

NPB Exec Meeting Minutes – Tuesday October 11th, 2022

Purpose of the Meeting: Monthly Exec meeting

The meeting was called to Order: Tuesday October 11, 2022, at 7:02 PM. The meeting was a virtual meeting using an application called Zoom.

Present: Deb M, Lyle E, Harvey H, Cec BW, Caron U, Susan M, Wayne O

Regrets: Anna E, Gary R, John E

1) DEB M CHAIRED THE MEETING – WE RECONFIRMED THAT WE HAD A QUORUM SO THE MEETING PROCEEDED

2) MINUTES OF PREVIOUS MEETING:

Moved by Lyle E and seconded Harvey H by that the minutes of the September 13, 2022 meeting be adopted as circulated. Motion Passed.

2) CORRESPONDENCE: SUSAN M

There was no report and no discussion on Correspondence

3) TREASURERS REPORT: LYLE

Financials

Results for the Month of September 2022

- Revenue of \$2,624.41 is made up of tournament income of \$28.53, play session revenue of \$2,358.09, training revenue of \$35.00 and membership fees of \$175.00 The play session revenue is higher this month due to last month transfers being lower.
 - o Tournament revenue was \$28.53 for the 90 Minute Tournament.
- Expenses in the month were \$3,523.18
 - o The OW gym rental was \$1,705.81 and tournament expenses were \$1,682.62
 - o Fees \$62.12 in the month were for CourtReserve \$50.13, PBB \$8.24 and Banking Fees \$3.75
- Net Loss for the month was \$898.67 which is related to the timing of the tournament expenses.

Results for the 5 months ended September 30, 2022

- Revenue of \$24,650.20 included \$14,315.77 in tournament fees, \$9,094.06 for play sessions and membership fees of \$1,075.00
- Expenses for the period were \$23,662.50 which is mainly for Tournament expenses of \$13,796.41, OW gym rentals of \$8,706.00. Balls and supplies amounted to \$615 and

was \$315 for balls and \$300 for retiring director gift cards. Costs for our CourtReserve, PBB and Banking Fees were \$472.46.

- Net Profit for the 5-month period was \$987.70

o Tournament Status:

- Charity Tournament – Total revenue of \$6,432.04, expenses \$32.04 and donation to UkraineAid \$6,400 Profit =\$0
- Indoor Tournament – Total Revenue \$4,332.79, Expenses \$4,724.89, Net Loss (\$392.10).
- Mexican Madness – Total Revenue \$2,522.06, Expenses \$1,610.60, Profit \$911.46. Deposit refund of \$250 still to be recorded.
- 90 Minute Tournament – Total Revenue \$1,000.35, Expenses \$1,000.35, Profit \$0

- Cash in the bank is \$21,739.84 and cash in Stripe was \$1,166.49 for total cash of \$23,906.33

Moved by Wayne O and seconded by Harvey H that the financial report as presented by Lyle E. be adopted as presented. Motion Passed.

Membership Fees for 2023

- For New Members joining the Club as of October 1, the fees are set to 50% of the current fee or \$12.50. The membership is valid until December 31, 2022.
- The membership fees for Renewing members who remains at \$25.
- Membership for the 2023 year will open on December 1 2022 and will be \$8.50 for current active members who renew before December 31 and \$25 after.

Membership

- Members in good standing increased by 4 in September. See the breakdown for memberships below:

Membership:	
Members in Good Standing	216
Members Suspended - not current PCO/PBBC Members	1
Subtotal	217
Members Suspended - Membership fees not paid in full	0
Total	217
Active Guest Memberships	0

CourtReserve

- Nothing to report.

PCO Memberships

- As of September 30, 2022 there was 1 member who has not renewed their PCO membership and their membership is suspended in CourtReserve. We tried contacting this member to assist them but to no avail.

Agenda Action items:

- No outstanding action items.

PCO Membership

4). SUBCOMMITTEE REPORTS:

A. Court Director: Gary R

Action Item: List of relief coordinators

i. Assigned to: Gary

ii. Delivery Date: September 2022

Coordinator was not in attendance and as such, there was no report and no discussion on this matter.

B. City Liaison: Wayne O., Lyle E., Dave E., John D.

Action Item: Check with City in Fall - New Council - Development of Sports Hub

i, Assigned to: Wayne O/John D

ii. Delivery Date: January 2023 – Now that the elections are behind us, we will reach out to the city in November to reengage discussions on new facilities.

C. Club Ratings: Lyle E., Deb M., Gary R., John E.

i, The next meeting is scheduled at the end of October

D. Software Managers: Lyle E., Gary R., Harvey H., Wayne O.

Action Item: Managers to meet for next session on software - learning and organization of responsibilities.

i. Assigned to: Lyle Evans/Wayne/Gary/Harvey.

The transition to Wayne is in progress with one training session already completed. Target for training to be completed is end of 2022.

E. Youth Program: Harvey H., Deb M.

Youth Pickleball Program- Deb and Harv- School programming is slow at this time. Oct 24 Professional Development Day, we have John Barsby booked for the day. To be determined shortly is number of students involved, times, ages, cost to students, other members needed, advertising.

So far, 32 students will be max for each session. We will be looking for assistance in supervising and coaching the program with us. Two sessions have been scheduled,

one each for age groups (10-12) and (13-18). There will be no costs and paddles /balls etc will be provided. Susan will be sending out emails to Harvey for registrations.

Sunday Oliver Woods Pickleball League-Harvey- after one session Oct 2, program was well received. A spares list is going to be formed. At present, there are 16 spares on the list. There will be a meeting on another league immediately after this meeting.

F. Play Session Director: John E., Gary R., Caron U., Cecil BW/Deb.

Action Item: Group to meet to establish play session format

i. Assigned to: John E.

ii. Delivery Date: September/22 – Meeting was set up to immediately following the last exec meeting.

The coordinator was not in attendance and as such, there was no report and no discussion on this matter.

G. New Member Liaison: Cecil BW.

i. Cec indicated that the process was running smoothly and appears to be really helping new members

H. Training Director: Caron U., John E.

Action Item: Next Orientation Session - Caron will contact participants, and look for coaches to support

i. Assigned to: Caron

ii. Delivery Date: Complete

There are about 15 people who want training but there are no times available, and it will now be a while before more sessions are available.

New sessions will cost \$25 for non-members and \$10 for members

5)) OLD BUSINESS

Action Item: Contact Courtenay club in pursuit of tournament check list

i. Assigned to: John D

ii. Delivery Date: October/22 – Gary R. agreed to take on this action item. With Gary away now, Deb will ask John D to again take on this task.

Action Item: Recruiting person of interest as tournament director

i. Assigned to: Executive Members

ii. Delivery Date: Work in Progress – Complete

Caron and Lee Ann Mitchell will be taking on the duties of Tournament Director and Nancy Stern has agreed to assist.

Action Item: Define the NPC Mission Statement

i. Assigned to: Deb

ii. Delivery Date: No later than **October 11, 2022**

A group of executive members met twice in the last month to take a look at where our club is at and where we would like to head.

We have a statement that is taking shape nicely. I will send it out to all executive members for a review - please add any changes or amendments that you feel are necessary and it should be ready for our first AGM. Thank-you to everyone who has participated.

The final suggested draft has been sent to the executive and a final version will be presented at the next AGM.

Action Item: Improve timeliness of assessment for novice players

i. Assigned to: Gary

ii. Delivery Date: October 11, 2022

New Items:

1 Deb - Next year's tournament - should get dates set in Calendar if we are going to pursue. - We agreed to try for 15/16 July or 22/23 July of next year. We need to ensure that there are no other tournaments, check with PB BC, and with Leanne?

2. Deb - Number of novice players growing - court availability is a concern. Do we need to start booking novice courts only? Deb to let John know and Gary will assist.

3. Deb - Pickleball Brackets - should all games/days be only 5 games each session? Significant discussion ensued on this topic. In the end, we agreed to let each individual session coordinator determine how best to schedule the round robin portions.

4. Caron Hoping that we can find a date for courts we would like to do a 90-minute tournament. We have Oliver Woods courts, but we only could get the room overlooking the gym. Caron and Deb will coordinate. Lyle will advise of the cost and then we will determine a price to charge. Objective will be to be able to donate to the food bank for example.

5. Wayne will reach out to Myles Parsons re the Nanaimo Sports Council to get an update.

6. Cec discussed the ball machine rental and indicated that while the activity was well received in the Sunday sessions, there still appears to be no interest in renting the machine.

7) ADJOURNMENT:

As there was no further business the meeting adjourned at 7.54 PM. The next meeting will be Tuesday, November 8th at 7 PM.