

## Minutes – NPC AGM May 30th, 2020

1. Call to Order 1:02pm
2. Quorum – Attendance record- 26 members joined the meeting, and Sue stated that we had a quorum and made a motion to continue the meeting, seconded by Bill, all approved.
3. Welcome All Members – Anna welcomed all members and shared how our Zoom meeting would be chaired.
4. Acceptance of Agenda – Dave made motion to accept agenda, Sally seconded, all approved.
5. Approval of Minutes – Sue motioned to approve minutes of June 1st, 2019, seconded by Kathy, approved by all.
6. Treasurer Report – a report was sent out to membership prior to our meeting. Lyle reported that our net income, for the 12 months ending April 30th, 2020 stood at \$5537.69. Lyle motioned to accept Income Statement, seconded by Sue, all approved.  
Budget for 2020/2021 will no longer benefit from Training Income, as training will be independent from the club. Six portable nets have been included in the budget, for use at other facilities. Lyle moved to accept the budget and Kirsten seconded, all approved.
7. Presidents Report – Anna sent out a report prior to the meeting. Anna thanked the outgoing Directors, Dave, Lee, Sally and Bill for all their contributions and good deeds . Anna spoke about Oliver Woods remaining closed and that we are updated on a monthly basis. No information as yet, as to when it will reopen. The Nanaimo Tournament was cancelled, and there is some hope that we may have Mexican Madness in an outdoor venue, but that will depend on future health orders.
8. Training Report – Lee asked if there were any questions re training report that was previously sent to members, no questions from the floor.
9. Apparel Program – report was sent out prior to meeting and no questions from the floor.
10. Club play Updates -Sue shared Oliver Woods continues to be closed at least until the end of June. We are kept updated on a month to month basis. We don't know what it will look like , once we are allowed indoor play, but expect there to be restrictions. A conversation ensued, and Michele asked if perhaps it would be time to limit membership as we may have limited play opportunities, and have a steadily growing membership. Lyle shared that the membership has dropped significantly and we are hoping to provide play at school gyms as well as perhaps some community centres.  
Alex asked about the Lacrosse box, and Lyle said that it is available, but we would not be able to put down permanent lines and the logistics need to be worked out. It would need to be an organized play as key deposit is \$100 and portable nets would need to be stored/managed etc. The cost for 6 portable nets has been included in the budget. Kirsten, made a good point by, sharing that schools are busy trying to get things acceptable to manage a reopening for students, and may not be interested in renting gym space until the Covid situation will be resolved. Ernie asked about the Boxwood connector, and its affect on the Beban courts. Dave said that when he met with city officials there were no immediate plans, and most likely if impacted the courts could be relocated. It was decided to table the discussion on limiting membership, until the next Executive meeting.
11. Departing Officers Message – Dave shared he had enjoyed six years on the executive, this last year as past president, and believes he is leaving the club in excellent hands. Lee reached out to his coaches who helped train upwards of 350 players, and thanked them for all their help and encouragement. Lee as well thanked Dave for his support, from the beginning, to encourage Lee to develop his training program. and also to Brenda for her support. Sally thanked everyone and said she had fun, and hoped shed see everyone back on the courts soon. Bill congratulated the board for the last 2 years, and left us with a challenge to build our own facility. Bill had experience building a squash facility on the North Shore.  
Sue thanked the departing officers and virtually presented them with a token of our sincere appreciation for all their service over the past years. Sue will arrange to meet with the escapees ( haha) to pass on our thanks in the form of a gift certificate.
12. Election of Officers – Sue, John Y., John D., Anna, and Lyle will have their names stand. Sue nominated Anna for president, seconded bu Alex, all in favour – elected.  
Anna nominated Lyle for Treasurer, 2nd by Kathy, all in favour – elected. Sue nominated John D. for Secretary, Kirsten seconded, all in favour – elected. No members stood for VP, and that position is

vacant. Dave nominated 3 directors at large, Michele Ney, Deb Marshall, and Gary Robbins, seconded by Dan, all approved – elected.

Meeting adjourned at 1:53pm

### **President's Report to the 2020 Annual General Meeting**

I would like to welcome everyone to our AGM. This is a new experience for us as we hold this meeting via Zoom. We very much appreciate your attendance and your input today on the matters that concern your club.

This past year has seen another record growth in membership, but with this comes challenges, not only with providing enough playing time for all but how to incorporate beginners into regular play. To this end, we have instituted new guidelines for beginners with little or no pickleball experience. We were in the process of implementing these when COVID-19 pandemic started and all play was suspended in mid-March. I'd like to commend all our members for their patience during this period of no play. As the outdoor courts are reopening I remind everyone to adhere to the City's guidelines on return to play. Oliver Woods Community Centre remains closed until further notice.

Our training and development program was extremely successful and expanded this year to include a Level 3. As well, Pete and I offered several *Pickleball Our Way* clinics to the members. Our annual tournaments; the Nanaimo Indoor, the Mexican Madness and the inaugural indoor "Welcome in the New Year Mixed Doubles" Tournament in January were all highly successful. Unfortunately, our Indoor Tournament scheduled for July has been cancelled due to the pandemic.

I'd like to thank my co-Executives for their invaluable contribution to the club. Four are stepping down this AGM. Sally was our Communications Director and Bill was in charge of our Volunteer Appreciation. Lee was Director in charge on Training and Development; and over the past four year has developed and delivered numerous Level 1, 2 and recently 3. His passion for training is evidenced by his desire to continue as a private instructor. And last but certainly not least, Dave, who has been on the Board for 6 years with 2 as president. I had big shoes to fill, figuratively and literally! Under his leadership, the club membership more than doubled, we saw the development of the 2 pickleball courts at Beban and the redevelopment of Beaufort Courts to 6 dedicated pickleball courts. He has worked hard to promote pickleball in Nanaimo and we're sorry to see him off the Board but he has earned a well-deserved rest. I know you will join me in wishing our outgoing Executives a very warm thank you. I would also like to thank all our other volunteers, our court co-ordinators and captains, as well as all who helped with our tournaments. Our club cannot exist without the dedicated efforts of our volunteers.

This coming year will be a challenge as we all adapt to living with COVID-19 and how that will affect indoor play. It's hard to speculate on what guidelines the Provincial Health Officer and the City of Nanaimo would recommend before allowing Oliver Woods to re-open. The Club's priority is the health and safety of our members. To that end, we hope to work with the City to develop a risk mitigation plan for safely returning to indoor play. I look forward to working with our returning and new Executives as we navigate our new world. Stay safe and stay healthy!

Regards,  
Anna Edgar  
President

**Report of the Treasurer  
For the Year Ended April 30, 2020**

**Income Statement for the Year Ended April 30, 2020**

- On a cash basis the Net Income for the year ended April 30 2020 was \$5,537.69 <sup>(Note 1)</sup>

Made up of:

- Revenue of \$53,801.44 was mainly from Club Play charges of \$35,112.79, tournament income of \$8,242.00, training revenues of \$5,060.00 and membership dues of \$4,840.00
- Expenses of \$48,263.75 was mainly related to Gym and room rentals at Oliver Woods and Island Connect School of \$32,013.86, tournament expenses of \$6,643.70, training costs and supplies of \$4,130.34, major purchases of \$2,444.95 and pickleballs and supplies of \$1,535.16
- Net Income from tournaments amounted to \$1,598.30 and net income from training amounted to \$929.66
- Major Purchases included the Pickleball machine (\$2,294.88) and a banner & ties (\$150.07)
- Cash in the bank at April 30<sup>th</sup> was \$22,439.27 made up of opening cash of \$16,901.58 and the net income of \$5,537.69.
  - The cash balance in the PayPal account was \$516.48 at the end of the year.
  - During the year an additional \$3,000 was put into a GIC bringing the total funds in GIC's to \$8,000

**Note 1:**

- On an accrued basis the net income was \$4,999.42 which consists of the following adjustments:
  - Add: cash in PayPal account (\$516.48) plus refund due from Island Connect for cancelled gym rentals (\$1,032.75)
  - Deduct: Pickleball BC membership fees (\$1,987.50), outstanding room rental charges (\$100)

**Actual 2020 Net Income vs Budget 2020 Net Income**

- Actual Net Income of \$5,537.69 was \$1,937.69 better than the budget of \$3,600.00
  - Club play fees less gym and room rentals were better by \$598.93
  - Pickleballs and supplies were lower by \$964.84
  - Membership fees to PBBC were \$1,697.50 lower than budget. This is timing related as membership fees of \$1,987.50 to PBBC had not been cashed as of April 30<sup>th</sup>.
  - Net income from merchandise sales was \$407.00 whereas there was no budget
  - Net Income from training at \$929.66 was \$329.66 better than plan
  - Software and banking fees were \$306.76 lower than budget
  - The above savings were somewhat offset by major purchases of \$2,444.95

## **Report to Membership at the Annual General Meeting Form Coordinator of Training and Development – May 30, 2020**

Like most everything else, Training and Development was impacted dramatically by COVID-19 this year. There were no training courses in September 2019 as Brenda and I were away in Europe, but during this time, several members of our Executive and members of our coaching team were gracious enough to provide five weeks of supported play for our Level 1 grads. Reports were VERY positive and members had a great time and valued the opportunity and appreciated the guidance.

There were two Level 1 classes offered this year, one in November and one in January as well as one Level 2 class in February 2020. There were significant school closures with Easter and spring break making it difficult to offer any further courses prior to the COVID-19 closure of schools. The April Level 1 class and supported play classes were both cancelled due to COVID-19. Whereas this was not as demanding a year as our previous one where 11 training classes were offered during the fiscal year, we did introduce for the first time, Level 3 training in December 2019 to four members. Harvey Hall joined me in presenting this new offering and the results were remarkable. This course has a theme of “intentionality” meaning that players work to place the ball where it is intended to go. Another important element of this course is “mindfulness” and understanding how much a positive emotional state of mind plays in the successful application of skills. I was able to introduce a “Post Level 3” class—a continuation of Level 3 with once again, remarkable results! This opportunity to reinforce skills that have been recently learned has influenced my thinking about future training offerings. As adult learners, demonstration, repetition and practice are key to our learning new skills. The repetition through drills and practice with coaching support is critical to the plans I have for training and development in the future. It was a pleasure and an exciting opportunity to write Level 3 and the Post Level 3 programs. These and all of the other training programs will continue to evolve, over time. Three Level 3 classes were planned in March/April, all of which had to be cancelled due to COVID-19.

As you may be aware, after four years with the board of directors of the NPC and equal time as Coordinator of Training and Development, I am stepping down from the Board and from my post as Coordinator of T and D. I have had the privilege of writing and delivering three training programs with the help of very competent members of our club as coaches, offering training to approximately 350 people at all three levels. It has been a pleasure beyond words to work with our coaching team, to have had the ongoing support of our Executive and to have the willingness and trust from our members to engage, learn and grow with this wonderful game of pickleball. Though stepping down, I am not stepping away. I have completed my Level 1 Coaching Certification with the International Federation of Teaching Professional Association this year and I have plans for completing Level 2 Coaching later this year. I have decided to launch into independent coaching offering all three levels outside the Club to members and non members. I will be starting on or about June 1 with my new initiative while introducing three other support programs—focused on transitioning from one level to the next. Training groups will be five people in total—an exceptional coach to participant ratio—and I will be inviting coaches to assist with the higher-level classes. I believe this will mean more frequent offerings of each level of training, and for the first time, offering training right through the summer. COVID-19 has placed some obstacles in front of the plans for training but I am seeing these as opportunities and not barriers.

My sincere thanks go to ALL of our members for your support and encouragement over these for your, to the coaches who have done exemplary work to assist our members to learn and to grow in their game, to Brenda for her continuous support and infinite patience with me, to Dave Eaton who opened the door to allow me to fulfill my vision with the Club through training, and to the Executive who stood in support of my ideas for training.

Sincerely,  
Lee MacDonald

## Apparel Report

There were 3 t-shirt orders placed in 2019 (June, August and November) for a total of 79 t-shirts sold and 2 warmup jackets.

Our plan had been to sell again at the tournament this year but now of course the next opportunity to offer t-shirt sales will be sometime in the future.....unknown at this time.

We do have an assortment of prizes on hand for our annual tournament as well.

I am happy to continue with being responsible for the apparel program.

Respectfully submitted,  
Brenda MacDonald

## Membership report for AGM 2020

January 2020 saw in excess of 350 members listed on the club membership list, representative of those who had either renewed in 2019 or subsequently joined the club as a new member.

As of May 26th 2020, the club shows 232 members who have renewed their membership and 36 new registrations, for a total of 268. We can therefore report a drop of 94 members at this stage of the year. It would be fair to anticipate that once the outdoor recreation facilities are fully open to support full competitive play and the indoor play time commences in the same fashion, that a further uptake in membership registrations will be observed. There is no definitive 'hit' for the club financially, in this respect, as there is currently no requirement for rental payments in the indoor facilities at this time. The City (and Provincial) response to COVID-19 can fairly be assumed to have directly affected the decision of existing and potential members to hold back on their respective online registrations until the uncertainty of current events have been somewhat resolved, or at least lessened, in terms of local restrictions.

For what it is worth from a gender perspective, 58% of new members are male. Of those members for 2020, 56% (128) are female. It could be fairly stated that the gender balance is not quite even, although actual playing data is not available to us at this time.

As at May 26th –

	Count	%
Members (Male)	117	44
Members (Female)	151	56
Current Membership total	268	100

Outdoor play has commenced successfully under specific guidelines that the club has negotiated and renegotiated with the City. While singles play is currently the norm for folks not living in the same household or moving within a close circle of friends, many other public areas are opening up for controlled play. Hopefully, we may return to regular doubles play sooner rather than later.

Submitted by Sean K.

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