade 1 offences keep occurring, the matter will be referred to the Grade Head and the Grade Head will write to the parent/guardian. The letter will be kept on record by the Grade Head.

Should the Grade 1 offence/offences recur after disciplinary intervention has occurred and a written letter has been issued, the staff member will, in consultation with the Grade Head, arrange an interview with the learner, the Grade Head and the Principal. A written warning will be issued to the learner and the parent/guardian. A signed copy of the acknowledgement will be kept on record.

The Grade Head will keep on record copies of all relevant documentation relating to the offences and the disciplinary measures imposed.

## **Grade 2: Offences**

All Grade 2 offences will immediately be referred to the Grade Head. The staff members will, in consultation with the Grade Head, arrange an interview with the learner and the principal. A written warning will be sent to the parent/guardian, and a signed copy will be kept on record.

When a second Grade 2 offence occurs after a written warning has been issued for the first offence, the Grade Head will refer the matter to the principal for a disciplinary hearing. The parent/guardian will be advised in writing, and their attendance will be expected.

Should Grade 2 offences continue, or when a learner is to receive their third warning, the principal may decide to take the learner to a tribunal hearing to consider the suspension or expulsion of the learner. The parent/guardian will be advised in writing, a minimum of five (5) days before the designated date that a tribunal hearing has been convened.

The Grade Head will keep on record copies of all relevant documentation relating to the offences.

## **Grade 3: Offences**

All Grade 3 offences will immediately be reported to the Grade Head. The Grade Head will refer the matter to the Disciplinary Committee who will, depending on the severity of the offence, determine whether to convene a disciplinary hearing or a tribunal hearing. The parent/guardian will be advised in writing, a minimum of five (5) days before the designated date if a tribunal hearing has been convened.

## **Grade 4: Offences**

All Grade 4 offences will immediately be reported to the Grade Head. The Grade Head will refer the matter to the School Principal who will immediately file a report with the SAPS and convene a tribunal hearing. The parent/guardian will be informed immediately of the offence and be advised in writing, a minimum of five (5) days before the designated date that a hearing has been convened.

## **Warning Letters**

Warning letters must be signed by the learner and one of their parents and the principal. They must also state the Grade of the offence. A learner may not return to school until the signed warning letter has been returned to the school.

First warning: The Principal and teacher involved will meet with the learner.

Second warning: The parents will be called in to meet with the Principal, the teacher involved and the learner. This is a disciplinary meeting.

Third warning: A tribunal meeting may be called between the Grade Head, the Principal, a School Governing Body member, the learner and the learner's parent/guardian will be present.

Three warning letters will result in expulsion. However, depending on the severity of the offence, the learner may be expelled without the benefit of three warnings.

## **Explanation of Terms**

**The Grade Head** is the educator responsible for the learner's grade.

A **Warning Letter** is the official communication to the parent after repeated Grade 1 offences or after a Grade 2 - 4 offence. It needs to state clearly the Grade of Offence involved and it must be signed by the parent and the learner. This signed copy will be kept on record by the school.

At a **Disciplinary hearing** the Grade Head or the staff member involved, the Principal and the learner will be present. If it is about the issuing of a second warning the parent will be involved.

At a **Tribunal hearing** the Grade Head, the Principal, a School Governing Body member, the learner and the learner's parent/guardian will be present.

## **Disciplinary Interventions**

1. The following list of interventions and corrective measures used by the school are aimed at correcting behavior before suspension and expulsion:

- A verbal warning/reprimand to express disapproval.
- Written warning.
- Final written warning.
- Removal from classes to the exclusion room.
- Referral for counselling.
- Fines to compensate for damages, to cover the cost of repair or replacement of the lost or damaged item, and/or the accumulated fine.
- Exclusion from School activities and functions, e.g. academic award ceremony.
- Withdrawal of recognition, e.g. award.
- Temporary suspension from class or School, pending disciplinary hearing.
- Disciplinary hearing.
- Tribunal hearing.

2. Failure to comply with interventions and corrective measures will lead to further interventions and may lead to the offence being categorized at a higher grade. Expulsion may be recommended for a Grade 3 and a Grade 4 offence.

See Annexure B, Table 2 for a list of the possible disciplinary measures to be applied for Grade 1, 2, 3 and 4 offences respectively.

3. Conduct that may lead to suspension/exclusion includes, but is not limited to, the following:

- Conduct that violates the rights or safety of others.
- Criminal behaviour of any kind.
- Defacing or destroying School property.
- Disrespectful or objectionable conduct and verbal abuse directed at teachers, other School employees or fellow learners.
- Outright defiance of lawful requests or instructions issued by persons in authority.
- Indulging in harmful graffiti, racism or "hate speech".
- Sexual harassment or sexual assault.





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- Immoral behavior or profanity.
  - Possessing, using or displaying evidence of use of any narcotics, unauthorized drugs, alcohol or any other intoxicant.
  - Repeated infringements of the school rules or the Code of Conduct.
  - Possession of dangerous weapons (guns, knives and other objects which may threaten the lives of learners/teachers).
4. Should a learner be found guilty by a court of law for breaking the law of the Republic of South Africa, the School has the right, after a fair hearing through the Governing Body, to consider expulsion.
  5. A tribunal hearing will be convened with a view to recommending expulsion.
  6. Should the tribunal decide against expulsion, the learner will attend counselling or the relevant life skills program, at their or their parents own cost, before they may return to class

## **ANNEXURE B**

**Table One: List of Offences per Grade of Offence.**

<b>GRADE 1 OFFENCES</b>	<b>GRADE 2 OFFENCES</b>	<b>GRADE 3 OFFENCES</b>	<b>GRADE 4 OFFENCES</b>
<ul style="list-style-type: none"> <li>• littering</li> <li>• not handing in cell phone</li> <li>• excessive, noisy or unruly behaviour before, during and after School and during breaks.</li> <li>• misconduct in an assembly</li> <li>• entering an out of bounds area, like the storeroom or office, without permission</li> <li>• loitering at the toilets or at the water station</li> <li>• failure to:               <ul style="list-style-type: none"> <li>- submit an absentee note or exit notes by the</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• vandalism</li> <li>• interfering with another person's possessions/property without the owner's consent</li> <li>• damaging another person's possessions/property as a result of interfering or using said possession or property without the owner's consent</li> <li>• racism: remarks/insults</li> <li>• forgery, altering of official documents such as medical certificates and qualifications and fraudulent use thereof</li> </ul>	<ul style="list-style-type: none"> <li>• possession of weapons that can cause physical injury {knives, etc}</li> <li>• entering the School premises while under the influence of alcohol/drugs</li> <li>• possession, copying, distribution, use or displaying of pornographic material</li> <li>• assault with the intent to do grievous bodily harm</li> <li>• truancy from School or leaving School grounds without the necessary permission</li> </ul>	<ul style="list-style-type: none"> <li>• use of weapons that cause physical injury {knives, etc}</li> <li>• possession and/or use of a firearm, firearm magazine, ammunition</li> <li>• dangerous or lethal weapon</li> <li>• possession, using and/or dealing in drugs or alcohol, or any other intoxicating substance</li> <li>• poisoning, or attempting to poison another person</li> </ul>

<p>regulated 2016 / 12 / 31</p> <p>deadlines</p> <ul style="list-style-type: none"> <li>• continual interference with another learner which causes minor physical or mental discomfort</li> <li>• minor infringements of uniform regulations: wearing of printed T-shirts, incorrect jersey or tracksuit wearing of jewellery</li> <li>• failure to wear the correct full School uniform when in a public place</li> <li>• disruptive behaviour in class</li> <li>• spitting in public</li> <li>• failure to: <ul style="list-style-type: none"> <li>- do classwork set and submit homework</li> <li>- bring the required text books, notes, stationery, or equipment to a lesson</li> <li>- hand work in on time</li> </ul> </li> <li>• breaking accepted school rule</li> </ul>	<ul style="list-style-type: none"> <li>• intimidation by verbal or physical threat, or by recording anyone, to harm or threaten the person or his property (bullying)</li> <li>• swearing, lying or using obscene gestures</li> <li>• verbal or nonverbal abuse</li> <li>• disrespect or insolence</li> <li>• insubordination – ignoring or failing to carry out a specific instruction</li> <li>• fighting, common assault or attempted assault</li> <li>• public disturbance and public indecency</li> <li>• gambling</li> <li>• not handing in a cell phone at the start of the day</li> <li>• cheating, attempting to cheat, or having forbidden material or information in a test venue during controlled testing (class tests, term tests, internal exams). This includes any form of communication,</li> </ul>	<ul style="list-style-type: none"> <li>• taking part in any form of illegal strike action/ meeting/campaign on School premises</li> <li>• any learner who, in or outside of the buildings, or on or off the premises of the School, whilst under the control of the School authorities, intentionally conducts themselves in a manner which is or could be seriously detrimental to the maintenance of order or discipline at the School</li> <li>• violating the rights of other learners to receive education by disrupting classes, preventing other learners from attending classes, preventing teachers from providing teaching, or in any other manner</li> <li>• violating the rights of the teacher to carry out his/her tasks, to the detriment of the School, the staff, the teacher or fellow learners</li> <li>• reckless or</li> </ul>	<ul style="list-style-type: none"> <li>• theft, robbery, breaking and entering</li> <li>• malicious damage/ injury to property of the School, staff members fellow learners or any other person or body</li> <li>• rape or attempted rape, or indecent assault</li> <li>• physical assault that results in bodily harm</li> <li>• sedition or inciting any form of illegal strike action/meeting/ campaign on School premises</li> <li>• Any offence punishable under common law</li> <li>• Consensual sexual activity at school/ sexual harassment</li> </ul>
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verbal or non-verbal,  
with another learner  
copying of computer

negligent driving  
whether in School  
uniform or not, and  
whether on the

Reg. No. 2016 / 12 / 31	<p>exercises, projects or any other work intended for the year mark</p> <ul style="list-style-type: none"> <li>• truancy from any contact time</li> <li>• possession or use of fire crackers</li> <li>• failure to attend an event, fixture as a participant or official</li> <li>• any action which bring the School's name into disrepute</li> <li>• possession of offensive material, excluding pornographic material</li> <li>• tampering with safety and other equipment on School premises</li> <li>• unreasonable repetition of a Grade 1 offense.</li> <li>• listening to music, watching movies and playing computer games during lessons</li> <li>• Smoking – possession of cigarettes or vape /holding /caught in the act on/off School property in school</li> </ul>	<p>School property or not</p> <ul style="list-style-type: none"> <li>• unreasonable repetition of a Grade 2 offence</li> <li>• Sexual activity at school</li> <li>• No respect for authority or school rules.</li> </ul>	
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uniform

## **Table Two: List of Possible Disciplinary Sanctions to be applied for Grade 1, 2, 3, and 4 Offences respectively**

Each case must be evaluated on its own merits and must be provided with a sanction justified for that specific case. The recommended sanctions provided in this table are guidelines for the Disciplinary Committee.

<b>Grade 1 Offences</b>	<b>Recommended Corrective Sanctions</b>
1. Academic books/work material is left at home, homework not done on time/copied  2. Extra-mural activity: Non-attendance at practices {without a valid excuse to teachers/ coach}  3. Personal conduct in class room/on playground: Inappropriate displays of affection between learners; late arrival for class; uncooperative behaviour; discourteous behaviour/insolence/temper tantrum/foul language; defacing desks/walls/books/cases with graffiti; eating/chewing in class; littering; and cell phone ringing  4. Dress code: Untidiness/unkempt appearance; School dress code not followed  5. Not handing cell phone at the start of the day	Corrective actions/sanctions are carried out by the Individual teacher and may include the following: <ul style="list-style-type: none"> <li>• Verbal reprimand;</li> <li>• Written punishment;</li> <li>• Detention at break;</li> <li>• Subtracting marks {homework};</li> <li>• Temporary confiscation until the end of the week/School term {e.g. uniform, jewellery, cell phones, bags and cases};</li> <li>• Removing graffiti at break;</li> <li>• Written notification</li> </ul>
<b>Grade 2 Offences</b>	<b>Recommended Corrective Sanctions</b>
1. Plagiarism of any work or cheating/attempted cheating in class/assignments	Nought for test and warning letter
2. Damage to property/possession of other learners' property	Repair/replacement, warning letter
3. Defiance/disregarding of an authority figure's instructions	Suspension from class, warning letter
4. Disregarding test/examination procedures	Warning letter
5. Disruptive/uncooperative in class	Identification of culprit/s and grade teacher to organise corrective measures
6. Disruptive behaviour frustrating teaching and learning in the classroom	Warning letter
7. Repeated dress code infringements (including hair and personal grooming)	After three warnings a warning letter
8. Fighting	Warning letter
9. Fire-crackers	Warning letter

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10. Forgery eg parent's/guardian's signatures	Warning letter
11. Gambling on or off school property (in school clothes)	1 <sup>st</sup> offence: Warning letter 2 <sup>nd</sup> offence: Formal disciplinary hearing and professional counselling 3 <sup>rd</sup> offence: Expulsion {All money to be confiscated}
12. Graffiti: books, case, desks, walls, etc.	Removal, warning letter
13. Late for school – three days	Phone call to parents
14. Late arrival at school after 8.20am	Phone call to parents
15. Lying	Warning letter
16. Offensive material	Warning letter
17. Smoking – possession of cigarette/holding cigarette/caught in the act on/off School property	1 <sup>st</sup> offence: Warning letter 2 <sup>nd</sup> offence: Formal disciplinary hearing and professional counselling 3 <sup>rd</sup> offence: Expulsion  {All cigarettes and lighters to be confiscated}
18. Smoking – selling cigarettes on/off School property (in school clothes)	1 <sup>st</sup> offence: Information disciplinary hearing, warning letter 2 <sup>nd</sup> offence: Formal disciplinary hearing, warning letter 3 <sup>rd</sup> offence: Expulsion
19. Spitting	Warning letter
20. Sticking a sharp object eg pin, nib, pen, etc, into a fellow learner	Warning letter
21. Substance abuse – possession/sniffing/under the influence of unauthorized substance, eg meths, benzene, thinners, dagga etc.	Information hearing, warning letter
22. Threatening assault/intimidation of a fellow learner/teacher	Phone call to parents and warning letter
23. Truancy/leaving school property without permission	Phone call to parents
24. Bunking a day or a part of a day	Phone call to parents, warning letter
25. Vandalism - defacing/damaging/breaking School property	Phone call to parents, warning letter
26. Verbal abuse of a fellow learner	Phone call to parents, repairs/payment of damages, warning letter
<b>Grade 3 Offences</b>	<b>Recommended Corrective Sanctions</b>
1. Alcohol - possession at School or on a School outing/smelling of liquor/under the influence at School or on School outing	Disciplinary hearing, warning letter, community service
2. Assault on a fellow learner (causing bodily harm)	Suspension from class/School, disciplinary hearing, warning letter, community service
3. Bullying/intimidation	Warning letter and community service



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4. Cheating/attempting cheating in examination/cycle test/portfolio work	Nought and warning letter
5. Cheating/attempting cheating in final Cambridge examinations	Implementation of official provincial procedures
6. Possession/distribution of test or examination material prior to test or examination being written	Disciplinary hearing, nought for test/examination, warning letter, community service/official provincial procedures for Cambridge exams
7. Ongoing disruptive behaviour in classroom (frustrating School's educational programme)	Suspension from class/School. Disciplinary hearing, warning letter, community service
8. Disruptive behaviour on School property or on School sponsored fixture/outing/trip/tour (frustrating School's educational/extracurricular programme)	Suspension from class/School. Disciplinary hearing, warning letter, community service
9. Engaging in a conspiracy to disrupt the proper functioning of School through collective action	Suspension from class/School. Disciplinary hearing, warning letter, community service
10. Drugs - consumption not associated with School	Interview with parents, professional intervention
11. Gangs - promoting formation of/associating with/furthering activities of School gangs/'social groups'	Suspension from School. Disciplinary hearing, warning letter
12. Involving/attempting to involve outsiders in disputes between learners	Disciplinary hearing, warning letter, community service
13. Pornography - distribution at School	Warning letter, community service
14. Public indecency	Disciplinary hearing, warning letter, community service
15. Racist conduct that defames a learner/teacher	Suspension from class/School. Disciplinary hearing, warning letter, community service
16. Improper suggestions of a sexual nature	Disciplinary hearing, warning letter, community service and detention
17. Sexual harassment of teacher/learner	Suspension from class/School. Disciplinary hearing, warning letter, community service
18. Threatening to assault/intimidating a teacher	Suspension from class/School. Disciplinary hearing, warning letter, community service
19. Verbally abusing a teacher	Suspension from class/School. Disciplinary hearing, warning letter, community service and expulsion
<b>Grade 4 Offences</b>	<b>Recommended Corrective Sanctions</b>
1. Alcohol - drinking/drunken at School or on School property or on School outing	Suspension from class/School. Disciplinary hearing, warning letter, community service and expulsion
2. Alcohol - drinking in public (in school uniform)	Suspension from class/School. Disciplinary hearing, warning letter, community service and expulsion
3. Assault on a learner causing serious bodily harm	Suspension from class/School. Disciplinary hearing, and expulsion
4. Assault on a teacher	Suspension from School. Disciplinary hearing and expulsion

5. Bribery/attempted bribery of any person in respect of any test/examination material	Disciplinary hearing, warning letter, community service and expulsion
6. Dangerous weapon or object. eg knife possession at School	Suspension from class/School. Disciplinary hearing, appropriate punishment, eg community service and expulsion
7. Dangerous weapon or object, eg firearm possession at School/on school outing	Suspension from class/School. Disciplinary hearing, appropriate punishment, eg expulsion
8. Drugs/illegal substances – possession at School/on school outing	Suspension from class/School. Disciplinary hearing, warning letter, community service
9. Drugs/illegal substances – consumption/under the influence at School/on school outing	Suspension from class/School. Disciplinary hearing, warning letter, community service and professional counselling
10. Drugs/illegal substances – dealing ('pushing') at School/on School outing	Suspension from School. Disciplinary hearing and expulsion
11. Forgery of any document or signature to the potential/actual prejudice of the School	Suspension from School. Disciplinary hearing, warning letter, community service and expulsion
12. Fraud (financial)	Suspension from School. Disciplinary hearing, compensation, warning letter, community service and expulsion
13. Hostage taking	Suspension from School, Disciplinary hearing and expulsion
14. Satanic practices that damage property or cause harm to people or any other living creatures	Suspension from School, Disciplinary hearing, warning letter, community service professional counselling/expulsion
15. Sexual assault/rape/ consensual sexual activity at school/ sexual harassment	Suspension from School, Disciplinary hearing and expulsion
16. Theft/dishonest conduct to the prejudice of another person	Disciplinary hearing, replacement of stolen articles, warning letter, community service and expulsion
17. Trading in test/examination material for personal monetary gain	Disciplinary hearing. warning letter, community service, expulsion
18. Vandals – malicious damage to School/teachers' property	Disciplinary hearing, warning letter, community service, expulsion



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higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



Reg. No. 2016 / 12 / 31



## Learner Commitment 2025

I, ....., a learner at **Growing in Grace Christian Primary**, understand the rules and their implications and hereby commit to:

- Abide by the Code of Conduct and Disciplinary System.
- Behave in a courteous and considerate manner and respect other learners, all members of staff and visitors to the school.
- Treat everyone with respect regardless of differences in culture, religion, ability, race, gender, age, sexual orientation or social class.
- Take responsibility for my learning by attending regularly and punctually and completing all my assessment tasks on time.
- Cooperate with my teachers and other School staff.
- Assist in making the school a safe place for all.
- Seek help if I need it.
- Let the School know if I feel my rights have been infringed, or if I experience any other difficulty.

\_\_\_\_\_  
Signed, the Learner

\_\_\_\_\_  
Signed, the Parent / Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date