

NPB Exec Meeting Minutes – February 2nd 2021

The meeting was called to Order: Tuesday February 2nd at 7:02 PM. Due to the restrictions imposed during the COVID-19 pandemic the meeting was a virtual meeting.

Present: Deb Marshall, John Yim, Lyle Evans, Michele Ney, Sean Kennedy, Garry Robbins and Anna Edgar.

Regrets: Late Arrival – John Davis.

Note: Deb Marshall acted as recording secretary for session.

Purpose of the Meeting: Monthly Exec meeting

Minutes of Previous Meeting:

Moved by Anna Edgar, seconded by Sue Newell that the January minutes be adopted as corrected and circulated. Motion Passed.

There was no business arising from the minutes.

Treasurers Report:

At January 31/21 the cash in the bank was \$21,882.74. Our total cash is \$22,466.48 which includes our Stripe account funds which have not been transferred over - sum of \$583.74.

January revenue was reported as:

Revenue from all sources: \$258.98

Expenses: \$ 171.76

Net Profit: \$87.22

It was noted that no rental fees were expensed in the month. Estimated rental fees for part of Dec and January are estimated to be just around \$1000.

January YTD revenue was reported as:

Income from all sources: \$8431.65

Net Income: **\$-556.53**

Five new members this month but only three have paid their dues
332 active members to date

Moved by Lyle Evans, seconded by Sean Kennedy that the treasurers report be adopted as read (and circulated). Motion Passed.

Return to Indoor Play Guidelines:

Singles play has opened up at Oliver Woods. Appropriate restrictions are in place. The scheduled sessions are recorded in our new WEB site.

Club Play Update:

- Adding sessions as need arises - most recent session - Thursday
- Still a few "one off" sessions available - Garry/Deb will coordinate as needed
- Sue has put in request for Spring and Summer indoor play - same days as Winter play.
- as well as adding a Wednesday session - play will be 2 hours long in anticipation of possible doubles play.
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Racquet Sport Facility:

- Met with Richard last week - picture of courts - no pickleball on diagram
- asked to present to City Council - COVID a concern but Richard would support
- Financial audit will show if there are funds to support facility, if not money will be discussed
- Richard suggested not spending any extra time/money preparing presentation as this is a preliminary step
- Richard asked about using the lacrosse facility behind Barsby school
- Asked if lines could be placed on court - Richard said lines could be placed down
- It was suggested that the interest was in getting an indoor facility
- Executive chatted about the Lacrosse box as it was thought that it was not a viable facility
- Sue Newell to pursue discussion with Danielle over rental and placing of lines on Lacrosse court
- Many ideas discussed - more information and ideas to come

The WEB site:

- The new NPBC is published and fully operational
- Website easy to maintain
- Working on protocol - keeping it simple
- Sean did a great edit on John's proposal
- Anna concerned that we only have one person that knows how to maintain website
- At this time Lyle and John are maintaining - Deb will learn in near future

Old Business:

The was no old business to report on

New Business**1. Date for AGM**

- Saturday, May 15th, 2021 at 11:30 pm - an earlier start to accommodate Saturday club play.
- Motion: Anna motioned that due to COVID she would need to purchase a version of Zoom in order to accommodate the number of members participating in meeting for the AGM.

Seconded by Lyle Evans. Motion passed

2. New membership registration process

- Every month we submit new memberships to PBBC who enrolls them in PBBC as well as in PBC on our behalf.
- With the new National Registry System (NRS) members will register directly with PCO for both affiliations.
- With the new Registry System, we have 3 options:
 - ✚ We could fully integrate,
 - ✚ Partially integrate or
 - ✚ Do nothing
- In choosing option 1 if we fully integrate then the PBBC/PCO fees as well as our membership fees would be collected by PCO and our membership fees would be deposited into our bank account when requested.
- In choosing option 2 the PBBC/PCO fee would be collected but our membership fees in the NRS system would be set to zero and we would have to advise members how to pay their membership fees. In both option 1 and 2 we would get information on what members have paid their PCO dues.
- In choosing option 3 members would still have to purchase their PCO/PBBC membership through the NRS but it is unclear of the information the Club would get and the frequency on who has paid their PCO/PPBC fees.
- Anna asked if we would have to lower our membership fees as the Club currently pays these fees on the members behalf. Lyle said that he thought we shouldn't change our fees as the PCO fees are likely going up and we have been incurring additional costs related to COVID

and our fees are not that significant. Members costs would go up by the amount that the PCO/PBBC charge.

- Gary asked what Lyle would propose at this time - Lyle responded that he thought the partial integration would probably be best so we get informed as to which of our members have signed up with the PCO.
- Lyle is talking with Oliver Pickleball Club (also use CourtReserve) and CourtReserve to see how CourtReserve could be integrated into the NRS system sometime in the future.

3. Revision to bylaws regarding membership fees

- Please see attachment Lyle sent for recommended changes to bylaw Article 1-
- Lyle E motioned to make changes to the bylaws Article 1 as noted in handout.
- John Yim seconded the motion. Motion passed.
- Lyle stated that any changes to the bylaws need to be sent to the membership in advance of the AGM and voted on by special resolution at the AGM. Anna to take care of the mailout to members prior to the AGM.

4. Release Agreement

- Lyle noted that the Club currently doesn't have a Risk Waiver Agreement but does have a waiver related to COVID-19. Lyle proposed a Waiver for Assumption of Risk Waiver Agreement be approved to be added as a waiver with our memberships.
- After some discussion Anna believes we already have a waiver in use.
- Will report back next meeting of findings.

5. Pitcher's Pantry

Dee and Ronnie Pitcher of Pitcher's Pantry, longtime supporters of the NPC, have received their Food Safe Certificates and have had their kitchen inspection.

These were the two requirements that the executive recommended to support their business venture.

It was agreed that the executive would support the Pitcher's by announcing their endeavor through our website, Facebook and an email.

The meeting adjourned at 8: 12 PM.

We used 2 full Zoom Sessions

Next Meeting set for Tuesday March 2nd, 2021 at 7:00 PM